

INVENTORY OF THE COUNTY ARCHIVES
OF WASHINGTON

NO. 32. SPOKANE COUNTY (SPOKANE)

Prepared by

The Washington Historical Records Survey
Division of Community Service Programs
Work Projects Administration

Seattle, Washington
The Washington Historical Records Survey
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FOREWORD

The Inventory of the County Archives of Washington is one of a number of bibliographies of historical materials prepared throughout the United States by workers in the Historical Records Survey Program of the Work Projects Administration. The present publication, the inventory of the archives of Spokane County, is number 32 of the Washington series.

The Historical Records Survey Program was undertaken in the winter of 1935-36 for the purpose of providing useful employment for needy unemployed historians, lawyers, teachers, and research and clerical workers. In carrying out this objective, the project was organized to compile inventories of historical materials, particularly the unpublished government documents and records which are basic in the administration of local government, and which provide invaluable data for students of political, economic, and social history. Up to the present time, approximately 1,300 Survey publications have been issued throughout the country. The archival guide herewith presented is intended to meet the requirements of day-to-day administration of officials of the county, and also the needs of lawyers, business men, scholars, and other citizens who require facts from the public records for the proper conduct of their affairs. The volume is so designed that it can be used by the historian in his research in unprinted sources in the same way he uses the library card catalog for printed sources.

The inventories produced by the Historical Records Survey Program attempt to do more than give merely a list of records - they attempt further to sketch in the historical background of the county or other unit of government, and to describe precisely and in detail the organization and functions of the government agencies whose records they list. The county, town, and other local inventories for the entire country will, when completed, constitute an encyclopedia of local government as well as a bibliography of local archives.

The successful conclusion of the work of the Historical Records Survey Program, even in a single county, would not be possible without the support of public officials, historical and legal specialists, and many other groups in the community. Their cooperation is gratefully acknowledged.

The Survey Program was organized by Luther H. Evans, who served as Director until March 1, 1940, when he was succeeded by Sargent B. Child, who had been National Field Supervisor since the inauguration of the Survey. The Survey Program operated as a Nation-wide series of locally sponsored projects in the Division of Professional and Service Projects, of which Mrs. Florence Kerr, Assistant Commissioner, is in charge.

HOWARD O. HUNTER
Commissioner

PREFACE

The Historical Records Survey Program was initiated as a Nation-wide undertaking in January 1936 as a unit of the Federal Writers' Project of the Works Progress Administration. The Historical Records Survey became an independent part of Federal Project No. 1 in November 1936. In Washington the Survey began operations in March 1936 in conjunction with the State-wide County Records Project, an undertaking of a similar nature, but of lesser scope, which had previously been instituted under the sponsorship of the State College of Washington and under the direction of Dr. Herman J. Deutsch, Associate Professor of History at that institution. The two projects were combined for administrative purposes, and a working arrangement was maintained until the local project was absorbed by the Survey Program in September 1937.

The Historical Records Survey ceased to exist as a Federal project on August 31, 1939. On September 1, 1939, it resumed operations as a Nation-wide series of locally sponsored projects. The Washington Historical Records Survey Project is sponsored by the State College of Washington. Many of the counties and other public agencies of the State are contributing active support as co-sponsors.

To the official sponsor, the co-sponsors, and to the officials of Spokane County, the Washington Historical Records Survey Project expresses its appreciation and gratitude for the splendid assistance and friendly cooperation which has contributed so much to the completion of this work.

The arrangement of agencies in the first part of the inventory classifies them according to governmental function: Administration, registration of property titles, administration of justice, law enforcement, finance, elections, education, health, and miscellaneous. The structural organization of the agency, the powers and duties (or jurisdictions of courts), and the records requirements are discussed in a section preceding the inventory of the records of each agency. Records are classified, in general, according to the preparing agency unless other disposition of the records is directed by law. Under agencies, records have been classified, so far as possible, according to the subjects with which they deal.

Records are described in entries, the style of which is formalized to give the following information: Title of record, dates for which available, quantity, labeling of volumes or containers, variant titles, description of record contents, manner of arrangement, indexing, nature of recording, size of volume or containers, and location.

The purpose of the Survey Program in Washington has been to compile guides to the historical materials within the State; and since the archives of the local governmental units contain the largest available amount of information on local history, a fact not widely appreciated, the Survey Program has largely directed its first efforts towards a complete and accurate inventory of these records. History, truly regarded, is an account of the life of the people and the development of their institutions. Local archives not only reveal the origins and development of the agencies and functions of local government; but they contain innumerable items of a personal nature which, in the aggregate, contribute immeasurably to the story of the people as a whole. This inventory is primarily designed for

Preface

the use of historians and other research workers, but it is hoped that it will prove useful to the county official as a guide to his records and that it will contribute to a more general appreciation of their historic value.

The Inventory of the County Archives of Washington will, when completed, consist of a separate publication for each county in the State. The units of the series are numbered according to the relative position of the county in an alphabetical list of the counties. Thus, the inventory herewith presented for Spokane County is No. 32. The inventory of the State archives and of municipal and other local records will constitute separate publications.

The original field survey was made by the County Records Project, and the first task was to list the extent and location of all records in the offices of all county officials. Forms were prepared for the survey of these archives, and persons eligible for WPA employment were assigned to fill these forms. Information on each volume, filing box, or bundle was sought to include: Title, dates, number of pages, type of indexing, location, contents, size, and state of preservation. These forms, when filled out, were turned over to the editorial staff of the Washington Historical Records Survey Project, which prepared a condensed version of this material for publication.

The survey of the Spokane County records was initiated in Spokane, the county seat, on February 24, 1936. The original survey was completed July 1, 1936. A second survey was begun on September 1, 1938, and was completed January 10, 1940. Robert Stockbridge directed the field work for the survey until August 31, 1939. Herman McKinney and Roy Fussy completed the field survey.

The State office editorial staff, under the supervision of Robin Stokes, Entry Editor, Sterling Taylor, Editorial Supervisor, and Glenn Lathrop, State Supervisor, compiled, arranged, edited, indexed, and re-produced the volume for distribution.

Acknowledgment is made of the editorial assistance furnished by the State College of Washington in providing for the services of Helon R. Goss, State Editor. Dr. C. C. Todd, Dean of the College of Sciences and Arts, and Hilton P. Goss, Instructor in History and Political Science, have served as editorial consultants -- the former on early Washington history and Indian Wars, the latter on local government.

The Washington State Staff has profited in all phases of its work by the constructive advice and criticism of the central office in Washington, D. C. This inventory, in manuscript form, was edited by Louise Boynton and Guy Timboe, assistant editors, and further reviewed by Mabel S. Brodie, editor in charge of public records inventories.

The various units of the Inventory of the County Archives will be issued for free distribution to State and local public officials and public libraries in Washington, and to a limited number of libraries and governmental agencies outside the State. Requests for information concerning particular units of the Inventory should be addressed to the State.

Preface

Supervisor, Washington Historical Records Survey Project, 819 Western Avenue, Seattle, Washington. A list of the publications to date of the Washington Historical Records Survey Project appears in the addenda of the present publication.

GLENN H. LATHROP
State Supervisor
The Washington Historical Records Survey Project

May 1, 1941
Seattle, Washington

WASHINGTON HISTORICAL RECORDS SURVEY

WORK PROJECTS ADMINISTRATION

819 WESTERN AVENUE

SEATTLE, WASHINGTON

December 16, 1941

We take pleasure in presenting to you the enclosed copy of the INVENTORY OF THE COUNTY ARCHIVES OF WASHINGTON, No. 32, Spokane County. This publication is one of a series prepared by the Washington Historical Records Survey of the Washington Work Projects Administration, a unit in the nation-wide series of Historical Records Survey projects. A list of project publications issued to date appears in the addenda to this book. Information concerning the publications of Historical Records Survey projects in other states will be furnished upon request.

Please be advised that an acknowledgment is not required. A letter of comment, however, may be sent at the recipient's option, to Mr. George R. Stuntz, State Administrator, Work Projects Administration, Alaska Building, Seattle, Washington.

Very truly yours,

WORK PROJECTS ADMINISTRATION
Division of Community Service Programs

BY: Glenn H. Lathrop, State Supervisor
Washington Historical Records Survey

GHL:df
Encl.

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XLVIII. COUNTY ROAD ENGINEER

Structural Organization and Evolution

Establishment. In 1855 the Legislative Assembly created the office of county surveyor,¹ the forerunner of the present office of county road engineer. The title "county surveyor" obtained until 1907, at which time the county surveyor was superseded by the county engineer.² The title was again changed in 1937 to that of "county road engineer,"³ and it has remained so to the present time.

Manner of Selection. The county surveyor and the county engineer were elective officials from 1855 to 1937, but since 1937 the board of county commissioners of each county has been empowered to appoint a "county road engineer."⁴

From 1855 to 1907 the only qualification made for holding the office of county surveyor was that the surveyor reside in the county;⁵ in 1907 the county engineer was required to be a qualified elector of his county and a competent civil engineer and surveyor.⁶ When the office of county engineer was changed to that of county road engineer, 1937, the requisite qualifications were that the appointee must be "a registered and licensed professional civil engineer under the laws of this state, duly qualified and experienced in highway and road engineering and construction . . ."⁷ The county road engineer and his predecessors have been required to subscribe to an oath of office and give an official bond to the county since the creation of the office. The amount of the bond was set by statute at \$1,000 in 1855,⁸ being increased to \$2,000 in 1895,⁹ and being increased again in 1907 to \$2,500.¹⁰ The amount of bond for the appointive county road engineer is determined by the board of county commissioners.¹¹ The amount of the bond given by the county road engineer of Spokane County has been \$2,000 since 1937.¹²

Term of Office. When the office of county surveyor was established in 1855, the Legislative Assembly provided a 2-year term¹³ and no change was made until 1922 at which time the term of office for all county officials was changed to 4 years.¹⁴ The 4-year term remained in effect until the

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1. L. 1854-55, p. 25, sec. 1.
 2. L. 1907, p. 351, sec. 1.
 3. L. 1937, pp. 734, 735, sec. 4.
 4. L. 1854-55, p. 25, sec. 1; L. 1937, pp. 734, 735, sec. 4.
 5. L. 1854-55, p. 25, sec. 1.
 6. L. 1907, p. 351, sec. 1.
 7. L. 1937, pp. 734, 735, sec. 4.
 8. L. 1854-55, p. 25, sec. 1.
 9. L. 1895, p. 135, sec. 1.
 10. L. 1907, p. 351, sec. 1.
 11. L. 1937, pp. 734, 735, sec. 4.
 12. Record of Official Bonds and Oaths, vol. 5, pp. 234, 237, see entry 295; Commissioners' Proceedings, vol. W, p. 560, see entry 1.
 13. L. 1854-55, p. 25, sec. 1.
 14. L. 1919, p. 520, sec. 1.

office became appointive in 1937, the term now being at the discretion of the board of county commissioners.¹⁵

Compensation. The law of 1855 allowed the county surveyor \$2.50 for any fraction of a day employed on official business, \$5 for every full day, 10 cents per mile necessary traveling expenses, and certain fees, as, for example, the following: Fifty cents for any copy of plat or certificate made, \$1 for a report on any road up to 5 miles in extent, and \$2 for any length of road over 5 miles.¹⁶

Upon the advent of statehood, 1889,¹⁷ the counties were classified according to population for the purpose of establishing salaries, and the former system of fees was abolished.¹⁸ The surveyor was paid, according to the act, \$5 per day for each day engaged in official business in all classes of counties.¹⁹ In 1907 the Legislature provided that in counties of more than 10,000 population the county engineer receive the same salary as the county auditor.²⁰ As Apokane County was in class I in 1907,²¹ the yearly salary of the county engineer was \$2,400.²² Since 1937 the salary of the county road engineer has been determined by the appointing agency, that is, the board of county commissioners.²³ In Spokane County the salary of the road engineer varied, being \$400 per month in 1937,²⁴ \$275 in 1938,²⁵ and \$350 in 1939.²⁶

Powers and Duties

It was the duty of the county surveyor, 1855 to 1907: To execute any survey required by the board of county commissioners, any court, individual, or corporation, within a reasonable time; to keep an accurate record of all surveys made; to furnish a copy of the results of any survey to the party who requested it;²⁷ to view, lay out, and survey routes of proposed roads and highways whether new roads or old roads being changed or vacated;²⁸ and to report to the board of county commissioners details and specific information pertinent to any project relating to roads.²⁹

From 1907 to 1937 it was the duty of the county engineer: To inspect all bridges annually and make a report in writing for the board of county commissioners with such recommendations for repair and maintenance found

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15. L. 1937, pp. 734, 735, sec. 4.
 16. L. 1854-55, p. 26, sec. 5.
 17. 26 U. S. Stat. 1552.
 18. L. 1889-90, pp. 302-316, secs. 1-48.
 19. Ibid., p. 305, sec. 2.
 20. L. 1907, p. 352, sec. 5.
 21. Commissioners' Proceedings, vol. Q, p. 148, see entry 1.
 22. L. 1905, p. 42, sec. 1.
 23. L. 1937, pp. 734, 735, sec. 4; Att. Gen. Op., 1937-38, p. 204.
 24. Commissioners' Proceedings, vol. W., p. 244, see entry 1.
 25. Ibid., p. 408.
 26. Ibid., p. 569.
 27. L. 1854-55, p. 25, secs. 2-4; L. 1895, pp. 135-138, secs. 2-9.
 28. L. 1901, pp. 201, 203, secs. 2, 3.
 29. Ibid., pp. 202, 203, sec. 4.

necessary; to prepare profiles of all roads established or ordered to be improved; to make recommendations to the board of county commissioners as to what improvements should be made to the roads and bridges in the county, together with an estimated cost of such improvement;³⁰ and to make the initial examination and survey following application for construction or improvements to dikes, drains, and sewers. The engineer had broad discretionary powers in altering, approving or disapproving the proposed project in his report to the board of county commissioners. In event the project was approved, the county engineer made out the schedule of properties benefited and damaged, and this schedule served as the basis for the settlement of claims.³¹ In 1937 the county road engineer was given supervision, under the direction of the board of county commissioners, of establishing, laying out, constructing, altering, improving, repairing, and maintaining all county roads and must certify all estimates and bills for labor and materials with regard to these roads.³²

During the period the office was elective, the engineer was empowered to appoint deputies, who were required to take an oath of office. The engineer was responsible for the faithful performance of the deputies' duties.³³ The first deputy engineer was appointed in Spokane County on May 6, 1895 at a daily salary of \$5.³⁴ At the time the office was abolished as an elective office, 1937,³⁵ the engineer had 11 deputies and assistants, receiving an annual total of \$22,230 in salaries.³⁶ At the present time the staff of the appointive county road engineer consists of 10 persons, receiving an annual total in salaries of \$15,780.³⁷

The county engineer was ex officio a member of the original board of supervisors of any drainage district or diking and drainage district.³⁸ From 1921 to 1931 the engineer was also the supervising agency of the drainage improvement district (Type II) which was established in Spokane County.³⁹

Records

The records of the county surveyor and his successors are required to be detailed and must be certified as to accuracy. In 1855, it was required that the county surveyor keep a correct record of all surveys in a suitable book and copies of field notes and calculations of each survey;⁴⁰ in 1901 the county surveyor was to keep an index to records of surveys;⁴¹ and in

30. L. 1907, p. 351, sec. 3.

31. L. 1923, pp. 111-114, secs. 4-6.

32. L. 1937, pp. 734, 735, sec. 4.

33. L. 1854-55, p. 25, sec. 2.

34. Commissioners' Proceedings, vol. H, p. 86, see entry 1.

35. L. 1937, p. 778, sec. 70.

36. Commissioners' Proceedings, vol. W, p. 173, see entry 1.

37. Ibid., vol. X, p. 39.

38. L. 1913, p. 623, sec. 20; L. 1917, pp. 533, 634, sec. 26.

39. L. 1921, p. 628, sec. 4; Commissioners' Proceedings, vol. R, p. 405, see entry 1; Bond Register, vol. 3, p. 68, see entry 496.

40. L. 1854-55, p. 25, sec. 4.

41. L. 1901, p. 137, sec. 5.

1907 the county engineer was to keep a highway plat book, in which were platted all public roads and highways established by the board of county commissioners, and to prepare profiles of all roads. All original papers and documents of any road, bridge, ditch, or other surveys were to be filed in the engineer's office.⁴² In case any county had no qualified engineer, the law of 1907 required the records be kept in the auditor's office.⁴³ The law of 1937 placed upon the board of county commissioners the duty of maintaining a county engineering office and keeping a record of all proceedings and orders pertaining to the county roads.⁴⁴ The contents of the engineer's certified records stand as prima facie evidence in any court proceedings.⁴⁵

Roads

(See also entries 669, 673-677)

655. ROAD RECORD INDEX, 1878--. 3 vols.

This index serves the following records: Road Record, entry 657; Roads Established, 1882--, entry 658; County Permanent Highways, 1920-33, entry 659; Permanent Highways, 1911-33, entry 660; Secondary Road Project, 1933-37, entry 661; Lateral Highways, 1930-33, entry 662. Showing date, road's name and number, point of beginning, township and range numbers, volume and page number of record, and remarks. Arr. alph. by first three letters of road's name. Hdw. pr. fm. Aver. 200 pp. 16 x 13 x 1½. Eng. va.

656. NUMERICAL INDEX (Roads), 1878--. Est. 1700 cards in 12 f. d. (lab. by contained road nos.).

This index serves the following records: Road Record, entry 657; Roads Established, 1882--, entry 658; County Permanent Highways, 1920-33, entry 659; Permanent Highways, 1911-33, entry 660; Secondary Road Project, 1933-37, entry 661; Lateral Highways, 1930-33, entry 662. Showing date, road's name and number, township and range numbers, and volume and page number of record. Arr. numer. by road nos. Hdw. pr. fm. 1 x 4 x 16. Eng. off.

657. ROAD RECORD, 1878--. 16 vols. (A-P).

Complete history of all county roads, showing date of petitions, orders, rejections, acceptances, surveys, approvals, all other papers pertinent thereto, road's name and number, and location by section, township and range numbers. Arr. chron. by time of recording. For index, see entries 655, 656. 7 vols., 1878-1905, hdw.; 9 vols., 1906--, typed. Aver. 600 pp. 18 x 13 x 3. Eng. va.

658. ROADS ESTABLISHED, 1882--. Est. 32,000 instruments in 16 f. d. (lab. by contained road nos.).

Original surveyors' and viewers' reports, plats of surveys, waivers, petitions, vacations, approvals, orders, rejections, cost bills, publishers' affidavits, petitioners' bonds, notices of publication, acceptance, and all other papers pertinent to the establishment of county roads, showing dates, road's name and number, section, township and range numbers, names and ad-

42. L. 1907, pp. 351, 352, sec. 2-4.

43. Ibid., sec. 4.

44. L. 1937, p. 734, sec. 3.

45. L. 1854-55, p. 25, sec. 2.

dresses of petitioners, and dates of hearing. Arr. numer. by road nos. For index, see entries 655, 656. Hdw. pr. fm. 12 x 16 x 26. Eng. va.

659. COUNTY PERMANENT HIGHWAYS, 1920-33. Est. 4,000 instruments in 2 f. d. (lab. by contained road nos.).

Original plans, specifications, cost records, commissioners' resolutions, engineers' specifications, petitions, rejections, vacations, approvals, and all other papers pertinent to county-wide permanent highways which are operated by direct tax levy, showing date, road's number and name, section, township, and range numbers, filing date, names and addresses of petitioners, and date of hearing. Arr. numer. by road nos. For index, see entries 655, 656. Hdw. pr. fm. 12 x 16 x 26. Eng. va.

660. PERMANENT HIGHWAYS, 1911-33. Est. 4,000 instruments in 2 f. d. (lab. by contained road nos.).

Original right-of-way deeds, surveys, approvals, notices of assessments, petitions, orders, rejections, ownership statements, publications of calls for bids, courses, vacations, acceptances, and all other papers pertinent to permanent highways operated by State approval and financed by funds derived from gasoline taxes and the sale of various licenses, showing road's name and number, section, township, and range numbers, and dates. Arr. numer. by road nos. For index, see entries 655, 656. Hdw. pr. fm. 12 x 16 x 26. Eng. va.

661. SECONDARY ROAD PROJECT, 1933-37. Est. 2,000 instruments in 1 f. d. (lab. by contained road nos.).

Original petitions, approvals, plats of surveys, waivers, contracts, notices and certifications of publication, statements of expenditures, orders, resolutions, rejections, acceptances, and all other papers pertinent to the establishment and maintenance of secondary road projects operated under State control and financed by funds derived from gasoline taxes and license fees, showing dates, road's name and number, section, township, and range numbers, and names of county commissioners. Arr. numer. by road nos. For index, see entries 655, 656. Hdw. pr. fm. 12 x 16 x 26. Eng. va.

662. LATERAL HIGHWAYS, 1930-33. Est. 1,500 instruments in 1 f. d. (lab. by contained road nos.).

Original resolutions, estimates, plans, specifications, certificates of completion, petitions, orders, rejections, acceptances, approvals and all other papers pertinent to lateral highways (farm to market roads) which operate with State approval and are financed by funds derived from the one cent gasoline tax, showing name and number of road, section, township, and range numbers, names and addresses of petitioners, and date of hearing. Arr. numer. by road nos. For index, see entries 655, 656. Hdw. pr. fm. 12 x 16 x 26. Eng. va.

663. FIELD NOTES, 1880--. 477 vols. (lab. by contained road and bridge nos.).

Engineers' original field notes pertinent to the establishment and maintenance of county roads and bridges, showing road or bridge name and number, station, elevation, grade, left or right cut or fill, cubic yards of excavation or embankment, and remarks. Arr. chron. by time of recording. No. index. 209 vols., 1880-1908, hdw.; 268 vols., 1909--, hdw. pr. fm. Aver. 225 pp. 9 x 5 x 1. Eng. va.

Bridges

(See also entries 663, 669, 673)

664. BRIDGES, 1895--. Est. 4,000 instruments in 2 f. d. (lab. by contained bridge nos.).

Original estimates of cost, cost bills, petitions, blueprints and other papers pertinent to the construction and maintenance of county bridges, showing bridge number, date constructed or repaired, type, by whom built, material used, location, and cost. Arr. numer. by bridge nos. No index. Hdw. pr. fm. 12 x 16 x 26. Eng. va.

665. BRIDGE RECORD, 1902--. 3 vols.

List of Spokane County bridges, showing name and number, road number, location, water course, date completed, by whom, type and dimensions, and original cost. Also contains: Bridge (Repairs), 1902-29, entry 666. Arr. numer. by bridge nos. No index. Hdw. pr. fm. Aver. 325 pp. 15 x 11 x 3. Eng. va.

666. BRIDGE (Repairs), 1930--. 1 vol. 1902-29 in Bridge Record, entry 665.

Record of repairs made on county bridges, showing date, bridge number, name of superintendent, costs of labor and material, description of repairs, and kind of equipment used. Arr. numer. by bridge nos., thereunder chron. by time of recording. No index. Hdw. pr. fm. 200 pp. 15½ x 9½ x 2. Eng. va.

Plats and Surveys

667. SPOKANE COUNTY SURVEYS, 1893-1910. 1 vol.

Record of surveys (other than roads) made throughout the county, showing date, elevation, and section, township, and range numbers. Arr. chron. by time of recording. Indexed numer. by section nos. Hdw. 372 pp. 16 x 11 x 2. Eng. va.

668. CORNERS, 1899--. 2 vols. (1, 2).

Reports of the county surveyors on corners as established or restored by government surveys, showing course pursued, location or perpetuation of such corners, number, and date. Arr. numer. by corner nos. No index. Hdw. Aver. 40 pp. 16 x 11 x 2½. Eng. va.

669. PLATS, CROSS SECTIONS, AND PROFILES, 1894--. Est. 2,500 drawings in 59 racks (1-59).

Drawings of Spokane County, showing highways, county roads, bridges, transportation lines, lakes, and water courses. For index, see entry 670. Artists: County engineers. Blueprints, tracings, and black and white. Scale: ¼" equals 1' to 1" equals 100'. Size: 14 x 17; racks, 6 x 6 x 18. Eng. va.

670. PLAT, X SECTION AND PROFILE (Index), 1894--. 1 vol.

This index serves Plats, Cross Sections, and Profiles, entry 669, showing name of plat, cross section or profile, rack number, and file number. Arr. alph. by first letter of plat's, cross section's or profile's names. Hdw. pr. fm. 75 pp. 16 x 14 x ½. Eng. va.

671. PLATS, 1900. 6 vols.

Cross section plats of Spokane County, showing section, township, range, and meridian numbers, water courses, and lakes. Arr. numer. by legal descriptions in geographical order. No index. Artists: Various county engineers. Blueprints and black and white. Scale: $\frac{1}{4}$ " equals 100'. Aver. 70 pp. 18 x 15 x 1. Eng. va.

672. MAP, 1893. 1 map.

Official map of Spokane County accepted by county commissioners, showing sections, townships, and ranges, transportation lines, lakes, and water courses. Artist and publisher: Lewis and Dryden Lithographing Company. Place of publication: Portland, Oregon. Colored. Scale: 1" equals 4,000'. Size: 48 x 72. Eng. va.

673. TOWNSHIP PLATS, 1882--. 50 plats in 2 f. b.

Township plats, showing range, section, and township numbers, and indicating road and bridge construction. Arr. numer. by legal descriptions in geographical order. Artists: Various county engineers. Black and white. Scale: 1" equals 1,200'. Size: 28 x 30. F. b., 20 x 32 x 34. Eng. off.

Administrative

Fiscal

674. SECONDARY HIGHWAY APPROPRIATION LEDGER, 1935--. 1 vol.

Register of distribution of money for secondary highway maintenance, showing date, amount of appropriation, cost, job ledger, voucher number, amount for labor, equipment, contractor, and classification. Arr. chron. by time of recording. No index. Hdw. pr. fm. 275 pp. 18 x 11 $\frac{1}{2}$ x 2. Eng. va.

675. DETAIL COST BOOKS, 1920--. 7 vols.

Detail cost books for roads, showing date, name and number of road, itemized list for equipment, materials and labor, and total amount for each. Arr. chron. by time of recording. Indexed alph. by first two letters of road's names. Hdw. pr. fm. Aver. 240 pp. 12 x 10 x 1 $\frac{1}{2}$. Eng. va.

676. EXPENSE ACCOUNT, 1927--. 12 vols.

Register of expenditures for road maintenance, showing date, cost of labor, material, equipment, grading, drainage, and snow removal. Arr. chron. by time of recording. No index. Hdw. pr. fm. Aver. 200 pp. 12 x 7 x 1 $\frac{1}{2}$.

677. LEDGER, 1927--. 3 vols.

Register of disbursements, showing warrant number, date, amount of budget grouped by salaries, operations, materials purchased, and road maintenance cases. Arr. chron. by time of recording. No index. Hdw. pr. fm. Aver. 250 pp. 12 x 10 x 2. Eng. va.

Personnel

678. TIME SHEETS, 1919--. Est. 12,000 sheets in 34 bdls (dated).

Time reports of field workers, showing date, name of employee, occupation, hours worked, rate of pay, amount due, and foreman's name. Arr. chron. by

time of filing. No index. Hdw. pr. fm. 4 x 8 x 10. 21 bdls., 1919-28, gar. va.; 13 bdls., 1929--., eng. va.

679. TIME BOOKS, 1920--. 22 vols.

Time books for members of the engineering force, showing date, name of employee, time worked, occupation, rate of pay, and amount due. Arr. chron. by time of recording. No index. Hdw. pr. fm. Aver. 150 pp. 14 x 9 x 1. Eng. va.

Equipment and Supplies

680. REQUISITIONS, 1922--. 125 vols. (lab. by contained requisition nos.).

Copies of requisitions issued for supplies and materials, showing serial number, date, name of vendor, itemized list requisitioned, amount, and signature of person making out requisition. Arr. numer. by requisition nos., thereunder chron. by time of recording. No index. Hdw. pr. fm. Aver. 50 pp. 11 x 8 x $\frac{1}{2}$. 113 vols., 1922-29, gar. va.; 12 vols., 1930--., eng. off.

681. EQUIPMENT RECORD, 1919--. 14 vols.

Detailed account of all equipment of any type used by county road engineer, showing name, type and description, office or department in which used, date of purchase, amount, cost of rental if rented, and model number. Arr. chron. by time of recording. No index. 11 vols., 1919-34, hdw.; 3 vols., 1935--., hdw. pr. fm. Aver. 100 pp. 16 x 12 x 1. Eng. va.

682. EQUIPMENT ACCOUNT, 1935--. 1 vol. Only current records kept.

Record of equipment purchased for the use of the engineer's department, showing date, type, from whom purchased, warrant number, date issued, amount, equipment number, and ledger classification. Arr. chron. by time of recording. No index. Hdw. 200 pp. 12 x 10 x 1. Eng. va.

Miscellaneous

683. ENGINEERS' DATE BOOK, 1929--. 8 vols.

Reports of weather conditions throughout the county where work is performed, showing date, working conditions, and name of foreman. Arr. chron. by time of recording. No index. Hdw. Aver. 300 pp. 7 x 4 $\frac{1}{2}$ x 1. Eng. va.