**Shahid Amin  
*Writer, Communication Practitioner and Journalist***

***Master’s in English Literature***

***Experience: 12 Years***

* Experience of documentation and undertaking assessments
* Effective skills in preparing presentations, report writing and documentation.
* Experience of designing and undertaking research on various development themes.
* Experience of translating from English to Urdu and Urdu to English
* Experience and ability to translate research idea(s) into fundable projects
* Experience in preparation of proposals for non- government organizations; includes understanding of complex contracts and grants requirements, electronic and other submission approaches and budget development.
* Experience in designing and implementation of projects for non-governmental organizations.
* Have Strong communication skills, both written and spoken.
* Comfortable in working independently as well as comfortable to work in a team environment.
* Skills in establishing and maintaining effective working relationships with members of staff.
* Strong negotiation, listening, communication of ideas, problem solving and decision making skills.
* Experience and ability to work under pressure and meet tight deadlines.

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