



**WISCONSIN**  
UNIVERSITY OF WISCONSIN-MADISON

June 23, 2014

MEMORANDUM

TO: Deans and Directors  
CC: Chairs, Laurie Mayberry, Margy May  
FROM: Steve J. Stern, Vice Provost for Faculty and Staff  
RE: 2015-2016 UW Faculty Grants: Your Action Required  
<http://www.ohr.wisc.edu/grants/>

The guidelines and application forms for the Faculty Development Grants, Research Service Grants and Faculty Sabbatical Leaves can be found online at: <http://www.ohr.wisc.edu/grants/>. Please note the additional required forms (Sabbatical Agreement Form, Compensation Received During Sabbatical Assignment Form) are on this site under "Faculty Sabbatical Grants."

**Deans and directors** should identify the date the applications are due to your school or college. Deadlines to departments should be made based on internal needs. For some schools and colleges that do not have departments, you may only need a school/college deadline.

Faculty Development Grants, Research Service Grants and Faculty Sabbatical Leaves will be available as an online application process on **Monday, June 23, 2014**. (The programs will not be available in paper format.) Faculty should read all documentation before starting to complete the online form. (See: <http://www.ohr.wisc.edu/grants/>.)

Here are the campus due dates.

	<b>Due in Department</b>	<b>Due in College</b>	<b>Due in OHR</b>
Faculty Development Grants	Determined by chair	Determined by dean <i>October 10</i>	October 17, 2014
Research Service Grants	Determined by chair	Determined by dean <i>October 3</i>	October 10, 2014
Faculty Sabbatical Leaves	Determined by chair	Determined by dean <i>September 21</i>	October 2, 2014

**Please inform your chairs of the school/college deadline dates for submitting applications for each of these programs.**

**Ask them to forward the memo to their faculty with a note informing them of the deadline for submitting applications to the chair.**

For further information, please contact Laurie Mayberry at 262-5246, [mayberry@wisc.edu](mailto:mayberry@wisc.edu); Margy May at 263-2431, [mmay@ohr.wisc.edu](mailto:mmay@ohr.wisc.edu); or the Vice Provost for Faculty and Staff at 262-5246.