**TRB Transportation Issues in Major Cities Committee (ABE30)**

**Committee Meeting Minutes**

November 1, 2017, 1:00 pm - 2:00 pm

NACTO Designing Cities Conference, Chicago, IL and by phone

**Welcome and Introductions**

In the room:

Stephen Buckley, Chair, WSP

Ray Chan, CTA

Eric Sundquist, UW Madison

Sylviana Aaor, UITP

Chris Pangilinan, TransitCenter

Francie Stefan, City of Santa Monica

Ryan Westrom, Greenfield Labs @ FSM

Eninl Hanns, Chicago DOT

Luann Hamilton, Chicago DOT

On the phone:

Mike Flynn, Sam Schwartz

Matt Kroneberger, NYCDOT

Wes Marshall, UColorado

Scott Fraser, City of Toronto

Fred Dock, City of Pasadena

Danielle Elkins, Advance Atlanta

Bill Anderson, TRB

Maria, City of Mesa

Stephanie Dock, District DOT

Phil Lasley, TTI

Eric Tang, VHB

Andrew Zalewski, Foursquare ITP

Alan T, NYC MTA

**TRB Updates  - Bill Anderson**

Annual Meeting: the committee should make sure we have everything planned and scheduled out for our committee events. Bill will put together a rundown of activities for all the committees he supports and will share that with the committee.

Midyear Meeting: Bill is also pushing his committees to get midyear meetings for the calendars in 2018 as early as possible. Two meetings in particular might be of interest to our committee:

* [Transportation Economic Development Conference](http://www.cvent.com/events/6th-international-transportation-and-economic-development-i-ted-conference/event-summary-9dc676032a274ef381b948bf29d4c0f4.aspx) (international flavor, but regional focus) - in DC, June 6-8.
	+ [Abstracts](http://onlinepubs.trb.org/onlinepubs/conferences/2018/ITED/call.pdf) are due November 30.
* Transportation Resilience Innovations Summit and Exchange (Transportation RISE) 2018, October 7-10 in Denver, Colorado (with NACTO and NIST) - Bill is trying to tie the line between cities, states, and the feds on this topic. Can also participate in the program for that conference. Inviting all 50 state DOT CEOs to attend. Expecting 450-600 people to attend.This is a 2-day conference and peer exchange to facilitate:
	+ State DOT CEOs to vet and augment the CEO Primer to Resilience (responsible contractor team: Louis Berger);
	+ State DOT CEOs and senior staff to vet and augment the Resilience Guide & Toolkit (responsible contractor team: WSP);
	+ The extended transportation (and other lifeline infrastructure/industry sectors) community, together with State DOT CEOs and senior staff, to vet and augment the Resilience Research Roadmap (responsible contractor team: GPC);
	+ Opportunities for State DOT CEOs and senior staff to discuss the role of transportation in community and regional resilience with federal, state, local, tribal, and territorial public sector officials and their private sector partners; and
	+ A platform for each State DOT to promote active transportation security, emergency management, and resilience programs and operations.

Steve noted that the committee does a minimum of a quarterly call. Mid-year meetings can be difficult due to travel and that there is opportunity when the meetings can coincide with conferences like NACTO.

Triennial Strategic Plan: our next one is due December 15. Bill recommends we should focus on that until then.

Committee Rotation: Our committee is up for rotation this year. Timing is good given our strategic plan update - look at where we need additional expertise. Bill developed a matrix for looking at membership to help capture participation, geographic representation, etc.

There was a suggestion from one member that we might want to add more academic members to the committee. Steve suggested that we could make a call as we rotate members in January, focusing on:

* New specialties
* Geographic diversity

Relationships: Bill mentioned that TRB is looking at a MOU with NACTO to tighten that relationship. There are also conversations with the National League of Cities. Steve and Linda (of NACTO) had a conversation a few months ago about areas of focus. NACTO focuses pilots and faster turnaround activities. TRB committee focuses on longer term policy. Bill noted that TRB is looking at how to support cross-modal research and that could be of interest to this committee.

**2018 Annual Meeting**

15 paper submissions - selected 5 that are in a proposed lectern session on “emerging policies in city transportation” and 7-8 for a poster session

Our sessions -

Lectern: Reorganizing for Effectiveness: Changing City DOTs (Tuesday 3:45-5:30)

Lectern: Economic Impacts on Transportation Investments (Wednesday 8:00-9:45)

Lectern: Emerging Policies in City Transportation (Monday 3:45-5:30)

Poster: Transportation Issues in Cities (Monday, 1:30-3:15)

Committee meeting - Tuesday 8am-12pm

Sessions of Interest: we sent out the “war games” workshop in partnership with several committees, led by ABC10 Strategic Management. Forming teams now to participate in the workshop - contact Bill if you are interested. There will be a CEO/executive session on Monday to announce the winner.

Agenda Overview:

* Subcommittee reports
* Strategic Plan discussion
* NACTO presentation
* Guest speakers

Last year, guest speakers were well received:

* Federal Direction under the Incoming Administration, Jeff Davis, Eno Center for Transportation
* USDOT Pedestrian and Cycling Safety Resources, Tamara Redmon/Gabe Rousseau, USDOT
* Shared Use Mobility, Sharon Feigon, Shared Use Mobility Center
* Autonomous Vehicles, Ginger Goodin, Texas Transportation Institute
* T4American - Smart Cities Collaborative, Russ Brooks, Transportation for America

Request for ideas for this year’s presentations

* Dockless Bikeshare (DC?, Sylvain can give an international overview)
* Recent report on TNCs impact on cities (Regina Clelow)

**Subcommittee Reports**

Communications (Stephanie Dock)

Winding down the Google site to focus on the Wordpress site. Ray Chan has been keeping the new website running on the technical front. Stephanie will get the link corrected on the TRB website.

Stephanie looking to launch blog before the annual meeting

Webinar (Ivana Tasic)

Ivana is now a professor in Sweden, having left University of Utah.

Looking for a new lead or assistant lead for the webinar committee: email Steve if you are interested in serving in this role.

Also send along ideas for webinars (e.g. dockless bikeshare?)

Strategic Planning (Steve Buckley)

Last updated 3 years ago. Document is still in pretty good shape in Steve’s opinion. Do need to update some tables and trends

* Vision and mission statement are good
* Emerging trends and key research topics are the important areas that need to be finished

Do we need a call for research topics? Wes will do by December. Submit a paragraph on your idea, committee will pick 5-6 to include in the strategic plan. These are often used to guide call for paper topics.

Bill noted that if the plan only needs a light update, we could shift some focus to an annual action plan that would allow us to dig in a bit more on the topics of interest.

Andrea D’Amato (MassDOT) is willing to lead again, but she needs assistance. If you would like to participate in the Strategic Planning update, reach out to Steve.

Research (Wes Marshall)

Wes will be research lead again next year

Nothing new to report

**Review of Calendar, Upcoming Meetings**

Bill to send 4th quarter calendar

* Committee rotations
* Triennial strategic plan

**Open Floor for Announcements**

TransitCenter is hosting its transit agency board member workshop Jan 23-24 in Providence, RI. Board members are often not transportation professionals, so the goal is to help bring them on board with message of complete streets and transit priority.  Contact Chris Pangilinan if you have questions or a board member to nominate.

Steve’s email has changed! Be sure to use: stephen.buckley@wsp.com