



Mercy Corps is a non-governmental & non-profit organization that exists to alleviate suffering, poverty and oppression by helping people build secure, productive and just communities.

Mercy Corps is seeking applications from potential candidates for the following position:

**Driver-01 Position-Short term  
Islamabad based**

**Qualifications & Experience:**

At least middle, valid driving license, with at-least 05 years of driving experience, working with NGOs or offices is preferred, good knowledge of routes of the area of responsibility, working technical knowledge of vehicles and basic maintenance and should be able to rectify minor faults of the vehicle. Able to read and write, with fluency in spoken Urdu and other local languages.

**Responsibilities/Duties:**

The incumbent will provide safe transport services for program and support staff. The driver will adhere to all traffic and organization's safety & security rules. Follow the transport guidelines required by the Operations department. The person will be responsible to check the vehicle conditions before/after each trip, work night shifts at office/field when required as assigned by supervisor, maintain the vehicle logbook in accordance with policies/regulations of the organization.

Interested candidates may submit their detailed CV/Application to the following address by COB **April 23, 2014**. Only short listed candidates will be called for interview.

Kindly mention the title of position in the subject line for which you are applying.

**We are an equal employment opportunity employer.**

Human Resources Department

Mercy Corps

H. No. 152, Main Margalla Road, F-6/3, Islamabad

Email: [hrd@pk.mercycorps.org](mailto:hrd@pk.mercycorps.org).