

VACANCY ANNOUNCEMENT

Malteser International is a worldwide relief organization with more than 50 years of experience in humanitarian aid and at present covers around 100 projects in about 20 countries in Africa, Asia and the Americas. Its mission is not only to provide emergency relief, but also to implement rehabilitation measures and to facilitate the link between emergency relief and sustainable development. For more information on Malteser International please visit our website: www.malteser-international.org

> Position: LHV - (4-Positions) Location: Peshawar (Faqir Killay & Phandoo) Open to internal and external candidates Contract Period: ASAP - 30-November-2018

Role & Responsibilities.

- Assist Female Medical Officer conducting daily OPD;
- Provide BEmOC services at health facility;
- Screen high risk pregnancies and refer them to a higher level health facility as per referral protocols;
- Enter all relevant data of patient (s) in OPD/Delivery/PNC registers;
- Ensure labor room is thoroughly clean and all required instruments to conduct a delivery are properly sterilized;
- Conduct safe and clean normal delivery as per standard guidelines;
- Ensure all necessary documents e.g. ultrasound consent form, delivery consent form etc is properly signed before conducting a delivery;
- Keep delivered woman under observation for at least 06 hours for PNC at health facility;
- Ensure a delivered woman initiates breast feeding within first hour after her delivery;
- Disseminate information on importance of breast feeding, routine vaccination, care of baby's cord, personal & new born hygiene and nutrition etc;
- Ensure after discharge of a patient; female cleaner has thoroughly cleaned the labor room, washed and sterilized the instruments/equipment;
- Ensure all equipment/instruments in labor room/MCH center are well maintained and kept;
- Ensure all suspected PLW attending health facility are screened for malnutrition and referred to CMAM center for further management;
- Refer pregnant women to EPI center to receive TT vaccination;
- Disseminate proper information and guide patients on danger signs of pregnancy and reason for referral to a secondary/tertiary care level health facility;
- Update Medical Officer on deliveries, referrals etc;
- On arrival at duty, take over a proper charge of medicine, cleaning items etc from the duty staff nurse/LHV,
- On arrival at duty, take a quick round of MCH center to ensure female cleaner has properly cleaned MCH center and take over charge from In-charge LHV by counting medicine/consumables etc;
- Participate in capacity development trainings organized by Malteser or any other partner organization;
- Attend staff meetings convened at health facility/project office;
- Follow proper chain of command and communication lines within the organization;
- Do not leave duty station without informing Supervisor or Admin/HR officer;
- Immediately inform Supervisor or Admin/HR in case of an incident/emergency;
- Deal patients & their attendants politely and in a respectable way
- Accomplish any other job related additional task assigned by Supervisor (s) or senior management.



Desirable

- LHV diploma from a recognized and registered institute;
- Registered with Pakistan Nursing Council (PNC) and having a valid registration;
- Significant experience in related role (at least 4 years);
- Work experience in a similar role with an INGO (at least 2 years).
- Local of KPK;
- Speaks Pashto and Urdu fluently;
- Familiar with local culture and customs;
- Any additional training/qualification received in related fields;
- Trained in ultrasonography.
- A good team player.

Starting Date: ASAP

Candidates should submit their CV and motivation letter with salary expectations latest by, **November 05, 2017** via e-mail to: <u>recruitment.pk@malteser-international.org</u>. Only short listed candidates will be contacted, and no phone calls will be entertained.