

POSITION ANNOUNCEMENT

The International Federation of Red Cross and Red Crescent Societies (IFRC) is the world's largest volunteer-based humanitarian network established by and comprised of member National Red Cross and Red Crescent Societies. Along with National Societies and the International Committee of the Red Cross (ICRC), IFRC is part of the International Red Cross and Red Crescent Movement. The overall aim of the IFRC is "to inspire, encourage, facilitate, and promote at all times all forms of humanitarian activities by National Societies with a view to preventing and alleviating human suffering and thereby contributing to the maintenance and promotion of human dignity and peace in the world." It works to meet the needs and improve the lives of vulnerable people before, during and after disasters, health emergencies and other crises.

IFRC, Pakistan Country office is inviting applications to fill the position of **Procurement and Logistics Officer** from experienced and dynamic individuals who possess a demonstrable track record of meeting challenging targets and deadlines.

Procurement and Logistics Officer (01 Position, Islamabad)

Selection Criteria: (education and experience)

- Bachelor's Degree, or equivalent qualifying experience, in relevant area
- Professional qualification in logistics/procurement
- At least 3 to 5 years of experience of working in Procurement/Logistics role
- Professional experience in general logistics, including procurement, customs clearance, warehousing, and transportation
- Experience of working for a humanitarian aid Organisation in a developing country
- Good experience and understanding of the Procurement cycle, requirements, and standards

Please note:

- Applicant needs to be able to read, write and speak English fluently, have a high level of computer literacy (Word, Excel, PowerPoint, Outlook, etc.) as well as be flexible and be able to work in a multicultural environment.
- Strong analytical skills in Procurement and Logistics planning
- Ability to work in a multi-cultural environment Good mentoring and capacity development skills
- Excellent stress management skills
- Demonstrated accountability

To apply, please forward your CV to jobs.pakistan@ifrc.org and for detailed job description please visit <https://sites.google.com/site/downloadforjobs/home>

Please mention the position applying for in Subject Line of the email, otherwise your application may not be considered. Deadline for submission of applications is **July 02, 2020**.

Only short-listed candidates will be contacted.