



## **Islamic Relief Pakistan**

### **Area Office Peshawar, KP**

#### **Peacebuilding Initiative for Development and Empowerment (PIDE) in Tribal District Khyber**

#### **ToRs for Arrangement of Firm and Machinery for Land Levelling/Deep Ploughing Activity**

##### **Project Summary**

Islamic Relief Pakistan is implementing a project funded by SIDA titled “Peacebuilding Initiative for Development and Empowerment (PIDE) in Khyber Tribal District. Tribal society in FATA has gone through cataclysmic change so it is imperative to address the structural causes and chronic issues in holistic manner. Conflict borne crisis has devastated livelihood cycles of returnee community. Unemployment and lack of financial resources are pushing these communities especially youth towards anti-social actions. Proposed action comprises a set of inter related activities which will pave the way for affirmative utilization of youth potential in local recovery and development initiatives. Under PIDE project, one of the key activity is to educate young and progressive farmers defined in the project, on new and efficient models of integrated water resource management so that sustainable livelihoods are ensured.

##### **Objective of the Activity**

Much of the water get lost unnecessary due to low awareness of farmers on use of water and preparation of land in a more efficient manner to conserve water. Under this activity, farmers are encouraged to use land levelling techniques so that water losses remain less and productive soil remains intact. Capacity building of the young and progressive farmers on crop water requirements with focus upon low water and Inter-culture (multi-cropping patterns)

##### **Expected Outcome of the Activity**

- To understand the modern techniques of land levelling and multi cropping
- Linking the young farmers with line departments to get technical support
- The rain/run off water will get into use for agriculture purpose.
- Decreased water losses and less water requirements
- Improved capacity of other progressive farmers through practical demonstration.
- Adoption of improved techniques for irrigation by other farmers.
- Improved economic conditions of the conflict affected youth (progressive farmers) through training.
- The community will know about the use of new technologies and machinery i.e laser land levelling tractor, deep ploughing machinery etc.

## **Area Location**

Tehsil Bara, Khyber Tribal District

## **Identification of beneficiaries**

Islamic Relief field teams and technical persons will conduct meetings in the selected tribes/area or villages. The proceeding of the meeting will be documented by the IR team in the form of resolution which will be signed by participants of the meeting; minimum attendance should be 80% of total members of VO. The VO will be asked to identify progressive farmers as per pre-set criteria through mutual consultation with at least 75% member's majority.

## **Data compilation and Approval of Selected Families**

Assessment data will be compiled in MIS and data base and unique registration number will be allocated to each beneficiary. The hard copy of format will be filled properly. Technical person, and SPO PIDE will ensure to benefit maximum number of farmers from this activity. The line departments (Agriculture / Irrigation Department / Soil Conservation) will be involved for proper ownership of the activity.

## **Consultant selection / hiring of trainer**

Procurement process will be carried out for hiring firm to train and supervise the progressive and young farmer on land leveling and deep ploughing through laser land leveling and deep ploughing machinery. The whole process will be continuously monitored and supervised by IRP technical staff for smooth output of the activity. The IRP technical person will also deliver session on importance of land leveling and deep ploughing machinery during practical demonstration.

## **Roles and Responsibilities of Islamic Relief Pakistan**

- IRP will identify, Select & Finalize progressive and interested farmers for the activity
- IRP staff will also be present during capacity building and demonstration sessions organized for farmers.
- IRP staff will record attendance at training venue.
- Islamic Relief will provide support in the selection of training venue and smooth training activities.
- IRP will also arrange refreshments (tea and lunch) during demonstration plots establishment and exposure visits for progressive farmers
- Islamic Relief will ensure visibility of the activity and will provide visibility banners for this activity.
- IRP will pay the consultant/machinery fee through cross cheque after the submission of the activity report by the hired firm/consultant duly vetted by IRP technical team
- IRP staff will deliver a session on social cohesion, peacebuilding and conflict prevention / dispute resolution in localized context once per training duration.

## **Roles and Responsibilities of Consultant firm/institution:**

Following will be the main responsibilities of the consultant firm

- Exposure visits for farmers
- The consultant will orient farmers during exposure visits
- The consultant will show the same areas, where land levelling and deep ploughing implementing during exposure visit and will explain the benefits of land leveling, deep ploughing etc.
- The consultant will arrange exposure visits to ARI Tarnab, NIFA, Farms of Agriculture University Peshawar etc. and other similar government institutions with required facilities.

### **Capacity building of progressive farmers during demonstration (Land Leveling & Deep ploughing)**

The consultant/institution will make four field visits for capacity building of farmers during demonstration.

The consultant will practically train the targeted community at site during establishment of land levelling and deep ploughing activity.

Consultant will Provide all learning aids, teaching materials, consumables and additional facilities, as per demand of curricula/training contents, free of cost to the trainees (all costs on account of these items shall be included in training budget which will be paid by IRP). The materials provided during training shall remain asset of beneficiaries, it shall not be collected back from them. Selected consultant can take back only machinery & equipment used in the training.

- **Required Skills and Competencies:**
- Must have experience of land levelling and deep ploughing in KP / Tribal districts
- Must have laser land levelling machinery, tractors, drivers and deep ploughing machinery etc.
- Registered with any government authority or regular body or authorized by government for training of farmers
- Registered consultant/training institute having at least 10-15 years of proven successful experience in training of farmers / on-site training of farmers
- Consultant firm/institute must be familiar with local language and culture

#### **Duration of the Assignment**

The assignment is expected to take 1 month from the date of signing the contract.

#### **Contents Property/Copy Rights**

All information pertaining to this project belonging to the client (IRP), which the Consultancy firm House may come into contact with in the performance of its, duties under this contract shall remain the property of IRP who shall have exclusive rights over their use. Except for purposes of this assignment, the information shall not be disclosed to the public nor used in whatever without written permission of the Client in line with the national and International Copyright Laws applicable.

**Proposal and presentation:**

Interested agencies will share their proposals budgets and categorically state any FOC with IRP. The proposal should contain experience of agency, assignment of similar nature, profiles of their technical team including their experience. Shortlisted agencies will be called to provide presentations to IRP selection committee. Based on the proposal, budget and big idea, an agency will be selected for the assignment.

**Payment Plan:**

- Payments process will be finalized in consultation with agency
- The process time for the payment will be 21 Days (Working)
- Final clearance will be made subject to receiving final deliverables and report

**1. Terms & Conditions****1.1. General**

- Quoted prices for the above items shall be inclusive of all kind of govt. taxes and duties as per prevailing Tax Laws of Govt. of Pakistan.
- All prices must be quoted in Pak rupees.
- Withholding tax & GST as per government prevailing rates shall be deducted at the time of payment.
- Payment shall be made in the form of cross cheque within 21 days after execution of order and subsequent submission of the invoice to the Islamic Relief (Pakistan).
- Islamic Relief reserves the right to reject any or all quotations without assigning any reason thereof.

**1.2. Bid Submission Requirement**

- Interested firms/individuals are hereby advised to submit a detailed proposal (financial & technical) along with CVs of Trainers and Co-Trainers. Proposals must title **“(Request for Consultant hiring for Capacity building of young and progressive farmers and Machinery for Land Levelling/Deep Ploughing Activity at Tribal District Khyber)”** include basic information of individual or firm i.e. qualification and expertise, relevant experience and availability of consultant or firm.
- Technical/ Financial Proposals addressed to **“Supply chain Department”** should reach at Islamic Relief Area Office Peshawar, Baitul Mall street, Akhaba ba Road near Masjid Mukaram Khan Peshawar latest by 1700 hours on or before **Feb 26, 2020.**

**1.3. Validity of Bid**

- Bids shall remain valid for at least 60 days from the date of opening. If the last date falls on a holiday, the validity shall be extended to the next working day of the Company thereafter.

**1.4 Queries:**

If you have any query regarding the ToRs, please write us on [procurement.kp@irp.org.pk](mailto:procurement.kp@irp.org.pk)

**Complaints..... please to write us**

If you see any violation of rights or any incident of corruption, please contact us at:

<a href="mailto:complaints@irworldwide.org">complaints@irworldwide.org</a>
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Islamic Relief has zero tolerance for corruption & bribery and is committed to listen and Address any violation of rights of aid workers, service provider, suppliers, contractors, our beneficiary and communities.

Regards,

IRP Procurement Peshawar

Production