

The Society of Crystallographers in Australia and New Zealand Incorporated
Business Meeting 2018

To be held in conjunction with Crystal-32, Auckland, NZ 4 December 2018, 13:00

Draft Minutes

Attendance: Stuart Batten, Peter Czabotar, Helen Maynard-Casely, William Lewis, Suzanne Neville, Richard Welberry, David Rae, James Hester, Helen Blanchard, Brendan Kennedy, Chris Sumby, Michael Parker, Megan Maher, Joanne Etheridge, Chris Howard, Max Avdeev, Mitchell Guss, Alice Vrielink, Chris Ling, David Aragao, Tom Caradoc-Davies

1 Welcome and Apologies (C Ling)

Apologies received from Jack Clegg and Brendan Abrahams and Mark Spackman

2 Minutes of the Previous Business Meeting (Bunker Bay, 2017)

That the minutes of the previous meeting are accepted as a true and correct record

Moved: Brendan Kennedy and seconded: Chris Sumby

3 Business arising from the previous meeting not covered elsewhere

4 President's Report (C Ling)

The President reported that ~450 delegates had attended the meeting and passed on congratulations to the organisers.

The president then reported on the activities of the society:

- IUCr will form a new committee to develop equity policies and SCANZ will also develop and implement its own in the coming term informed by this and the policies available through the STA and others.
- SCANZ funded two members to attend Science Meets Parliament and endorsed statements about ARC delays.
- The website is presently being re-designed to use the IUCr framework but looks more like the AsCA one.
- SCANZ contributed funds to establish the Brian M Craven scholarship for Aus/NZ students to attend an ACA course in the US.
- SCANZ held a Crystallography School with 90 attendees in January
- SCANZ has obtained tax and financial advice. On the basis of this Council have resolved to engage independent Financial management for the 1987 fund. The roles of the trustees will continue. Decisions will still lie with Council. Regular dividends: fund Maslen scholarships, fully fund schools, fund international invited speakers for SCANZ meetings. The secretary will e-mail all members in New Year and invite input on the final model.

That the President's report be accepted

Moved : David Aragao and seconded Stuart Batten

5 Treasurer's Report (B Abrahams) (attachment 1)

The treasurer noted low membership from NZ and highlighted that Council will aim to increase this membership.

That the Treasurer's report be accepted

Moved: Stuart Batten and seconded: Helen Maynard-Casely

6 1987 Fund Report (M Spackman) (attachment 2)

That the Trustees' report be accepted

Moved: Alice Vrielink and seconded: Helen Maynard-Casely

7 Newsletter Report (P Czabotar)

There will be an additional Newsletter to come after the meeting.

That the Newsletter Editor's report be accepted

Moved: Chris Sumby and seconded Stuart Batten

8 SCANZ Medals (C Ling)

The selection committee for the medals consisted of Jenny Martin, Joanne Etheridge and Chris Sumby.

That decision of the selection committee be noted and the recipients (Suzanne Neville - Mathieson Medal and Mitchell Guss - Bragg Medal) be congratulated

Moved: David Aragao and seconded Stuart Batten

9 Election of Office Bearers (C Ling)

- a. The Nominations Committee has nominated the following members for the positions to be elected, each of whom have indicated their acceptance of the nomination.
Further nominations may be proposed by two members at the meeting:

Office Bearers and Council Members:

Vice President: Megan Maher (VIC)
Secretary: Jack Clegg (QLD) to continue
Treasurer: Brendan Abrahams (VIC) to continue
Newsletter Editor (appointed by Council): Peter Czabotar (VIC) to continue

Ordinary Member of Council: Helen Maynard-Casley (NSW) to continue
Suzanne Neville (NSW)
Charlie Bond (WA)

b. The following positions are elected automatically:

Past President: Chris Ling (NSW)
President: David Aragao (VIC)
ANCCr rep: Michael Parker (VIC) to continue

Further nominations invited – no further nominations received.

There being no further nominations the recommendations of the nominations committee were accepted and the candidates declared elected.

c. Standing Committee memberships

Nominations Committee

Joanne Etheridge (VIC) to continue (1 term remaining)
Brendan Kennedy (NSW) to continue (2 terms remaining)
Mitchell Guss (NSW) to be elected (3 terms) (nominated by B Kennedy and P Colman)

Education Committee

Jade Forwood (NSW) (2 terms remaining)
Mary Christie (VIC) to continue (1 term remaining)
Jason Price (VIC) to be elected (3 terms) (nominated by J Clegg and D Turner)

Further nominations invited – no further nominations received.

There being no further nominations the candidates declared elected.

10 National Committee for Crystallography (NCCr) report and update on IUCr 2023 Congress (M Parker)

A brief report was given.

That the report be accepted

Moved: Chris Sumby and seconded Suzanne Nevielle

11 Location of the next SCANZ Business Meeting

- *AsCA Dec 2019 Singapore – including an Annual General Meeting*
- *Crystal-33 2020 NSW/ACT – including Business Meeting*

The following proposed schedule for upcoming meetings was presented:

- AsCA/Crystal-32 Dec 2018 Auckland
- AsCA Dec 2019 Singapore
- Crystal-33 Easter 2020 NSW
- (IUCr Aug 2020 Prague)
- AsCA Dec 2021 Malaysia
- Crystal-34 Easter 2022 TBD
- AsCA Dec 2022 TBD
- (IUCr Aug 2023 Melbourne)
- AsCA Dec 2023 TBD
- Crystal-35 Easter 2024 TBD

Some concern was expressed re: possible gap between Crystal-34 and Crystal-35. The possibility of incorporating a business meeting (and presentation of 1987 lecture and medals) into IUCr was discussed.

12 General Business

Meeting closed by David Aragao at 1:55 pm

Treasurer's report

2017-2018

Members Website

Membership, registration and payments administered through:

<https://members.scanz.org>

SCANZ membership 2017-2018

Financial members 1st July, 2017

Students	103
Full members	133
Corporate members	1
Retired members	10
Total	247

Current members (27th November, 2018)

Students	118
Full members	113
Corporate members	1
Retired members	10
Total	241

Annual membership fees

Students	\$30 per 3 years
Full members	\$40 p.a.
Corporate members	\$100 p.a.

Year	Full members	Student members
2018	118	113
2017	133	103
2016	131	89
2015	110	73

Membership numbers should be viewed with some caution.

Currently there are a significant number of potential members whose applications are pending while we await sponsor endorsement.

There are members who have missed payments in the last year who are likely to become active members again.

At this stage I do not consider the recent drop in the number of full memberships to be significant.

Membership by region and gender

Australia	93%	Male	~58%
- NSW	27%		
- VIC	35%	Female	~42%
- QLD	17%		
- WA	7%		
- SA	2%		
-TAS	1%		
-ACT	4%		
New Zealand	4%		
USA	1%		
UK	1%		
Switzerland	0.4%		

Registrations/Renewals comments

- David's online membership has streamlined the process considerably
- Bank transfer payment has become easier with Paypal (allows credit card payment)
- Sponsors for applicants – bottleneck associated with waiting for sponsors to send support email endorsing new applicants. We are investigating integration of sponsorship approval into the online members' system.

Finances

2017-2018

For the year ending 30th June, 2018

2017-2018 (for year ending 30th June 2018)

Income

Membership fees	5216
Miscellaneous (stamps)	29
1987 Fund	10000
Crystal 31 funds	13899*
Interest	64

Total Income \$29208

Expenditure

Maslen scholarships IUCr2017	12000
Maslen scholarships Crystal31	9300
Bragg medal	780
Mathieson medalist expenses	1502
Science meets parliament expenses	2880
STA membership	702
AsCA 3 year membership	1000
Bank fees	120
Tax Advice – Lawyer	5500

Total Expenditure \$33784

* This does not represent conference profit as costs of \$5625 were paid in the last financial year to secure the booking of the venue for the conference.

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Bank fees	120
Tax Advice – Lawyer	5500

Total Expenditure \$33784

Opening bank balance	\$23074
Net outgoing	\$4576
Closing bank balance	\$18498

Finances

Interim report for 1st July, 2018 -27th November 2018

Interim report 1st July – 27th November, 2018

Income

Membership fees	3084
1987 Fund	20000

Total Income	\$23084
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Expenditure

STA membership	715
Bank fees	50

Total Expenditure	\$765
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Interim report 1st July – 27th November, 2018

Income

Membership fees	3084
1987 Fund	20000

Total Income \$23084

Expenditure

STA membership	715
Bank fees	50

Total Expenditure \$765

Opening bank balance	\$18498
Net income	\$22319
Closing bank balance	\$40817

Note that the Maslen scholarships for the Auckland conference will cost ~\$16,000.

Comments on financial position

- Restructuring the investment that is currently in the 1987 Trust Fund will allow us to budget more effectively for future events.
- In the next 12 months we should move towards consolidating the Australian and New Zealand accounts to make it easier to manage membership.
- We should look towards expanding our membership base in New Zealand.

Brendan Abrahams
SCANZ Treasurer



SOCIETY OF CRYSTALLOGRAPHERS IN AUSTRALIA & NEW ZEALAND INC.

"1987 FUND" INVESTMENTS AT 7 NOVEMBER 2018

CASH ACCOUNTS

UniBank Everyday Account 637912S1 28,894.66
\$23,870.92 – dividend deposits since CRYSTAL31 meeting
\$13,217.35 – deposited following Westfield acquisition by Unibail-Rodamco
\$20,000.00 – transferred to SCANZ – David Aragao in November 2018

UniBank 3 Month Term Deposit 637912I10 263,181.58
Since CRYSTAL31 meeting interest earnings are \$5,967.15

292,076.24

MANAGED FUNDS AND SHARES		No	Market value
Commonwealth Bank of Australia Ltd	CBA	1447	100,392.86
CSL Ltd	CSL	6000	1,129,020.00
Scentre Group	SCG	8114	32,374.86
Woolworths Ltd	WOW	1500	43,395.00
Unibail-Rodamco-Westfield *	URW	1380	17,277.60
OneMarket Ltd #	OMN	188	155.10
			<hr/> 1,322,615.42

* Effective 30 May 2018 Unibail-Rodamco acquired all Westfield securities (WFD) at US\$2.67.

SCANZ held 3749 securities, and received \$13,179.10 from the sale, 1380 URW shares, plus \$38.25 entitlement resulting from rounding after aggregation of all sales pursuant to the transaction.

On 1 June 2018 OneMarket Ltd was demerged from Westfield Corporation through the distribution of 1 OMN share for every 20 Westfield shares; SCANZ received 188 OMN shares.

Historical data:

	Cash assets	Funds & shares	Annual	
	\$	\$	dividends	\$
June 2005	55,397.43		2008	14,576.63
August 2008	99,984.82	413326.84	2009	12,266.88
April 2010	101,525.34	384647.03	2010	14,043.12
April 2011	152,290.14	363334.28	2011	13,774.55
November 2012	180,988.09	467647.27	2012	14,188.57
April 2014	213,067.81	620651.83	2013	16,703.01
March 2016	242,704.60	833874.08	2014	19,014.19
November 2017	269,020.92	1,094,623.43	2015	20,932.12
November 2018	292,076.24	1,322,615.42	2016	20,424.94
			2017	20,952.61
			2018	23,870.88

Mark Spackman
7 November 2018