



ReDBox 1.6

Release Candidate

User Acceptance Testing

- ❖ **Dashboard**
- ❖ **Reporting**
- ❖ **Embargo**
- ❖ **Ethics**

Research Support, Library Services University of Newcastle

Document History

Doc Version	Modified By	Date	Description
1.0	Vicki Picasso	14.3.13	Draft plan
2.0	Vicki Picasso	21.3.13	RC Testing

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1. Introduction

1.1 Purpose

The UoN Australian National Data Services Project (MS18) is a twelve month externally funded project, led by Library Services that commenced in May 2012 and is scheduled for completion in May 2013. As part of our project deliverables, we have committed to developing and implementing strategic reporting within ReDBox/Mint. The software development will deliver new and enhanced features for the existing ReDBox metadata management software. The UoN project has sub-contracted the software development to the Queensland Cyber Infrastructure Foundation (QCIF). QCIF commenced working collaboratively with UoN on the development of the new features in December 2012.

UoN has been actively engaged in multiple rounds of User Acceptance Testing of the Release Candidate during February and March 2013.

1.2 Background

The ReDBox/Mint software has been in production at University of Newcastle since May 2011. The original software development was led by Dr. Peter Sefton of the Australian Digital Futures Institute (ADFI) at the University of Queensland and funded by the Australian National Data Service. University of Newcastle collaborated with ADFI on the development requirements of the ReDBox Metadata Store and implemented the software under the our ANDS funded Seeding the Common (SC16) project.

The ANDS Metadata Stores funding identified optional deliverables including strategic reporting and embargoes. We have utilised funds from our MS 18 Project to develop these features for inclusion in ReDBox. Fifteen Australian universities have selected ReDBox as a potential metadata store and the new features and reporting module will be made available to the entire ReDBox Community as per our funding agreement with ANDS.

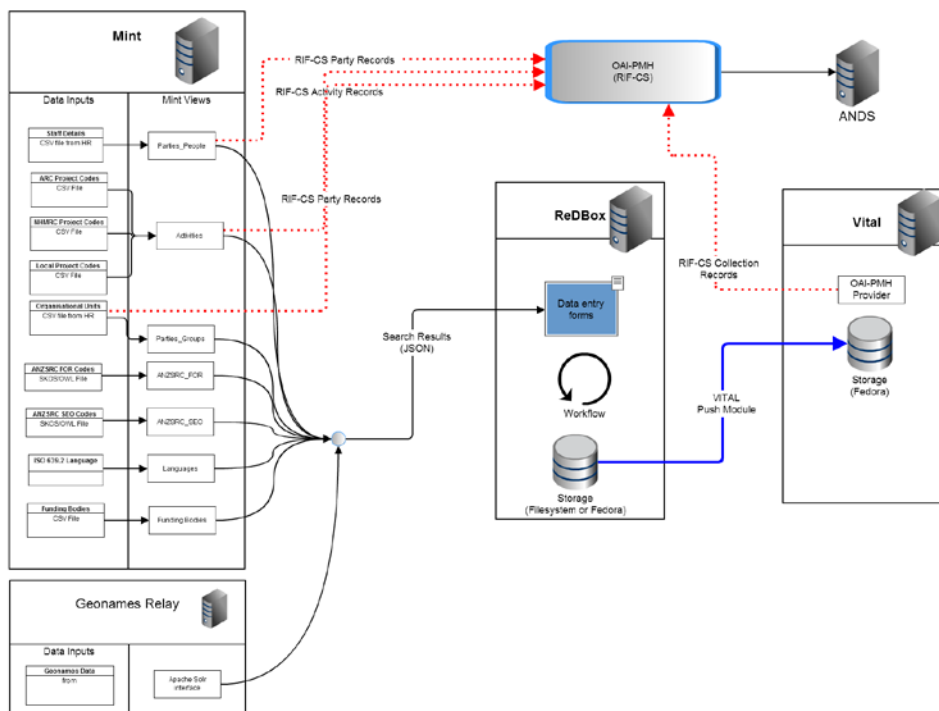
2. People involved in the testing

	Roles to be tested	System	Browser
Kai Chen	Administrator	ReDBox	Google Chrome 25.x, IE 8.0, Firefox 19.2x
Vicki Picasso	Administrator	ReDBox	Google Chrome 25.x, IE 8.0, Firefox 19.2x
Dave Huthnance	System Administrator	ReDBox	Google Chrome 25.x, IE 8.0, Firefox 19.2x

3. Test Environment

ReDBox Test	http://novadev5.newcastle.edu.au:8008/redbox/default/home
The Mint test	http://novadev5.newcastle.edu.au:8008/mint/default/home
NOVA Test	http://novadev0.newcastle.edu.au/vital/access/manager/Index
NLA Test Trove	
RDA Demo	
QUON test	
Test Environment	Redhat Red Hat Enterprise Linux Server release 5.8 (Tikanga) (ReDBox)
Handles Environment	Test Handles server connected to novadev0 for RedBox testing, e.g. generation of handles for ReDBox and into VITAL
	UoN test Handle server prefixes = 1959.18
Browsers	The following three browsers were used to test the RedBox system. <ul style="list-style-type: none"> • Chrome - Google Chrome 25.x m • Mozilla Firefox – 19.0.2 • IE - 8.0.6001

3.1 System Environment



Source : ReDBox – Mint System Overview. URL : <http://sites.google.com/site/redboxmint/documentation/system-overview>

4.0 ReDBox Admin

4.1 Dashboard Menu

Date & time of test	28.3.13
Tester/Role	Admin
Browser & version	Chrome 25.0.1364.152 m Mozilla 19.0.2 IE 8.0
Operating system and version	RedBox 1.6 Release Candidate SC 2

4.1 Dashboard Menu Available

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	Dashboard option can be selected from the Admin menu
Actual outcome:	As Expected
About the test:	
Comments:	

4.2 Dashboard Report Displays

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected Outcome	When Dashboard option selected, the Dashboard Report, <i>YTD</i> default, automatically generates and appropriate graphs displays <ul style="list-style-type: none">• Records by Workflow stage• Record Type by Workflow Stage• Records Published by Month• Records Published by Record Type
Actual outcome:	As Expected – except 4.7 see below
About the test:	Four graphs aesthetically aligned
Comments:	

4.3 Edit Dashboard Report Title

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected Outcome	User able to successful edit a report title into the <i>Report Name</i> entry box and the <i>report name</i> changes on the screen to reflect the new title – when user selects the <i>ENTER</i> key, or when user <i>clicks the mouse anywhere</i> on the screen
Actual outcome:	As Expected
About the test:	
Comments:	

4.4 Edit Dates on Dashboard Report

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected Outcome	User able to select new date range for Dashboard Report using calendar wizywig for <i>Date Range From</i> and <i>Date Range To</i>
Actual outcome:	As Expected
About the test:	
Comments:	

4.5 Records by Workflow Stage - Expected Records appear in Dashboard Report

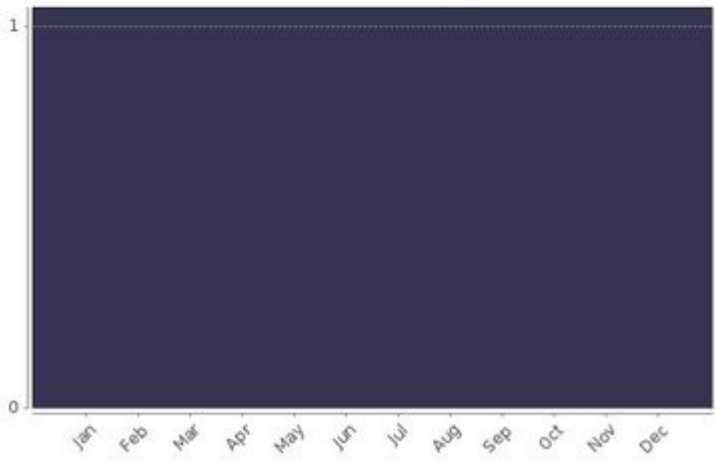
ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected Outcome	Display generated is an accurate reflection of the expected record content for the selected date range
Actual outcome:	As Expected
About the test:	Based on date created utilising ReDBox indexes
Comments:	

4.6 Record Type by Workflow Stage - Expected Records appear in Dashboard Report

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected Outcome	Display generated is an accurate reflection of the expected record content for the selected date range

Actual outcome:	As Expected
About the test:	Based on date created utilising ReDBox indexes
Comments:	

4.7 Records Published by Month - Expected Records appear in Dashboard Report

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected Outcome	Display generated is an accurate reflection of the expected record content for the selected date range
Actual outcome:	Not As Expected - workaround required
About the test:	Based on date created utilising ReDBox indexes
Comments:	<p>Issue Log</p> <p>No Records appearing in the graph, i.e. 25 published records expected to be reflected in the report.</p> <p>Needs workaround from QCIF for records that Redbox records didn't capture dates to feed into a published by month, prior to this version (1.6)</p> <p style="text-align: center;">14/5/2010 to 14/3/2013 Records Published By Month</p> 

4.8 Records Published by Record Type - Expected Records appear in Dashboard Report

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected Outcome	Display generated is an accurate reflection of the expected record

	content for the selected date range
Actual outcome:	
About the test:	Based on date created utilising ReDBox indexes
Comments:	

4.9 Export Dashboard Report as CSV

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected Outcome	User selects Export as CSV and Dashboard report is available for download in excel format
Actual outcome:	As Expected
About the test:	
Comments:	Note that any records in Investigation that are [Untitled] will not show up in the count for the Investigation workflow stage.

4.10 Print Dashboard Report

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected Outcome	Print version of the Dashboard report as per displayed in browser
Actual outcome:	As Expected
About the test:	
Comments:	The user needs to clear the ReDBox system messages, to clear these, before printing the report – otherwise they will appear in the printed information.

4.11 Save Dashboard Report as PDF

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected Outcome	Dashboard Report can be printed as PDF and saved/downloaded
Actual outcome:	As Expected
About the test:	
Comments:	

5.0 Create New Report

Date & time of test	28.3.13	
Tester/Role	Administrator	
Browser & version	As above	
Operating system and version	RedBox 1.6 RC 2	

5.1 Create New Report - Menu option available

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	User is able to select Report menu option and 'Create New Report' option is available
Actual outcome:	As Expected
About the test:	
Comments:	

5.2 Date Range can be selected

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	User is able to use calendar wizywig to choose <i>Date Range from</i> and <i>To</i>
Actual outcome:	As Expected
About the test:	
Comments:	

5.3 Create New Report using Date Modified

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	A report is created containing only records that have a <i>modified date</i> and meet the selected report criteria
Actual outcome:	As Expected
About the test:	
Comments:	

5.4 Create New Report using Created Date

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	A report is created containing all records that have a <i>created date</i> and meet the selected report criteria
Actual outcome:	As Expected
About the test:	
Comments:	

5.5 Create New Report based on All Records

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	A report is created containing all records that have a <i>created date</i> and meet the selected report criteria
Actual outcome:	As Expected
About the test:	
Comments:	

5.6 Create New Report based on All Published Records

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	A report is created containing all records that have a <i>created date</i> and meet the selected report criteria
Actual outcome:	As Expected
About the test:	
Comments:	

5.7 Create New Report based on Title

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	A report is successfully create created based on selecting the <i>Title</i> field for reporting
Actual outcome:	As Expected
About the test:	Doesn't work using stop words, i.e. System not configured for stop words
Comments:	

5.8 Create New Report based on Keywords

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	A report is successfully create created based on selecting the <i>Keywords</i> field for reporting
Actual outcome:	As Expected
About the test:	
Comments:	

5.9 Create New Report based on Creators

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	Able to select creator from look list (indexes)
Actual outcome:	As Expected
About the test:	
Comments:	Case sensitive (lower case search entry doesn't work) – have to use Uppercase for first letter of surname and must search by surname, not first name/surname

5.10 Create New Report based on Record Type

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	A report is successfully create created based on selecting the <i>Record Type</i> field for reporting
Actual outcome:	As Expected
About the test:	Only Collection and Dataset are present in the drop down menu for selection
Comments:	Only ReDBox record types will be included within this search, i.e. collection, dataset, registry, repository, catalogue/index. Records types will only be available in the menu reporting options if records are assigned these recod types in ReDBox.

5.11 Create New Report based on Workflow Type

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	A report is created containing all records that have a <i>created date</i> and meet the selected report criteria
Actual outcome:	As Expected
About the test:	

Comments:	
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5.12 Create New Report based on License Type

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	A report is created containing all records that have a <i>License Type</i> and meet the selected report criteria
Actual outcome:	As Expected
About the test:	
Comments:	

5.13 Create New Report based on Access Conditions

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	User is able to successfully create a report based on their nominated access conditions for collection record/s
Actual outcome:	As Expected
About the test:	
Comments:	

5.14 Create New Report based on Depositor

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	User is able to successfully create a report based on the nominated Depositor for a collection record
Actual outcome:	As Expected
About the test:	
Comments:	

5.15 Create New Report based on Retention Period

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	User is able to successfully create a report based on their nominated retention period information
Actual outcome:	As expected

About the test:	
Comments:	

5.16 Create New Report based on FOR

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	User able to create a report based on selected FOR
Actual outcome:	Not as expected – different results encountered in Mozilla and IE
About the test:	In Mozilla - tried creating a fresh report for 1117 and this time I returned 24 records. Re-run again in IE and got zero results. IE test http://novadev5.newcastle.edu.au:8008/redbox/default/report/reportResult?id=85d9e71620fd44bf6611ac7e476eadaa Mozilla test http://novadev5.newcastle.edu.au:8008/redbox/default/report/reportResult?id=a718d777ffc32b588f59d3c710004904
Comments:	Issues Log Able to select at the 2, 4 and 6 digit level

5.17 Create New Report based on SEO

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	User able to create a report based on selected FOR
Actual outcome:	As Expected
About the test:	Still being prompted to select the 6 digit level codes
Comments:	

5.18 Create New Report – including/excluding Null Values

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	User is able to apply null values to the report criteria
Actual outcome:	Not As Expected Internet Explorer – Include Null Values is the default while in Chrome and Mozilla the default is Exclude Null Values
About the test:	Not always applicable , need to be able to not apply either, see below.
Comments:	Development identified :

	<p>A third option – Select - needs to be added into the drop down menu's , i.e to eliminate forced selection</p> <ul style="list-style-type: none"> ○ Select / include null value/exclude null value
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5.19 Create New Report – exact match/contains match

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	User is able to apply null values to the report criteria
Actual outcome:	As Expected
About the test:	Not always applicable, need to be able to not apply either
Comments:	<p>Development identified:</p> <ul style="list-style-type: none"> • Select needs to be added into the drop down menu's , i.e to eliminate forced selection • Select / Exact match / Contain contains

6.0 Create New Statistical Report

6.1 Date Range can be selected

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	User is able to use calendar wzywig to choose <i>Date Range from</i> and <i>To</i>
Actual outcome:	As Expected
About the test:	
Comments:	

6.2 Create New Report using Date Modified

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	A report is created containing only records that have a <i>modified date</i> and meet the selected report criteria
Actual outcome:	As Expected

About the test:	
Comments:	

6.3 Create New Report using Created Date

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	A report is created containing all records that have a <i>created date</i> and meet the selected report criteria
Actual outcome:	As Expected
About the test:	
Comments:	

6.4 Create New Report based on All Records


ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	A report is created containing all records that have a <i>created date</i> and meet the selected report criteria
Actual outcome:	As expected
About the test:	
Comments:	

6.5 Create New Report based on All Published Records

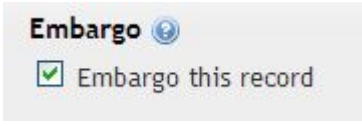
ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	A report is created containing all records that have a <i>created date</i> and meet the selected report criteria
Actual outcome:	As expected
About the test:	
Comments:	

7.0 Embargo

7.1 Embargo Queue available on ReDBox home page


ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	<p>The Embargo queue is visible on the ReDBox homepage when the user is logged into the system</p> 
Actual outcome:	As Expected
About the test:	User must be logged into ReDBox to view embargo queue
Comments:	Embargo queue is not visible to Guest access

7.2 Apply embargo to a record


ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	<p>User able to apply an <i>Embargo</i> to the metadata record from the <i>Submit</i> tab by checking the Embargo check box</p> 
Actual outcome:	As Expected
About the test:	
Comments:	<p>Note : An embargo can be applied to a record in the Investigation, Metadata Review and Final Review workflow stage. Embargo records cannot be progressed passed the Final Review workflow stage while the Embargo option is applied.</p> <p>When a record that has an embargo is progressed to the Final Review stage, an Embargo Alert will appear on the ReDbox homepage under Embargoes, i.e. Embargoes that have not reached</p>

	Final Review will not appear here.
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7.3 Select Embargo date to record in the record


ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	User able to record Embargo date within the metadata record from the Submit tab using calendar look-up 
Actual outcome:	As Expected
About the test:	
Comments:	

7.4 Add embargo note to the record


ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	User able to add and save information about the embargo into the Embargo no entry box to record within the metadata record 
Actual outcome:	As Expected
About the test:	
Comments:	

7.5 Embargoed record progressed through workflow stages


ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	User is able to progress an embargoed record through the Investigation, Metadata Review and Final Review workflow stages.

Actual outcome:	As Expected
About the test:	
Comments:	<p>Note : An embargo can be applied to a record in the Investigation, Metadata Review and Final Review workflow stage. Embargo records cannot be progressed passed the Final Review workflow stage while the Embargo option is applied.</p> <p>When a record that has an embargo is progressed to the Final Review stage, an Embargo Alert will appear on the ReDbox homepage under Embargoes, i.e. Embargoes that have not reached Final Review will not appear here.</p> <div style="background-color: #f0f0f0; padding: 5px; border: 1px solid #ccc;"> <p>Progress </p> <p>This record cannot be published until the embargo checkbox is unchecked.</p> </div>

7.6 Remove embargo from record

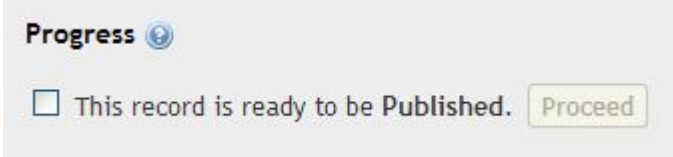
ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	User is able to remove an embargo from a record in the Investigation, Metadata Review and Final Review workflow stages.
Actual outcome:	As Expected
About the test:	Previously entered information (dates/notes) will be remain and be greyed out unless removed by the user.
Comments:	<p>Note : An embargo can be applied to a record in the Investigation, Metadata Review and Final Review workflow stage. Embargo records cannot be progressed passed the Final Review workflow stage while the Embargo option is applied.</p> <p>When a record that has an embargo is progressed to the Final Review stage, an Embargo Alert will appear on the ReDbox homepage under Embargoes, i.e. Embargoes that have not reached Final Review will not appear here.</p> <div style="background-color: #f0f0f0; padding: 5px; border: 1px solid #ccc;"> <p>Progress </p> <p>This record cannot be published until the embargo checkbox is unchecked.</p> </div>

7.7 Alert for embargoed record appears in the Embargo Queue

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	<p>System provides user will embargo alert for record in Final Review and ready for publishing upon lapse of the embargo date.</p> <p>User can see the title of the record and the date that the embargo can be released manually be the user.</p> 
Actual outcome:	As Expected
About the test:	
Comments:	<p>Note: This functionality <i>does not provide automatic ReDBox system release of an embargoed record</i> on the embargoed date.</p> <p>An option for automatic release was identified as a requirement however the development work to include this is far more resource intensive than is available under this feature development.</p> <p>Recommended future enhancement that could be turned on/off.</p>

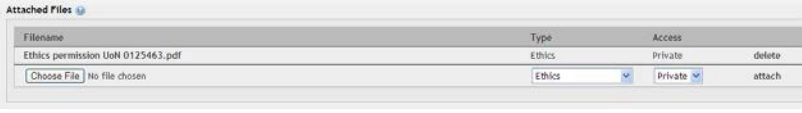
7.8 Publish embargoed record (removing embargo)

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	<p>User able to select record from the Embargo queue and record will open and display automatically on the Submit tab containing the embargo information.</p> <p>User able to turn off Embargoed check box and the option to Progress the record to be Published will then be available to the user, allowing the user to Publish the record</p>

	 <p>Progress ⓘ</p> <p><input type="checkbox"/> This record is ready to be Published. Proceed</p>
Actual outcome:	As Expected
About the test:	Previously entered information (dates/notes) will be remain and be greyed out unless purposely removed by the user. User has the ability to edit embargo date or notes if they choose to.
Comments:	

8.0 Ethics

8.1 Attach Ethics documentation to record

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home								
Expected outcome:	User is able to attach copy of ethics documentation (permission, etc) to record, selecting the ethics label, and select view as private or public for the specified attachment.								
	 <p>Attached Files ⓘ</p> <table border="1"> <thead> <tr> <th>Filename</th> <th>Type</th> <th>Access</th> <th></th> </tr> </thead> <tbody> <tr> <td>Ethics permission UoN 0125463.pdf</td> <td>Ethics</td> <td>Private</td> <td>delete</td> </tr> </tbody> </table> <p>Choose File No file chosen Ethics Private attach</p>	Filename	Type	Access		Ethics permission UoN 0125463.pdf	Ethics	Private	delete
Filename	Type	Access							
Ethics permission UoN 0125463.pdf	Ethics	Private	delete						
Actual outcome:	As Expected								
About the test:	Private attachments not available for viewing								
Comments:									

8.2 Ethics attachment viewable

ReDBox Instance:	http://novadev5.newcastle.edu.au:8008/redbox/default/home
Expected outcome:	User is able to see ethics documentation only if selected as a public view and private attachments not visible publically
Actual outcome:	As Expected
About the test:	
Comments:	

9.0 Sign off

I acknowledge the tests contained within this test plan have been completed and the results are consistent with the expected outcomes in each case.

Signature _____ Name _____ Role _____ Date