

npower

07894813697

Name: Reading Makers Space LTD

Address: unit c1, weldale Street

Reading, Berkshire

RG1 7BX

Date: 23-05-17

re: npower Gas Debt

Account Number: 6006192730

One of our agents called on _____ to collect payment of the outstanding balance of £ _____ but was unable to obtain settlement.

Under these circumstances, we will be applying to the local Magistrates' Court for a Warrant of Entry on behalf of npower. In the likely event that it is granted, the warrant will allow us to enter your premises and disconnect your supply, whether you are present or not. We are given these rights under the Rights of Entry (Gas & Electricity Boards) Act 1954 and the Electricity Act 1989.

Once we have obtained the warrant, our agents will be calling again to disconnect your supply.

If you pay when our agent arrives you will have to pay the full outstanding balance on your account together with the costs incurred to this point (i.e. Magistrates' Warrant, visits and administration) of up to **£449.00**.

Should we disconnect your supply you will have to pay the following in cash:

- The full balance up to the reading taken on the warrant.
- A fee of up to £449.00 covering the costs described above.
- An up front payment equivalent to six months' usage.
- A reconnection charge of up to **£1,160.00** depending on the size of the meter required.

Please note, once your gas supply has been disconnected we may require you to pay a security deposit in advance of future consumption and it could also take up to 6 weeks depending on the size and type of meter to reconnect your supply – even if you make full payment. In addition if the meter is found by Transco to be unsuitable for your usage an upgrade will be required. If an alteration is required this will be completed as and when Transco are able to action. This will incur additional costs and payment will be required before the work is undertaken and reconnection can take place.

In order to avoid any of the above action, please contact npower between the hours of 9:00am and 5:00pm Monday to Friday on 0845 120 8240* in order that your supply can be safeguarded.

You will appreciate that we do not want to disconnect your supply and therefore would be grateful if you could arrange immediate payment.

If you have paid your bill within the last few days please contact npower immediately to confirm your payment has been received.

Yours faithfully



Cheryl Emery
Head of Bill to Collection
For and on behalf of DCA

Phone calls: We may monitor and/or record calls for security, quality or training purposes. Calls to our 0845 numbers will cost a maximum of 5p per minute, plus your phone company's access charge. Please check with your operator for exact charges.