



## Field Manager

### Company Overview and Mission:

Novick Urban Farm is a 501c3 educational production farm located on 1.3 acres in South Philadelphia, with a dual mission of providing **healthy food** access and **education**. With a focus on **community outreach** through our low-cost farm market, we are dedicated to supporting and preserving food traditions that reflect the multi-cultural landscape of our neighborhood. The farm's **educational programs** provide children's groups, and people of all ages, **hands-on experiences** focused on **sustainability, biodiversity, and nutrition**.

### Location:

Philadelphia, PA

### Employment Type:

Full Time/Hourly

### Salary:

Based on years of experience

### Responsibilities Include:

- Facilitate all aspects of the farm including seeding, irrigation, crop planning, harvest, and aesthetic upkeep.
- Manage and support the growth of all farm employees
- Create and manage daily task lists for Harvest and prep
- Oversee all field crew (interns, volunteers, adults, and farm assistants)
- Ensure project meets budgetary guidelines
- Procure needed materials and supplies
- Procure additional labor or equipment as needed
- Organize harvest and donate produce within local neighborhoods.
- Coordinate adult crew success and communication with translator
- Manage overall aesthetic and productive aims of the farm space.
- Coordinate Volunteer Days and Communications
- Facilitate Volunteer activities and outreach
- Run and manage weekly farm stand in South Philadelphia during harvesting seasons

### Qualifications:

**Must have:** Farming or large-scale gardening, preferably at least 2 years managing a small farm or large-scale garden. Bachelor's in agriculture or Education or equivalent experience. This position should have skill in working with children in an educational setting and explaining healthy eating concepts.

**Preferred** Experience developing interactive nutrition education plans for Pre- K aged children in an urban environment

### **Benefits:**

**Medical & Prescription    Dental    Life Insurance    Disability (long term)    Retirement Plan**

### **Apply at:**

**Please send resume and cover letter to [urbanfarm@novickUF.org](mailto:urbanfarm@novickUF.org)**