

Greener Partners



Connecting communities through food, farms & education

Montgomery County Program Manager

Status: Exempt, Full-Time (40 hrs per week)

Location: Norristown

Reports to: Director of Operations

Salary: \$48,000, with an annual cost of living adjustment

Benefits: 120 hours of paid time off (PTO); 16 paid holidays; \$400 towards professional development annually; annual \$600 cell phone usage reimbursement; \$300/month toward healthcare; dental insurance; retirement plan with 2% matching

ABOUT GREENER PARTNERS:

We believe everyone has a right to healthy food. Since 2008, we have worked to remove barriers to healthy eating through urban farming, equitable fresh food access, and discovery-based learning. We partner with schools, hospitals, and community organizations to develop sustainable fresh food resources. Our staff and Board engage in ongoing work to realize our vision of being an inclusive and equitable organization that is reflective of our partnerships. Our approach to learning and growing honors diverse culinary, agricultural, and cultural histories. We are committed to disrupting racist systems and practices both within ourselves, our organization, and through the work we do in collaboration with others.

POSITION SUMMARY:

The Montgomery County Program Manager is a bilingual (preferred) grower and educator who is responsible for leading Greener Partners' Farm Explorer program and Healthy Schools Projects throughout Montgomery County. Building on our long-standing relationships across the County, this position advances our mission through strengthening existing partnerships as well as developing new collaborations with institutional and community partners. Working closely with the Director of Operations, the Montgomery County Program Manager provides support to farmer-educators, ensuring that staff have the resources and capacity to successfully deliver high quality programs. There are opportunities for advancement with this position.

Our signature youth initiative is the *Farm Explorer*, a mobile farm with hands-on lessons about local food, seasonal eating, cooking, and nutrition. Our *Healthy Schools Project* works deeply with the school community and integrates food education, access, and sovereignty. In these deeper partnerships, we lead garden and nutrition education for youth and adults, distribute fresh produce, support school and community gardens, and work with community members to improve the local food system.

RESPONSIBILITIES:

Program Development and Delivery (50%)

- **Food Education:**
 - Schedule and lead in-school programs, after school programs, and community events
 - Grow a variety of vegetables, fruits, and herbs for the Farm Explorer container garden
 - Drive the Farm Explorer vehicle to programming sites; maintain vehicle in clean, good working order
 - Develop and lead the Teen Leadership Program, providing high school students with deeper experiences with the food system.
 - Organize and oversee the Community Food Advocate Program
- **Food Access:**
 - Organize and lead fresh food distributions at Healthy Schools Project sites
- **Food Sovereignty**
 - Provide garden consultation and support for school and community garden projects.
 - Collaborate with schools and community groups on all aspects of garden development and maintenance

Partnership and Program Management (25%)

- **Program Outreach:** Conduct program outreach to schools and partners and strengthen partnerships
- **Program tracking and reporting:** Identify, manage, and track program deliverables and provide reports to the leadership team

Staff Supervision (25%)

- **Staff supervision:**
 - Directly supervise part-time Montgomery County farmer-educator
 - In collaboration with staff leadership team, train new staff and interns
 - Ensure that staff have the resources required to deliver high quality programs and appropriately meet the needs of communities
- **Special projects:** Assist with fundraisers and other cultivation activities

WHAT WE ARE LOOKING FOR:

- Conversational Spanish (preferred)
- Experience in gardening/farming (minimum of 3 years)
- Experience in food and farming education
- Commitment to anti-racist practices that center equity and inclusion and reduce harm
- Experience in management roles in the nonprofit sector (or related area). Work, volunteer, academic, and other life experience are all acceptable
- A problem solver with a can-do attitude
- Experience mentoring and supporting team members in their growth and development
- Excellent written and oral communication skills

- Able to develop trusting relationships with a wide range of cultures, people, and organizations
- Flexibility and adaptability
- Commitment to our mission and our values
- Able to manage multiple projects simultaneously
- Experience building collaborative relationships with community leaders and participating in community engagement work
- Resident of Norristown (preferred)

Please submit a current resume and cover letter explaining your interest in the position and why you will be a great fit to amy.johnson@greenerpartners.org.

Our Hiring Process: Applications will be accepted on a rolling basis until the position is filled. We will begin in-person one-hour interviews in February. Finalists will be invited to a second-round one-hour interview. We would like the selected candidate to start in April. Greener Partners is an equal opportunity employer committed to providing a safe and supportive work environment for employees. We welcome people with disabilities, queer folks, people of all racial identities, gender identities, and all religious, generational, economic, and educational backgrounds to apply