



THE CHIMPANZEE CONSERVATION CENTRE (CCC) IN GUINEA IS RECRUITING A DIRECTOR

Post : Director of the CCC

The CCC Director is responsible for the activities of the Chimpanzee Conservation Centre (CCC) and its teams (Guinea). He/she is responsible for the coordination of the sanctuary activities, environmental awareness activities, protection of the Upper Niger National Park, and community projects by working closely with all relevant teams and their respective managers. He/she is responsible for the financial management of the CCC, lobbying, relations with authorities, institutions, donors, and resource persons in Guinea.

He/she will work with the Board of the CCC and develop action plans, funding plans and logical frameworks to manage and secure funding for CCC activities validated by the Board. He/she will work with partner organisations to seek funding and write reports for international donors.

Role of the CCC Director:

- Ensure that the managers of each division coordinate effectively the activities of the CCC
- Be a team leader and drive the sustainable development of the CCC
- Maintain and develop relations with local, regional and national authorities, as well as with the CCC's partners
- Oversee the administrative and financial management of the CCC in real time
- Follow-up on the planning/logistical management of major construction works and crucial equipment (cars, motorbikes, generators etc....) with the team in the field
- Ensure the compliance of local and expatriate contracts and legal and institutional monitoring of the CCC
- Contribute to project development and fundraising
- Compile narrative and financial reports with supporting organisations
- Manage the teams under his/her responsibility and evaluate managers on a bi-annual basis
- Ensure a transparent and regular link between the Board and the teams under his/her responsibility

Experience/Skills :

- Significant experience and/or degree in management, project management, conservation or management of protected areas
- Significant experience in team management in an environmental/conservation project (in Africa would be a plus). (Demonstrated experience in administrative and financial management, including the production of financial and narrative reports
- Excellent planning and communication skills
- Ability to build and maintain relationships with external partners
- Proficiency in basic computer skills, especially Word and Excel
- Good command of written and spoken English and French

Additional skills: Knowledge of Africa is a plus

Conditions and Benefits:

The position is to be filled quickly for 1 year renewable, with a trial period of 3 months. The contract is signed with the association Projet Primates Guinée, which legally manages the CCC.

Monthly salary and several benefits in kind to be discussed according to the profile and experience of the candidate.

The director will benefit from 8 weeks of holiday per year.

To apply, please send a letter of motivation plus a CV to projetprimates.france@yahoo.fr