



Position Available – Project Archaeologist, Heritage Insight P/L

Heritage Insight is a long-established cultural heritage consultancy and has a history of successful projects in the fields of both Aboriginal and Historic archaeology. We are currently seeking an experienced full-time Project Archaeologist to join our team for an initial six month period, with options for renewal at the end of this time. The position is based in our offices in Kensington, but fieldwork in other parts of Victoria and interstate will be required. The successful applicant will have an Honours degree in Australian archaeology and three to four years' demonstrated experience working as an independent project archaeologist. Applicants must have experience with archaeological field survey, excavation and analysis of data and must be capable of independently managing field projects. The applicant must also have prepared technical reports, including Cultural Heritage Management Plans (CHMPs) in Victoria.

Demonstrated experience in liaison and consultation with Aboriginal communities is essential.

The applicant must be registered as a Heritage Advisor with Aboriginal Victoria and hold a current drivers licence with the ability to drive a manual vehicle.

The successful applicant will also be motivated and enjoy working on a range of projects and tasks. These will include (but are not limited to):

- Preparation of CHMPs from project inception to approval, including undertaking all consultation required for the project;
- Preparation of other kinds of heritage assessments including due diligence studies and salvage reports;
- Consultation with Aboriginal people and organisations and with clients and a range of other stakeholders;
- Provision of advice relating to all aspects of cultural heritage management and heritage legislation;
- Preparation for and conduct of fieldwork. This will include site inspections, systematic surveys, controlled hand excavation, management of machine excavation, and management of field teams;
- Recording of archaeological sites;
- Use of field equipment, including differential GPS units and digital cameras.

Salary package for the position is negotiable and will be based on the qualifications and experience of the successful applicant.

Heritage Insight believes in a team-based approach to projects, where personnel engage collaboratively with clients and Aboriginal communities to achieve positive outcomes for a range of different projects. Where possible, we also provide technical support to personnel in the form of additional training in specific areas of archaeology.

Applicants should submit a cover letter outlining all relevant industry experience and a current CV listing all projects in which the applicant has been involved (and in what capacity), as well as a list of reports authored by the applicant. Applications should also include an example of a technical report prepared by the applicant as a sole author if possible, as well as the names and contact details of three referees.

Closing date for applications will be 5pm on October 4, 2016.

Any queries regarding the position can be directed via email to Bianca Di Fazio (Executive Archaeologist) at biancadifazio@heritageinsight.com or David Rhodes (Director) at davidrhodes@heritageinsight.com or on 9376 6569.

Applications should be submitted by email and directed to:

Jackie Donegan
Business Manager
Heritage Insight P/L

jackiedonegan@heritageinsight.com