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## November 2021 Meeting Minutes

- Meeting November 22, 2021
- Attendees: John Machurek, New Castle County Chair/State Board Rep; Nicole Shaw, Secretary/State Board Rep; Cody McNutt, Member; Nadine Frost, Member (Online); Steve Newton, Member (Online)
- Called to Order at 7.10p
- Nicole Moved, Cody Second to [Adopt Proposed Agenda](#)
  - Motion passed 4-0-0
- Nicole Moved, Cody Second to Schedule Meetings 4th Monday at 7p with venue to be discussed, determined, and announced prior to meeting
  - Motion passed 3-0-1
- Nicole Moved, Nadine Second to approve affiliation with LPD
  - Motion passed 3-0-1
- Nicole Moved, Nadine Second to utilize [ncc.lpdelaware.org](http://ncc.lpdelaware.org) website
  - Motion passed 4-0-0
- Nadine Moved, Nicole Second to utilize existing [LPD Discord Server](#)
  - Motion passed 4-0-0
- Nicole Moved, Cody Second to utilize [NCCLPD Google Group](#) for email notice
  - Motion passed 4-0-0
- Cody Motion, Nicole Second to utilize [NCCLPD Facebook Page](#)
  - Motion passed 4-0-0
- Nicole Motion, Cody Second to utilize existing [LPD Facebook Group](#)
  - Motion passed 4-0-0
- Notification of elections for Vice Chair and Treasurer as early as the next meeting
- Steve Newton joined at this time
- Nicole Motion, Cody Second to create a bylaws committee open to all interested members to discuss and draft bylaws for the NCCLPD to approve
  - Motion passed 5-0-0
- Nadine Motion, Steve second to adopt [Refugees Resolution](#)
  - Five minute recess to read
  - Questions about organization receiving donation
  - Motion passed 3-0-2
- Nicole Motion, Nadine Second to Adjourn
  - Motion passed 4-1-1
- Adjourned at 7.32p