

Audit Procedure

1. Verify Dice. Throw the dice three times to make sure it is random.
2. At 8 p.m. ,select the ballot counting machine to audit. Throw the dice a fourth time to pick ballot counting machines as follows:
 - (1) Ballot Box 1 at Hood
 - (2) Ballot Box 2 at Calvary
 - (3) Ballot Box 3 at West Running Brook
 - (4) Ballot Box 4 at Hood
 - (5) Spare Ballot Box at West Running Brook
 - (6) Spears Ballot Box at Calvary
3. Select the races to be audited. One race from the Republican ballot and one race from the Democratic ballot will be audited. Throw the dice once for the Republican race and once for the Democratic race.
 - A. **Republican Ballot**
 1. Republican Governor = 1
 2. Republican U S Senate = 2
 3. Republican U S Congress = 3
 4. Republican Executive Council = 4
 5. 5 and 6 - rethrow the dice until a number 1-4 appears
 - B. **Democratic Ballot**
 1. Democratic Governor = odd numbers
 2. Democratic Executive Council = even numbers.
4. Sort the write-in ballots from the selected machine between Republican and Democrat ballots. Immediately do a hand count of the non-write-in votes for the candidates of the selected office since these votes have already been included in the machine count. Note this number on the tally sheet in the Row entitled Right Side Ballots. . Once the selected races are counted on the write-in ballots, return the write in ballots to the write-in counters for processing in the normal fashion. Do not include any actual write-in votes for the selected races in this hand count audit since the machine did not count those votes. **Note: this row will not total 50 across.**
5. Count out the remaining ballots in stacks of 200 and hand one stack to each counting team.
6. Have the counting team jointly count out 50 ballots.
7. Then have each team sort each set of 50 ballots into stacks by each Candidate, Write-ins, No Votes (Blank), and Overvotes.
8. After each stack of 50 is sorted, each team member individually counts the ballots in each stack. When both team members agree, mark the tally for each column in Row #1. Then total the tally across the first line. The total must equal 50. If not, resort and recount.
9. When the total equals 50, take the next set of 50 ballots and do the same for the second row.
10. Using a calculator, total the votes for each candidate at the bottom of the column. Then total the totals across the bottom row. This number should equal the sum for the totals of each row.
11. When all the ballots have been counted, collect the tally sheets. Have someone with a calculator total the votes from all the tally sheets for each candidate, the write-ins for that office, the blanks for that office, and the over votes for that office.
12. Compare the totals from the tally sheet to the Long Print out from the Accu-vote machine. They should be within 0.5 percent (0.005) of each other. If so, announce that the machine passed the audit. If not, report the discrepancy to the candidates in case they wish to ask for a recount in the normal fashion.