

Ham Station Procedure checklist

Non-Net Control Checklist

- Set up Station
- Monitor 146.46
- Check into Net
- Monitor info net (can be moved to repeater or other frequency)
- Prepare to accept an assignment
 - Determine what capacity you can help with (equipment, etc)
 - Determine what you need now or might need
- Familiarize yourself with the net objectives
- Only accept an assignment if able to fulfill it immediately 100%
- Fulfill assignment and check out when completed
- Leave radio logs w/net control operator

Net Control Checklist

- Set up Station
- Monitor 146.46
- Assume Net Control until relieved by another operator
- Establish Information Net
- Establish check in list for station logging
- Establish event objectives for information net
- Link infonet operators to; area, city, cert, bishop storehouse leadership
- Once activated – Set up operational net
- Move Information net to another frequency or repeater
- Establish net control operator for information net
- Set up new operational net event objectives
- Complete assigned operational net event objectives
- Complete appropriate forms
- Collect documents from all stations @ check out
- Decommission Nets (Operational and Informational)
- Turn in all documents to incident commander