

**Dr. Thomas M. Vitale**  
Resume  
279 West 300 North  
Bicknell, Utah 84715  
(435) 616 - 4016 Cell ♦ (435) 836 - 1113 Office  
twitale@theaspenranch.com

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**Objective**

To be a productive leader within an organization that is committed to students, academic excellence, integrity and innovation.

**Education**

**Doctorate of Education** – *Curriculum & Instruction* – University of Central Florida, March 2008

**Masters of Education** – *Curriculum and Instruction* - University of Central Florida, May 2002

**Bachelor of Science** – *Elementary Education* - University of Central Florida, December 1992

**Certifications**

	<b><u>Area</u></b>	<b><u>Status</u></b>
Elementary	Grades 1 <sup>st</sup> through 6 <sup>th</sup>	Expires: June 30, 2013
Graduate Certificate	Middle Level Education	Permanent
Principal Certification	Subtest 1 ( <i>leadership, management, personnel</i> )	Passed on 7/24/08
	Subtest 2 ( <i>communication</i> )	Passed on 9/13/08
	Subtest 3 ( <i>curriculum, finance, law, technology</i> )	Passed on 7/24/08

**Professional Highlights**

- ✦ responsible for creating and working within a budget in excess of \$5 million
- ✦ responsible for all day to day operations
- ✦ secured accreditation through several regional accreditation organizations for multiple schools
- ✦ responsible for securing SEVIS accreditation through the Department of Homeland Security (DHS)
- ✦ responsible for the recruitment and hiring of staff
- ✦ supervised and mentored teachers from kindergarten through twelfth grade
- ✦ conducted teacher observation and in-service training for beginning teachers
- ✦ actively engaged in community relations building
- ✦ supported in the development and articulation of school's curriculum, vision, and mission

**Professional Experience**

<b>The Aspen Ranch, Loa, UT</b> Academic Director High School	<i>10/2008 – Present</i>
<b>The Navigator School, Celebration, FL</b> Assistant Principal Upper & Lower School curriculum director, K-12.	<i>08/2004 – 5/2007</i>
<b>Buena Vista Academy, Windermere, FL</b> Assistant Head of School Teacher in multiage classrooms, 6/8.	<i>8/1999 – 5/2004</i>
<b>Celebration School, Celebration, FL</b> Teacher in a multiage, k-5, classroom	<i>7/1996 – 5/1999</i>
<b>Buena Vista Academy, Windermere, FL</b> Teacher in multiage classrooms, 1/2, 3/4, & 4/5.	<i>12/1992 – 5/1996</i>

Thomas Vitale | 279 West 300 North

PO Box 235 | Bicknell, UT 84715-USA

My disposition as a leader and problem solver has served me well; I look forward to the opportunity to talk with you regarding my qualifications and putting my skills and talents to work for your school district. Thank you for your consideration.

#### Cover Letter

Over the past nineteen years I have been assistant principal, lead teacher, university liaison and academic director. Through my leadership, Buena Vista Academy became a member of the University of Central Florida, Orlando Science Center Holmes Partnership. We were the first private school in the country to gain membership to this unique organization dedicated to closing the gap between K-12 and higher education for the benefit of all students. I was also in charge of our reaccreditation through FCIS, and as such wrote our self study and put together the documentation necessary to continue our accreditation through this organization. While serving as the academic director at Aspen Ranch, I was able to obtain SEVIS and NWAC accreditation. I was responsible for all aspects of the high school including, but not limited to: faculty development, curriculum & instruction, budget, community relations and growth management. In addition to the school responsibilities, I was also responsible for all aspects of Aspen Ranch as part of the management team. Together, we were responsible for all aspects of Aspen Ranch.

I have worked to develop curriculum and programs for students in lower, middle, and upper schools and have helped to manage two small, private, independent schools. Because of my unique background, I understand the need for community involvement and support for the continuing success of independent schools. My work with the University of Central Florida and the Holmes Partnership has given me the opportunity to work with the Deans of colleges of education from across the country and assume leadership roles within various committees.

While working as a team leader at Celebration School, I had the opportunity to be part of a public school partnership with a private company. Celebration was a unique partnership between a private company, The Walt Disney Company, and a public school system, Osceola County public schools. This ground breaking partnership did not come without unique challenges, and as a member of the inaugural staff, I was again given many opportunities to accept a variety of leadership roles within the school and community to help identify problems and present solutions. It is my goal to gain employment in a leadership position within a K-12 district dedicated to more than providing just a good education.

As the father of two young boys, ages thirteen and fifteen, I'm looking for a district that considers the moral and ethical development of its students of paramount importance. It is important to me that a district not only offer a high quality core curriculum, but opportunities in electives, extra-curricular activities, and athletics. The development of the whole child should be of utmost concern of every individual working within a school building, from the custodian and lunch room staff to front office personnel and administrators. I feel strongly that no child should feel anonymous within a school and

certainly not within a classroom; every student should feel as though he/she has a voice. My disposition as a leader and problem solver has served me well; I look forward to the opportunity to talk with you regarding my qualifications and putting my skills and talents to work for your school district. Thank you for your consideration.

#### Resume

Position Type: Full Time - 12 Month

Degree: Doctorate

First Year Experience: 1992

Admin/Support: CEO/Superintendent, Head of School/Principal,

Director/Manager/Coordinator

Grade Level: Elementary 4-6, Middle School/Junior High, High School

#### Contact Information

Thomas Vitale

Primary Email [tvitale492@aol.com](mailto:tvitale492@aol.com)

#### Applied Job

Title Superintendent of Schools

Company The Osceola County School Board

Position Type Full Time - 12 Month

Description The Osceola County School Board is seeking highly qualified candidates with visionary leadership and strong administrative skills for the position of Superintendent of Schools. Start date between July 1 - August 1, 2011. Three-year contract with a salary range of \$165K - \$195K, plus competitive benefits package.

The district has a diverse student population of 53,000 students in 55 schools; strong community support; and an excellent staff of 7,500.