## ANDHRA PRADESH STATE LPCET - 2013 INFORMATION BULLETIN

#### **IMPORTANT NOTES:**

- Candidates can apply for LPCET 2013 to be held on Tuesday, 28.05.2013. Applications will be received only through 'ONLINE' LPCET website <a href="http://lpcet.cgg.gov.in/">http://lpcet.cgg.gov.in/</a> from 13.04.2013.
- 2. Steps to be followed in submission of application on line.
  - i. The candidates shall first download the 'Information Bulletin' free of cost from the LPCET website <a href="http://lpcet.cgg.gov.in/">http://lpcet.cgg.gov.in/</a>, go through it carefully and satisfy their eligibility for appearing for LPCET, 2013.
  - ii. The candidate after satisfying herself/himself about the eligibility criteria for LPCET shall pay a fee of Rs.200.00 through APONLINE or e-Seva between 12.04.2013 and 25.04.2013 for submission of application Online. At the APONLINE or e-Seva Centres, the candidate has to give the required preliminary data (i.e. Name of the candidate, Date of birth, Gender, whether the candidate belongs to A.P. and mobile phone number). On receipt of fee at APONLINE e-Seva the candidate shall be issued a 'Journal Number' with which she/he can proceed with submission of application online.

    Issue of Journal Number does not mean that the candidate has completed submission of application online. It is only a confirmation of the fee received.
  - iii. The candidates shall follow the procedure for submission of online application as given in the 'Information Bulletin' and user guide and instructions provided online while filling up the online application form. The Candidate should be ready with photograph of size 3.5X3.5cms before filling in on-line application.'

- a) Paste the photograph on a white paper and sign below (sign in Black Ink only). Look for the sample at point 15(iii), of the Information Bulletin on Page No.13. Ensure that the signature is within the box. Scan the required size containing the photograph and signature. Please do not scan the complete page. The entire image consisting of photo along with signature is required to be scanned and stored in \*.jpeg format on local machine. Ensure that the size of the scanned image is not more than 50kb. If the size of the image is more than 50 kb, then adjust the settings of the scanner such as dpi resolutions, number of colours during the process of scanning.
- b) Applications with no photo / unclear photo / inadequate size photograph will be rejected. Hall Ticket will not be issued to such candidates. Hence, after pressing the 'UPLOAD' button check if the photo is of required size, clear and is of the same candidate of whom the details are to be filled in the application. If the photo is smaller in size, not clear or does not belong to the candidate press 'BACK' button below the photograph on the application form and restart with scanning of the photograph.
- c) Complaints relating to mismatch of photograph and candidate details will not be accepted after submission of application at any cost.
- 3. For latest updates, please check at LPCET website <a href="http://lpcet.cgg.gov.in/">http://lpcet.cgg.gov.in/</a>

#### 4. Schedule Of Examination:

CET	DATE OF EXAMINATION	TIMING	DURATION
TP CET	28.05.2013 (Tuesday)	10.30 a.m. to 12.00	
		Noon	1 ½
UP CET	28.05.2013 (Tuesday)	10.30 a.m. to 12.00	Hours
		Noon	riours
HP CET	28.05.2013 (Tuesday)	2.00 p.m. to 3.30 p.m.	

## 5. Eligibility for admission:

- (A) Candidate should be of Indian Nationality.
- (B) He/She should satisfy Local / Non Local Status requirements as per Presidential order 1974 and amendments thereon pertaining to Regulation of Admissions in
- (C) Educational Institutions in Andhra Pradesh.
- (D)Age Limit: The candidates should have completed 19 years of age as on the  $1^{st}$  July of the year of admission i.e. 01.07.2013. There is no upper age limit.
- (E) Educational Qualifications: The candidates who have passed the minimum qualifying examinations mentioned below are eligible to apply.

Telugu Pandit	BA (Telugu Literature) or BA (Oriental Language – Telugu) or Bachelor of Oriental Language Telugu or A Graduate degree with optional subject Telugu or MA (Telugu)	
Hindi Pandit	A graduate degree with optional subject Hindi or Bachelor of Oriental Language Hindi or Praveen of Dakshina Bharat Hindi Prachar Sabha or Vidwan of Hindi Prachara Sabha, Hyderabad or any other equivalent recognized qualification in Hindi (BA Standard) by the Government of Andhra Pradesh or MA (Hindi).	
Urdu Pandit	BA (Urdu Literature) or BA (Oriental Language Urdu) or Bachelor of Oriental Language Urdu or A Graduate Degree with optional subject Urdu of M.A (Urdu)	

- Note: 1) The candidates who have passed the above examination as on the date of submission of application are eligible to appear for LPCET 2013.
  - 2) The candidates who have appeared for final qualifying examinations or its equivalent during this academic year are also eligible to apply LP CET-2013 Entrance Examination subject to the condition that they should produce their pass certificates at the time of counseling without fail.
  - 3) The above qualifications prescribed are for LPCET-2013 only. The Government may prescribe over and above

## qualifications at the time of Teacher Recruitment Test (TRT).

4) Qualifying marks in the Entrance Test for general category of candidates shall be 35 percent of the aggregate marks. However there shall be no minimum qualifying marks in respect of candidates belonging to the Scheduled Castes and Scheduled Tribes.

#### 6. Scheme of Entrance Test:

The Common Entrance Examination shall be of completely objective type containing only multiple choice questions. The duration of written examination is One and Half hours only, with maximum marks of 100 as shown below.

Part I	Current Affairs	20 Questions	100 questions,
Part II	Numerical Ability	10 Questions	each carry one mark. (100
Part III	Language	30 Questions	marks)
Part IV	Literature	40 Questions	

The subjects and syllabi shall be as follows:

## a. Numerical ability:

Four Fundamental operations (Addition, Subtraction, Division and Multiplication) and Averages.

## b. Language

Telugu Pandit	1st Language of 8th to 10th classes of AP State
	Syllabus
Urdu Pandit	1 <sup>st</sup> Language of 8 <sup>th</sup> to 10 <sup>th</sup> classes of AP State
	Syllabus
Hindi Pandit	2 <sup>nd</sup> Language of 8 <sup>th</sup> to 10 <sup>th</sup> classes of AP State Syllabus

## c. Literature: Graduate Degree Standard

- Note: (a) Only the candidates who obtain qualifying marks in the C.E.T shall be assigned ranks as per order of merit. However SC & ST candidates shall be given ranks as per merit order of marks secured by them in CET irrespective of qualifying mark.
  - (b) No requests for re-totaling of marks, revaluation of answer scripts or personal verification of answer scripts will be entertained.

(c) The CET will be conducted at different examination centers to be constituted at District Headquarters only and not at any other place.

#### 7. Allotment of Seats:

All the sanctioned intake of seats in Language Pandit Training Course in the Govt. IASEs/CTEs and Private Pandit Training Colleges shall be filled by the Convener LPCET-2013. Such seats shall be allotted to the candidates on the basis of the rank obtained in LPCET-2013. The intake capacity in each institute may change from time to time as decided by NCTE (National Council for Teacher Education). The admission procedure will be followed as per the Government Orders referred in the notification.

#### 8. Local Candidate-Definition:

A candidate for admission shall be regarded as a local candidate in relation to local area.

- i) If he / she has studied in one or more educational institution (s) in such local area for a period of not less than four consecutive academic years ending with the academic year in which he / she appeared or as the case may be, first appeared in the relevant final year qualifying examination, or
- ii) Where, during the whole or any part of the four consecutive academic years in which he/she appeared or as the case may be, first appeared for the relevant final year qualifying examination, if he/she not studied in any educational institution and if he/she has resided in that local area for a period of not less than four years immediately preceding the date of commencement of the relevant final year qualifying examination in which he/she appeared or as the case may be, first appeared.

- iii) A candidate for admission to the course who is not regarded as local candidate under clauses (i) and (ii) above shall be a local candidate of
  - (a) that local area if he/she has studied for the maximum period out of the said period of 7 year in that local year
  - (b) Where the period of his/her study in two or more local areas or equal such local area where he/she has resided in last in such equal period; or
- iv) if, during the whole or any part of seven consecutive academic years ending with the academic year in which he/she appeared or, as the case may be first appeared for the relevant qualifying final year examination, he/she has not studied in the educational institutions in any local area, but has resided in the state; during the whole of the said period of seven years, be regarded as a local candidate in relation to;
  - a) Such local area where he/she has resided for the maximum period out of the said period of seven years; or
  - b) When the period of his/her residence in two or more local areas are equal, such local area where he/she has resided last in such equal period.

The candidates are requested to note their Local Area (University Area) will be decided on the basis of the districts where they have studied. If the candidate has no regular study in a recognized educational institution for the whole or part of specified seven year period, his/her local candidature to that extent will be decided on the basis of his/her residence of the area during the specified seven years period preceding year of first appearance of the final year qualifying Examination. The candidate has to produce Certificate Local Area for Seven Years/proceeding vear first the of appearance of the final year qualifying exam

(In respect of candidates not studied in School/College for any part or full of specified period) from the Revenue authority concerned not below the rank of M.R.O (Mandal Revenue Officer).

#### ANDHRA UNIVERSITY AREA (AU)

Srikakulam, Vizianagaram, Visakhapatnam, East Godavari, West Godavari, Krishna, Guntur and Prakasam Districts.

SRI VENKATESWARA UNIVERSITY AREA (SVU)

Nellore, Chittoor, Kadapa, Ananthapur and Kurnool Districts

## OSMANIA UNIVERSITY AREA (OU)

Mahaboobnagar, Hyderabad , Ranga Reddy, Medak, Karimnagar, Nizamabad, Adilabad, Warangal, Khammam and Nalgonda Districts.

- Example 1: If the candidate has studied classes IX to Degree III Year in Warangal District as a regular candidate with School / College study he belongs to Osmania University Local Area.
- Example 2: If the candidate has studied classes IX to Inter 1st year in Kurnool District and Intermediate II year to Degree III year in Guntur District as a regular candidate School/ College study he belongs to Andhra University Area. Because he has studied more number of years in the specific 7 year period in Guntur District of Andhra University area.
- Example 3: A candidate has no regular School or College study, but he resides in Nellore District and he appeared as a private candidate in Degree 1<sup>st</sup> year, II year and III year, by virtue of residence (because he has no regular study) he belongs to Nellore District. Hence he comes under Sri. Venkateswara University Area.

- Example 4: A candidate has studied IX to X classes in Guntur District. Subsequently he discontinued his regular study in Educational Institution & settled in Adilabad District & Stayed 5 years. There from he appeared as a private candidate for I year Degree to III year Degree. Hence he belongs to Osmania University by virtue of his residence. (because his period of regular study in Andhra University Area is less than his stay in the Osmania University Area i.e. in Adilabad in specified seven year period).
- Example 5: A candidate has studied IX class in Karimnagar District Subsequently he studied X to II year Intermediate in Ananthapur District. Thereafter he studied I year Degree to III year Degree (Three years) in Visakhapatnam District. He belongs to Andhra University Area. Though the study periods are equal in Sri Venkateswara University Area and Andhra University Area. That is three years each. The latter period is Andhra University Area. Hence, he belong to Andhra University Area.
  - (c) The following categories of candidates are eligible to apply for admission to the remaining 15% of un-reserved seats.

#### Note:-

- 1) All candidates eligible to be declared as local candidates.
- 2) Candidates who have resided in the State for a total period of 10 years excluding period of study outside the state or either of whose parents are resided in the state for a total period of 10 years excluding the period of employment out side the state.
- 3) Candidates who are children of parents who are in the employment of this state or central Government, Public Sector Corporations, Local Bodies, Universities and other similar quasi-public Institutions within the state.
- 4) Candidates who are spouses of those in the employment of the State or Central Government, Public Sector Corporations, Local Bodies, Universities and Educational Institutions recognized by the Government

or University or other competent Authority and similar quasi-Government Institutions in the state.

#### 09. Rule of Reservation:

85% of seats in each institution are meant for local candidates and 15% of seats in each institution shall be unreserved seats.

- (A) The Rules of reservations of seats for SC/ST/BC/PCP/NCC/DEFENCE PERSONNEL/SPORTS & GAMES etc., shall be followed as prescribed by the Government from time to time.
- (B) Physically Challenged Candidates (PH) 3 % The following specific cases will be considered under PH Reservation quota.
  - a. The Blind (PH Blind): Persons suffering from either of the following conditions.
    - (i) Total absence of sight;
    - (ii) Visual equity not exceeding 6/60, 20/200 (Snellen) in the better eye with correcting lenses.
    - (iii) Limitation of the field of vision sub standing an angle of 20 or worse.
  - b. The Hearing impaired (PH Deaf): Persons in whom the sense of hearing is non functional for ordinary purposes of life. They do not hear and understand sounds at all even with amplified speech. the cases included in this category are those having loss more than 90 decibels in the better ear (profound impairment, total loss of hearing in both ears).
  - c. Orthopedically Handicapped: Persons having 40% or more physical defect or deformity which causes interference with the functional capacity of the bones, muscles and joints.

#### Note:

1. "Functional capacity" means the ability to perform certain physical functions such as to walk, run, lift, push, see, hear etc.

- 2. The selection authority shall have the right to reject any candidate if in his opinion any particular disability is detriment to the teaching profession.
- 3. If qualified candidates are not available under the seats left over shall be treated as unreserved.
  - (C) Reservation of Seats for the Defence Personeel, their children, spouses: 2% of the available seas in each institution shall be reserved for the Ex-servicemen, Defence Personnel, Border Security Force and Central Reserve Police Force residing in Andhra Pradesh and / or their children / spouses.
  - (D) Reservation of Seats for NCC Candidates: 1% of seats in each institution shall be reserved for the candidates possessing certificates of distinction in NCC, as per priorities indicated in the instructions on I.C.R Bio data form. In case of absence of candidates under this quota, the seats shall be treated as unreserved.
  - (E) Reservation of Seats for Sports and Games candidates: ½ % seats in each institution shall be reserved for the candidates as per priority indicated in the instruction on ICR Bio-data form. In case of absence of candidates is under this quota, the seats shall be treated as unreserved.
  - (F) To claim a seat under NCC/SP/CAP/PH (OC Category) the candidates belonging to SC / ST communities should secure the minimum qualifying marks (Prescribed for OC/BC candidates) in the CET conducted.

Note: 33.33% of seats under all categories, that is OC, SC, ST, BC (A,B,C,D&E) and each of special categories are reserved for Women.

#### 10. Hall Ticket:

Candidates can download their Hall Tickets from the website at <a href="http://lpcet.cgg.gov.in">http://lpcet.cgg.gov.in</a> from 14.05.2013. In case any candidate could not download the Hall ticket she/he should contact the Convenor LPCET O/o. Commissioner & Director of School Education, Saifabad, Hyderabad - 04 between 10.30 AM and 5.00 PM on all working days between 15.05.2013 and 27.05.2013 in person only giving details of the journal number of the fee paid, reference number of the application submitted, a copy of the

printout of the Application form and one photograph (same photograph as pasted on the application form).

Request for issue of duplicate Hall Ticket will not be entertained after the examination in any case.

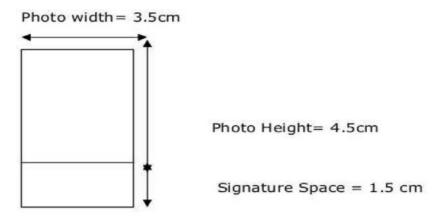
#### 11. Fee:

The fee towards submission of application online and for the conduct of examination is Rs.200/-. Candidates shall pay the fee through APONLINE or e-Seva centres between 12.04.2013 and 25.04.2013 and submit online application at the LPCET website <a href="http://lpcet.cgg.gov.in">http://lpcet.cgg.gov.in</a> between 13.04.2013 and 26.04.2013.

### 12. Procedure For Applying Online:

- i. The candidates shall first download the 'Information Bulletin' free of cost from the LPCET website <a href="http://lpcet.cgg.gov.in/">http://lpcet.cgg.gov.in/</a>, go through it carefully and satisfy their eligibility for appearing for LPCET, 2013.
- ii. The candidate after satisfying herself/himself about the eligibility criteria for LPCET shall pay a fee of Rs.200.00 through APONLINE or e-Seva between 12.04.2013 and 25.04.2013 for submission of application Online. At the APONLINE or e-Seva Centres, the candidate has to give the required preliminary data (i.e. Name of the candidate, Date of birth, Gender, whether the candidate belongs to A.P. and mobile phone number). On receipt of fee at APONLINE e-Seva the candidate shall be issued a 'Journal Number' with which she/he can proceed with submission of application online. Issue of Journal Number does not mean that the candidate has completed submission of application online. It is only a confirmation of the fee received.
- iii. The candidates shall follow the procedure of submission of online application as given in the 'Information Bulletin' and also as

per the instructions provided online while filling up the online application form. The Candidate should be ready with photograph of size 3.5X3.5cms before filling in on-line application.'



- IV) Paste the photograph on a white paper and sign below (sign in Black Ink only). Look for the sample above. Ensure that the signature is within the box. Scan the required size containing the photograph and signature. Please do not scan the complete page. The entire image consisting of photo along with signature is required to be scanned and stored in \*.jpeg format on local machine. Ensure that the size of the scanned image is not more than 50kb. If the size of the image is more than 50 kb, then adjust the settings of the scanner such as dpi resolutions, number of colors during the process of scanning.
  - a) Applications with no photo/ unclear photo/ inadequate size photograph will be rejected. Hall-Ticket will not be issued to such candidates. Hence, after pressing the 'UPLOAD' button check if the photo is of required size, clear and is of the same candidate of whom the details are to be filled in the application. If the photo is smaller in size, not clear or does not belong to the candidate press 'BACK' button below the photograph on the application form and restart with scanning of the photograph.
  - b) Complaints relating to mismatch of photograph and candidate details will not be accepted after submission of

- application at any cost.
- c) No complaints/Corrections including Name, DOB, Community, Gender, etc. shall be entertained under any circumstances. <u>Candidates are requested to fill up the application carefully</u>
- v) Initial steps to be followed before filling Online Application Form a) Go to <a href="http://lpcet.cgg.gov.in">http://lpcet.cgg.gov.in</a>
  - b) Click on Application Form.
  - c) Click on the dialogue box (i.e., WELCOME TO ONLINE APPLICATION)
  - d) Confirm the next dialogue box (i.e., Fields marked with '\*' are compulsory)
  - e) Enter your Journal Number issued by **APONLINE or e-Seva**, the date of payment of fees and Date of birth.
  - f) At the field 'Attach your latest photograph' Click on Browse button and attach your photograph and your signature stored on the local machine.
  - g) Tick the declaration and enter the verification code.
  - h) Press Upload
  - i) The application will be opened.
  - j) When the application form is opened check if the photo is of required size, clear and is of the same candidate of whom the details are to be filled in the application. If the photo is smaller in size, not clear or does not belong to the candidate press 'BACK' button below the photograph on the application form and restart with scanning of the photograph.
  - k) Confirm that the photograph is yours and that it is as per the given specifications.

- Fill in the application form as per the instructions given in the User Guide and Information Bulletin and those offered while filling the Online Application Form.
- m) After filling all the details press PREVIEW button. This will display the details submitted by you
- n) If you find all the details correct press SUBMIT other wise press EDIT and resubmit the information.
- o) On submission of application form online the candidate shall be given reference ID number which should be kept carefully for any kind of future correspondence. Submission of application can be considered to have been completed only on receiving reference ID number.
- on submission of application form online the candidate shall be given <u>reference ID number</u> which should be kept carefully for any kind of future correspondence. Submission of application can be considered to have been completed only on receiving <u>reference ID</u> number.
- ii) On completion of submission, the candidates shall take a printout of the application and store it for future use. Candidates <u>should not post</u> the printout of the application to LPCET office.
- iii) In case of any clarifications before, during or after submission of application online the candidates may contact the Help Desk at Telephone Numbers CGG: ......between 10.30 a.m. and 5.00 p.m on all working days from 13.04.2013 to 26.04.2013.
- iv) For domain related clarifications contact LPCET office at ......
- v) The candidates can also submit their complaints pertaining to their application only online at <a href="http://lpcet.cgg.gov.in">http://lpcet.cgg.gov.in</a> between 13.04.2013 to 26.04.2013 Complaints relating to photograph will not be entertained.
- vi) In any case applications will not be received in any kind of manual

form.

- vii) Candidates can download their Hall Tickets from the website at <a href="http://lpcet.cgg.gov.in">http://lpcet.cgg.gov.in</a> from 14.05.2013 to 27.05.2013. In case any candidate could not download the Hall ticket she/he should contact the LPCET O/o. Commissioner and Director of School Education, Saifabad, Hyderabad 04 between 10.30 AM to 5.00 PM on all working days between 15.05.2013 to 27.05.2013 in person only giving details of the journal number of the fee paid, reference number of the application submitted, a copy of the printout of the Application form and one photograph (as pasted on the application form).
- viii) Request for issue of duplicate Hall Ticket will not be entertained after the examination in any case.

Step wise detailed instructions for filling online application are given in the 'USER GUIDE' available on the website <a href="http://lpcet.cgg.gov.in">http://lpcet.cgg.gov.in</a>.

- Request for change / correction can be made online at the complaint box on the website <a href="http://lpcet.cgg.gov.in">http://lpcet.cgg.gov.in</a>. Candidates will be given opportunity to submit their complaints regarding online application <a href="mailto:only.twice.i.e.">only.twice.i.e.</a>, <a href="before 26.04.2013 only.">before 26.04.2013 only.</a>
- Fee once remitted shall not be refunded under any circumstances.
- It is to be noted that if a candidate has been allowed to appear in the LPCET it does not imply that the candidates' eligibility has been verified. However qualifying the LPCET would not confer a right on any person for admission. The eligibility shall be, finally, verified by the Convenor at the time of counseling for admissions if provisionally selected.
- Furnishing of false, wrong or inaccurate information leads to cancellation of the test result and even prosecution in appropriate cases.
- No request for re-checking, re-assessment, re-evaluation or scrutiny of OMR answer-sheets will be entertained.

#### 13. Issue of Rank Card:

The marks along with ranks of the candidates will be hosted on the web-site <a href="http://lpcet.cgg.gov.in">http://lpcet.cgg.gov.in</a> on June 6<sup>th</sup>, 2013.

**14.** Convenor reserves the right to take all actions to ascertain genuineness of certificates of candidates and genuineness of candidates themselves at any stage of admission or during course of study in case already admitted.

## 15. Legal Jurisdiction:

All disputes pertaining to the conduct of LPCET- 2013 shall be subject to jurisdiction of A.P. High Court only.

#### 16.PROCEDURE FOR CONDUCT OF EXAMINATION OF LPCET- 2013:

Procedure for conduct of examination and instructions for use of the Test Booklet and Answer Sheet are as under. Candidates are advised to go through them carefully before going for the Examination.

- a. The examination rooms / hall will be opened 30 minutes before the commencement of the test. Candidates should take their seat immediately after opening of the examination hall.
- b. The candidates should adhere to the instructions given on the Hall Ticket. Further, the candidate must show, on demand, the Hall Ticket for admission in the examination room / hall. A candidate who does not possess the Hall Ticket issued by the LPCET Office shall not be permitted for the examination under any circumstances by the Test Centre Superintendent.
- c. A seat indicating Hall ticket number will be allocated to each candidate. Candidates should find and occupy their allotted seat only. If any candidate is found to have changed room or the seat on her/his own other than allotted, her/his candidature shall be cancelled and no plea would be accepted for it.
- d. A candidate who comes after the commencement of the

- examination shall not be permitted to sit in the examination.
- e. Candidates are not allowed to carry any textual material, calculators, Docu Pen, slide rules, log tables, and electronic watches with facilities of calculator, printed or written material, and bits of papers, mobile phone, pager or any other device, except the Hall Ticket and Black Ball Point pen inside the Examination room / hall. If any candidate is in possession of any of the above items, her/his candidature will be treated as unfair means and her/his current examination will be cancelled. She/he will also be debarred for future examination(s) & the material will be seized.
- f. No candidate, without the special permission of the Centre Superintendent or the Invigilator concerned, will leave her/his seat or Examination Room until the full duration of the paper is over. Candidates should not leave the room/ hall without handing over their OMR Answer Sheets to the Invigilator on duty.
- g. Candidates are advised to bring with them a cardboard or a clip board on which nothing should be written, so that they have no difficulty in writing responses in the OMR Answer Sheet even if the tables provided in the examination room/hall do not have smooth surface. They should also bring their own Ball Point Pens (Black) of good quality. These will not be supplied at the examination centre.
- h. Smoking in the Examination Hall/Room is strictly prohibited.
- i. Tea, coffee, cold drinks or snacks are not allowed to be taken into the examination rooms during examination hours.
- j. Five minutes before the commencement of the paper, each candidate will be given OMR Answer Sheet. Immediately on receipt of the OMR answer sheet the candidates shall check their particulars pre printed on side 2 of the OMR answer sheet. In case of any discrepancy the OMR answer sheet should be shown to the invigilator. If the data is wrongly printed the candidate should make necessary corrections in the nominal roll. In case OMR answer sheet

- is damaged, folded or not properly printed buffer OMR answer sheet will be given wherein the candidate has to fill the Hall Ticket Number, Name, Fathers name, Question Paper Medium, and Test center name.
- k. The test will start exactly at the time mentioned in the Hall ticket and an announcement to this effect will be made by the invigilator. The candidates will write and shade the Test Booklet code on the OMR answer sheet. In case the candidate does not shade the test booklet code her/his OMR answer sheet will not be valued. OMR answer sheet with discrepancy in written and shaded Test Booklet code will also be not valued.
- I. During the examination time, the invigilator will check Hall Ticket of the candidate to satisfy herself /himself about the identity of each candidate. The invigilator will also put her/his signature in the place provided on the OMR Answer Sheet. The candidate will also put her/his signature at the appropriate box of the OMR Answer Sheet in the presence of the invigilator with Black ball point pen.
  - m. The candidate will check that the Test-booklet contains as many number of pages as are written on the top of the first page of the Test Booklet. She/he should also check whether all the pages are printed properly. The candidate shall not remove any page(s) from the Test-Booklet and if she/he is found to have removed any page(s) from her/his Test Booklet, she/he will be presumed to have resorted to unfair means and shall be liable for action under provisions of Act, 25 of 1997 on prohibition of mal practices in examinations in Andhra Pradesh besides initiating criminal proceedings. After checking the pages of test Booklet candidate shall read instructions given on the top of the Booklet and adhere to them scrupulously.
  - n. Unfair Means: Candidates shall maintain perfect silence and attend to their Question Paper only. Any conversation or gesticulation or disturbance in the Examination Room/ Hall shall be deemed as

misbehavior. If a candidate is found using unfair means or impersonating, her/his candidature shall be cancelled and he/she will be liable to be debarred for taking examination either permanently or for a specified period according to the nature of offence. If any candidate is in possession of any item(s) as mentioned in note (e) above, her/his candidature for current examination will be cancelled and also liable to be debarred for future examination(s). Further LPCET is covered by ACT No.25 of 1997 of Prohibition of Malpractices in Examinations of Andhra Pradesh State Legislative Assembly. If any candidate or any person commits any offence in Exam/Test she/he will be liable for severe action including criminal proceedings.

- o. A bell / signal will be given at the beginning of the examination. A bell / signal will also be given before the closing time when the candidate must stop marking the responses.
- p. The candidates must sign on the Attendance Sheet at the appropriate place.
- q. After completing the paper the candidate should check again that all the particulars required in the Answer Sheet have been correctly written and handover to the invigilator.

#### 17. ROUGH WORK:

The candidate will not do any rough work on the OMR Answer Sheet. All rough work is to be done in the Test Booklet itself, in the space provided.

#### 18. CHANGING AN ANSWER IS NOT ALLOWED:

• The candidates must fully satisfy themselves about the accuracy of the answer before darkening the appropriate circle as no change in answer once marked is allowed. Use of eraser or white/correction fluid on the Answer Sheet is not permissible as the Answer Sheets are machine gradable and it leads to wrong evaluation.  The candidate is permitted to carry the Test Booklet and preserve it till the results are published.

#### 19. IMPORTANT DATES OF LPCET - -2013:

1.	Download of LPCET Information Bulletin	12.04.2013 onwards
2.	Payment of Fees at AP Online or e-Seva	12.04.2013 to 25.04.2013
3.	Online submission of application through <a href="http://lpcet.cgg.gov.in">http://lpcet.cgg.gov.in</a>	13.04.2013 to 26.04.2013
4.	Help Desk services on all working days	13.04.2013 to 26.04.2013
5.	Receiving of Complaints pertaining to Online application	13.04.2013 to 26.04.2013
6.	Download of Hall Tickets	14.05.2013 to 27.05.2013
7.	Schedule of Examination	28.05.2013
	TP CET	10.30 a.m. to 12.00 p.m.
	UP CET	10.30 a.m. to 12.00 p.m.
	HP CET	2.00 p.m. to 3.30 p.m.
8.	Declaration of Results (Tentative)	06.06.2013
9.	Last Date of Counselling	20.07.2013

# 20. INSTRUCTIONS FOR USE OF TEST BOOKLET AND ANSWER SHEET:

The OMR Answer Sheet used will be of special type which will be scanned on Optical Scanner.

**21**. Sample OMR Answer sheet will be placed on the website about two weeks before the examination.

Convenor, LPCET.

Chairman, LPCET