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D.O. Lr.No.190/MC-2/2010. Dated: 17-07-2013

Dear Sri / Smt

Sub: School Education- Minority Cell - State Awards to the Teachers for the year 2013 – Submission of Proposals by the District Selection Committee – Called for – Regarding.

- Read: 1. G.O.Rt. No. 434 Education (Ser. IV) Department, Dt: 23.08.2000.
2. Govt. Memo. No. 10174/Ser. IV-2/2002-1, Edn (Ser.IV) Dept, Dt: 05.08.2002.
3. G.O.Rt.No. 500 Education (Trg. I) Department, Dt: 02.09.2002.

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I am to inform that the STATE AWARDS, 2013 to the Best Teachers of Andhra Pradesh are being given every year on the Teachers' day i.e., 5th September 2013. I am to further inform that, Awards are proposed to be given to the deserving teachers & Teacher educators working under the categories at a State function to be held at Hyderabad on 5th September, 2013.

| Sl. No. | Name of the category of the teachers. |
|---------|--|
| 1. | The Headmasters of High Schools working under the State Government, Zilla Parishad, Municipal, I.T.D.A. and Aided. |
| 2. | Headmasters working under A.P.R.E.I.S. |
| 3. | Headmasters working under A.P.S.W.R.E.I.S. |
| 4. | Headmasters working under A.P.T.W.R.E.I.S. |
| 5. | School Assistants/Headmasters of Upper Primary Schools working under State Government, Zilla Parishad, Mandal Parishad, Municipal, I.T.D.A. and Aided. |
| 6. | School Assistants of A.P.R.E.I.S. (T.G.T. & P.G.Ts.). |
| 7. | School Assistants of A.P.S.W.R.E.I.S. (T.G.T. & P.G.Ts.). |
| 8. | School Assistants of A.P.T.W.R.E.I.S. (T.G.T. & P.G.Ts.). |
| 9. | Secondary Grade Teachers working in High Schools under State Government, Zilla Parishad, Municipal, I.T.D.A. and Aided Managements. |
| 10. | Secondary Grade Teachers working in Primary, Upper Primary Schools under State Government, Mandal Parishad, Municipal, I.T.D.A. and Aided Managements. |
| 11. | School Assistant (Telugu). |
| 12. | Language Pandits (Telugu). |
| 13. | Sanskrit Pandits Grade – I & Grade – II (Working in all managements excluding Societies). |
| 14. | School Assistant (Hindi). |
| 15. | Language Pandits (Hindi). |
| 16. | School Assistant (Urdu). |
| 17. | Language Pandits (Urdu). |
| 18. | School Assistant (Physical Education)/ Physical Education Teachers. |
| 19. | Craft/Music Teachers. |
| 20. | Drawing Teachers. |
| 21. | All Senior Lecturers in D.I.E.Ts., I.A.S.Es., C.T.Es. under State Government and Aided. |
| 22. | Lecturers in Colleges of Physical Education. |

The Government through the references read above have given certain guidelines for selection of the teachers along with selection criteria and procedure duly evolving a proforma for recommending the teachers & teacher educators for State Awards by the Inspecting Officers and Selection Committees at each District, Mandal, Divisional and State level.

Teachers with **at least 20 years of Teaching Experience** and Teacher Educators working in DIETs/IASEs/CTEs and Physical Education Colleges and recommend the teacher duly following the points of criteria for awards:

- a) The Academic Standards of the Students.
- b) Teaching Methodology being followed by the teacher.
- c) Innovation done by the teacher.
- d) Special efforts of teacher to improve enrollment, and retention.
- e) Sincerity and Commitment towards the job like regularity of attendance, not bringing any political pressure for transfers etc.,.
- f) Willingness to work in Interior areas.

SELECTION CRITERIA FOR TEACHERS:

(a) COMMITTEE AT MANDAL LEVEL:

1. Mandal Educational Officer. : Chairman.
2. Headmaster of Local Government /M.P. /Upper Primary Schools : Member.
3. One member from out side the Mandal (DIET, Lecturer/Headmaster of Govt./Z.P. H.S). : Member.

The quorum of the Committee shall be two (2) members. The Mandal Educational Officer shall enlist the eminent Teachers of Primary/Upper Primary Schools in his jurisdiction and place their particulars before the Selection Committee and send the selected list with recommendations containing not more than one teacher for each of the above categories, in the prescribed proforma along with the certificate of antecedents and character, Marks awarded by the Committee duly signed by all the members of the Committee and citation which shall not exceed 10 lines on each of the selected teacher, to the District Educational Officer concerned.

(b) COMMITTEE AT DIVISIONAL LEVEL:

1. Deputy Educational Officer - Chairman
2. Senior Lecturer in DIET/Lecturer in College of Teachers Education/
Institute of Advanced studies in Education - Member
3. Eminent Educationist. - Member

The quorum of the Committee shall be two (2) members. The Deputy Educational Officer shall enlist the eminent teachers of High Schools in his jurisdiction and place, their particulars before the Selection Committee and send the selected list with recommendations, not more than one teacher for each of the above categories, in the prescribed proforma along with the Certificate of antecedents and character, Marks awarded by the Committee duly signed by all the members of the Committee and Citation

Which shall not exceed 10 lines on each of the selected Teachers, to the District Educational Officer concerned.

(c) COMMITTEE AT DISCTRICT LEVEL:

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|---|---|----------|
| 1. District Collector | : | CHAIRMAN |
| 2. District Educational Officer. | : | CONVENOR |
| 3. Principal of DIET. | : | MEMBER |
| 4. Eminent Educationist. | : | MEMBER |
| 5. Any other District Level Officer (Nominated by District Collector). | : | MEMBER |
| Representative of Good Voluntary Organization interested in Education. | : | MEMBER |

The quorum of the Committee shall be four (4) members. The District Educational Officer shall place the proposals with recommendations against the Teachers received from Mandal Educational officers and Deputy Educational Officers and Principals of DIETs/IASEs/CTEs/College of Physical Educators before the District Selection Committee for selection of the Best Teachers.

The recommendations regarding the selected teachers, which should not be more than one teacher from each category, shall be sent in the prescribed proforma along with the Certificate of antecedents and character, Marks awarded by the Committee duly signed by all the members of the Committee together with Citation which shall not exceed 10 lines on each of the selected teacher at District Level, to the Director of School Education, Andhra Pradesh, Hyderabad, in a sealed cover.

The Principals of DIETs /IASEs /CTEs /Colleges of Physical Education shall enlist the eminent Teacher Educators under his/her control and place their particulars before the District Level Selection Committee through District Educational Officer, which will select not more than one Teacher Educator for each of the categories i.e., Senior Lecturers in DIETs/IASEs/CTEs and Lecturers in College of Physical Education.

The District Level Selection Committee shall submit the particulars of the Selected Candidates in the prescribed proforma along with the antecedents and Character, Marks awarded by the Committee duly signed by all the members of the Committee, which shall not exceed 10 lines on each of the selected teacher Educator to the Director of School Education, Andhra Pradesh, Hyderabad, in a sealed cover in **both Telugu and English Languages**.

The final selection will be made by the State Selection Committee from out of the names recommended by the District Committee.

The Teachers and Teacher Educators selected by the State Selection Committee will be honored with Cash Award of Rs. 3,000/-, Gold Plated Silver Medal, a Shawl and a Merit Certificate. The T.A. will be paid and 2nd Class Railway Fare or Bus Fare and D.A. shall be paid as per A.P.T.A. rules.

I requested you to see that your District should be represented at the State Function of honouring of Teachers without any deviation.

It is a time-bound programme and as such, the proposals together with the Antecedent and Character Certificates and Citations, duly signed by the District Educational Officer should be sent to this office **on or before 05-08-2013**. The proposals received without the Antecedent and Character Certificate, Citation etc. shall be summarily rejected and those proposals received after the last date prescribed will not be entertained and considered.

Incomplete and defective proposals, such as: –

- I. Leaving the columns of proforma as blank.
- II. Recommendations along with marks awarded by the Committee, which are not signed by the District Selection Committee, proposals which are not having a gist of each item in proforma and the proposals without the passport size Photographs duly attested at the back side of the photo will not be considered for Awards.

If any Committee sends particulars of more than one candidate in each category in deviation of the above instructions, the same will be viewed seriously and the member-Convener will be liable for disciplinary action.

I request you to give wide publicity of the programme through News Papers or any other local mass media. The proforma of the recommendations shall be communicated by the District Educational Officer to the Inspecting Officers under their jurisdiction.

The last date for submission of proposals by the Inspecting Officer (Mandal Educational Officer/Deputy Educational Officers) to the District Educational Officer is **29-7-2013**.

I request you to scrutinize the proposals received from the Inspecting Officer as per the guidelines issued already and submit the same with their specific recommendations so as to reach the undersigned on-or-before: 05-8-2013 with out fail.

No proposal after the due date will be accepted and action would be initiated against the processing officer for the delay, if any.

Please acknowledge this D.O. Letter.

- Encl: 1. Proforma for recommendation the teachers for state Awards.
2. Criteria to be followed for selecting the candidates to State Teacher Awards.

Yours sincerely
Sd/-
(G. VANI MOHAN)

To
Sri / Smt
District Educational Officer,
District.

All the District Educational Officers in the State with a request to communicate the same to all the Mandal Educational Officers; Deputy Educational Officers.

All the Principals of DIETs/IASEs/CTEs and Colleges of Physical Education under State Government and Aided Managements.

The Secretary, A.P. Residential Educational Institution Society, Hyderabad.
Th The Secretary, A.P. Social Welfare Residential Educational Institution Society, Hyderabad.

The Secretary, A.P. Tribal Welfare Residential Educational Institution Society, Hyderabad.

The Project Director, I.T.D.A., Paderu, Visakhapatnam District.

The Project Director, I.T.D.A., Rampachodavaram, West Godavari District.

The Project Director, I.T.D.A., Palvoncha, Khammam District.

The Project Director, I.T.D.A., Utnoor, Adilabad District.

Copy to all the Parishad Educational Officers of Andhra Pradesh in the State through the Chief Executive Officers of Zilla Parishad concerned.

Copy to all the Regional Joint Directors of School Education in the State.

Copy to the Director, SCERT, Andhra Pradesh, Hyderabad.

Copy forwarded to all the District Collectors in the state – for favour of information and necessary action.

(G. VANI MOHAN)