

GOVERNMENT OF ANDHRA PRADESH

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To
The Head Masters of all Government /
Zilla Parishad/ Municipal/Private Aided
Schools in the State

Re.No: 02/E2-1/2013; Dt: 12-08-2013

Sub:- NMMS, November, 2013 - Conduct of National Means-cum-Merit Scholarship examination on 17-11-2013 – Instructions and guidelines to prepare the Nominal Rolls - Reg.

With reference to the subject cited, I am to inform you that the National Means cum Merit Scholarship Scheme (NMMS) Examination will be conducted on 17.11.2013 along with the NTS State level examination from 10.00 A.M. to 1.00 P.M. for which a press note was also given in all reputed daily News Papers. Application forms, Nominal Rolls, Head Master Instructions and due dates may be downloaded from the website "www.bseap.org". Under this scheme, the students studying VIII Class during the year 2013-14 and VII Class Pass out for the year 2012-13 are eligible to write the Examination. The scholarship will be awarded to the selected students from class IX and continues till class XII @ Rs.6000/- per annum. The main objectives of the scheme are:

- i) To award meritorious students who are studying in High Schools under Government/ Zilla Parishad/ Municipal /Private Aided Managements whose parental annual income is below Rs.1,50,000/-.
- ii) To arrest dropouts at Class VIII and to encourage those students to continue their studies till class XII.

Synoptically the method adopted by the Government to implement the scheme is as follows:

- a) **Scholarship**: Scholarships will be awarded on the basis of performance in examination to be held on 17-11-2013 from 10.00 A.M. to 1.00 P.M. in all revenue divisions in the state.
- b) **Reservation**: State reservation norms will be implemented for award of scholarships in each district (a caste certificate from Mandal Revenue Officer has to be submitted by the candidate as proof in Original).
- c) **Eligibility**: a candidate who
 - i) Scored at least 55% of marks in class VII examination and have been promoted to Class VIII for the academic session 2012-13. In respect of SC/ST candidates they should have secured at least 50%.
 - ii) is studying in Government /Zilla Parishad/ Municipal/private aided High Schools only
 - iii) Whose parental annual income is below Rs.1,50,000/- from all sources is eligible to appear for the examination (an Income certificate from Mandal Revenue Officer has to be submitted as proof In original). In case of Government employee salary certificate will be enough as a proof of income issued by the employer.
- d) **Examination**: It comprises two parts, namely (i) Mental Ability Test (MAT) and (ii) Scholastic Aptitude Test (SAT) covering social sciences, sciences and mathematics of classes VII & VIII. MAT & SAT will have 90 multiple choice questions each and each question will carry one mark. 30 minutes extra per each session will be provided for Physically disabled candidates.

- e) **Merit List:** Merit list of candidates will be prepared for each District separately. The minimum qualifying marks for each paper will be 40% for General, 35% for BC category and 25% for SC/ST / Physically disabled to be eligible for award of scholarship.

f) **Details of Application Form:**

Proper care shall be taken while accepting the application from the candidate. See that all columns have been filled by the candidate properly.

1,2&3	:	Confine the candidate and father's name to 25 characters only. Spaces have to be given between initials and surname. These particulars shall be recorded as per the Admission Register of the school.
4,5&6	:	Date of birth, gender and area of the candidate shall be recorded in tune to the particulars of him/her in Admission Register of the School.
7	:	Community of the candidate shall be recorded as per the certificate given by the Mandal Revenue Officer.
8	:	Disability status of the candidate shall be recorded as per the certificate given by the Govt. Civil Surgeon/Medical board of the district.
9,10&11	:	Shall be filled properly. Filling of pin code number is mandatory.
12&13	:	See the definitions over leaf while filling the column.
14	:	Examination will be conducted in Telugu/English/Hindi/Urdu Mediums. Proper code has to be recorded in the box provided for.
15,16,17,18&19	:	See the definitions over leaf while filling the column.
20	:	Furnish Aadhaar Number of candidate if available; otherwise furnish Enrollment number including date and time with seconds. It is compulsory for D.B.T Districts.
21	:	Telephone/ Mobile number of the parent has to be recorded.
22	:	Number of subjects/ total marks / % of marks filled by the candidate shall be verified as per the school records.
23&24	:	Application without the signature of the candidate is liable for rejection.
-	:	A certificate format is given at the bottom part in first page of application form which has to be certified by the Head Master concerned. The Head Master should satisfy with the documents produced by the candidate before certifying it. He will be held responsible for any lapses in future.

g) **Examination Fee:**

For General & Backward Caste Students:	Rs.100-00
For Scheduled Caste & Scheduled tribe Students:	Rs. 50-00

Examination fee has to be remitted through Demand Draft in favour of "**DIRECTOR OF GOVT. EXAMS., AP., HYDERABAD**" in **State Bank of India Or in State Bank of Hyderabad only**. The Headmaster can collect the fee from all the students of his school (those who desire to appear) and obtain consolidated DD from the bank, but in such cases a list of the candidates with caste and amount is to be enclosed along with the Nominal Rolls.

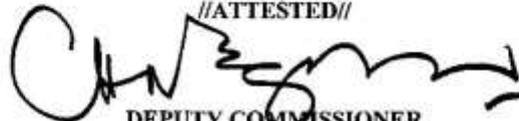
- h) The completed application forms, Demand Drafts and a copy of Manuscript Nominal Roll along with soft copy duly signed by the Head Master/ Principal of the School should be submitted to the District Educational Officer concerned. 4 sets of Nominal Rolls have to be prepared by the Headmaster. One set of Nominal Roll has to be kept with the Headmaster for office purpose and 3 sets of Nominal Rolls along with the Application, Caste Certificate, Income Certificate, VII Class Memo of Marks and Demand Draft should be handed over to the DEO concerned.

The following measures have to be taken by the Headmaster while accepting and forwarding the applications of your students to the District Educational Officers concerned.

- i) Application forms, Nominal Rolls, Headmaster Instructions and due dates may be downloaded from the web site "www.bsecap.org". You may use the Xerox copies of applications and nominal rolls if required more. Please give application forms to the OC/BC students who secured 55% marks and to SC/ST students who secured 50% marks in VII class during 2012-13. Guide the students to fill the application forms by them. Check and satisfy with the eligibility conditions of the candidate while accepting the applications forms from them and before submitting the applications to the District Educational Officer Concerned. The caste, percentage of marks in class VII & parental annual income of the candidate have to be thoroughly checked. The certification with regard to percentage of marks in class VII has to be given by you. The caste & parental annual income certificate has to be obtained from the Mandal Revenue Officer concerned or any officer/authority authorized by the Government in G.O to issue the certificates. Only original Certificates shall be enclosed to the Application & Nominal Rolls.
- ii) Candidates should furnish either Aadhaar Number or Aadhaar Enrollment Number in the application form. It is compulsory for 13 D.B.T Districts i.e., Srikakulam, Vizianagaram, East Godavari, Krishna, Guntur, Kurnool,YSR kadapa, Chittoor, Ananthapur, Hyderabad, Rangareddy, Adilabad, Nalgonda.

In view of the above you are requested to forward maximum number of students to appear in the NMMS Exams. Please remember that the NTS Written Test for X class studying students and NMMS Written Test for VIII class studying students will be conducted on the same day and same timings.

Sd/- B.Manmadha Reddy
DIRECTOR

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DEPUTY COMMISSIONER