

**DIRECTORATE OF TRESURIES AND ACCOUNTS
ANDHRA PRADESH –HYDERABAD**

Cir Memo.No.N1/16008/2011

Dt.05-03-2012

**Sub: T&A Dept – Issue of Multi Purpose Cards to all employees –
Certain Instructions – Issued – Reg**

Ref: DTA AP Cir Memo No.N1/1608/2012 Dt.23-02-2012

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It is Informed that the Deputy Directors of District Treasury, Kadapa, Anantapur, Krishna and Rangareddy were instructed to take up the capturing data in the forms provided in the department website

Viz. <http://treasury.ap.gov.in> for issue of Multi Purpose cards to employees. However it was instructed to capture the data for T&A Department employees of their units only. Employees of other treasuries also did sample uploads.

In this connection, it is informed that the application is running smoothly and hence it is decided to capture the data of all employees.

In view the above, all Deputy Directors of District Treasuries are hereby requested to take up capturing of data in respect of all employees under their jurisdiction immediately. The Treasury officers shall encourage all the DDOs to complete the upload early. In the initial phases, the Treasury Officers shall take the responsibility of guiding all others to facilitate implementing the project.

The application form can be accessed as follows:

- Go to the Website <http://treasury.ap.gov.in>**
- Click on “Net Services to Public”**
- Click on “Employee operations”**
- Click on “Multi Purpose Employee Card”**

The Instructions to fill up the forms are annexed to the Circular Memo.

This may be treated as most urgent.

**Sd.N.C.Nagarjuna Reddy
DIRECTOR T&A**

To

The Deputy Directors of all District Treasuries in the State