

*O/o State Project Director and Vice-Chairperson,  
Rajiv Vidya Mission (SSA) / APKGBV Society,  
Andhra Pradesh, Hyderabad.*

**C I R C U L A R**

**Re.No. 357/APKGBV/2013-14**

**Dated: 27-08-2013**

**Sub:** Providing Art/Craft/Vocational Skills Education in KGBVs for the year 2013-14 – Appointment of Vocational Instructors – Certain Instructions Issued – Reg.

**Ref:** Minutes of the 2<sup>nd</sup> EC Meeting of the APKGBV Society held on 07.08.2013

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1) The Project Officers of RVM (SSA) all Districts except Hyderabad and West Godavari, and the Secretaries of APREIS, APTWREIS and APSWREIS, are informed that it has been decided to provide Art/Craft/Vocational Skills education to KGBV students in the year 2013-14 through recruitment of female Instructors. The following guidelines are to be adhered to in the appointment of Instructors and implementation of the Art/Craft/Vocational Skills Education component.

**2) Guidelines for Art/Craft/Vocational Skills Education:**

a) The Vocational Skills Education component is for 6 months only – from September 1, 2013 – February 28, 2014.

b) Skills to be imparted to the students may be any two of the following, and it is expected that the students will excel in at least one of skills:

i) Tailoring, Stitching and Embroidery

ii) Dance

iii) Music

iv) Pottery

c) For recruitment of Art/Craft/Vocational Instructors at the KGBV level, the following is to be followed:

- In those places where Vocational Instructors were engaged during 2012-13, the same may be retained for the year 2013-14 @ Rs. 4500/- per month for a period of 6 months from September 1, 2013 – February 28, 2014, and they will be responsible for imparting at least 2 of the above mentioned skills.
- In those places where new persons are proposed to be engaged, the Project Officer of RVM (SSA) is the officer responsible to move the proposal for recruitment of Part time Vocational Instructors by constituting a District Level Selection Committee

comprising of the (i) PO, RVM (SSA) as Chairman, (ii) District Employment Officer, (iii) DM of Mahila Pranganam and (iv) Principal of ITI.

- Depending on the Selection of Skills, it may be decided to engage two Instructors for a period of three months at a time. In this case, the remuneration is fixed at Rs. 3,000/- per Instructor per month only.
- The requisite qualifications for selection as Instructor are as follows:
  - 10<sup>th</sup> class pass or its equivalent.
  - Diploma/Certificate in music or dance, OR certificate in a trade such as sewing, tailoring, weaving, etc. issued by any ITI or DLTC.
  - Technical Teacher Certificate of Government of Andhra Pradesh.

d) The appointment is for the current year only and will be terminated on 28.02.2014.

e) The required materials for imparting the skills may be purchased duly following the Procurement Guidelines. This shall be charged to the Specific Skills component of the KGBV budget.

f) The salary component of Vocational Instructors shall be charged to the Specific Skills Component of the KGBV Budget.

3) The Executive Committee of APKGBV Society has decided that only Vocational Instructors will be continued and there will be no Computer Instructors. However, orientation on computer knowledge will be taken up through CRTs. A CRT may be identified and trained in computers to impart the same to the other CRTs and thereby to the students.

4) The POs, RVM (SSA) and the Secretaries of APREIS, APSWREIS and APTWREIS are requested to follow the instructions scrupulously and report compliance.

**Sd/- E V Narsimha Reddy**  
**For State Project Director/Vice-Chairperson**

To

1. All the Project Officers, RVM (SSA) in the State (except Hyderabad and W Godavari)
2. The Secretaries of APREIS, APTWREIS, APSWREIS.

Copy to all the District Collectors & Chairmen, RVM (SSA) in the State (except Hyderabad and W Godavari) for information and necessary action.