

ELECTIONS – MOST URGENT

From

Sri Vijay Kumar G, SRKR, I.A.S.,
Collector & District Election Officer,
Prakasam District,

To

All the District Officers in the
District.

Rc.No.135/Ele/SO/2014, Dated: 06.03.2014

Sir/ Madam,

Sub:- **General Elections to House of People/ A.P. Legislative Assembly, 2014** – Preparatory activities – Preparation of Database of persons like to be involved in Elections – Employees data in Proforma – Requested – Regarding

Ref:- 1. Govt.Memo No.1025/Elecs-B/A2/2014, Dt:14.02.2014 of General Administration (Elecs.B) Department.
2. Proceedings Rc.H1/312/2014 dated 24.02.2014 of the Collector & District Election Officer, Prakasam District, Ongole

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As you are aware that the Election Commission of India have announced Election Schedule for conduct of General Elections to House of People/ A.P.Legislative Assembly, 2014. The Government have informed that very large number of persons have to be put on duty for the purpose of conduct of General Elections to House of People / A.P. Legislative Assembly, 2014. Preparatory arrangements have to be made well in advance for smooth conduct of Elections.

The Chief Planning Officer, Ongole has been **appointed as Nodal Officer for Manpower Management** though the reference 2nd cited in connection with conduct of General Elections to House of People/ A.P. Legislative Assembly, 2014. All Employees data has to be collected in 33 Columns proforma from all the Departments in the District for conduct of elections.

All the District Officers are requested to collect all the employees data working in Division/ Mandal level in the 33 column proforma enclosed under their control in the District and send the same in hard and soft copy in Excel format through Establishment Superintendent and Computer Operator to the Chief Planning Officer, Ongole before 10.03.2014.

This should be treated as **MOST URGENT**.

Encl: Proforma

Yours faithfully,


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For COLLECTOR

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6/3/2014