

Annexure – I

GOVERNMENT <input style="width: 30px; height: 20px;" type="checkbox"/>	AIDED EDUCATIONAL INSTITUTIONS <input style="width: 30px; height: 20px;" type="checkbox"/>
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APPLICATION FOR ADMISSION TO
THE ANDHRA PRADESH CONTRIBUTORY PENSION SCHEME
(G.O.Ms.No. 655 Fianance (Pen-I) Dept dated 22-9-2004)
(To be furnished in Duplicate)

CPS Index Number	
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(to be allotted by AG (A&E), AP)

1. Name of the Applicant :
2. Sex * : Male ☐ Female ☐
3. Martial Status * : Married ☐ Unmarried ☐
4. Official Designation :
5. Office to which attached :
6. Service to which the applicant belongs :
7. Date of first entry into service :
8. Whether appointed in Govern-
ment /Aided Educational Insti-
tution :
9. Scale of Pay :
10. Basic Pay :
11. Date of Birth :
12. Date of Superannuation :
13. Whether appointment is regular
or under Rule 10 (a) (i) of the
General Rules for the A.P. State
And Subordinate Services :
14. Whether recruited for Pen-
sionable Service : Yes ☐ No ☐
15. Community of the Applicant : SC/ST/BC/MBC/OC
(For Statistical Purposes only)
16. Nomination :
(a) Name of the Nominee :
(b) Age :
(c) Relationship :
17. C.P.S. Plan opted : Plan-I / Plan-II/Plan-III
18. Remarks, if any :

Signature of the Applicant

Station:

Date :

CERTIFICATE TO BE FURNISHED BY THE HEAD OF THE OFFICE

Certified that Sri /Smt./Kum _____ is
a regular employee appointed to pensionable service and is eligible to join
the Andhra Pradesh Government Pension Scheme.

Signature of the Head of the Office
With full address/Office Seal

Station:

Date:

PAY BILL SCHEDULE OF RECOVERY FOR THE MONTH OF

Account:

I. Small Savings, Provident Fund etc. – (c) Other Accounts
8011. Insurance and Pension Funds
M.H. 106 – Other Insurance and Pension Funds
SH (04) A.P. State Government employees Contributory
Pension Scheme (to be opened)
001 – Employees Contribution
002 – Government Contribution

[illegible]

Signature of the Drawing Officer
With Designation

Annexure– III
CONTRIBUTORY PENSION SCHEME (Aided Educational Institution)
(G.O. Ms. No. 655, Finance (Pen-I) Dept. dated 22-9-2004)

PAY BILL SCHEDULE OF RECOVERY FOR THE MONTH OF
_____ 200

PAO / District Treasury/Sub-Treasury : D.D.O. :
 Sub-Treasury Code : D.D.O. Code :
 Sub Account No:

Head of Account:

I. Small Savings, Provident Fund etc. – (c) Other Accounts
 8011. Insurance and Pension Funds
 M.H. 106 – Other Insurance and Pension Funds
 SH (05) A.P. Aided Educational Institutions Employees
 Pension Scheme (to be opened)
 001 – Employees Contribution
 002 – Government Contribution

S.No	CPS Index No	Name	Plan Type	Basic Pay Rs.	D.A. Rs.	Total Rs.	Employees Contribution		
							Current Rs.	Instal- ment No	Arrears Amount (RS)
1	2	3	4	5	6	7	8	9	10

The Basic Pay entered in the Column 5 of the Statement has been verified with entries in the Service Book and Pay bill.

Signature of the Drawing Officer
 With Designation

INSTRUCTIONS:

- a. During Non-drawal of Pay and Allowances for any individual “NIL” particulars should be shown in Col. 5 to Col. 8 but, Col.1 to Col. 3 should be filled up without fail.
- b. In case of “Transfer to” or “ Transfer from “ other Office, the facts may be mentioned for two consecutive months against the employees’ name.
- c. C.P.S. Index Number and Name details should be entered in the first page of the Service Register with necessary attestation.

HOW TO FILL UP C.P.S. SCHEDULE:

- 1) Column (2) : CPS Index Number should be given correctly.
- 2) Column (3) : Initial and Name should be furnished as in the Service Register
- 3) Column (5) & (6) : Basic Pay and D.A. should be furnished as per the Pay and D.A. drawn in the particular month.
- 4) Column (8) : (i) Employees Contribution has to be deducted from the Supplementary Bill also. (eg) arrears of Pay, Incremental arrears and D.A. Arrears Consequent on D.A. revision.
(ii) Arrears of subscription when recovered in instalments, the instalment number should be noted (eg)