**PROCEEDINGS OF THE DISTRICT EDUCATIONAL OFFICER::**

**PRAKASAM DISTRICT::ONGOLE**

Present: Dr.A.Rajeshwar Rao

**Rc.No.5530/C1/2013 Date:24.07.2013**

Sub:- Mid Day Meal Scheme – Implementation of Mid Day Meal Scheme – Instructions

 issued for effective implementation of the Scheme – Reg.

Ref: 1) This Office Proc.Rc.No:Spl/C1/2013, dated:06.06.2013.

 2) Proc.Rc.No:356/MDM/2012, Dated:24.06.2013 of the Commissioner and Director

 of School Education, AP, Hyderabad.

 3) This Office Proc.Rc.No:5530/C1/2013, dated:26.06.2013.

 4) Instructions of Commissioner and Director of School Education, AP, Hyderabad

 issued in the video conference held on 19.07.2013.

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  The attention of all Mandal Educational Officers and Deputy Educational Officers in the District are invited to the references 1st to 3rd cited wherein they were requested to conduct training program to Cook-cum-Helpers at Mandal level as per instructions enclosed along with the reference 1st cited on the precautionary measures while preparation of Food and Serving and further directed in the reference 2nd and 3rd cited to maintain hygienic conditions while cooking and serving the Food to the Students.

In the reference 4th cited, Commissioner and Director of School Education, AP, Hyderabad issued instructions to take all necessary precautionary measures while preparation and serving the Mid-day-Meal in the schools and the concerned HM’s/DyEO’s/MEO’s will be held responsible in any negligence is noticed.

 In this connection, they are once again requested to issue necessary instructions to all the Cook-cum-Helpers and Head Masters of all Schools in which Mid-day-Meal is implemented to take following precautionary measures while preparation and serving the food to the students.

1.     Ensure that hot cooked meal is served to the children.

2.     Priority should be given for cleanliness.

3.     The premises of the schools should be kept clean.

4.     Hygienic conditions should be maintained.  Cooking and serving utensils should

 be properly cleaned and dried everyday after use.

5.      Vegetables should be used only after cleaning properly.

6.      The firewood to be used to cook food should be stored in a place where there is

 no dampness.

7.      Ingredients like oil and salt should be stored in proper containers.

8.      The condition of vegetables especially leafy vegetables should be hygienic.

9.      Cooking ingredients should be free from adulteration and pest infestation.

10.    The cook cum helpers must wash their hands with soap properly before cooking.

11.    Fresh vegetables are only to be used for cooking.

12.    First aid kit with proper medicines should be maintained in school.

13.    Ensure that children wash their hands with soap before and after eating.

14.    Use clean plates and glasses only.

 The Mandal Educational Officers and Deputy Educational Officers are hereby directed to constitute teams in their jurisdiction with other Mandal/Divisional level officers and allot schools and see all the schools are covered for inspecting the process of cooking and serving of food to the students as per the above mentioned instructions and ensure that the above instructions are implemented in all the schools and to submit reports in the prescribed proforma to be communicated shortly in respect of all schools immediately within a week.

 **(P.T.O)**

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They are further informed that if any untoward incident is taken place in any school, the concerned Teachers/Head Masters/MEO’s/DyEO’s will be personally held responsible and necessary disciplinary action will be initiated against them.

They are once again directed to look into the matter personally and ensure that Mid-day-Meal is served in hygienic condition in all schools in the District with prescribed menu.

 **Sd/-xxx A.Rajeshwar Rao**

District Educational Officer,

Prakasam District, Ongole.

To

All the Mandal Educational Officers in the District.

Copy to all Deputy Educational Officers in the District with a direction to communicate to all Head Masters of secondary schools in the jurisdiction and for necessary action.

Copy Submitted to the Collector & District Magistrate, Prakasam District, Ongole.

Copy Submitted to Regional Joint Director of School Education, Guntur.

Copy Submitted to Commissioner and Director of School Education, AP, Hyderabad.