

ANDHRA PRADESH STATE DIET CET - 2013
INFORMATION BULLETIN

IMPORTANT NOTES:

1. Candidates can apply for DIETCET - 2013 to be held on Friday 31.05.2013 **Applications will be received only** through '**ONLINE**' DIET-CET website <http://dietcet.cgg.gov.in/> from **13.04.2013**.
2. Steps to be followed in submission of application **on line**.
 - i. The candidates shall first download the 'Information Bulletin' free of cost from the DIETCET website <http://dietcet.cgg.gov.in/>, go through it carefully and satisfy their eligibility for appearing for DIETCET, 2013.
 - ii. The candidate after satisfying herself/himself about the eligibility criteria for DIETCET shall pay a fee of Rs.200.00 through APONLINE or e-Seva between 12.04.2013 and 25.04.2013 for submission of application thorough Online. At the APONLINE or e-Seva Centres, the candidate has to give the required preliminary data (i.e. Name of the candidate, Date of birth, Gender, whether the candidate belongs to A.P. and mobile phone number). On receipt of fee at APONLINE e-Seva the candidate shall be issued a '**Journal Number**' with which she/he can proceed with submission of application online. **Issue of Journal Number does not mean that the candidate has completed submission of application online. It is only a confirmation of the fee received.**
 - iii. The candidates shall follow the procedure for submission of online application as given in the 'Information Bulletin' and user guide and instructions provided online while filling up the online application form. The Candidate should be ready with photograph of size 3.5X3.5cms before filling in on-line application.'

- a) Paste the photograph on a white paper and sign below (sign in Black Ink only). Look for the sample at point 12 (iii), of the Information Bulletin on Page No.09. Ensure that the signature is within the box. Scan the required size containing the photograph and signature. Please do not scan the complete page. The entire image consisting of photo along with signature is required to be scanned and stored in *.jpeg format on local machine. Ensure that the size of the scanned image is not more than 50kb. If the size of the image is more than 50 kb, then adjust the settings of the scanner such as dpi resolutions, number of colours during the process of scanning.
- b) Applications with no photo / unclear photo / inadequate size photograph will be rejected. Hall - Ticket will not be issued to such candidates. Hence, after pressing the 'UPLOAD' button check if the photo is of required size, clear and is of the same candidate of whom the details are to be filled in the application. If the photo is smaller in size, not clear or does not belong to the candidate press 'BACK' button below the photograph on the application form and restart with scanning of the photograph.
- c) Complaints relating to mismatch of photograph and candidate details will not be accepted after submission of application at any cost.

3. For latest updates, please check at DIETCET website <http://dietcet.cgg.gov.in>

4. Schedule Of Examination:

DATE OF EXAMINATION	TIMING	DURATION
31.05.2013 (Friday)	10.30 a.m. to 12.30 p.m.	2 Hours

Chief controlling officer for conduct of DIET CET at District level shall be the District Educational Officer of District concerned.

5. Eligibility Criteria for admission:

- A. Candidate should be of Indian Nationality.
- B. The candidate should satisfy Local/Non-Local Status requirements as laid down in the A.P. Educational Institutions (Regulation of admission) Order 1974 as subsequently amended.
- C. Candidate should have obtained a rank in DIET CET 2013 and should satisfy the eligibility criteria prescribed.
- D. Age Limit: The candidates should have completed 17 years as on 01-09-2013. There is no upper age limit.
- E. Educational Qualifications:
 - I. The candidate who passed or appeared for the 10+2 Examinations (qualifying examination) March-2013 or its equivalent are eligible to appear for the entrance test. But they should have passed the qualifying examination by the time of admission.
 - II. The candidate should have secured 45 percent of marks in aggregate in qualifying examination. The minimum percentage of marks in the case of Scheduled Caste, Scheduled Tribe and Physically Challenged candidates shall however be 40 percent.'

Note: The candidates who passed Intermediate examination with vocational course(s) are not eligible.

- F. Qualifying marks: Candidates belonging to "OC" and "BC" communities shall secure at least 35 percent marks in DIETCET for assigning merit rank in the CET. However there shall be no minimum qualifying marks in respect of SC/ST candidates for allotment of seats reserved under the respective categories.

6. Scheme of Entrance Test:

Part I		
(a) General Knowledge	5 Questions	5 Marks
(b) Teaching Aptitude Test	5 Questions	5 Marks
Part II		
(a) General English	10 Questions	10 Marks
(b) Telugu/Urdu/Tamil	20 Questions	20 Marks
Part III		
(a) Mathematics	20 Questions	20 Marks
(b) Physical Sciences	10 Questions	10 Marks
(c) Biological Sciences	10 Questions	10 Marks
(d) Social Studies	20 Questions	20 Marks

Total	100 Questions	100 Marks

Note:

- The subject and syllabi of the test shall be of the standard of Classes VIII to X of A.P. State Syllabus for Part-II & Part III of the test.
- The medium of Entrance Test: Question paper shall be in Telugu/English or Urdu/English and Tamil/English only.
- The candidates who have studied SSC/Intermediate in the medium concerned (Telugu, Urdu, English or Tamil) or who studied Telugu or Urdu or Tamil as first language in SSC or its equivalent or who studied as one of the above languages in part II in Intermediate exam are alone eligible for admission of seats into concerned medium viz. Telugu/Urdu/English/Tamil offered by the Institution concerned.
- Only the candidates who obtain qualifying marks in the DIETCET shall be assigned ranks as per order of merit. However SC & ST candidates shall be given rank, irrespective of marks secured by them in DIETCET.
- No requests for re-totalling of marks, revaluation of answer scripts or personal identification of answer scripts will be entertained.
- The DIETCET will be conducted at different examination centers to be constituted at District Head quarters only and not at any other place.
- Tamil medium candidates should write the test in Chittoor district Head Quarters only.

7. Allotment of Seats:

All the sanctioned intake of seats in D.Ed course in the Govt. DIETs and private un aided Elementary Teacher Education Institutions shall be filled by the Convener DIETCET-2013. Such seats shall be allotted to the candidates on the basis of the rank obtained in DIETCET-2013. The intake capacity in each institute may change from time to time as decided by NCTE (National Council for Teacher Education). The admission procedure will be followed as per the G.Os G O Ms No. 559/Edn, dated:22-08-2007, G O Rt No. 104/Edn, dt. 24-11-2007, G O Rt No. 1077/Edn, dt.12-12-2007, G O Ms No. 612/Edn, dt:27-08-2008 and G O Ms No. 30/Edn, dt: 11-02-2009.

8. Local Candidate-Definition:

A candidate for admission shall be regarded as a local candidate in relation to local area:

- i) If he/she has studied in one or more educational institution (s) in such local area for a period of not less than four consecutive academic years ending with the academic year in which he/she appeared or as the case may be, first appeared in the relevant qualifying examination, or
- ii) Where, during the whole or any part of the four consecutive academic years in which he/she appeared or as the case may be, first appeared for the relevant qualifying examination, if he/she has not studies in any educational institution and if he/she has resided in that local area for a period of not less than four years immediately preceding the date of commencement of the relevant qualifying examination in which he/she appeared or as the case may be, first appeared.

iii) A candidate for admission to the course who is not regarded as local candidates under clause (i) in relation to any local area shall

a) If he studied in Educational Institutions in the state for a period of not less than (7) consecutive academic years ending with the academic year in which he/she appeared or, as the case may be, first appeared for the relevant qualifying examination be regarded as a local candidate in relation to,

i) such local area where he/she studied for the maximum period out of said period of seven years

OR

ii) where the period of his / her study in two or more local areas are equal, such local area, where he/she has studies last in such equal period

OR

b) If, during the whole or any part of seven consecutive academic years ending with the academic year in which he/she appeared or, as the case may be, first appeared for the relevant qualifying examination, he/she has not studied in the educational institutions in any local area, but has resided in the state during the whole of the said period of seven years, be regarded as a local candidate in relation to:

i. Such local area where he/she has resided for the maximum period out of the said period of seven years; or

ii. Where the period of his/her residence in two or more local areas

are equal, such local area where he/she has resided last in such equal period,

OR

- c) For the 15% of unreserved seats all the candidates are eligible.

9. Rule of reservation:

- i. 85% of seats shall be reserved for the local candidates and remaining 15% of sets shall be unreserved seats.
- ii. The rules of reservation of seats for SC/ST/BC/PCP/NCC/SCOUTS&GUIDES/ DEFENCE PERSONNEL etc., shall be followed as prescribed by the government from time to time.
- iii. The following specific cases will be considered under PCP Reservation quota.

The Blind (PCP Blind): Persons suffering from either of the following conditions.

- a.i.1. Total absence of sight
- a.i.2. Visual acuity not exceeding 6/60,20/200(snellen) in the better eye with correcting lenses.
- a.i.3. (Hi) Limitation of the field of vision subtending an angle of 20 or worse.

The hearing Impaired (PCP Deaf): Persons in whom the sense of hearing is not-functional for ordinary purposes of life. They do not hear and understand sounds at all even with amplified speech. The cases included in this category are those having loss more than 90 decibels in the better ear (profound impairment, total loss of hearing in both ears).

Orthopaedically handicapped (PCP-Ortho): Persons having a physical 40% defect or deformity or more which causes interference with the functional capacity of the bones, muscles and joints.

Note: -

- (a) The selection authority shall have the right to reject any candidate if in his opinion any particular disability is detriment to the teaching profession.
 - (b) If qualified candidates are not available under this quota the seats left over shall be treated as unreserved.
- iv. Reservations of Seats for the Defense Personnel, their children, spouses: For Ex-Service men, Defense Personnel, Border Security Force and Central Reserve Police Force residing in Andhra Pradesh and / or their children /spouses, as per rules.
- v. Reservations of seats for NCC/Scouts and Guides/Sports and Games/Physically challenged persons/ Defense personnel.

10. Issue of Hall Tickets:

Candidates can download their Hall Tickets from the website at <http://dietcet.cgg.gov.in> from 17.05.2013 to 30.05.2013. In case any candidate could not download the Hall ticket she/he should contact the Convenor DIETCET O/o. Commissioner & Director of School Education, Saifabad, Hyderabad - 04 between 10.30 AM and 5.00 PM on all working days from **18.05.2013 to 30.05.2013** in person only giving details of the journal number of the fee paid, reference number of the application submitted, a copy of the printout of the Application form and one photograph (same photograph as pasted on the application form).

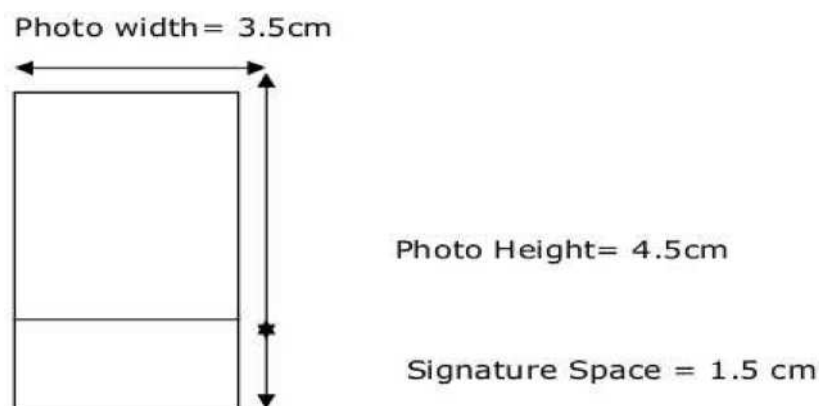
Request for issue of duplicate Hall Ticket will not be entertained after the examination in any case.

11. Fee:

The fee towards submission of application online and for the conduct of examination is Rs.200/-. Candidates shall pay the fee through APONLINE or e-Seva centres from 12.04.2013 to 25.04.2013 and submit online application at the DIETCET website <http://dietcet.cgg.gov.in> from 13.04.2013 to 26.04.2013.

12. Procedure For Applying Online:

- i. The candidates shall first download the 'Information Bulletin' free of cost from the DIETCET website <http://dietcet.cgg.gov.in> and go through it carefully and satisfy their eligibility for appearing for DIETCET, 2013.
- ii. The candidate after satisfying herself/himself about the eligibility criteria for DIETCET shall pay a fee of Rs.200.00 through APONLINE or e-Seva from 12.04.2013 to 25.04.2013 for submission of application through Online. At the APONLINE or e-Seva Centres, the candidate has to give the required preliminary data (i.e. Name of the candidate, Date of birth, Gender, whether the candidate belongs to A.P. and cell phone number). On receipt of fee at APONLINE or e-Seva the candidate shall be issued a '**Journal Number**' with which she/he can proceed with submission of application through online. **Issue of Journal Number does not mean that the candidate has completed submission of application online. It is only a confirmation of the fee received.**
- iii. The candidates shall follow the procedure of submission of online application as given in the 'Information Bulletin' and also as per the instructions provided online while filling up the online application form. The Candidate should be ready with photograph of size 3.5X3.5cms before filling in on-line application.'



- IV) Paste the photograph on a white paper and sign below (sign in Black Ink only). Look for the sample above. Ensure that the signature is within the box. Scan the required size containing the photograph and signature. Please do not scan the complete page. The entire image consisting of photo along with signature is required to be scanned and stored in *.jpeg format on local machine. Ensure that the size of the scanned image is not more than 50kb. If the size of the image is more than 50 kb, then adjust the settings of the scanner such as dpi resolutions, number of colors during the process of scanning.
- a) Applications with no photo/ unclear photo/ inadequate size photograph will be rejected. Hall-Ticket will not be issued to such candidates. Hence, after pressing the 'UPLOAD' button check if the photo is of required size, clear and is of the same candidate of whom the details are to be filled in the application. If the photo is smaller in size, not clear or does not belong to the candidate press 'BACK' button below the photograph on the application form and restart with scanning of the photograph.
 - b) Complaints relating to mismatch of photograph and candidate details will not be accepted after submission of application at any cost.
 - c) **No complaints/Corrections including Name, DOB, Community, Gender, etc. shall be entertained under any circumstances. Candidates are requested to fill up the application carefully.**
- v) Initial steps to be followed before filling Online Application Form
- a) Go to <http://dietcet.cgg.gov.in>
 - b) Click on Application Form.
 - c) Click on the dialogue box (i.e., WELCOME TO ONLINE APPLICATION)

- d) Confirm the next dialogue box (i.e., Fields marked with '*' are compulsory)
- e) Enter your Journal Number issued by *APONLINE* or *e-Seva*, the date of payment of fees and Date of birth.
- f) At the field 'Attach your latest photograph' Click on Browse button and attach your photograph and your signature stored on the local machine.
- g) Tick the declaration and enter the verification code.
- h) Press Upload
- i) The application will be opened.
- j) When the application form is opened check if the photo is of required size, clear and is of the same candidate of whom the details are to be filled in the application. If the photo is smaller in size, not clear or does not belong to the candidate press 'BACK' button below the photograph on the application form and restart with scanning of the photograph.
- k) Confirm that the photograph is yours and that it is as per the given specifications.
- l) Fill in the application form as per the instructions given in the User Guide and Information Bulletin and those offered while filling the Online Application Form.
- m) After filling all the details press PREVIEW button. This will display the details submitted by you
- n) If you find all the details correct press SUBMIT other wise press EDIT and resubmit the information.
- o) On submission of application form online the candidate shall be given reference ID number which should be kept carefully for any kind of future correspondence. Submission of application can be considered to have been completed only on receiving reference ID number.

- i) On submission of application form online the candidate shall be given reference ID number which should be kept carefully for any kind of future correspondence. Submission of application can be considered to have been completed only on receiving reference ID number.
- ii) On completion of submission, the candidates shall take a printout of the application and store it for future use. Candidates should not post the printout of the application to DIETCET office.
- iii) In case of any clarifications before, during or after submission of

application online the candidates may contact the Help Desk at Telephone Numbers CGG: 8897793649 between 10.30 a.m. and 5.00 p.m on all working days from 13.04.2013 to 26.04.2013.

- iv) For domain related clarifications contact DIETCET office at 8897793619
- v) The candidates can also submit their complaints pertaining to their application only online at <http://dietcet.cgg.gov.in> between 13.04.2013 to 26.05.2013 Complaints relating to photograph will not be entertained.
- vi) In any case applications will not be received in any kind of manual form.
- vii) Candidates can download their Hall Tickets from the website at <http://dietcet.cgg.gov.in> from 17.05.2013 to 30.05.2013. In case any candidate could not download the Hall ticket she/he should contact the DIETCET O/o. Commissioner and Director of School Education, Saifabad, Hyderabad - 04 between 10.30 AM to 5.00 PM on all working days between 18.05.2013 to 30.05.2013 in person only giving details of the journal number of the fee paid, reference number of the application submitted, a copy of the printout of the Application form and one photograph (as pasted on the application form).

viii) Request for issue of duplicate Hall Ticket will not be entertained after the examination in any case.

Step wise detailed instructions for filling online application are given in the 'USER GUIDE' available on the website <http://dietcet.cgg.gov.in>.

- Request for change / correction can be made online at the complaint box on the website <http://dietcet.cgg.gov.in>. Candidates will be given opportunity to submit their complaints regarding online application only twice.i.e., before 26.04.2013 only.
- Fee once remitted shall not be refunded under any circumstances.
- It is to be noted that if a candidate has been allowed to appear in the DIETCET it does not imply that the candidates' eligibility has been verified. However qualifying the DIETCET would not confer a right on any person for admission. The eligibility shall be, finally, verified by the Convenor at the time of counseling for admissions if provisionally selected.
- Furnishing of false, wrong or inaccurate information leads to cancellation of the test result and even prosecution in appropriate cases.
- No request for re-checking, re-assessment, re-evaluation or scrutiny of OMR answer-sheets will be entertained.

13. Issue of Rank Card:

The marks along with rank of the candidates will be hosted on the web-site <http://dietcet.cgg.gov.in> on 10.06.2013.

14. Convenor reserves the right to take all actions to ascertain genuineness of certificates of candidates and genuineness of candidates themselves at any stage of admission or during course of study in case already admitted.

15. Legal Jurisdiction:

All disputes pertaining to the conduct of DIETCET- 2013 shall be subject to jurisdiction of A.P, High Court only.

16.PROCEDURE FOR CONDUCT OF EXAMINATION OF DIETCET-2013:

Procedure for conduct of examination and instructions for use of the Test Booklet and Answer Sheet are as under. Candidates are advised to go through them carefully before going for the Examination.

- a. The examination rooms / hall will be opened 30 minutes before the commencement of the test. Candidates should take their seat immediately after opening of the examination hall.
- b. The candidates should adhere to the instructions given on the Hall Ticket. Further, the candidate must show, on demand, the Hall Ticket for admission in the examination room / hall. A candidate who does not possess the Hall Ticket issued by the DIETCET Office shall not be permitted for the examination under any circumstances by the Test Centre Superintendent.
- c. A seat indicating Hall ticket number will be allocated to each candidate. Candidates should find and occupy their allotted seat only. If any candidate is found to have changed room or the seat on her/his own other than allotted, her/his candidature shall be cancelled and no plea would be accepted for it.
- d. A candidate who comes after the commencement of the examination shall not be permitted to sit in the examination.
- e. Candidates are not allowed to carry any textual material, calculators, Docu Pen, slide rules, log tables, and electronic watches with facilities of calculator, printed or written material, and bits of papers, mobile phone, pager or any other device, except the Hall Ticket and Black Ball Point pen inside the Examination room / hall. If any candidate is in possession of any of the above items, her/his candidature will be treated as unfair means and her/his current examination will be cancelled. She/he will also be debarred for

future examination(s) & the material will be seized.

- f. No candidate, without the special permission of the Centre Superintendent or the Invigilator concerned, will leave her/his seat or Examination Room until the full duration of the paper is over. Candidates should not leave the room/ hall without handing over their OMR Answer Sheets to the Invigilator on duty.
- g. Candidates are advised to bring with them a cardboard or a clip board on which nothing should be written, so that they have no difficulty in writing responses in the OMR Answer Sheet even if the tables provided in the examination room/hall do not have smooth surface. They should also bring their own Ball Point Pens (Black) of good quality. These will not be supplied at the examination centre.
- h. Smoking in the Examination Hall/Room is strictly prohibited.
- i. Tea, coffee, cold drinks or snacks are not allowed to be taken into the examination rooms during examination hours.
- j. Five minutes before the commencement of the paper, each candidate will be given OMR Answer Sheet. Immediately on receipt of the OMR answer sheet the candidates shall check their particulars pre printed on side 2 of the OMR answer sheet. In case of any discrepancy the OMR answer sheet should be shown to the invigilator. If the data is wrongly printed the candidate should make necessary corrections in the nominal roll. In case OMR answer sheet is damaged, folded or not properly printed buffer OMR answer sheet will be given wherein the candidate has to fill the Hall Ticket Number, Name, Fathers name, Question Paper Medium, and Test center name.
- k. The test will start exactly at the time mentioned in the Hall ticket and an announcement to this effect will be made by the invigilator. The candidates will write and shade the Test Booklet code on the OMR answer sheet. In case the candidate does not shade the test booklet code her/his OMR answer sheet will not be valued. OMR

answer sheet with discrepancy in written and shaded Test Booklet code will also be not valued.

l. During the examination time, the invigilator will check Hall Ticket of the candidate to satisfy herself /himself about the identity of each candidate. The invigilator will also put her/his signature in the place provided on the OMR Answer Sheet. The candidate will also put her/his signature at the appropriate box of the OMR Answer Sheet in the presence of the invigilator with Black ball point pen.

m. The candidate will check that the Test-booklet contains as many number of pages as are written on the top of the first page of the Test Booklet. She/he should also check whether all the pages are printed properly. The candidate shall not remove any page(s) from the Test-Booklet and if she/he is found to have removed any page(s) from her/his Test Booklet, she/he will be presumed to have resorted to unfair means and shall be liable for action under provisions of Act, 25 of 1997 on prohibition of mal practices in examinations in Andhra Pradesh besides initiating criminal proceedings. After checking the pages of test Booklet candidate shall read instructions given on the top of the Booklet and adhere to them scrupulously.

n. Unfair Means: Candidates shall maintain perfect silence and attend to their Question Paper only. Any conversation or gesticulation or disturbance in the Examination Room/ Hall shall be deemed as misbehavior. If a candidate is found using unfair means or impersonating, her/his candidature shall be cancelled and he/she will be liable to be debarred for taking examination either permanently or for a specified period according to the nature of offence. If any candidate is in possession of any item(s) as mentioned in note (e) above, her/his candidature for current examination will be cancelled and also liable to be debarred for future examination(s). Further DIETCET is covered by ACT No.25 of 1997 of Prohibition of Malpractices in Examinations of Andhra

Pradesh State Legislative Assembly. If any candidate or any person commits any offence in Exam/Test she/he will be liable for severe action including criminal proceedings.

- o. A bell / signal will be given at the beginning of the examination. A bell / signal will also be given before the closing time when the candidate must stop marking the responses.
- p. The candidates must sign on the Attendance Sheet at the appropriate place.
- q. After completing the paper the candidate should check again that all the particulars required in the Answer Sheet have been correctly written and handover to the invigilator.

17. ROUGH WORK:

The candidate will not do any rough work on the OMR Answer Sheet. All rough work is to be done in the Test Booklet itself, in the space provided.

18. CHANGING AN ANSWER IS NOT ALLOWED:

- The candidates must fully satisfy themselves about the accuracy of the answer before darkening the appropriate circle as no change in answer once marked is allowed. Use of eraser or white/correction fluid on the Answer Sheet is not permissible as the Answer Sheets are machine gradable and it leads to wrong evaluation.
- The candidate is permitted to carry the Test Booklet and preserve it till the results are published.

19. IMPORTANT DATES OF DIETCET - -2013:

1.	Download of DIETCET Information Bulletin	12.04.2013 onwards
2.	Payment of Fees at AP Online or e-Seva	12.04.2013 to 25.04.2013

3.	Online submission of application through http://dietcet.cgg.gov.in	13.04.2013 to 26.04.2013
4.	Help Desk services on all working days	13.04.2013 to 26.04.2013
5.	Receiving of Complaints pertaining to Online application	13.04.2013 to 26.04.2013
6.	Download of Hall Tickets	17.05.2013 to 30.05.2013
7.	Schedule of Examination	31.05.2013 10.30 AM to 12.30 PM
8.	Declaration of Results	10.06.2013
9.	Last Date of Counselling	24.07.2013

20. INSTRUCTIONS FOR USE OF TEST BOOKLET AND ANSWER SHEET:

The OMR Answer Sheet used will be of special type which will be scanned on Optical Scanner.

21. Sample OMR Answer sheet will be placed on the website about two weeks before the examination.

SD/-

SD/-

Convenor,
DIETCET -2013
and RJDSE Kadapa

Chairman
DIET CET - 2013
and C& D.S.E. AP., Hyderabad