

## AS/NZS ISO 31000:2009 Risk Management

[Share this workshop](#)

<b>Date</b>	: Saturday, March 30, 2013	<b>Last Date of Registration</b>	: 27 March, 2013
<b>Shift</b>	: Morning	<b>Time</b>	: 9:30AM - 5:30PM
<b>Venue</b>	: Bdjobs Training, BDBL Building (Level 19), 12 Kawran Bazar C/A, Dhaka 1215.	<b>Registration Fees</b>	: Tk. 2700.00/Participant <b>Get 5% discount by paying online</b>

[Pay Online for Registration](#)

### RESOURCE PERSON



**Fazluz Zaman**

Fazluz has Higher Education Degrees in International Business from the University of Wollongong and HRM and Adult Education degrees from the University of Technology, Sydney. He attended SAI global training on lead auditor qualification named Quality Auditing, specialize in ISO 9001: 2008 Quality Management Systems and ISO 31000 Risk Management.

Apart from that, he attained various AQF level IV to Level VI Vocational Qualifications on HRM, Project Management, DTAA, DVET, DTDD, TAE and Retail from the NSW Technical and Further Education – TAFE NSW, one of the Australia's leading vocational education and training provider.

During his professional career, Fazluz has more than 10 years of solid practical experiences in Academic Management, Services Marketing, Business Curriculum Writing and Training and Assessing with various Australian Based Registered Training Organizations (RTOs) and for Higher Education Institutions such as UNSW and UoN. He is currently working as a faculty at North South University.

### WHO CAN ATTEND

This course is designed for the following indicative job roles where candidates are either seeking entry as an officer or serving currently in a managerial/supervisory/coordinator role in Manager from HR Department, Compliance and Administration, Accounts Supervisor, Executive Personal Assistant, Office Administrator, Project Assistant, Project Coordinator, Project or Program Administrator.

### AS/NZS ISO 31000:2009 Risk Management

This day long workshop demonstrates the performance outcomes, skills and knowledge required to manage risks in a range of contexts across the organisation or for a specific business unit or area. It further addresses the management of the risk across the organisation or within a business unit or area. It does not assume any given industry setting. It also applies to individuals who are working in positions of authority and are approved to implement change across the organisation, business unit, and program or project area. They may or may not have responsibility for directly supervising others. Other critical aspects include

- Risk management plan which includes a detailed stakeholder analysis, explanation of the risk context, critical success factors, identified and analysed risks, and treatments for prioritised risks
- Details of monitoring arrangements for risk management plan and an evaluation of the risk management plan's efficacy in treating risks.

This workshop will also provide you the guideline and functional knowledge of using

- AS/NZS ISO 31000:2009 Risk Management - Principles and Guidelines.

#### KNOWLEDGE OUTCOME

This workshop will enhance the following knowledge to the participants

- AS/NZS ISO 31000:2009 Risk Management - Principles and Guidelines legislation, codes of practice and national standards, for example:
  - Duty of Care
  - Company Law
  - Contract Law
  - Environmental Law
  - Freedom of Information
  - Industrial Relations Law
  - Privacy and Confidentiality
  - Legislation Relevant to Organisation's Operations
  - Legislation Relevant to Operation as a Business Entity
  - Organisational Policies and Procedures, Including:
    - Risk Management Strategy
    - Policies and Procedures for Risk Management
    - Overall Operations of Organisation
    - Reasonable Adjustment in the Workplace for People with a Disability
    - Types of Available Insurance and Insurance Providers.

#### Contents of Training:

##### 1. Establish risk context

- 1.1 Review organisational processes, procedures and requirements for undertaking risk management
- 1.2 Determine scope for risk management process
- 1.3 Identify internal and external stakeholders and their issues
- 1.4 Review political, economic, social, legal, technological and policy context
- 1.5 Review strengths and weaknesses of existing arrangements
- 1.6 Document critical success factors, goals or objectives for area included in scope
- 1.7 Obtain support for risk management activities
- 1.8 Communicate with relevant parties about the risk management process and invite participation

##### 2. Identify risks

## METHODOLOGY

The programme will be delivered using formal lectures engagement combined with interactive class exercises. There will be a great emphasis on gaining practical experiences.

## BOARDING

Arrangement for lunch and two tea-break would be made by the Organizer during the workshop

## WORKSHOP DETAILS

### Venue:

Bdjobs Training, BDBL Building (Level 19),  
12 Kawran Bazar C/A, Dhaka 1215.

### Date & Time:

Date: Saturday, March 30, 2013

Time: 9:30AM - 5:30PM

### Workshop Fees:

Tk. 2700.00/Participant

AdChoices 

## [Restaurant fine dining](#)

[www.hktdc.c...](http://www.hktdc.com)

Meet 2200+  
suppliers in  
Hong Kong  
Houseware &  
Textiles Fair.  
20-23Apr



- 2.1 Invite relevant parties to assist in the identification of risks
- 2.2 Research risks that may apply to scope
- 2.3 Use tools and techniques to generate a list of risks that apply to the scope, in consultation with relevant parties

### 3. Analyse risks

- 3.1 Assess likelihood of risks occurring
- 3.2 Assess impact or consequence if risks occur
- 3.3 Evaluate and prioritise risks for treatment

### 4. Select and implement treatments

- 4.1 Determine and select most appropriate options for treating risks
- 4.2 Develop an action plan for implementing risk treatment
- 4.3 Communicate risk management processes to relevant parties
- 4.4 Ensure all documentation is in order and appropriately stored
- 4.5 Implement and monitor action plan
- 4.6 Evaluate risk management process

 [Request for Registration](#)

## Certificates will be awarded to participants at the end of workshop REGISTRATION DETAILS

For **Registration** or additional information please call us at **9140345,9117179, 01811410862, 01926673096**

or E-mail at  
[asad@bdjobs.com](mailto:asad@bdjobs.com) or [saleehin@bdjobs.com](mailto:saleehin@bdjobs.com)

To confirm your registration, Please pay the registration fee by **27 March, 2013 at Bdjobs.com Office by A/C Payee Cheque or cash.**

**Bdjobs.com Ltd.**  
19 th floor (East), BDBL Building (Old BSRS)  
12 Karwan Bazaar  
Dhaka - 1215

---

**Bdjobs.com Training Program in March 2013**

---