

C & F Agent Business & Its Functional Activities

Share this workshop

Date	: Saturday, March 23, 2013	Last Date of Registration	: 19 March, 2013
Shift	: Morning	Time	: 9:30 am - 5:30 pm
Venue	: Regional Public Administration Training Centre, 10, S.S. Khaled Road (west side to Askar Dighi), Chittagong-4000	Registration Fees	: Tk. 2500.00/Participant Get 5% discount by paying online

Pay Online for Registration

RESOURCE PERSON



Md. Delwar Hossain Bhuiyan

Having obtained M.Sc from University of Dhaka in 1992, Mr. Bhuiyan started his career with an international trading company and worked for LG Corporation, Korea, Sumitomo Corporation, Singapore, Mitsui Corporation, Mitsubishi Corp. Japan at later stage of his life.

He attended many trainings and seminars on international business and got experience in import, export, indenting and international tender business. He participated in many international tender with PDB, REB, DESA, WASA, DGDP and Biman Bangladesh Airlines. Now he has been working in international business for about 20 years. As part of his job responsibility, he is dealing with Banks, Insurance, Inspection Co., Customs Authority, C&F agents, DCCI, BIAA, BCI, EPB and others business related organizations.

WHO CAN ATTEND

- 1) Official involved in C&F Agent, Export, Import, Indenting and International Tender Business.
- 2) Importers, Exporters, and new Entrepreneurs.
- 3) Official engaged in ready-made Garments.
- 4) Persons are willing to do job in the International Trading Organization and Multinational companies at home and abroad.
- 5) Students are willing to learn Practical Oriented C&F Agent Business.
- 6) Business Manager, Marketing Manager, Marketing Executive, and other interested suitable persons.
- 7) Educated people and job seekers.

METHODOLOGY

Exercise, PowerPoint Presentation, Question and answer session.

BOARDING

Arrangement for lunch and two tea-break would be made by the Organizer during the workshop

TRAINEE TESTIMONIAL

It was an excellent workshop and the learning environment is praiseworthy. Hope to attend this kind of workshop in future also. Md. Asif Iqbal, Deputy Manager, Runner Group

WORKSHOP DETAILS

Venue:
Regional Public Administration Training Centre, 10, S.S. Khaled Road (west side to Askar Dighi), Chittagong-4000

Date & Time:
Date: Saturday, March 23, 2013

Time: 9:30 am - 5:30 pm

Workshop Fees:
Tk. 2500.00/Participant

C & F Agent Business & Its Functional Activities

The main objective of the training program is to provide the practical knowledge to highlight the C&F Business Agent of Bangladesh. Bangladesh is a developing country and the main growing sectors are Garments, Pharmaceuticals, Leather, Ceramic, Plastics, Steel, Shipbuilding and many other industries. All the industries mainly depend on overseas countries for their raw materials which is maintained through Import & Export. Clearing & Forwarding (C&F) Agent is doing the job of releasing and forwarding the goods from customs authorities.

So, there is a huge scope and possibility to do C&F Agent Business in Bangladesh. Educated & Job seekers can be benefited by engaging them in this profession.

Benefit of the Training:

- 1) Training changes the core skills and competencies of a person. So, it makes a trainee to be equipped with some more efficient and effective to do his job perfectly.
- 2) Training has benefited us to give more knowledge for our regular works to do in an effective way and Trainers can earn Money through C&F Business.
- 3) To improve skills of trainees on Export- Import-Indenting-International Tender related jobs effectively and independently.
- 4) Trainees will learn about International Business followed by the related documents of Banking, Commercial, Shipping, insurance and Customs.
- 5) This is a professional course and it will help the trainees to get the respective jobs in Export- Import Organization, C&F Agent, and many other sectors in Bangladesh and Abroad.

Contents of Training:

First session:

1. Definition of C&F (Clearing & Forwarding) Agent
2. Required documents for C&F Agent license
3. Required documents for renewal the license of C&F Agent.
4. Required documents for clearing the Imported goods from customs
5. Required documents for forwarding the Exported goods

Second session:

6. What are the Banned Items to Import and Export
7. H.S code and its importance
8. Bill of Entry, Bill of Exchange (B/E), Bill of Lading (B/L)
9. SRO, SWIFT, UCP-600, HAB, MAWB, PSI etc.
10. Name of the shipping lines
11. Concept on L/C, customs, commercial related documents

Third session:

12. Customs procedure for clearing and forwarding responsibilities of a C&F Agent
13. Taxes and duties of Import and Export goods. (2012-2013)
14. Calculation of Tax and Duty of Import and Export goods
15. What are the Taxes are imposed on the Exportable items.
16. Calculation of C&F Agent commission
17. Bill preparation of C&F Agent's commission

Fourth session:

18. Various Export, Import, Banking and Shipping documents
19. Commercial, customs and shipping terms definition
20. Commercial, customs and shipping terms abbreviation Incoterms (Ex-Works, FOB, CFR etc.)

21. Questions & Answers session

Revision

Certificate Distribution

[Request for Registration](#)

Certificates will be awarded to participants at the end of workshop
REGISTRATION DETAILS

For **Registration** or additional information please call us at **9140345,9117179, 01811410862, 01926673096**

or E-mail at
asad@bdjobs.com or salehin@bdjobs.com

To confirm your registration, Please pay the registration fee by **19 March, 2013**

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