



EPA PACIFIC NORTHWEST REGION 10
SEEKS GENERAL LAW/EMPLOYMENT ATTORNEY

Seattle, Washington

December 5, 2017

The U.S. Environmental Protection Agency, Pacific Northwest Region (Region 10), Office of Regional Counsel (ORC), is seeking applications from attorneys for its Seattle Office. Candidates with legal experience working as an attorney on federal employment, labor and personnel issues are encouraged to apply. Additionally, legal experience working with federal grants programs and federal ethics issues is a plus, as this position will include counseling work in these areas of law as well.

Employment law matters will cover a wide range of legal tasks, including counseling Region 10 management regarding employee relations, labor relations, and personnel matters, including discipline and performance issues and allegations of discrimination; representing the Agency in administrative proceedings before the Merit Systems Protection Board, the Equal Employment Opportunity Commission, and the Federal Labor Relations Authority; and negotiating settlements. Work will also include matters arising under the Civil Service Reform Act of 1978, as amended; the Age Discrimination in Employment Act of 1967, as amended; the Equal Pay Act of 1963; the Rehabilitation Act of 1973, as amended; the Americans with Disabilities Act of 1990; the Whistleblower Protection Act of 1989; the Whistleblower Protection Enhancement Act of 2012; the Federal Service Labor-Management Relations Statute, as amended; the Labor Management Relations Act of 1947, as amended; and other relevant statutes, executive orders, regulations, policies, and procedures.

Grants work will cover legal counseling regarding laws and regulations applicable to federal grants and assistance agreements authorized under a variety of statutes and programs, e.g., the Clean Water Act, the Clean Air Act, the Safe Drinking Water Act, the National Estuary Program, and the Indian Environmental General Assistance Program. Familiarity with the Federal Grant and Cooperative Agreement Act (31 USC 6301) and regulations including, the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments (40 CFR Part 31); Cost Principles for State, Local, and Indian Tribal Governments (2 CFR Part 225); and State and Local Assistance (40 CFR Part 35) is desirable.

Ethics work will cover legal counseling regarding federal ethics regulations, laws and opinions, including conflict of interest statutes (18 USC §§ 201-209); the Standards of Ethical Conduct for Employees of the Executive Branch (5 CFR Part 2635); the "Hatch Act" (5 USC §§ 7321-7326); and Executive Branch Financial Disclosure (5 CFR Part 2634).

A candidate must possess superior legal research and writing skills, strong verbal communication skills, excellent analytical and organizational skills, and must be able to work independently using sound judgement and discretion. A candidate must also be a U.S. citizen and member in good standing of a bar of one of the states, U.S. territories, or the District of Columbia and possess a J.D. degree.

ORC Region 10 employs approximately 35 attorneys in the Seattle office whose work spans

environmental law issues in the geographic regions of Washington, Oregon, Idaho, and Alaska, including over 270 Native Tribal governments. This position is placed in the Immediate Office and reports directly to the Regional Counsel. For other information about the EPA Pacific Northwest regional office, please visit our website at www.epa.gov/region10.

Application Process

The application period begins December 5, 2017, and will remain open until an applicant is hired. Interviews will occur on a rolling basis and a selection will be made as soon as possible. Please submit the following documents:

- Cover letter explaining your interest in the position; and
- Resume, including significant accomplishments, work experience, contact telephone numbers, and e-mail address.

Soon after applying, you may be asked to also submit the following documents:

- Official transcript of law school grades and documentation of graduation from an ABA accredited law school;
- Writing sample (not to exceed 15 pages);
- Name, address and telephone numbers of 3 references, including a current or former employer;
- Documentation of active bar membership and license to practice law in any State, U.S. Territory, Puerto Rico or the District of Columbia (a copy of your bar card is sufficient);
- If you are a federal employee, Standard Form 50; and
- If you are a veteran, appropriate documentation such as DD214 (copy 4), your VA letter, or Standard Form 15 (disabled veteran).

All applications should be submitted by email to R10_ORC_Hiring@epa.gov and include "Attorney Application-General/Employment" in the subject line of the message with documents attached in PDF format.

This position is in the excepted service and does not confer competitive status. Salary may range from GS-12 to GS-14, depending on relevant experience level. Full benefits are provided. Relocation expenses are not authorized.

EPA provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the email address identified above. The decision on granting a reasonable accommodation will be made on a case-by-case basis.

EPA is an equal opportunity employer. Selection for any position will be based solely on merit without regard to race, color, religion, age, gender, national origin, political affiliation, disability, sexual orientation, marital or family status or other differences.