

# Alamance County Public Libraries Outreach Services Application

## Library Card Application and Primary Contact

I applied for the right to use Alamance County Public Libraries and promise to comply with all the rules and to give immediate notice to changes in my address.

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Middle Name: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Email: \_\_\_\_\_ PIN : \_\_\_\_\_  
4 digits for computer login

Driver's License #: \_\_\_\_\_ Gender: **M** **F**  
Number – State

Primary Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: Home (\_\_\_\_) \_\_\_\_\_ Work (\_\_\_\_) \_\_\_\_\_

Cell (\_\_\_\_) \_\_\_\_\_

Signature of Cardholder

## Secondary Contact

Please give us the name, address, and telephone number of a friend or relative who does not live with you for us to use in case we cannot reach you directly.

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

**Eligibility Criteria: Check one (1)**

- No transportation
- Physical disability
- Caregiver
- Other. Please explain: \_\_\_\_\_
- Chronic Illness
- Visual Impairment
- Convalescing. How long? \_\_\_\_\_

**Service Plan: Check one (1)**

- Request Only:** Send only the library materials that I request by title.
- Readers' Advisory:** Send your selections for me AND my title requests.

**Approximate Number of Items Desired each month:** \_\_\_\_\_

**Special Instructions: Check and complete ALL that apply to you.**

- I read only Large Print.
- I prefer Large Print but will accept regular print to fill my title requests.
- I read Regular Print.
- I can't hold heavy books. Don't send books over \_\_\_\_\_ pages long.
- I am certified for ACPL Books-by-Mail (certification required).
- I am registered with NC Library for the Blind.
- Audio Books only.

**Profile: Check your favorites below.**

- Christian Fiction (indicate types; romance, historical, mystery, etc.)
- Mystery, Amateur Sleuth
- Mystery, Police Procedural
- Mystery, Private Detective
- Thriller, Political/Spy
- Thriller, Psychological
- Thriller, Legal
- Thriller, Medical
- Adventure/Suspense
- Religious- non-fiction
- Psychology and Mental Health
- Philosophy
- Politics and Current Events
- Personal Finance and Business
- True Crime
- Nature and Animals (Pets)
- Science and Technology
- Computer Topics: \_\_\_\_\_

- Romance, Contemporary
- Romance, Historical
- Romance, Suspense
- Romance, Light
- Romance, Regency (1811-20)
- Romance, Gothic
- Urban Fiction
- Family Saga, Contemporary
- Family Saga, Historical
- Classics
- Literary/Award Winners
- Historical Fiction
- Westerns
- Science Fiction
- Occult/Horror

- Health Topics: \_\_\_\_\_
- Art: \_\_\_\_\_
- Crafts/Hobbies: \_\_\_\_\_
- Music: \_\_\_\_\_
- Sports: \_\_\_\_\_
- Humor
- Poetry and Plays
- Travel and Geography
- Biography, Political
- Biography, Theatrical
- Biography, Sports
- Other Interests: \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Favorite Authors: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Favorite Magazines: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Favorite types of Music: (patron will need cd player)

\_\_\_\_\_

\_\_\_\_\_

Movies (DVD format and blu-ray) :

\_\_\_\_\_

Dislikes :

\_\_\_\_\_

# **Alamance County Public Libraries**

## **Home Delivery Services Policy**

Alamance County Public Libraries' Home Delivery Services program is a service to provide library materials to residents of Alamance County who are unable to come to the library. To be eligible for the service a patron must be an Alamance County resident, have or be eligible for an Alamance County Public Libraries card, and be unable to come to the library due to a permanent condition, or a temporary condition that will last for six weeks or more, and have no one who can pick up and deliver books for him or her. There may be a waiting list to receive Home Delivery Services. Patrons may remain in the program for as long as they need the service.

Volunteers will visit homebound residents on a schedule to deliver materials and to pick up library materials for return. Library staff will make selections based on customer preferences previously indicated. Alamance County Public Libraries has the right to restrict the format and any titles requested based on availability.

Patrons who participate in the Home Delivery Services program must agree to allow Alamance County Public Libraries to maintain a reading history log for the sole purpose of avoiding duplication of materials and circulation. The reading log history will only be used for internal purposes and will not be shared publicly.

Library staff will select materials for Home Delivery Services patrons and check the materials out on the patron's card. The library will arrange to have a volunteer deliver the materials to a Home Delivery Services patron's home on a scheduled basis. Home Delivery Services patrons are responsible for any lost or damaged items.

Home Delivery Services volunteers who deliver library materials are available only for scheduled visits to discuss reading selections and delivery of books. They will not provide assistance with activities of daily living or advice on financial or personal matters. Renewals and requests for specific materials must be handled with library staff, not via the delivery volunteer.

The program is supervised by the Home Delivery Services Coordinator. Any problems or conflicts with the volunteer are to be reported to the Home Delivery Services Coordinator. Alamance County Public Libraries reserves the right to terminate Home Delivery Services to any individual who does not meet the guidelines set forth.

**By my signature below, I hereby agree to hold harmless and release Alamance County Public Libraries, its officers, agents, employees, and representatives (volunteers) from any loss, liability, claim, suit or judgment that may arise out of or in conjunction with Home Delivery Services.**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Printed Name** \_\_\_\_\_