# NORTH BEND HIGH SCHOOL ATHLETICS



## ATHLETIC REGISTRATION



Dear North Bend High School Parents,

Please review instructions below for sports sign-ups at NBHS: (Instructions are included for First Time Registration and for those who have entered a **Previous Sports Registration**.)

FamilyID is a secure registration site that provides an easy, user-friendly means of registering for athletics. You will need to create a family profile just once during your child's high school athletics participation. Once registered, the system will keep track of your information in your family profile. By saving your information future registrations will be simplified. If you do not have internet access, we will have computers available at school for you to use.

#### **NEW ACCOUNT REGISTRATION PROCESS:**

It will be helpful to have the following information on hand when completing the online registration form:

- Health Insurance Information (Carrier and Policy Number)
- Doctor Information (Name and Phone Number)
- Automobile Insurance Information (Carrier and Policy Number)
- **Emergency contact information**

#### STEPS TO REGISTER:

- 1. Go to www.familyid.com

- Click on "Sign-up".
  Complete requested information, check middle box to Agree, and click on "Sign Up".
  Open your email as it will have a link to "Activate" your account. (If you don't see the email, check your spam or junk folders.) Record and save your log-in information below:

Family Name	Password
(Email Address)	

- 5. Click on "Find Programs".
- 6. Type in "North Bend High School" and search.
- 7. Once on the North Bend High School landing page, select the program (season) for which you would like to register.
- 8. Answer all the questions, complete electronic signatures and press "Save and Continue" at the very bottom.
- 9. You will be taken to a summary page. To complete the registration, you must click the SUBMIT button.
- 10. Once completed, you will receive a registration notification email from FamilyID.
- 11. Finally, you will be required to either submit or verify that your child has a current school sports physical in the Athletic Office and pay the required sports participation fee (either online via School Pay or cash/check in the Athletic Office.)

#### PREVIOUS REGISTRATION INSTRUCTIONS:

- 1. If you already created an account on FamilyID, click on 'Log In' and type in your email address and password. If you forgot your password, click on the 'Forgot Password' button and you will be able to create a new password.
- 2. As an existing user, you will be able to populate your information based on your previous registrations. To select the name of a previous registrant (your son or daughter) click on the box 'Add participant below or click to select.' Once you select the name, the form will automatically fill in information previously entered.
- 3. **Review information** and make any necessary changes (example: has medical insurance changed? etc.)
- 4. Your last step in FamilyID will be to have parents sign off on all of the agreements and submit the form.
- 5. Finally confirm your child has a current **sports physical** in the Athletic Office and pay the required **sports participation**

YOUR CHILD IS NOT YET APPROVED TO PARTICIPATE - PLEASE CONTINUE READING STEPS ON BACK PAGE.

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#### PHYSICIAN'S CLEARANCE FORM

A current School Sports Pre-Participation Examination form (sports physical form) must be on file with the Athletic Office before your child will be allowed to participate in any tryouts or practices. Sports physicals are required every 2 years.

#### **SPORTS PARTICIPATION FEE**

The North Bend High School Sports Participation Fee is \$85.00 and payable in the athletic office with cash or check. You can also pay online at <a href="https://www.schoolpay.com/pay/for/NBHS-Winter-Athletics-Registration-Fee/SfHRHH">https://www.schoolpay.com/pay/for/NBHS-Winter-Athletics-Registration-Fee/SfHRHH</a>

Note: Students who are on the <u>North Bend School District Free/Reduced Lunch</u> list may participate for free. https://www.nbend.k12.or.us/page/food-services

#### NBHS APPROVAL TO PARTICIPATE

Once NBHS has: 1) FamilyID Registration and a current Sports Physical, we can check the athlete for academic eligibility.

An email notification will be sent to the registering parent and coach to inform of 1) cleared status or 2) if additional information is needed to clear athlete to practice.

#### **SUPPORT**

If you need <u>assistance</u> with your registration, you can call **FamilyIDat888-800-5583 ext.1 oremail**: <u>support@familyid.com</u>. FamilyID also offers online chat during business hours and a support center at <u>familyid.desk.com</u>. Support is available 7 days per week and messages will be returned promptly.

If you have questions about the sports physical, sports fee, or eligibility, contact:

Chaukae Donley at 541-751-7160 or email <a href="mailto:cdonley@nbend.k12.or.us">cdonley@nbend.k12.or.us</a> Mike Forrester at 541-751-7159 or email <a href="mailto:mforrester@nbend.k12.or.us">mforrester@nbend.k12.or.us</a>

### Winter Sports Registration

Swimming, Girls Basketball, Boys Basketball, Wrestling, Cheer

"It's A Great Day To Be A Bulldog!"