



TOWN OF HOPKINTON  
Town Manager/Select Board Office  
18 Main Street, Hopkinton, MA 01748  
(508) 497-9700

November 15, 2023

### **Hopkinton Planning Board Vacancy Announcement**

The Planning Board currently has one vacancy and the Town is seeking candidates for the position. The term of office will expire at the May 2024 annual town election.

The Planning Board is an elected board, whose members serve five year terms. The establishment of municipal Planning Boards is authorized by Mass. General Law, Chapter 41, Section 81A. Among its many diverse roles, the Board is charged with the following duties, which are contained in the General Laws and the Hopkinton Zoning and General Bylaws:

- Adopting a Master Plan for the Town;
- Serving as the local authority for the Subdivision Control Law; adopting Rules and Regulations governing the subdivision of land in Hopkinton; reviewing all preliminary and definitive subdivision plan submittals, and endorsing approval-not-required plans;
- Drafting and submitting zoning amendments for consideration by the Town;
- Serving as a Special Permit Granting Authority;
- Reviewing and proposing the acceptance of streets as public ways, with recommendation to the Town Meeting;
- Serving as Site Plan Review authority for non-residential Site Plans;
- Issuing permits to remove trees and stone walls within street rights of way on designated scenic roads; recommends roads for scenic road designation by Town Meeting.

Interested parties must be a registered voter in the Town of Hopkinton and should apply online.

#### **To apply:**

Please visit the Town's website and apply through the online volunteer form here:

[https://www.hopkintonma.gov/boards\\_\\_committees/index.php](https://www.hopkintonma.gov/boards__committees/index.php).

Select the link that says: **“Click here to apply for a Board or Committee.”**

For further information about the duties of the Planning Board, please contact John Gelcich, Principal Planner, at (508) 497-9745 or [jgelcich@hopkintonma.gov](mailto:jgelcich@hopkintonma.gov).