



TOWN OF HOPKINTON SELECT BOARD MEETING AGENDA

Tuesday, May 17, 2022 6:00 PM

Hopkinton Town Hall, 18 Main St, Hopkinton, MA - Room 215/216
(Executive Session will be held in Room 211)

ACTIONS TAKEN

6:00 PM

CALL TO ORDER

1.

EXECUTIVE SESSION

- a. Pursuant to *M.G.L. c.30A, §21(a)* (purpose 3) to consider strategy with respect to negotiations relative to non-union employees, Town Manager, Fire Chief, Police Chief and collective bargaining relative to DPW, Police, Fire and Library Unions because an open meeting may have a detrimental effect on the negotiating position of the Board.
- b. To approve executive session Minutes (4/19/2022, 5/2/2022).

6:30 PM

CALL TO ORDER - OPEN SESSION

2.

PLEDGE OF ALLEGIANCE

6:31 PM

PUBLIC FORUM

3.

Residents are invited to share ideas, opinions or ask questions regarding Town Government.

6:40 PM

SELECT BOARD REORGANIZATION

4.

The Select Board will select a Chair and Vice Chair for the next year.

The Select Board voted to appoint Amy Ritterbusch as the Chair and Mary Jo LaFreniere as the Vice Chair. (5-0)

6:43 PM

CONSENT AGENDA

5.

The Select Board will consider the following consent agenda:

- a. **MINUTES** - The Select Board will consider approving the Minutes of the April 12, 2022, April 19, 2022 and May 2, 2022 meetings.
- b. **MARATHON FUND REQUEST** - The Select Board will consider approving the following fund request recommended by the Marathon Fund Committee for \$11,600 requested by the Hopkinton Center for the Arts for outdoor equipment to be used during outside events. The items to be purchased will be 4 picnic tables for \$6,000, 6 trash receptacles for \$2,100, 5 rocking chairs and 5 chairs for \$3,500.
- c. **G.L. c.268A DISCLOSURE FORM REVIEW AND APPROVAL OF 20(b) EXEMPTIONS**
The Select Board will review G.L. c.268A Disclosure Forms and consider approving 20(b) exemptions to allow the hiring of the following municipal employees of the

School Dept. who seek to provide personal services to a municipal agency (Parks & Recreation Dept.), for Seasonal Summer Sports Clinics:

- Thomas Keane- Basketball Clinic Program Director
- Jean Cann- Track & Field Clinic Program Director
- Michael Greco- Basketball Clinic Assistant Director
- Mark Sanborn- Basketball Clinic Coach
- Gregory Romanko- Basketball Clinic Coach
- Jessica Zwillinger- Basketball Clinic Coach
- John Golden- Basketball Clinic Coach
- Chaney Gaudette- Basketball Clinic Coach
- Mikayla Pucci- Basketball Clinic Coach

The Human Resources Department recommends the hiring of these individuals for the Seasonal Summer Sports Clinics.

- d. **RESIGNATIONS** - The Select Board will consider accepting the resignations of John Morris from the Affordable Housing Trust Fund Board, Mark Hyman from the Board of Appeals and Erica Lawrence from the Youth Commission.

Supporting Exhibits: Marathon Fund Request Form, Disclosure Forms, Letters of Resignation

The Select Board approved the Consent Agenda. (4-0)

**6:45 PM
6. PUBLIC HEARING - ENTERTAINMENT LICENSE APPLICATION - HOPKINTON PARENT TEACHER ORGANIZATION - CARNIVAL - HOPKINTON HIGH SCHOOL, 90 HAYDEN ROWE, JUNE 23-26, 2022**

The Select Board will consider approving an Entertainment License for a Carnival being organized by the Hopkinton Parent Teacher Organization to be held from Thursday, June 23 to Sunday June 26, 2022 in the Senior Parking Lot and the Staff Lot of the Hopkinton High School, 90 Hayden Rowe. Hours of operation would be Thursday, June 23, 2022 and Friday June 24, 2022 from 6:00 pm-10:00 pm; Saturday, June 25, 2022 1:00 pm to 10:00 pm and Sunday, June 26, 2022 from 1:00 pm to 9:00 pm.

Supporting Exhibits: Entertainment License Application and supporting documents; Permitting Team Comments

The Select Board approved the Entertainment License for a Carnival being organized by the Hopkinton Parent Teacher Organization to be held from Thursday, June 23 to Sunday June 26, 2022 with conditions as amended. (4-0)

**7:00 PM
7. PUBLIC SAFETY BUILDING UPDATE**

The Select Board will hear an update on the ongoing Public Safety Building project.

Supporting Exhibits: PPT Presentation

**7:05 PM
8. DPU 20-80 PROCESS UPDATE**

The Board will receive an update from Town Counsel Bryan Bertram and Town Manager regarding DPU 20-80, Investigation by the Department of Public Utilities on its own

Motion into the role of gas local distribution companies as the Commonwealth achieves its target 2050 climate goals.

Supporting Exhibits: Letter to Select Board regarding DPU

- 7:20 PM**
9. FY 2021 AUDIT REPORT, OPEB REPORT, 2022 Q3 INVESTMENT REPORT UPDATES
The Select Board will receive an update on the Town's FY21 Audited Financial Statements, OPEB Actuarial Valuation and the 2022 Q3 Investment Report
Supporting Exhibits: FY2021 Audit Report, OPEB Report, 2022 Q3 Investment Report
- 7:45 PM**
10. PERFORMANCE REVIEW AND GOAL SETTING PROCESS - TOWN MANAGER, POLICE CHIEF, FIRE CHIEF
The Select Board will outline the process and deliverables for FY22 performance review and FY23 goal setting for the Town Manager, Police Chief and Fire Chief.
Supporting Exhibits: Performance & Goal Setting Process Timeline
- 8:00 PM**
11. TOWN MANAGER REPORT
Town Manager will report on the following:
a. Main Street Corridor Project
b. MWRA Connection
c. PFAS, Municipal Water Supply
d. Mobil Gas Station - Request to perform night work on
e. Town Meeting Post-Mortem
f. Release of Executive Session minutes
Supporting Exhibits: Town Manager Report
- 8:10 PM**
12. LIAISON REPORTS/BOARD INVITES
Supporting Exhibit: FY 23 Liaison Assignments
- 8:15 PM**
13. FUTURE BOARD AGENDA ITEMS
Board members will identify future agenda items.
Supporting Exhibit: Board Member Future Agenda Items
- 8:20 PM**
ADJOURN

Correspondence to Select Board

1. Public Hearing Notices - 27-46 Chamberlain St.; 97 Hayden Rowe; 100 Main St.

Upcoming Select Board Meetings

1. June 7, 2022
2. June 21, 2022
3. July 12, 2022
4. August 2, 2022

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Unless an agenda item is a posted public hearing, the matter may be considered earlier than the indicated time if there are last minute cancellations or other unforeseen events which cause the Board to move more quickly through the agenda.