



## TOWN OF HOPKINTON SELECT BOARD MEETING AGENDA

Hopkinton Town Hall, 18 Main Street, Hopkinton, MA - Room 215/216  
Tuesday, May 28, 2019 6:30 PM

- 6:30 PM CALL TO ORDER  
PLEDGE OF ALLEGIANCE**
- 6:35 PM REORGANIZATION OF THE SELECT BOARD**
- 6:40 PM PUBLIC FORUM**  
Residents are invited to share ideas, opinions or ask questions regarding town government.
- 6:45 PM VOLUNTEER RECOGNITION**  
1. The Select Board will recognize the contributions and volunteer services of Anne Mattina.
- 6:55 PM CONSENT AGENDA (ACTION)**  
2. **i. BOARD MINUTES**  
The Select Board will consider approving the 4/23/19, 5/6/19, 5/7/19 and 5/15/19 Board of Selectmen Minutes.
- ii. GIFTS**  
The Select Board will consider accepting the following gifts:
- a. Two gifts totalling \$35,000 from the Friends of Hopkinton Senior Citizens, Inc. to fund Nutrition and Wellness Programs salaries for Hopkinton Senior Center.
  - b. Three gifts totalling \$20,000 from the New England Laborers' Training Trust Fund, to benefit the following:
    - Tax Relief Fund (\$10,000);
    - Senior Transportation (\$5,000);
    - Police Department Motorcycle Lease (\$2,500);
    - Police Department National Night Out (\$2,500).The New England Laborers' Training Trust Fund also provided the Town with a \$15,000 donation last year.
- 7:05 PM WESTON NURSERIES WHOLESALE - SIGNS WITHIN PUBLIC RIGHT OF WAY (ACTION)**  
3. The Select Board will consider approving 3 signs for Weston Nurseries, requested by Peter Mezitt on behalf of Weston Nurseries, Inc. The signs would be located on Town owned property (road right of way), off Frankland Road. The signs will mark the entrance to a new wholesale building. The request is for:
- a. One sign at the intersection of Legacy Farms North and Frankland Rd. (approx. 6' x 4' or 24 sq. ft.). The area would be maintained and would include plantings and lawn area;

- b. One sign that says “Weston Nurseries Entrance” (approximately 3’ x 4’), located at the driveway entrance to the building;
- c. One sign at the original entrance to the wholesale yard that says “Deliveries only, main entrance ahead”. This would be similar to the 3’ x 4’ size sign at the entrance road.

Supporting Exhibits: Weston Nurseries sample pictures

**7:20 PM**

**PARKS & RECREATION JULY 4TH HORRIBLES PARADE - PARADE PERMIT (ACTION)**

4.

The Select Board will consider approving a Parade Permit application from Parks & Recreation Representative Daniel McIntyre, for a July 4th Horribles Parade, to be held on Monday, July 4, 2019 from 12:00 noon to 1 p.m. The Parade will start and end at the Hopkinton Town Common. Applicant will coordinate traffic patrols and road closures With the Hopkinton Police Department. Expected number of participants is 1 to 100.

Supporting Exhibits: Application and supporting documents; Permitting Team Comments

**7:30 PM**

**POSTED PUBLIC HEARING - PETITION FOR JOINT POLE LOCATIONS, CEDAR STREET - VERIZON NEW ENGLAND INC. AND NSTAR ELECTRIC (ACTION)**

5.

Request for permission to locate poles, wires, cables and fixtures, including the necessary anchors, guys and other such sustaining and protecting fixtures along and across the following public way:

Cedar Street: on the westerly sideline, place new Pole No. T.22S/E.23-84 approximately 1,200 feet northerly from the center line of C Street. One joint owned pole to be placed.

Supporting Exhibits: Petition for Joint Pole Locations and supporting documents; Permitting Team Comments

**7:45 PM**

**COMMON VICTUALER LICENSE - STARTLINE BREWING COMPANY, 151R HAYDEN ROWE (ACTION)**

6.

The Select Board will consider approving a Common Victualer License for Edwin Twinney, on behalf of Startline Brewing Company. The operations include a small marketplace to sell their own grown produce, snacks, non-alcoholic beverages and dry goods, local dairy, prepackaged foods and prepared food to go. Food service with prepared food for on-site consumption and single serve to go.

Supporting Exhibits: Application and supporting documents; Permitting Team Comments

**8:00 PM**

**STAFF APPOINTMENTS (ACTION)**

7.

The Select Board will consider promoting Detective Bill Burchard and Officer Arthur Schofield to the rank of Sergeant, as recommended by Chief Lee.

**8:00 PM**

**TOWN MANAGER REPORT**

8.

- a. Marathon Elementary School solar project
  - b. Main Street Corridor Project Update
  - c. 2019 Boston Marathon Invitational Program totals
- Supporting Exhibits: Boston Marathon Invitational totals
- d. Annual Town Meeting Review

- 8:45 PM**      **LIAISON REPORTS/BOARD INVITES**  
9.              Supporting Exhibits: 2018-2019 Liaison Assignment List; Board Invites;  
List of Select Board Invites for May 28, 2019
- 8:50 PM**      **FUTURE BOARD AGENDA ITEMS**  
10.
- 9:00 PM**      **ADJOURN**
- 

**Correspondence to Select Board**

1.              FIOS TV Notification - SD Shopping Channels Removal

**Upcoming Board Meetings**

1.    June 11, 2019
2.    June 25, 2019
3.    July 9, 2019

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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Unless an agenda item is a posted public hearing, the matter may be considered earlier than the indicated time if there are last minute cancellations or other unforeseen events which cause the Board to move more quickly through the agenda.

## CONVENING IN EXECUTIVE SESSION UNDER THE OPEN MEETING LAW M.G.L. c.30A, §21(A)

### PROCEDURE FOR CONVENING AN EXECUTIVE SESSION

1. The Chair posts notice of the Executive Session at least 48 hours prior to convening (excluding Saturdays, Sundays and legal holidays). Such notice must state the purpose for convening in Executive Session (see reverse side).

*If the Executive Session will be convened under Purpose 1, the individual in question must receive written notice 48 hours in advance of the Executive Session.*

*If the Executive Session could not have been reasonably anticipated by the Chair at the time of the posting of the meeting, the Chair must explain the circumstances that justify convening in Executive Session without having posted its intention to convene in Executive Session.*

2. The Board or Committee convenes in an open session.
3. The Chair requests a motion to enter into Executive Session.
4. A majority of members vote (by roll call recorded in the minutes) to convene in Executive Session.

### RECORDS RELATING TO AN EXECUTIVE SESSION

1. All votes taken during an Executive Session must be recorded roll call votes and shall become a part of the record of the Executive Session.
2. The minutes of the Executive Session and records used during the Executive Session may remain secret only as long as publication would defeat the lawful purpose(s) of the Executive Session, but must thereafter become public records.
3. The Board or Committee must, at reasonable intervals, review the minutes of Executive Sessions to determine if the minutes remain exempt from disclosure, and such determination must be announced at the next meeting of the Board or Committee and recorded in the minutes of that meeting.

### MODEL MOTION FOR CONVENING IN EXECUTIVE SESSION

[CHAIR READS]: I request a motion that the Board vote to convene in Executive Session

1. For the purposes of [*insert purpose as listed on reverse side modified to include all subjects that may be revealed without compromising the purpose of the Executive Session (for example, the motion should specifically identify of the union, the nonunion member, the litigation matter, or the property to be discussed)*];
2. [*For Purposes 3, 6, and 8*] because the Chair declares that having such discussion in Open Session would have a detrimental effect on [*insert language from specific Purpose*];
3. To allow [*name any nonmembers*] to participate in the discussion; and
4. [*Not to/to*] convene in Open Session after the conclusion of the Executive Session.<sup>1</sup>

<sup>1</sup> Remote Participation: A member participating remotely may participate in an executive session, but shall state at the start of any such session that no other person is present and/or able to hear the discussion at the remote location, unless presence of that person is approved by a simple majority vote of the public body.

## **PURPOSES FOR CONVENING IN EXECUTIVE SESSION**

1. To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or discuss the discipline or dismissal of, or complaints or charges against, a public officer, employee, staff member or individual.<sup>2</sup>
2. To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel.
3. To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.
4. To discuss the deployment of or strategy regarding security personnel or devices, e.g., a sting operation.
5. To investigate charges of criminal misconduct or to consider the filing of criminal complaints.
6. To consider the purchase, exchange, lease or value of real estate, if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body.
7. To comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements.
8. To consider or interview applicants for employment by a preliminary screening committee, if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants. This shall not apply to any meeting regarding applicants who have passed a prior preliminary screening.
9. To meet with a mediator regarding any litigation or decision; provided that (i) any decision to participate in mediation shall be made in open session and the parties disclosed and (ii) no action shall be taken with respect to the issues involved without deliberation and approval of the action at an open session.
10. To discuss trade secrets or confidential or proprietary information regarding activities by a governmental body as energy supplier, municipal aggregator or energy cooperative, if an open session will adversely affect conducting business relative to other entities making, selling or distributing energy.

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<sup>2</sup> If the Board wishes to convene in Executive Session for these purposes, the individual in question has the right to receive written notice 48 hours in advance of the Executive Session; to be present at the Executive Session; to have counsel or another representative present to advise the individual, though not to actively participate in the session; to speak in his/her own behalf; to make an audio recording or transcription of the Executive Session; and to require that that the discussion be held in open session.







**TOWN OF HOPKINTON**  
**Office of the Selectmen**  
18 Main Street, Hopkinton, MA 01748|508-497-9700  
[selectmen@hopkintonma.gov](mailto:selectmen@hopkintonma.gov)

**A Complete Application must be filed a minimum of 30 days before event date**

**APPLICATION FOR PARADE PERMIT**

- PLEASE PRINT -

**Applicant's Name:** Parks & Recreation (Rep. Daniel McIntyre)

**Applicant's Address:** 5 Whisper Way Hopkinton MA 01748

**Telephone Number:** \_\_\_\_\_ **Cell Number** 508-868-5424

**Email Address:** daniel.mcintyre@nationalgrid.com

**Applicant:**  Private/Individual  Business  Non-Profit  Town Dept./Board/Committee

**Date of Event:** July 4 2019 **(RainDate):** None **Time:** Noon to 1 pm

**Purpose of Parade Permit:** July 4th Horribles Parade

**Road Closures:** See below

**Description/Purpose of Event (Please provide a separate visual or map of the complete route of the proposed event along with a Public Safety Plan)**

Town Common up Hayden Rowe, down Grove Street to Pleasant Street to Main Street back to the Town Common

**Starting Point:** Town Common **Ending Point:** Town Common

**Expected number of Participants:** 1 to 100

**Person Responsible for Control of Litter:** Daniel McIntyre **Phone Number** 508-868-5424

**On-site person responsible (day of event)** Daniel McIntyre **Phone Number** 508-868-5424

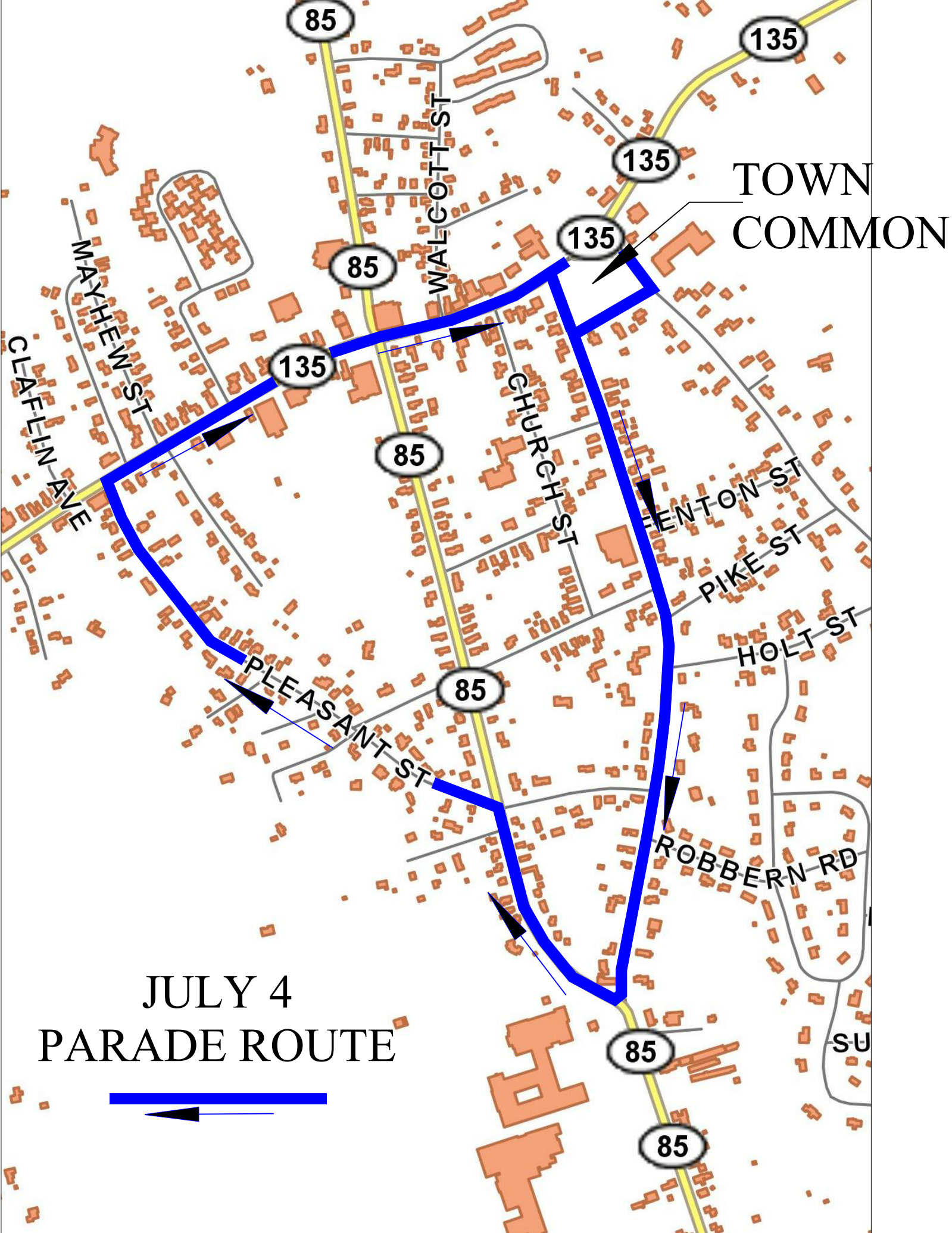
**ADDITIONAL REQUIREMENTS:**

1. A copy of a **Certificate of Insurance** must be provided to the Board of Selectmen's Office with this application, naming the Town of Hopkinton as an additional insured for at least \$1million dollars in the case of accident.
2. The undersigned applicant agrees that the applicant and parade participants will conform to applicable laws, by-laws and regulations, as well as special requirements that may be made a condition of the granting of a Parade Permit pursuant to this application.
3. Map or specific description of the route of the proposed event, along with a **Safety Plan** must be submitted along with this request.
4. **Litter Control Plan.**

**I/we agree to hold the Town of Hopkinton harmless from any and all liability and will defend the Town of Hopkinton in connection there within.**

**Signature of Applicant:**  Daniel McIntyre  **Date:**  May 13, 2019





TOWN  
COMMON

JULY 4  
PARADE ROUTE



EVENT: July 4<sup>th</sup> Horribles Parade

DATE: July 4, 2019

LOCATION: See attached map

### LITTER CONTROL PLAN

1. The parade will start and end at the Town Common. Event sponsors are not providing any food or refreshments at either the beginning of the parade or at the awards ceremony on the Gazebo so little if any trash is expected. The Common will be patrolled after the event and any ground litter will be picked up in trash bags and disposed of at private, off-site trash or recycling barrels.
2. The parade route will be patrolled immediately after the parade and any trash within the road will be picked up in trash bags and disposed of at private trash and/or recycling barrels.
3. Floats are decorated and dismantled on private property. Trash and debris will be collected in private barrels and/or recycled at the recycling center.

### SAFETY PLAN

1. The applicant will coordinate traffic patrols and road closures with the Police Department.
2. Fire or police vehicles will lead the parade and set the slow pace.
3. Participants will be instructed on the route location and to be careful for residents, especially children, watching the parade along the side of the road.

### CONTACT

Daniel McIntyre  
5 Whisper Way  
Hopkinton, MA 01748  
508-868-5424

Parks & Recreation

July 4<sup>th</sup> Horribles Parade

Permitting Team Comments

Attached please find a Parade Permit application from Daniel McIntyre, on behalf of Parks & Recreation, for a July 4th Horribles Parade, to be held on Thursday, July 4, 2019 from 12:00 noon to 1:00 p.m. The parade will start and end at the Hopkinton Town Common. Applicant will coordinate traffic patrols and road closures with the Hopkinton Police Department. Expected number of participants is 1 to 100. Event sponsor will not be providing any food or refreshments.

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Maria

I approve the litter control plan and I have no other comments on the application.

Thank you.

Sincerely,

John K. Westerling, MPA

Director of Public Works, Hopkinton DPW

Past-President, New England American Public Works Association

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Maria,

Building/Zoning has no issue with this request.

Chuck

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Good Morning,

The Police Department has no issues with this permit. We would request the applicant contact me at least one month prior to finalize the operations plan and secure detail officers.

Thank you

Jay

Lt. John Porter

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Hi Maria,

The Fire Department has no comment for the permit and would ask to be involved in a joint Public Safety meeting with requested HPD meeting one month prior.

Thanks,

Steve

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Maria,

I will put this on the next agenda for an official vote, but I anticipate this being approved as always.

Thanks,

Jay

Albert E. Bessette  
Right of Way Manager



365 State Street  
Springfield, MA 01105

Phone 413 787-0310  
Cell 413 441-3612  
Fax 413 734-9123  
albert.e.Bessette.jr@verizon.com

April 22, 2019

19 APR 29 PM 12:31

Hopkinton Board of Selectmen  
Town Hall  
18 Main Street  
Hopkinton, MA 01748

**RE: Petition for Verizon job #1A3F9BY  
Cedar Street**

Dear Honorable Board Members:

Pursuant to G.L.c. 166, § 22 and the *Regulations for Pole and Wire Locations* of the Hopkinton Board of Selectmen, enclosed find the following items in support of the above-referenced project, which items will be submitted both in hard copy and electronically to the Town Manager and Director of the Department of Public Works:

1. Petition;
2. Order;
3. A written description and high resolution photograph of where poles will be placed (Section B (a));
4. Plans showing the pole locations in a scale of 1 inch equal 40 feet in PDF format (Section B (b));
5. The kind of poles to be used - listed on the photographs (Section B (c));
6. The number of wires or cables to be attached - listed on the Order (Section B (d));
7. The height to which the wires or cable may run – listed on the photograph (Section B (e));
8. Check for \$300.00 (application fee of \$50.00 and fee per pole of \$250.00 each).

Should any questions or comments arise concerning this matter, please contact me at (413) 787-0310. Your Assistance is greatly appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read "AEB", enclosed within a large, loopy blue oval.

Albert E. Bessette, Jr.  
Right of Way Manager

Enc

Cc: Town Manager  
Director of the Department of Public Works



PETITION FOR JOINT POLE LOCATIONS

To the Board of Selectmen

April, 2, 2019

Of Hopkinton, Massachusetts.

VERIZON NEW ENGLAND INC. and NSTAR ELECTRIC request permission to locate poles, wires, cables and fixtures, including the necessary anchors, guys and other such sustaining and protecting fixtures to be owned and used in common by your petitioners, along and across the following public way or ways:

**Cedar Street:**

On the westerly sideline, place new Pole No. T.22S/E.23-84 approximately 1,200 feet northerly from the center line C Street.

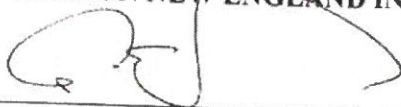
1 JO Pole to be placed

Wherefore they pray that after due notice and hearing as provided by law, they be granted joint or identical locations for and permission to erect and maintain poles, wires and cables, together with anchors, guys and other such sustaining and protecting fixtures as they may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked - VERIZON - ROW 1A3F9BY - Cedar Street, Hopkinton MA - Verizon - Petition Plan, dated March 15, 2019.

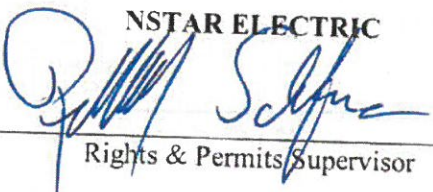
Also for permission to lay and maintain underground laterals, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioners agree to reserve space for one crossarm at a suitable point on each of said poles for the fire and police telephone and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

VERIZON NEW ENGLAND INC.

By   
Albert E. Bessette, Manager - Rights of Way

NSTAR ELECTRIC

By   
Rights & Permits Supervisor

**ORDER FOR JOINT OR IDENTICAL POLE LOCATION**

The Board of Selectmen of the Town of Hopkinton, Massachusetts **ORDERED:**

That permission be and hereby granted **VERIZON NEW ENGLAND INC. and NSTAR ELECTRIC** joint or identical locations for and permission to erect and maintain poles and their respective wires and cables to be placed thereon, together with anchors, guys and other sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways as requested in petition of said Company dated the 2<sup>nd</sup> day of April, 2019.

**Cedar Street:**

On the westerly sideline, place new Pole No. T.22S/E.23-84 approximately 1,200 feet northerly from the center line C Street.

1 JO Pole to be placed

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonably straight, and shall be set substantially at the points indicated upon the plan marked– **VERIZON – ROW 1A3F9BY – Cedar Street, Hopkinton MA – Verizon – Petition Plan, dated March 15, 2019**, filed with said petition.

There may be attached to said poles by said Verizon New England Inc. not to exceed 20 wires and 5 cables and by said Nstar Electric such wires, cables and fixtures as are necessary in its business and all of said wires and cables shall be placed at a height in compliance with the National Electrical Safety Code.

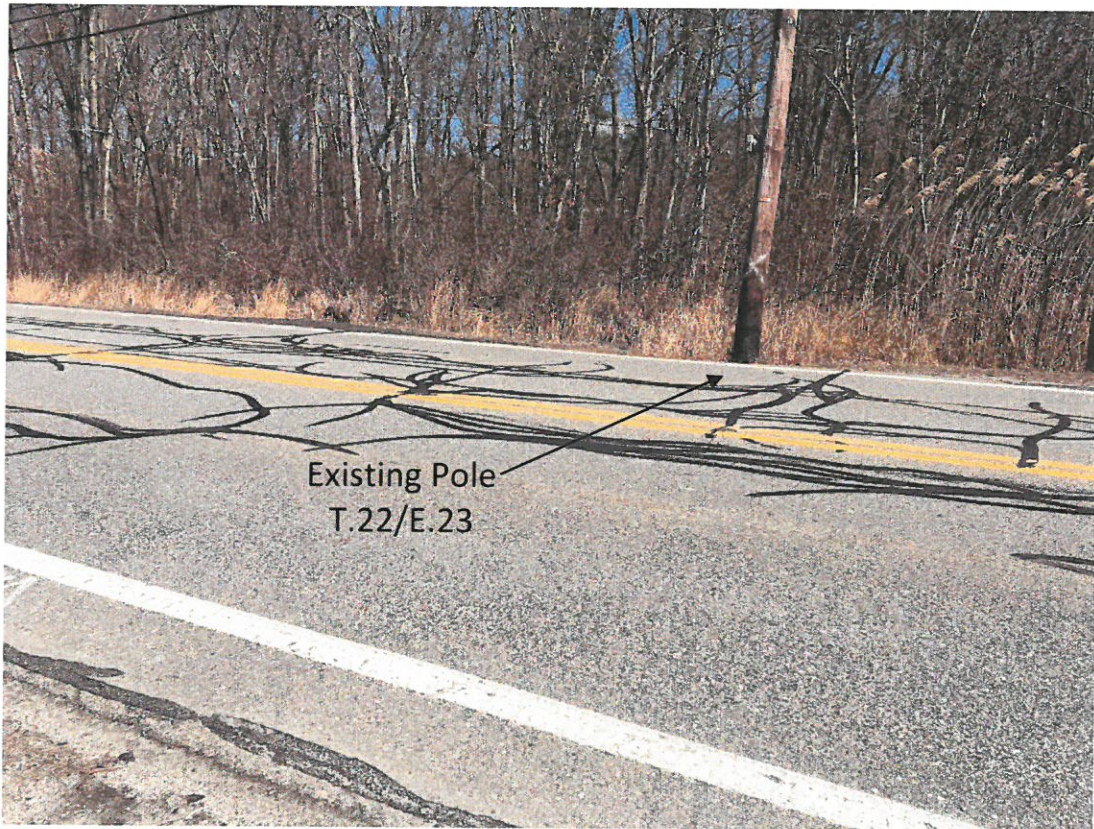
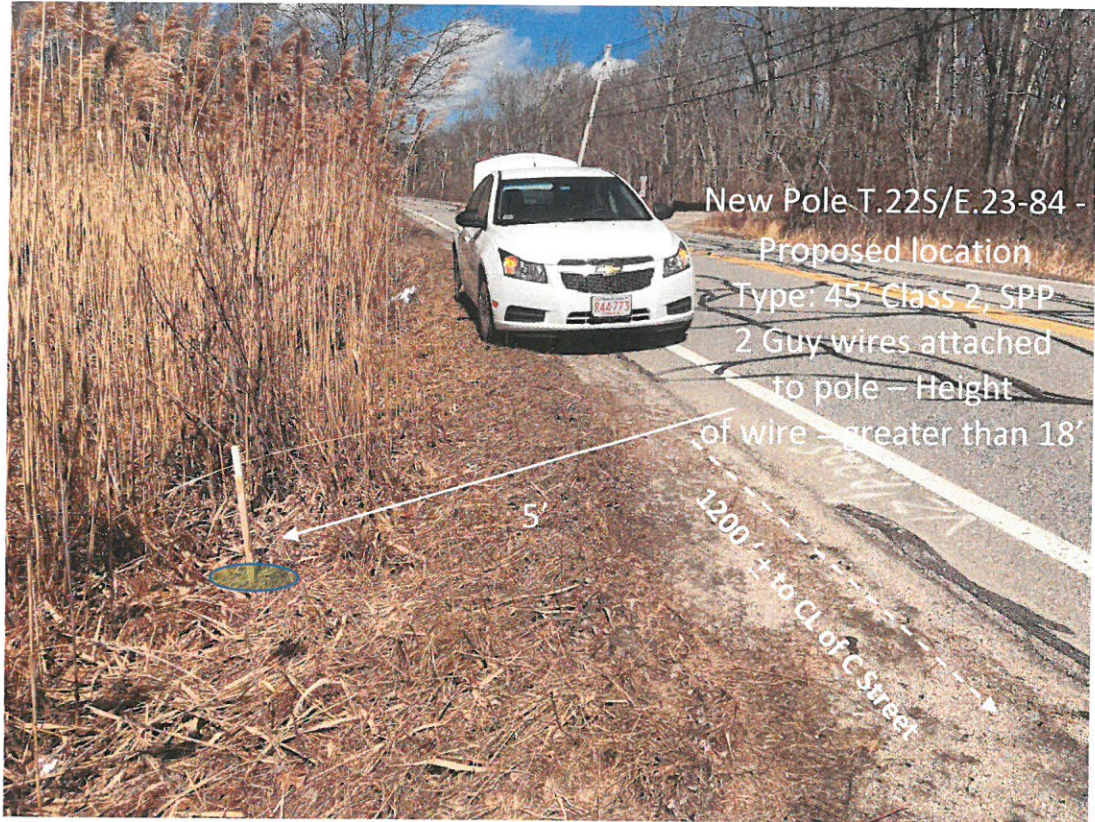
Also that permission be and hereby is granted said **VERIZON NEW ENGLAND INC. and NSTAR ELECTRIC** to lay and maintain underground conduits, manholes, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as it may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the Board of Selectmen of the Town of Hopkinton, Massachusetts, held on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

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Clerk of Selectmen





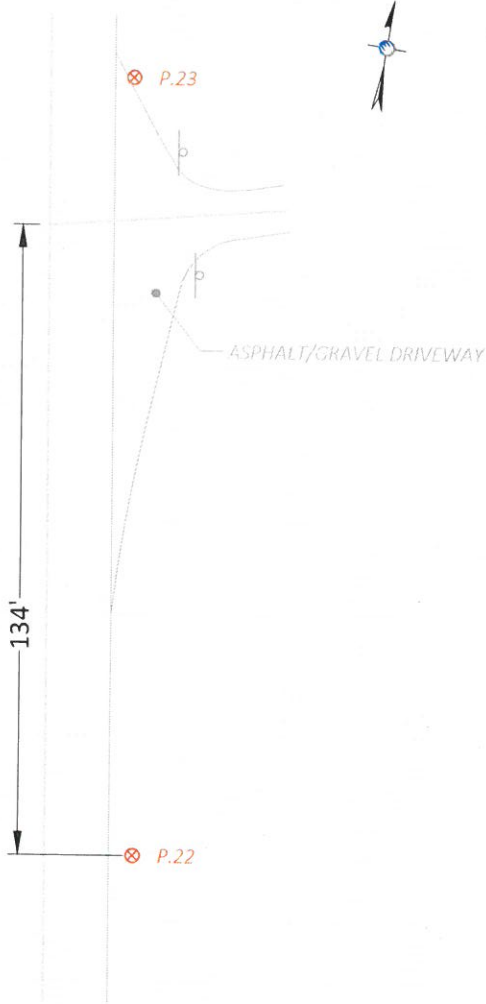


**GENERAL NOTES**

1. THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY AND HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR ITS REPRESENTATIVE. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK AND SHALL BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.
  2. WHERE AN EXISTING UTILITY IS FOUND TO CONFLICT WITH THE PROPOSED WORK, THE LOCATION, ELEVATION AND SIZE OF THE UTILITY SHALL BE ACCURATELY DETERMINED WITHOUT DELAY BY THE CONTRACTOR, AND THE INFORMATION FURNISHED TO THE ENGINEER FOR RESOLUTION OF THE CONFLICT.
  3. THE CONTRACTOR SHOULD MAINTAIN A SEPARATION OF 18 INCHES MIN. WHEN CROSSING EXISTING WATER FACILITIES.
  4. THE CONTRACTOR SHALL MAKE ALL ARRANGEMENTS FOR THE ALTERATION AND ADJUSTMENT OF GAS, ELECTRIC, TELEPHONE AND ANY OTHER PRIVATE UTILITIES BY THE UTILITY COMPANY.
  5. THE CONTRACTOR SHALL NOT DISTURB PUBLIC TREES AND SHRUBS.
  6. AREAS OUTSIDE THE LIMITS OF PROPOSED WORK DISTURBED BY THE CONTRACTOR'S OPERATIONS SHALL BE RESTORED BY THE CONTRACTOR TO THEIR ORIGINAL CONDITION AT NO EXPENSE TO THE OWNER.
  7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PLACING AND MAINTAINING TEMPORARY RESURFACING AND/OR PLATING FOR ALL EXCAVATIONS IN PAVED STREETS AND SIDEWALKS UNTIL PERMANENT RESURFACING IS COMPLETE.
  8. JOINTS BETWEEN NEW BITUMINOUS CONCRETE ROADWAY PAVEMENT AND SAW-CUT EXISTING PAVEMENT SHALL BE SEALED WITH BITUMEN AND BACK SANDED.
  9. THE CONTRACTOR SHALL PROTECT AND SUPPORT ALL EXISTING UTILITY LINES THAT BECOME EXPOSED DUE TO EXCAVATION REQUIRED TO INSTALL THE PROPOSED CONDUIT.
  10. THE CONTRACTOR SHALL REPLACE ALL DISTURBED TRAFFIC SIGNAL LOOP DETECTORS TO GOOD WORKING CONDITION AS REQUIRED BY THE LATEST STANDARDS OF THE MUNICIPAL TRAFFIC DEPARTMENT.
  11. ALL EXISTING STATE, COUNTY, CITY, AND TOWN LOCATION LINES AND PRIVATE PROPERTY LINES HAVE BEEN ESTABLISHED FROM AVAILABLE INFORMATION AND THEIR EXACT LOCATION ARE NOT GUARANTEED.
  12. THE CONTRACTOR SHALL REPLACE ALL PAVEMENT MARKINGS IN THEIR ENTIRETY THAT HAVE BEEN DAMAGED BY TRENCH EXCAVATION OR OPERATIONS OF THE CONTRACTOR WITH SIMILAR COLOR AND SIZE THERMOPLASTIC MARKINGS.
- - ITEM SHOWN ON UTILITY RECORDS, BUT NOT FOUND IN FIELD.
  - ~ - ITEM FOUND IN FIELD, BUT NOT IN UTILITY RECORDS.

**ALL FIELD DATA ACQUIRED USING TOTAL STATION SURVEY EQUIPMENT**

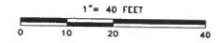
**CEDAR STREET**



**PROPOSED NEW WOOD POLE # 22S TO POLE GUY POLE**

**POLE INFORMATION**

- SIZE: 40'  
 CLASS: 2  
 NUMBER OF ATTACHMENTS: 6
1. SECONDARY
  2. TRANSFORMERS
  3. MUNI
  4. CABLE
  5. TELEPHONE
  6. TELEPHONE
- WIRES AND CABLES MOUNTED BETWEEN HEIGHTS 18'0" AND 38'0"



**LEGEND**

⊗	ELECTRIC POLE	☐	CATCH BASIN
⊗	JOINT UTILITY POLE	☐	CATV MANHOLE
⊗	LAMP POST	☐	COMB PRESSURE VALVE
⊗	TRAFFIC LIGHT	☐	ELECTRIC MANHOLE
⊗	CATV MANHOLE	☐	FIRE HYDRANT
⊗	URBAN MANHOLE	☐	GAS GATE
⊗	ELECTRIC MANHOLE	☐	GAS METER
⊗	SEWER MANHOLE	☐	IRRIGATION VALVE
⊗	TELEPHONE MANHOLE	☐	MAIL BOX
⊗	WATER MANHOLE	☐	PARKING METEADS
⊗	POLE AND/OR GUY	☐	SEWER GATE
⊗	BUS/SUBWAY	☐	IRON POLE
⊗	RIGHT OF WAY	☐	STEEL POST
⊗	CULVERT	☐	STONE BOUND
⊗	FENCE	☐	STREET LIGHT
⊗	GUARD RAIL	☐	TEL MANHOLE
⊗	ELECTRIC VALVE	☐	TRANSFORMER
⊗	TRAFFIC MANHOLE	☐	US CABLE MARKER
⊗	PROPOSED MANHOLE	☐	WATER GATE
⊗	PROPOSED CONDUIT	☐	WATER METER

**NOTE:**  
 EXISTING UTILITIES SHOWN ARE APPROXIMATE AND NOT WARRANTED TO BE CORRECT. THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL PUBLIC AND PRIVATE UTILITIES PRIOR TO BEGINNING ANY EXCAVATION.

**CALL BEFORE YOU DIG**  
 UNDERGROUND SERVICE ALERT  
 72 HOURS NOTICE REQUIRED  
 ENTER 1-888-DIG-8473

PREPARED BY:  
**UC SYNERGETIC**  
 23 DORFORD RD  
 MANCHESTER, NH 03104  
 www.ucsynerg.com 1-508-351-7800

PREPARED FOR:  
**verizon**

REV #	DESCRIPTION	DATE

TITLE:  
**ROW 1A3F9BY - CEDAR ST**  
 HIGHWIND, MA  
 VERIZON - PESTION PLAN

SURVEYED BY: UCS ENGINEERING    PRINT NO: 1 OF 1  
 DRAWN BY: AM    SCALE: AS NOTED  
 DATE: 03/15/24    AS-BUILT

**Permitting Team Comments  
Petition for New Joint Owned Pole - Cedar St.  
Verizon & NSTAR Electric**

Email to Permitting Team on 4/30/19:

Permitting Team:

Please see the attached petition from Verizon and NSTAR Electric requesting permission to locate a new utility pole on Cedar Street, approximately 1,200 feet north of C Street. The Board of Selectmen will hold a hearing on the petition on May 28 at 7:30 PM. Please forward your comments to me by May 20, and thank you!

Elaine Lazarus

**Responses:**

4/30/19 - Email from Chuck Kadlik, Director of Municipal Inspections:

Zoning/Building has no issue with this request.

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5/1/19 - Email from Dave Daltorio, Town Engineer/Facilities Director:

No comments from me.

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5/1/19 - Email from Ed Lee, Police Chief

PD has no issues with the petition.

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5/1/19 - Email from John Westerling, Director of Public Works

Is the new pole intended to hold up the pole across the street on the easterly side? My recommendation is to have Verizon install new poles all along the easterly side of Cedar Street to replace those existing poles that are all leaning at an extreme degree. This would address the problem of poles that are falling over without adding additional poles across the street with guy wires overhead creating unnecessary visual clutter.

---

5/1/19 - Email from Steve Slaman, Fire Chief

HFD has no comment other than I agree with John's comments.

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**Response from Verizon to John Westerling's comment, and subsequent follow up emails:**

Elaine,

Unfortunately, there is a slight corner (curve in the road) at the location of the existing pole (east side) that is leaning, which requires the proposed support pole on the other side (west side). Additionally, the existing pole has electrical equipment that tends to make it top-heavy, accentuating the lean. So it is imperative that Verizon place the new pole for safety reasons. I trust this addresses the concerns.

AI

Albert E. Bessette, Jr.  
Right of Way Manager, Verizon

AI,

Thank you for getting back to me. There is a line of several leaning poles in this location. Is it anticipated that each will need a support pole across the street?

Elaine

Elaine,

No, the job that I have only calls for this one support pole...primarily due to the equipment on it.

AI

---

5/2/19 - Email from John Westerling:

If the description is accurate then I would not anticipate future requests for future pole installations. We might consider advising Verizon that this is a one time approval considering the description and that future requests will not be entertained and that poles must be appropriately replaced.



**TOWN OF HOPKINTON  
BOARD OF SELECTMEN**

**GENERAL LICENSE APPLICATION**

Please check all boxes that apply:

- Alcohol 
  Common Victualler 
  Entertainment 
  Livery/Limo 
  Class I 
  Class II 
  Other

Edwin (Ted) Twinney 5.22.19  
 Applicant Date

CraftLife Brewing Company LLC dba Start Line Brewing Company  
 Business Name DBA (if different)

151R HAYDEN ROWE 412-334-1639 Ted@STARTLINEBREWING.com  
 Street Address/PO Box Telephone Email

Hopkinton MA 01748  
 City/Town State Zip

The licensed premises, activity, or equipment shall be located at the following address:

151R HAYDEN ROWE HOPKINTON MA 01748

This license is requested for the following expected hours of operation and days of the week.  
(As Approved for Parking Permit)

MON -> FRI 11AM - 10PM, SAT -> SUN 10AM - 10PM

Describe activity in the space below details of the license you're applying for (Include any floor plan, if necessary):

Please See Attached Description.

Start Line Brewing Company

Common Victualler Licenses Application

May 22, 2019

This application is for a Common Victualler license in the name of the new business owner (Start Line Brewing Company) now operating the entire business operation at 151R Hayden Rowe. Previously, Water Fresh Farm held the license for the Common Victual and Start Line Brewing operated with its' respective licenses together on the property. An application for renewal of the previous Common Victualler was not submitted by Water Fresh Farm in anticipation of the change in ownership.

Start Line Brewing successfully applied and gained approval for an amended Farmer Series Pouring Permit with the Town and Select Board on 4/10/18. This Common Victualler application does not change any aspect of the approved Farmer Brewers Pouring Permit, including not changing any aspect of the approved Entertainment License.

Start Line Brewing will conduct operations to include:

- A small Marketplace selling our own grown produce, an assortment of snacks, non-alcoholic beverages and dry goods, local dairy, prepackaged foods and prepared food to go.
- Food service with prepared food for on-site consumption and single serve to go. Food service will continue to be Counter service.

The attached diagram and described business operations are the same as operated in 2018 and as submitted and approved April 10, 2018. We are simply asking for a change in the name of the license holder.

Note! SAME AS CURRENTLY PERMITTED! NO CHARGES

**Entertainment License Application**

Dancing: By Patrons \_\_\_\_\_ By Entertainers \_\_\_\_\_ No Dancing X

Music: Recorded X Juke Box \_\_\_\_\_ Live Music X

Amplification System \_\_\_\_\_ No Music \_\_\_\_\_

Shows: Theatre \_\_\_\_\_ Movies \_\_\_\_\_ Floor Show \_\_\_\_\_

Light Show \_\_\_\_\_ No Shows X

Nudity: Nudity \_\_\_\_\_

No Nudity X

Admission Charges: Yes X No \_\_\_\_\_

If yes, how much (or submit an admission schedule) Special Event only

Other (Indicate Quantity): Televisions 6 Video Games \_\_\_\_\_ Pool/Billiard Tables 1 (Shuffle Board)  
Bowling Alley \_\_\_\_\_ Automatic Amusement Devices \_\_\_\_\_

Does the facility have adequate suppression systems? Yes X No \_\_\_\_\_

**Please fully describe the proposed entertainment** (Type, dates, hours of operation, indoors/outdoors, number of maximum patrons/attendees, etc. You may also submit a separate narrative to answer this question in deeper detail if more space is required):

SAME AS CURRENTLY PERMITTED

**In addition, please submit the required documentation as part of your application:**

1. Floor Plan of the proposed licensed premises;
2. Proof of adequate liability insurance
3. Proof of Worker's Compensation Insurance certificate;
4. Adequate TIPS certified documentation (if applicable)

**I certify under pains of perjury that I, to the best knowledge and belief, have filed all state tax returns and paid all state taxes required under law, and that all the information in this application are to the best of my knowledge true and correct.**

[Signature]

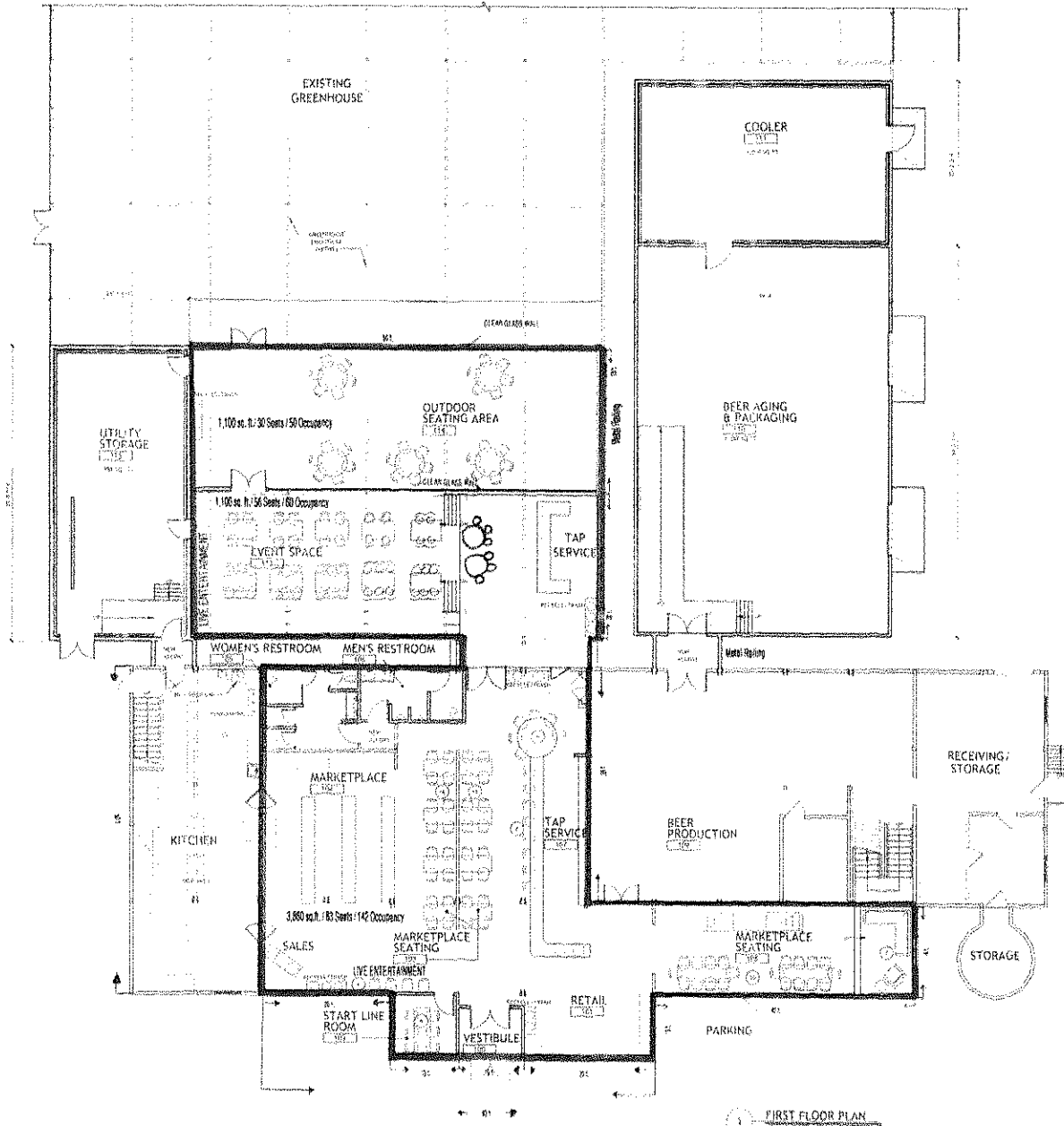
Signature

9.22.19

Date



NOTE: No Changes To Layout Since 4/11/18 Permit Hearing / Approval (THIS IS SAME PLAN)



FIRST FLOOR PLAN

SEATING SUMMARY	
ROOM NAME	SEAT COUNT
TAP SERVICE	14
MARKETPLACE SEATING	53
MARKETPLACE SEATING	14
EVENT SPACE	1
TOTAL	82

START LINE BREWING AT WATER FRESH FARMS RENOVATIONS  
 1518 HATFORD ROWE STREET  
 HOPKINTON, MA 01748

START LINE BREWING, CO  
 1518 HATFORD ROWE STREET  
 HOPKINTON, MA 01748

**G|R|L|A**  
 Gorman Richardson Lerner Architects  
 238 South Street Hopkinton, MA 01748  
 T. 508.344.2400 F. 508.435.0072  
 www.grlarchitects.com

NO.	DATE	DESCRIPTION	BY

PROJECT NO. 2017053.01  
 SHEET NO. 01 OF 04  
 DATE: 02/16/18  
 SCALE: 1/8" = 1'-0"  
 DRAWN BY: JL  
 CHECKED BY: JL

FIRST FLOOR PLAN  
 REVIEWED 2

2017053.01 - START LINE BREWING, CO - START LINE BREWING AT WATER FRESH FARMS RENOVATIONS - REVIEW SET - FEBRUARY 16, 2018

*Town of Hopkinton*



*Board of Health  
18 Main St  
Hopkinton, Ma 01748  
508-497-9725*

May 16, 2019

Ted Twinney  
Start Line Brewing Company  
151R Hayden Rowe  
Hopkinton, MA 01748

**RE: Food Site Plan Review Comments-Start Line Brewing Company**

The Health Director has reviewed the kitchen plans for the project and provides the following comments:

- The equipment layout, as presented in plan and discussed during the site walk is approved. Hand sink and equipment location, as presented, is consistent with the Federal Food Code and 105 CMR 590.
- The menu, as presented and discussed during the site walk is approved. Any house prepared and cured charcuterie would require a HACCP plan, review and approval. The purchase and sale of commercially manufactured product is acceptable.
- The establishment is permitted to smoke product for flavor. Smoking for preservation would require a HACCP plan, review and approval.
- A final inspection is required before the establishment is approved to open for business. During the inspection, the Health Director will verify that the installation is consistent with the presented plan and that the equipment is operating in accordance with the code.
- The establishment must also verify that all other department permitting conditions are met before opening (building, plumbing, electrical, fire prevention, common victualler).

Sincerely,

  
Shaun McAuliffe, RS, MPH

**Health Director**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/17/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>LUDWIG AGENCY</b> 25A Stow Road Boxborough, MA 01719	CONTACT NAME: <b>LUDWIG AGENCY</b>	
	PHONE (A/C, No, Ext): <b>(978)467-1001</b>	FAX (A/C, No): <b>(855)978-5629</b>
	E-MAIL ADDRESS: <b>don@ludwigagency.com</b>	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : <b>Scottsdale Insurance Company</b>	
	INSURER B : <b>ACE Group</b>	
	INSURER C : <b>Farm Family Casualty</b>	<b>13903</b>
	INSURER D :	
	INSURER E :	
	INSURER F :	

INSURED **Craftlife Brewing Company, LLC**  
**DBA/Start Line Brewing Company**  
151R Hayden Rowe Street  
HOPKINTON, MA 01748-2511


**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD 309/D	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		CPS3029815	5/1/2019	5/1/2020	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>300,000</b> MED EXP (Any one person) \$ <b>5,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b>
C	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		2001C6549	1/9/2019	1/9/2020	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b> BODILY INJURY (Per person) \$ <b>1,000,000</b> BODILY INJURY (Per accident) \$ <b>2,000,000</b> PROPERTY DAMAGE (Per accident) \$ <b>1,000,000</b>
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> Y <input type="checkbox"/> N / A	6S62UB-9F82388-A-18	7/18/2018	7/18/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ <b>100,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>100,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>500,000</b>
A	Liquor Liability		CPS3029815	5/1/2019	5/1/2020	Each Aggregate \$ <b>1,000,000</b> \$ <b>1,000,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**Farm Brewery**

<b>CERTIFICATE HOLDER</b>  Town of Hopkinton 18 Main Street Hopkinton, MA 01748	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
---	--

© 1988-2015 ACORD CORPORATION. All rights reserved.

This is your official TIPS certification card. Carry it with you as proof of your TIPS certification.

Congratulations!

This card certifies that you have successfully completed the TIPS (Training for Intervention ProcedureS) program. We value your participation and dedication to the responsible sale, service, and consumption of alcohol.

By using the techniques you have learned, you will help to provide a safer environment for your patrons, peers, and colleagues and reduce the tragedies resulting from intoxication, underage drinking, and drunk driving.

If you have any information you think would enhance the TIPS program, or if we can assist you in any way, please contact us at 800-438-8477.



Sincerely,  
*Adam F. Chafetz*  
Adam F. Chafetz  
HCI President

ID#: 5010695 Name: Edwin Twinney  
Exam Date: 2/10/2019 Expiration Date: 2/10/2022

**TIPS** eTIPS On Premise 3.0  
Issued: 2/10/2019 Expires: 2/10/2022  
ID#: 5010695

Edwin Twinney  
Start Line Brewing Co.  
151R Hayden Rowe St  
Hopkinton, MA 01748-2511

For service visit us online at [www.gettips.com](http://www.gettips.com)



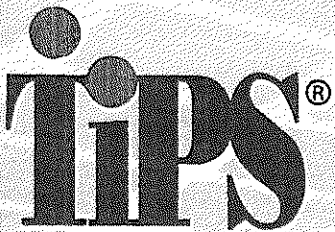
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If you have any information you think would enhance the TIPS program, or if we can assist you in any way, please contact us at 800-438-8477.



Sincerely,

A handwritten signature in black ink, which appears to read "Adam Chafetz".

Adam F. Chafetz  
HCI President

ID#: 4406078 Name: Frank D Demmler

Exam Date: 11/26/2016 Expiration Date: 11/26/2019



eTIPS On Premise 3.0

CERTIFIED

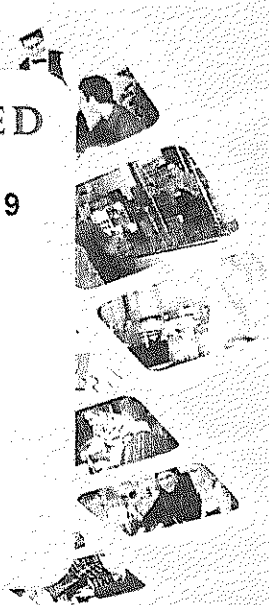
Issued: 11/26/2016

Expires: 11/26/2019

ID#: 4406078

Frank D Demmler  
Frank  
Cohasset  
446 Beechwood St  
Cohasset, MA 02025-1527

For service visit us online at [www.gettips.com](http://www.gettips.com)





eTIPS On Premise 3.0

**CERTIFIED**

Issued: 10/27/2016

Expires: 10/27/2019

ID#: 4386717

**Jeffrey Taback**

Craft Life Brewing Company Start Line Brewing Company

151 Hayden Rowe St

Hopkinton, MA 01748-2511 USA

**STARTLINE BREWING COMPANY**

**COMMON VICTUALER LICENSE**

**PERMITTING TEAM COMMENTS**

Attached please find an application and supporting documents from Ted Twinney, Start Line Brewing Co. He is seeking a Common Victualer License for the premises, as outlined in the materials.

The Select Board will consider the application at its meeting on Tuesday, May 28, 2019, so please forward your comments to Maria as soon as possible.

Thank you!

Elaine

---

Elaine

The DPW has no comment on the application.

Thank you.

Sincerely,

John K. Westerling, MPA

Director of Public Works, Hopkinton DPW

Past-President, New England American Public Works Association

---

Good Morning,

As previously requested the Police Department would request that the Management list be kept up to date with the Police department, to include after hour contacts. We would request that any "Special Events" that exceed a capacity of 100, be required to hire a detail officer for safety and security. We have reviewed their policy on over-serving and unruly customer protocol and are satisfied with the precautions in place.

Thank you

Jay

Lt. John J. Porter

---

Good morning Maria,

The Board of Health's Food Permitting and Food Site Plan Review requirements for Start Line Brewing have been fulfill.

Thank you

Nidia

---



<b>Updated last:</b>			
<b>May 22, 2019</b>			
<b>2019 Money Raised &amp; Recipient Tracking</b>			
<b>2019 Grand Total Raised</b>			<b>2019 TOTAL FUNDS RAISED</b>
			<b>\$327,939.90</b>
<b><u>Invitation Bib Number</u></b>	<b><u>Receiving Organization</u></b>	<b><u>Funds Raised</u></b>	<b><u>Name of Runner</u></b>
	eHop	\$6,231.62	Chris Hart
	Baypath Humane Society	\$7,300.00	Jennifer Carlson
	Friends of Hopkinton SPEAC, Inc.	\$5,590.00	Sean McGovern
	Hopkinton Middle School - Desire to Inspire	\$5,450.00	Katharine Brummett
	The Sky's the Limit Courtyard	\$3,750.00	Jyothi Reddy Gandra
	HHS Robotics & Business Professional of America Clubs	\$5,000.00	Veronica Monteiro
	Keep Smilin4Abbie Foundation	\$11,298.00	Ellie Brelis
	Hopkinton Women's Club	\$5,025.00	Paul Whelan
	Hopkinton Public Library Friends, Inc.	\$3,300.00	Napoleon Venturina
	The Michael Lisnow Respite Center	\$11,169.00	Ruth Shelley
	Hopkinton Little League	\$7,428.40	Michael Delconte
	Hopkinton Parent Teacher Association	\$4,400.00	Reilly McGreen
	Live4Evan	\$10,080.00	Donald Brown
	Hopkinton Music Association	\$7,275.20	Kathryn L. Curry
	Hopkinton Senior Tax Relief Fund	\$5,000.00	Sabrina Caruso
	Hopkinton High School Class of 2019	\$5,100.00	Ann-Michele Dragsbaek
	Hopkinton Education Foundation	\$5,290.00	Jessica Narrow
	Semper Fi Fund	\$12,513.00	Christopher George
	John Warren Lodge - Masonic Angel Fund Hopkinton	\$16,010.00	Howard Hernandez
	Hopkinton Youth Lacrosse	\$7,000.00	Eileen Rockwell
	The 16th Annual Sharon Timlin Memorial Event to Cure ALS	\$6,000.00	Margaret Becker
	Friends of Hopkinton Seniors	\$3,300.00	Maaliddin Biruar
	Hopkinton Public Library Foundation	\$4,000.00	Ella Cornu
	Hopkinton Lions Club	\$5,000.00	Brittany Williams
	Hopkinton Historical Society	\$5,345.00	Michael Hovagimian
	The Friends of Hopkinton, Inc.	\$5,089.00	Kay Seong Khoo
	Hopkinton Senior Center	\$4,264.00	Devon Gibney
	Hopkinton Senior Center	\$1,500.00	Caroline DiCicco
	Hopkinton Police Department	\$5,300.00	Juliane Rickert
	Hopkinton Police Department	\$5,500.00	Anne Margaret McCullough
	Hopkinton Police Department	\$5,500.00	Erik Porter
	Hopkinton Police Department	\$10,420.00	Ernest Roundtree
	Hopkinton Police Department	\$10,000.00	Christopher Ellis
	Hopkinton Police Department	\$6,215.00	Christopher Mattaini
	Hopkinton Police Department	\$6,200.00	Simmi Doyle
	Hopkinton Police Department	\$5,500.00	Emily Sibley
	Hopkinton Police Department	\$5,000.00	Mark Archibald
	Hopkinton Police Department	\$5,500.00	Julie Luistro
	Hopkinton Police Department	\$5,800.00	Sean McCarthy
	Hopkinton Police Department	\$6,000.00	Linda Thompson
	Hopkinton Marathon Committee	\$7,370.00	Sandra Lehane
	Hopkinton Marathon Committee	\$4,620.00	Lindsey MacQueen
	Hopkinton Marathon Committee	\$9,978.00	William Roth
	Hopkinton Marathon Committee	\$6,450.00	Elizabeth Senouci
	Hopkinton Marathon Committee	\$6,120.00	Thomas Adams
	Hopkinton Public Library	\$7,352.28	Todd Snyder
	Hopkinton Public Library	\$3,300.00	Varavani Dwarki
	Hopkinton Fire Department	\$5,527.40	Kaitlyn Giatas
	Hopkinton Fire Department	\$14,198.00	Julie Hurd
	Hopkinton Fire Department	\$7,381.00	Melissa Renaud
	<b>Total Funds Raised</b>	<b>\$327,939.90</b>	
	<b>2018 Totals</b>	<b>\$306,619.06</b>	
	<b>Increase from 2018</b>	<b>\$21,320.84</b>	

<b>BOS LIAISON LIST FY 2019 - APPROVED: June 21, 2018</b>	<b>John</b>	<b>Brian</b>	<b>Claire</b>	<b>Brendan</b>	<b>Irfan</b>	<b>Norman</b>	<b>Elaine</b>
<b>FINANCE</b>							
Appropriation Committee						X	
Board of Assessors		X					
Town Manager's Budget Advisory Team		X	X				
Capital Improvement Committee					X		
Cable Advisory Committee						X	
<b>PUBLIC SAFETY</b>							
Animal Control Officer							X
Fire Department			X				
Police Department				X			
<b>PERMITTING</b>							
Board of Appeals	X						
Conservation Commission				X			
Planning Board					X		
Board of Health	X						
Permanent Building Committee					X		
<b>EDUCATION</b>							
School Committee		X	X				
Regional Vocational Technical School Committee				X			
<b>PUBLIC SERVICES</b>							
Cemetery Commission			X				
<b>HUMAN SERVICES</b>							
Town Clerk's Office						X	
Personnel Committee						X	
Council on Aging		X					
Veteran's Services						X	
ADA Oversight Committee					X		
Veteran's Celebration Committee				X			
Tax Relief Committee			X				
<b>CULTURAL/RECREATIONAL</b>							
Hopkinton Cultural Council (Liaison)					X		
Marathon Committee		X					
Marathon Fund Committee (1-year term; expires annually) (Liaison)	X						
Public Library				X			
Parks and Recreation Commission	X						
Youth Commission					X		
Community Preservation Commission			X				
<b>HISTORIC PRESERVATION</b>							
Woodville Historic District Commission			X				
Historical Commission			X				



BoS Invites				
BoS Meeting Date: May 28, 2019				
<b>NAME OF EVENT</b>	<b>LOCATION</b>	<b>DATE</b>	<b>TIME</b>	<b>Additional Info</b>
Massachusetts Office on Disability:				
Save the Date: Fifth Annual Disability Summit	Boston Convention & Exhibition Center	Friday, September 27, 2019	8:30 A.M. - 12:30 P.M.	
	415 Summer Street, Boston, MA			

**Save The Date**

**MOD**

**Massachusetts Office on Disability**

**Fifth Annual Disability Summit**

*Improving Access in Our Communities*

Date: September 27, 2019

Time: 8:30am-12:30pm

Location: Boston Convention & Exhibition Center  
415 Summer Street, Boston MA, 02210

Network and hear from notable individuals from the  
Disability Community!

Help us spread the word, please share with family, friends,  
and colleagues

[www.mass.gov/mod/summit19](http://www.mass.gov/mod/summit19)

#MODSummit19



Maria Glynn &lt;mglynn@hopkintonma.gov&gt;

---

## Fios TV Notification -- SD Shopping Channels Removal

1 message

---

'Connors, Niall S' via Select Board Office <selectboard@hopkintonma.gov>  
Reply-To: "Connors, Niall S" <niall.s.connors@verizon.com>

Fri, May 10, 2019 at 1:02 PM

Dear Municipal Official:

This is to notify you of certain upcoming changes to Fios® TV programming.

On or after August 1, 2019, HSN2 channel 154 (SD), Jewelry TV channel 152 (SD) and QVC2 channel 153 (SD) will be removed from the Fios® TV channel lineup. These channels will remain available in HD on channels 654, 653 and 652.

Verizon will begin notifying subscribers through the Fios® TV Message Center on or around June 28, 2019. A sample customer notice is attached.

Access to the Fios® TV channel lineup is available 24/7 online at [verizon.com/fiostvchannels](http://verizon.com/fiostvchannels).

We realize that our customers have other alternatives for entertainment and our goal is to offer the best choice and value in the industry. Verizon appreciates the opportunity to conduct business in your community. Should you or your staff have any questions, please contact me.

Sincerely,

The Verizon logo, consisting of the word "verizon" in a bold, sans-serif font with a red checkmark above the 'i'.

**Niall Connors**

Franchise Service Manager  
Fios Video Franchising  
Verizon Consumer Group

O 857 415 5123  
M 781 715 7058  
[6 Bowdoin Square](#)  
Floor 10  
[Boston, MA 02114](#)

---

**Customer Notice\_SD Shopping Channels.pdf**  
31K