



**TOWN OF HOPKINTON**  
**SELECT BOARD MEETING AGENDA**  
**Tuesday, February 1, 2022 6:00 PM**  
**REMOTE MEETING**

Please click the link below to join the meeting:

<https://us02web.zoom.us/j/84294474012?pwd=YWtTcVNUYys4NkhKazNEeXJ0VGkrdz09>

Passcode: 388538

Or One tap mobile :

US: +13017158592,,84294474012# or +13126266799,,84294474012#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 646 876 9923 or +1 253 215 8782 or +1 346 248 7799 or +1 408 638 0968 or +1 669 900 6833

Webinar ID: 842 9447 4012

International numbers available: <https://us02web.zoom.us/j/84294474012?pwd=YWtTcVNUYys4NkhKazNEeXJ0VGkrdz09>

**6:00 PM**

**CALL TO ORDER**

1.

**PLEDGE OF ALLEGIANCE**

**6:01 PM**

**PUBLIC FORUM**

2.

Residents are invited to share ideas, opinions or ask questions regarding Town Government.

**6:10 PM**

**CONSENT AGENDA**

3.

The Select Board will consider the following consent agenda:

- a. **MINUTES** - The Select Board will consider approving the Minutes of the January 18, 2022 meeting.
- b. **ACCEPT MARATHON FUND COMMITTEE GIFT** - The Select Board will consider accepting a gift of \$50 to the Marathon Fund Committee in the memory of Frederick L. Murphy, from Mr. Thomas J. Poirier.
- c. **MARATHON FUND REQUESTS** - The Select Board will consider approving the following fund requests from the Marathon Fund Committee, which has a balance of \$66,179.63.
  - i) Hopkinton Police Association - \$1,600 for the annual family fishing derby (May 2022) to stock the pond with fish from the Gilbert Hatchery, Plymouth, MA.
  - ii) Marathon Fund Committee - \$7,200 for scholarships of six graduating 2022 High School seniors at \$1,200 each ( must be Hopkinton residents).
  - iii) Hopkinton High School Senior Class - \$2,000 towards transportation for the Senior Prom to be held on May 13, 2022, from Lake Pearl to Urban Air in Bellingham in Silver Fox Coaches from the Silver Fox Millbury, MA bus company.

- iv) Hopkinton High School Junior Class - \$2,000 towards transportation for the Junior Prom to be held on April 29, 2022, from Lake Pearl to Urban Apex in Marlborough and back to the High School in Silver Fox Coaches from the Silver Fox Millbury, MA bus company.

Supporting Exhibits: Marathon Fund Committee Request Forms

**6:15 PM**

**4.**

**PARADE PERMIT APPLICATION - HOPKINTON HIGH SCHOOL ROLLING CAR PARADE CLASS OF 2022, JUNE 4, 2022 (RAIN DATE JUNE 5, 2022)**

The Select Board will consider approving a Parade Permit for a Hopkinton High School Rolling Car Parade for the Class of 2022, to be held on Saturday, June 4, 2022 with a rain date of June 5, 2022 with the starting and ending point at the High School. The following roads are requested to be closed: Hayden Rowe, Chestnut St., Ash St., Main St., Wood St., Elm St., West Main St., Pleasant St.

Supporting Exhibits: Parade Permit application and supporting documents; Permitting Team Comments

**6:25 PM**

**5.**

**PARADE PERMIT APPLICATION - 126th BOSTON MARATHON, APRIL 18, 2022**

The Select Board will consider approving a Parade Permit for the 126th Boston Marathon, to be held on Monday, April 18, 2022 with the starting point at E. Main St. adjacent to the Hopkinton Common and ending point at Route 135 at Hopkinton/Ashland line. The road closures will be variable starting at 7:00 AM and will be determined by the Hopkinton Police Department as the event gets closer.

Supporting Exhibits: Parade Permit application and supporting documents; Permitting Team Comments

**6:40 PM**

**6.**

**FY 2023 CONSOLIDATED BUDGET SUBMISSION**

The Town Manager will submit the consolidated FY 23 budget to the Select Board, and the Board will discuss the budget provisions and the process going forward. The School Committee and Appropriation Committee are invited.

Supporting Exhibits: FY 2023 Comprehensive Budget Proposal

**7:10 PM**

**7.**

**TOWN MANAGER REPORT**

Town Manager will report on the following:

- a. Lykan Bioscience Tax Increment Finance (TIF) Agreement Update

**7:25 PM**

**8.**

**LIAISON REPORTS/BOARD INVITES**

Supporting Exhibit: FY 22 Liaison Assignments

**7:30 PM**

**9.**

**FUTURE BOARD AGENDA ITEMS**

Board members will identify future agenda items.

**7:35 PM**

**ADJOURN**

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**Correspondence to Select Board**

- 1. Letter to Select Board from Local Election Districts Review Committee, Jan. 11, 2022

2. Email from John Ritz to Select Board re: Upper Charles Trail, Jan. 26, 2022
3. Letter to Select Board from Dept. of Telecommunications & Cable re: License Expiration Notice, Jan. 12, 2022

### **Upcoming Select Board Meetings**

1. February 8, 2022
2. February 15, 2022
3. February 22, 2022
4. March 1, 2022
5. March 15, 2022

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The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Unless an agenda item is a posted public hearing, the matter may be considered earlier than the indicated time if there are last minute cancellations or other unforeseen events which cause the Board to move more quickly through the agenda.

**MARATHON FUND REQUEST**

Funding is hereby requested by Hopkinton Police Association  
Name of organization or department

for the purpose of the annual family fishing  
derby (May 2022) to stock the pond  
with fish from The Gilbert Hatchery,  
Plymouth, MA.

**Recommended by vote of the Marathon Fund Committee**

Colleen D. Charley  
Chairman or Secretary

1/25/2022  
Date

\$ 1,600.00  
Amount

**Approved by vote of the Board of Selectmen**

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\_\_\_\_\_  
Date

cc: **Town Accountant**  
**Treasurer**  
**Marathon Fund Committee**  
**Organization or Department**

**MARATHON FUND REQUEST**

Funding is hereby requested by Marathon Fund Committee  
Name of organization or department

for the purpose of 6 Hepkinton graduating 2022  
high school seniors, \$1,200 (must be  
Hepkinton resident)

Recommended by vote of the Marathon Fund Committee

Colleen O'Charleton  
Chairman or Secretary

1/25/2022  
Date

\$ 7,200  
Amount

Approved by vote of the Board of Selectmen

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\_\_\_\_\_  
Date

cc: **Town Accountant**  
**Treasurer**  
**Marathon Fund Committee**  
**Organization or Department**

**MARATHON FUND REQUEST**

Funding is hereby requested by Hopkinton High School Senior Class  
Name of organization or department

for the purpose of contributing to the cost of  
buses for transportation to Lake Pearl from  
the high school, from Lake Pearl to Urban Air  
in Beltingham, and to the high school for the  
Senior (what should have been the Junior) Prom  
on May 13, 2022. Advisers to class are  
Deirdre King and Cheryl Elder. Total cost  
is \$8,120.00. Silver Fox Coaches, 3 Silver Fox Dr  
Millbury, MA is the bus company

Recommended by vote of the Marathon Fund Committee

Colleen O'Charley  
Chairman or Secretary

1/25/2022  
Date

\$ 2,000.00  
Amount

Approved by vote of the Board of Selectmen

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\_\_\_\_\_  
Date

cc: Town Accountant  
Treasurer  
Marathon Fund Committee  
Organization or Department

**MARATHON FUND REQUEST**

Funding is hereby requested by Hopkinton High School Junior Class  
Name of organization or department

for the purpose of contributing to the cost of  
buses for transportation to Lake Pearl from  
the high school, from Lake Pearl to Apex in  
Marlborough and to the high school for the  
Junior Prom on April 29, 2022. Advisors to  
Class are Sam Breen and Jay Golden.  
Total cost is \$8,440.00. Silver Fox Coaches,  
3 Silver Fox Dr, Millbury, MA is the bus  
company

Recommended by vote of the Marathon Fund Committee

Colleen D Charley  
Chairman or Secretary

1/25/2022  
Date

\$ 2,000.00  
Amount

Approved by vote of the Board of Selectmen

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\_\_\_\_\_  
Date

cc: **Town Accountant**  
**Treasurer**  
**Marathon Fund Committee**  
**Organization or Department**



TOWN OF HOPKINTON  
SELECT BOARD

18 Main Street, Hopkinton, MA 01748  
508-497-9700 www.hopkintonma.gov

PARADE PERMIT APPLICATION

Date: January 5, 2022

Applicant Name: HHS class of 2022 (Emmanuel Barris)

Applicant Address: 90 Hayden Rowe St, Hopkinton MA, 01748

Telephone Number: 508-846-6338 Email: ebarris@hillers.org

Applicant:  Private/Individual  Business  Non-Profit  
 Town Dept./Board/Committee

Date of Event: June 4<sup>th</sup>, 2022 Rain Date: June 5<sup>th</sup>, 2022 Time: 10 AM

Road Closures: Hayden Rowe, Chestnut St, Ash St, Main St, Wood St, Elm St, West Main St, Pleasant St

Please provide a description/purpose of the event in the space below. (Attach a separate visual or map of the complete route of the event)

A newly formed tradition at the highschool, the "rolling rally" is a pride booster for all the hillers.

Route Starting Point: Hopkinton High Ending Point: Hopkinton High

Expected Number of Participants: 200 - this is a high estimate

Person Responsible for Control of Litter: Samantha Breen Phone: 774-573-3656

On-Site Person Responsible (Day of Event): Samantha Breen Phone: 774-573-3656


ADDITIONAL REQUIREMENTS:

1. A Certificate of Insurance must be provided with this application, naming the Town of Hopkinton as an additional insured for at least \$1 million dollars in the case of accident.
2. Map, plan, or specific written description of the route of the proposed event.
3. Safety Plan
4. Litter Control Plan



The undersigned Applicant agrees that the Applicant and parade participants will conform to applicable laws, bylaws and regulations, as well as special requirements that may be made a condition of the granting of a Parade Permit pursuant to this application.

I/we agree to hold the Town of Hopkinton harmless from any and all liability and will defend the Town of Hopkinton in connection therewith.

  
Signature of Applicant

December 8<sup>th</sup>  
Date

## Litter Control Plan- HHS Class of 2022 Senior Parade

Date/Time: Saturday, June 4th 10:00am

Contact Person: Samantha Breen, 774-573-3656

### Plan:

- Balloons, signs and trash along the route will be removed within a couple hours following the completion of the parade. Parade committee volunteers will drive the route to ensure everything has been picked up and removed.
- Balloon columns/arches at the High School will be removed before the end of the day.
- The bands/DJ's will remove their own equipment and a parade committee volunteer will ensure everything is removed and cleaned.
- Student picture lawn signs at Center School will be picked up by the seniors following the parade for them to keep. Any remaining signs will be removed by a committee volunteer before the end of the day.
- Business owners will be responsible for removing their own store banners.
- If necessary, parade volunteers will work with the Public Works Department to remove trash bags from downtown barrels.

Dear Class of 2022,

The details for the car parade are below. While keeping safety as our top priority, we would love to see as many community members as possible on the parade route to cheer on the seniors so spread the word!

**Date:**

- Saturday, June 4th. Rain date, June 5th.

**Time:**

- Parade will leave HHS at *10am*.

**Upon Arrival:**

- Cars will pull into the Hopkins/Loop road entrance and staff will direct you from there. We will be opening up Loop Road at 9:30am for cars to start lining up.

**Parade Route:**

- Right out of the High School onto Hayden Rowe St.
- Left at the light onto Chestnut St.
- Left onto Ash St (with another left to stay on Ash St) up to Main St.
- Left onto Main St through downtown.
- Bear right onto Wood Street.
- Left onto Elm Street.
- Left onto West Main Street.
- Right onto Pleasant Street
- Right onto Hayden Rowe Street.

The parade route was chosen because it allows the students to travel past each of the other five schools in Hopkinton: Marathon, Center, Elmwood, Hopkins, and the Middle School (as well as Center School).

**Expectations: PLEASE READ...**

- Seniors will **not** be allowed to drive their own vehicle. They will need to have a family member or friend (not in the Class of 2022) to drive them. We want the seniors to really enjoy the experience and do not want anyone distracted while driving. We will be checking each car as it arrives at the school.
- Seniors are encouraged to wear their cap/gown during the parade.
- All are encouraged to decorate their vehicle. Have fun with it!
- For safety purposes, no one is allowed to hang out of their car window, sunroof or ride in the bed of a truck during the parade. You must be seated in your vehicle at all times.

A lot of planning and preparation has gone into organizing the parade. I would like to thank the senior advisors and officers, the senior class parents, the Board of Health, and the Hopkinton Police & Fire who have volunteered their time and have spent countless hours thinking of ways to make this experience special. I appreciate everyone's commitment to celebrating the class of 2022!

Go Hillers,  
Mr. Bishop

Permitting Team Comments  
Parade Permit- HHS Rolling Car Parade Class of 2022  
SB Meeting- 02/01/2022

January 06, 2022.

I am concerned with the amount of cars that this event produces and the congestion it causes on the parade route impacting the response of the FD to emergent calls on those specified streets or even to a participant's emergency. This is a slow moving, dense parade that can last for a long period of time from start to finish.

I am open to further discussion on my concerns.

William R. Miller  
Hopkinton Fire Department

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January 06, 2022.

I'm assuming there won't be any issues with the route but it goes through the entire length of the Main Street Project and then comes back again from Wood to Pleasant.

I understand the parade is on a weekend and two lanes are required to be open but some of the construction activities planned might make the trip through Main Street messy, bumpy, or require driving through narrow lanes.

I'll coordinate with the contractor near the time of the parade. Marathon Way will be closed at the time of the parade as well.

Dave Daltorio  
Facilities.

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January 26, 2022

The DPW approves the Litter Control Plan and has no other comment on the application..

John K. Westerling  
Director of Public Works, Hopkinton DPW

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January 27, 2022.

The Police Department will assist in whatever the board decides regarding this permit. The Police Department recognizes the appeal of this event, but thinking from a public safety viewpoint we think it necessary to give some background, I think it is important to note that when this type of event was proposed on May 14, 2020, it was proposed as a one-time event, to celebrate the class of 2020, because they were not able to have in-person graduation due to the pandemic. The request came from the Superintendent of Schools and not a student, as this year's request comes from. As it comes from a student and not a Town Department head, I would request that a liability insurance contract be shown to the town for any accidents or injuries during the event.

As discussed earlier, this class will have in-person graduation, which the class of 2020 was not able to have, thus the reason we decided to have the initial parade. The June 2021 event caused many difficult situations regarding traffic. We received numerous complaints at the station due to long delays, some almost 30 minutes, as cars left the High School, and then again at almost every intersection and downtown. Many vehicles had numerous kids hanging out the window and high-fiving family members or friends, as they passed their perspective neighborhoods. With the downtown project going on, travel in the downtown area has slowed significantly because of the construction on the roadway. With all these extra vehicles traveling down main st, the impact on Main St will be tripled. The graduating class of 2022 has over 300 members, with 200 graduates possibly being involved in the parade. . The route proposed is 9.5 miles and will take each car, without stopping 22 minutes. This impact on traffic alone will be enormous. If the permit is approved, it is recommended that 6 details officers be hired to assist with traffic control.

Lt. John J. Porter  
Police Department.

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January 27, 2022

The Health Department will follow up with the HHS and organizers as we progress into the Summer.

Shaun McAuliffe  
Health Director

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# Boston Athletic Association

185 DARTMOUTH STREET, 6TH FLOOR, BOSTON, MASSACHUSETTS 02116  
617.236.1652 [www.baa.org](http://www.baa.org)

January 18, 2022

Town of Hopkinton  
18 Main Street  
Hopkinton, MA 01748

RE: Boston Marathon Parade Permit – Monday, April 18, 2022

Chair Nasrullah and Select Board Members:

The 126<sup>th</sup> Boston Marathon is scheduled for Monday, April 18, 2022. The Boston Athletic Association requests the Town of Hopkinton issue a Parade Permit to conduct the annual event.

The B.A.A. has and will continue to work in close coordination with our local, city, and state partners in planning for the field of 30,000 participants on its traditional date. Alongside significant safety measures, protocols, and requirements that will be in place to ensure participant and public health, participants will need to show proof of vaccination prior to participating. That, and additional steps the B.A.A. is taking to create a safe environment, are based on advice from the COVID-19 Medical and Event Operations Advisory Group. The B.A.A. is committed to ensuring a safe return to racing in April.

The B.A.A. plans to work within a similar footprint used in the past. The race operations team is reviewing site plans, event timelines, equipment needs, and other items and coordinating with the Town and others, as required. The B.A.A. will provide updates to all partners as soon as they are available.

The B.A.A. requests that Hopkinton's authorization includes permission to control and utilize the roadway and adjacent sidewalks and other appropriate areas, as determined in our planning sessions, to conduct the race in a safe and controlled manner. This includes permission to deliver and install course signage, hydration stations, portable toilets, medical stations, timing mats, mile markers, sponsor activations, and other equipment, the locations of which are outlined in the included attachments. The Town of Hopkinton is named as an additional insured on our liability insurance policy.

The Boston Athletic Association looks forward to working with the Town to conduct a safe and successful event for the athletes, volunteers, and spectators taking part in the 2022 Boston Marathon.

Sincerely,

Boston Athletic Association





**TOWN OF HOPKINTON**  
**Office of the Selectmen**  
18 Main Street, Hopkinton, MA 01748|508-497-9700  
[selectmen@hopkintonma.gov](mailto:selectmen@hopkintonma.gov)

***A Complete Application must be filed a minimum of 30 days before event date***

**APPLICATION FOR PARADE PERMIT**

- PLEASE PRINT -

**Applicant's Name:** Stuart Wall on behalf of the Boston Athletic Association

**Applicant's Address:** 185 Dartmouth St, 6th Floor

**Telephone Number:** (617) 778-1621 **Cell Number** (847) 804-1636

**Email Address:** swall@baa.org

**Applicant:**  Private/Individual  Business  Non-Profit  Town Dept./Board/Committee

**Date of Event:** 04/18/2022 **(RainDate):** N/A **Time:** 7:00 AM

**Purpose of Parade Permit:** 126th B.A.A. Boston Marathon

**Road Closures:** Variable starting at 7:00 AM as determined by HPD

**Description/Purpose of Event (Please provide a separate visual or map of the complete route of the proposed event along with a Public Safety Plan)**

125th B.A.A. Boston Marathon starting on Main Street in Hopkinton and

finishing on Boylston Street in Boston.

**Starting Point:** E Main St adjacent to Hopkinton Common **Ending Point:** Route 135 at Hopkinton/

**Expected number of Participants:** 30,000

**ADDITIONAL REQUIREMENTS:**

1. A copy of a **Certificate of Insurance** must be provided to the Board of Selectmen's Office with this application, naming the Town of Hopkinton as an additional insured for at least \$1million dollars in the case of accident.
2. The undersigned applicant agrees that the applicant and parade participants will conform to applicable laws, by-laws and regulations, as well as special requirements that may be made a condition of the granting of a Parade Permit pursuant to this application.
3. Map or specific description of the route of the proposed event, along with a **Safety Plan** must be submitted along with this request.
4. **Litter Control Plan.**

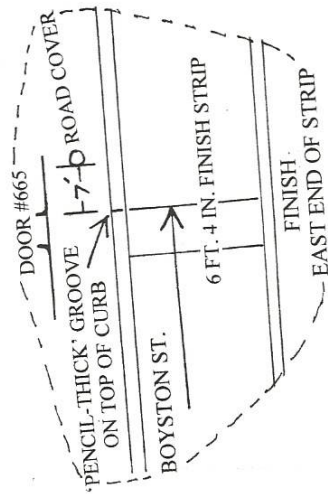
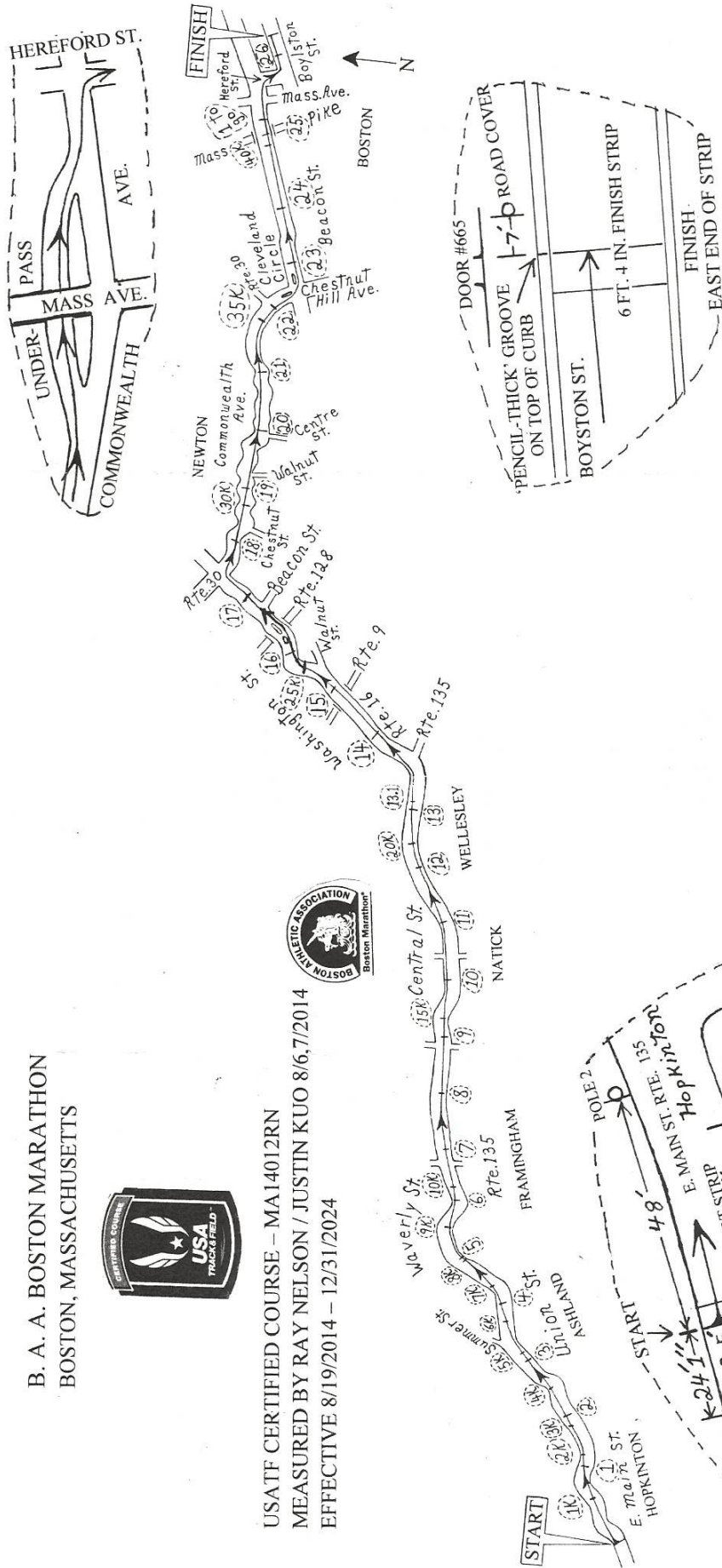
**I/we agree to hold the Town of Hopkinton harmless from any and all liability and will defend the Town of Hopkinton in connection there within.**

Signature of Applicant:     *S. Wall*     Date:     01/20/22

B. A. BOSTON MARATHON  
BOSTON, MASSACHUSETTS



USATF CERTIFIED COURSE - MA14012RN  
MEASURED BY RAY NELSON / JUSTIN KUO 8/6, 7/2014  
EFFECTIVE 8/19/2014 - 12/31/2024



BOSTON MARATHON – MEASURED BY RAY NELSON / JUSTIN KUO 8/6,7/2014  
SPLIT DESCRIPTIONS

1K – 0.62 MI. – 21.8 FT. BEFORE POLE 65 (R), 0.2 MILE AFTER E. END OF PRESTWICK DR. (R)

**MILE 1** – ON EAST MAIN ST., HOPKINTON, 42 FT. BEFORE PEACH ST. SIGNPOST (L), 12 FT. BEFORE STOP SIGN (R) AT EAST END OF LEGACTY FARMS RD. (R)

2K – 1.24 MI. – 15.5 FT. BEFORE BEGINNING OF DRIVEWAY #112 (R), 71.8 FT. BEFORE POLE 32 (R), 84.8 FT BEFORE MAILBOX POST #111 (L)

3K – 1.86 MI. – 4 FT. AFTER W. END OF WOODLAND RD. (R), 30 FT. BEFORE POLE 2 (R)  
**MILE 2** – ON WEST UNION ST., ASHLAND, IN MIDDLE OF DRIVEWAY #272 (R) AT EAST END OF RESIDENCE #272, 58.5 FT. AFTER POLE 119

4K – 2.48 MI. – IN ASHLAND, JUST BEFORE FRANKLIN RD. (L), 5 FT. AFTER POLE 89X

**MILE 3** – IN ASHLAND, JUST AFTER DRIVEWAY #66, 8 FT. BEFORE POLE 65 (R)

5K – IN ASHLAND, AT EAST END OF VOYAGERS LN., 6 FT. BEFORE DUNKIN DONUTS SIGN AT #41 W. UNION ST.

6K – 3.728 MI. – 3 FT. BEFORE FIRST FRONT DOOR TO #208 (R), 13 FT. AFTER POLE 31X (R)

**MILE 4** – IN ASHLAND AT #62 UNION ST. (R) (AT BEGINNING OF FITZY’S CAR WASH), AT TOM’S AUTO BODY (L), 3 FT. BEFORE POLE 44/15 (L), 136 YD. BEFORE BEGINNING OF FOUNTAIN ST.(L)

7K – 4.35 MI. – AT #13 UNION ST., 29 FT. BEFORE MILE MARKER POST 15/2 (R), 52.4 FT. BEFORE POLE 31

8K – 4.97 MI. – 9.5 FT. BEFORE POLE 48/1X (R), 12.5 FT. BEFORE ‘ENTERING FRAMINGHAM’ SIGN

**MILE 5** – 141 FT. AFTER ‘ENTERING FRAMINGHAM ST., 10 FT. BEFORE DOUBLE POSTED SIGN FOR WAVERLY ESTATES 1100-1114 (R), 10 FT. AFTER POLE 129 (R)

9K – 5.59 MI. – JUST BEFORE ENTRANCE TO #875 K.C.R. INC. (L), 9.5 FT AFTER NO PARKING SIGN (R), 33.8 FT. BEFORE POLE 99X

**MILE 6** – EVEN WITH LEADING EDGE OF WAVERLY MARKET (R) #684 WAVERLY ST., 20 FT. BEFORE POLE 77 (L), 3 FT. AFTER END OF ‘BEC’ ROAD COVER AT FAR (L), BIG PARKING LOT (L), 45 YD. AFTER END OF BETHANY RD. (R)

10K – 7 FT. BEFORE END OF BUILDING #596 (R), 2 FT. AFTER 3 HR. PARKING SIGN (R), 130 YD. AFTER END OF MELLEN ST. (R)

**MILE 7** – IN FRAMINGHAM ON WAVERLY ST. @ 40 YD. AFTER END OF BEAVER ST. (R), EVEN WITH LAMPOST AT END OF SHELL STATION

**MILE 8** – IN NATICK ON W. CENTRAL ST., 1 FT. BEFORE DOUBLE POSTED SIGN “DEERFIELD FOREST” (R), @ 35 YD. BEFORE NEWFIELD DR. (R), 10 FT. AFTER POLE 2 (L), 200 YD. AFTER END OF KENDALL LN. (R)

\*8.725 MILES AT END OF SPEEN ST.

***BOSTON MARATHON – MEASURED BY RAY NELSON / JUSTIN KUO 8/6,7/2014***

**MILE 9** – JUST BEFORE DRIVEWAY TO UNNAMED BLDG. (L), JUST BEFORE # 113 CENTRAL ST. (AMERICAN LEGION W/ FLAGPOLE), 44 FT. BEFORE ‘SHARE THE ROAD’ SIGN (R), 60 FT. BEFORE POLE 67 (L)

15K – 9.32 MI. – 12 FT. AFTER EAST END OF FIRST DRIVEWAY TO MIDDLESEX PATH (L), 24 FT. BEFORE POLE 196-50 (L), 10 FT. BEFORE BEGINNING OF STORM DRAIN (L)

**MILE 10** – 60 YD. AFTER END OF WASHINGTON AVE. (L), 10 FT. BEFORE LEADING EDGE OF #43 CENTRAL ST. (RED HOUSE), JUST BEFORE BEGINNING OF DRIVEWAY #38 (R), 30 FT. BEFORE JCT 27 SIGN (R)

**MILE 11** – IN NATICK, 25 FT. AFTER FRONT DOOR TO 154 EAST CENTRAL ST. (JESAMONDO) (L)

\*11.72 MILES AT ‘ENTERING WELLESLEY’ SIGN, BEFORE POND ST.(R)

**MILE 12** - 100 YD. AFTER ACCESS ROAD TO ATHLETIC FIELDS / TENNIS COURTS, 16 FT. BEFORE LAMPOST 7 (L), 85 FT. BEFORE ‘MILE 22.8’ SIGN (R)

20K – 12.427 MI. – 55YD. AFTER EAST END OF MAIN ENTRANCE TO WELLESLEY COLLEGE, 9 FT. AFTER POLE 59 (L)

**MILE 13** – 5 FT AFTER FRONT DOOR TO #73 CENTRAL ST. (WILLIAM RAVEIS REAL ESTATE), JUST BEFORE CROSS ST. (R), 5 FT. AFTER METER 6073 (L)

HALF MARATHON – AT #13 CENTRAL ST. (JUNIPER), 20 FT. AFTER EAST END OF ABBOTT ST. (R), EVEN WITH ROAD COVER (L), 1 FT. AFTER LAMPOST (R)

**MILE 14** – IN WELLESLEY ON WASHINGTON ST., 40 YD. BEFORE ENTRANCE TO PARKING LOT TO TENNIS COURTS (R), 3 FT. AFTER ‘NO PARKING’ SIGN (L), 12 FT. BEFORE BEGINNING OF STORM DRAIN (R), 3 FT. BEFORE ‘NO PARKING SIGN (R), 45 FT. BEFORE LAMPOST 262 (R)

**MILE 15** – AT FRONT DOOR #189 WASHINGTON ST.(L), 25 YD, BEFORE BEGINNING OF WOODLAWN AVE., 24 FT BEFORE CROSSWALK, 102 YD. AFTER END OF GRANTLAND RD. (R)

25K – 15.53 MI. – IN WELLESLEY, JUST BEFORE #71 WASHINGTON ST., JUST AFTER HILLSIDE RD. (L), 3 FT. BEFORE BEGINNING OF STORM DRAIN (L), 9 FT. BEFORE LAMPOST 57 (L)

**MILE 16** – IN NEWTON, JUST BEFORE DRIVEWAY #2344 WASHINGTON ST. (R), @ 35 YD. AFTER CONCORD ST., 14 FT. BEFORE POLE 252

**MILE 17** – IN NEWTON, AT BEGINNING OF DRIVEWAY 1890 (R), 15 FT. AFTER POLE 202 (R), @ 110 YD. AFTER ENTRANCE TO WOODLAND GOLF CLUB (L)

\*17.45762 MILES AT TRAFFIC SIGN POST AT CORNER OF WASHINGTON ST. AND COMMONWEALTH AVE. AT FIRE STATION (R)

**BOSTON MARATHON – MEASURED BY RAY NELSON / JUSTIN KUO 8/6,7/2014**

**MILE 18** – 14 FT. BEFORE CROSSWALK AT EXETER ST. (R), 3 FT. AFTER ROAD COVER IN MIDDLE OF EXETER ST.

30K – 18.64 MI. – AFTER WAUWINET RD, AT END OF #1230 COMMONWEALTH AVE. (R), 6 FT. BEFORE STORM DRAIN (R), 11 FT. BEFORE POLE ‘COM/1223’ (L)

**MILE 19** – JUST BEFORE BEAUMONT AVE. (L) AT CITY HALL (R), 56 FT. BEFORE STORM DRAIN (L), 15 FT. AFTER LAMPPOST ‘COM/1063’

**MILE 20** – AFTER CENTRE ST., OPPOSITE E. END OF FRONT DOOR #615 COMMONWEALTH AVE (L), 10 FT. BEFORE BEGINNING OF DRIVEWAY TO SINGLE CAR GARAGE AT E. END OF WHITE FENCE (R)

**MILE 21** – IN CHESTNUT HILL, 15 FT. BEFORE FRONT DOOR TO #176 COMMONWEALTH AVE. (ENGLISH TUDOR HOUSE), 8 FT. BEFORE NO PARKING SIGN (R), 53 YD. BEFORE BEGINNING OF OLD COLONY RD. (R).

35K – 21.748 MI. – IN BRIGHTON ON COMMONWEALTH AVE., EVEN WITH SIDEWALK AT BEGINNING OF WADE ST. (R), 34 FT. AFTER LAMPPOST 1544

**MILE 22** – AT BEGINNING OF CHESTNUT HILL DRIVEWAY (R), OPPOSITE RESERVOIR TOWERS (L), EVEN WITH RCN ROAD COVER (L), 3.5 FT BEFORE END OF CURB (L)

**MILE 23** – IN BROOKLINE JUST BEFORE WINTHROP, 1 FT. BEFORE CROSSWALK AT #1665 BEACON ST. (NAIL PRO), EVEN WITH TRAFFIC LIGHT POST W/ SIGN ‘DO NOT ENTER, ONE WAY’ (L)

**MILE 24** – IN BROOKLINE, 2.5 FT. BEFORE BEGINNING OF DRIVEWAY #1265 (R), @ 40 YD. AFTER CHARLES ST. (R)

40K – 24.85 MI. – IN BOSTON, AT #841 BEACON ST.(METAL OVERHEAD DOOR TO MIELE SHOWROOM), 34 FT. AFTER END OF MINER ST. (R), EVEN WITH ‘BWSC’ SQUARE ROAD COVER (R)

**MILE 25** – ON MASS PIKE OVERPASS, 4 FT. BEFORE LAMPPOST R-17150 W/ ‘BEACON ST. / BLANSFORD ST. STEPS’ SIGNS (L)

1 MILE TO GO – AT KENMORE SQ. EVEN WITH #532 7/ELEVEN (R), 7 FT. AFTER ‘BOSTON DRAIN’ ROAD COVER (FAR R)

\*631 YD. FROM CORNER OF HEREFORD / BOYLSTON AT END OF STORM DRAIN TO FINISH


**MILE 26** – AT #841 BOYLSTON ST. (15 FT. AFTER E. END OF ENTRANCE / EXIT DOORS TO WALLGREENS PHARMACY) (L), 4 FT. BEFORE ‘GAS’ SMALL SQUARE ROAD COVER (L)

Boston Marathon Course Infrastructure  
HOPKINTON

<b>Mile Marker</b>	<b>Group</b>	<b>Location</b>	<b>Side of Road</b>
0.9	Athlete Toilets	Before Weston Nurseries Corner of Frankland Rd & 135	LEFT



**TOWN OF HOPKINTON**  
**TOWN MANAGER'S OFFICE**  
**Norman Khumalo, Town Manager**

TO: Town of Hopkinton Select Board  
FROM: Norman Khumalo, Town Manager   
DATE: January 28, 2022  
RE: Fiscal Year (FY) 2023 Comprehensive Budget Transmittal

As directed by the Select Board, this memorandum provides a comprehensive budget recommendation for FY 2023. The recommendation is within the constraints of the Proposition 2 ½ limit on growth in the tax levy, and considers funds available from projected new growth in the residential, commercial, and industrial tax base, local aid from the Commonwealth, and other anticipated revenue growth.

This proposal meets all statutory and regulatory requirements; and is consistent with Town Financial Policy.

After several difficult budget cycles with high sensitivity to the COVID-19 public health emergency, this proposal includes specific recommendations to address demands associated with continued growth in the Town, and the concomitant need for targeted service level adjustments. These targeted adjustments for “growth with equity” reflect an operationalization of the strategic objectives to enhance the Town’s tangible commitment to diversity, equity, inclusion, and belonging in our community. Specific priorities reflected in the budget include:

- Sustain municipal services, including educational services, at FY 2022 levels
- Meet contractual and debt obligations
- Fund targeted service expansion supporting diversity, equity, inclusion, and belonging; such as high priority special education needs funding for the Hopkinton Public Schools and for out of district special education tuition, a substantial increase in staffing at the Hopkinton Public Library to enhance service to an increasingly diverse user base, modest increases to support enhanced services for at-risk segments of the community in Senior Services, Youth and Family Service, and Police outreach programs
- The addition of dedicated staff in the Department of Public Works for tree stewardship, and in Land Use for conservation duties; and modest growth-driven increases in support staffing in the Town Clerk’s critical election function and other functions, and for Human Resources training and administration work
- Balance spending and tax impact in a way that meets service level expectations while preserving the Town’s long term financial health and stability



- Continued funding for long term costs including long-term pension funding and long-term retiree health care (OPEB) funding
- Resumption of modest contributions to stabilization reserves
- Funding all recurring costs with recurring sources of revenue, consistent with objectives identified in Town financial policy.

For the General Fund, this budget forecasts revenues of \$105,657,502, which is 7% above the budgeted revenue level for FY 2022, and which is detailed in Enclosure (1). This rise is attributable to several factors. Foremost, the tax levy is rising by \$5.1 million, with \$1.9 million tied to the statutory 2.5% increase in the tax levy and the remainder tied to new growth accrued in FY 2022 and expected in FY 2023, with most new growth associated with a major recapitalization driving tax value increases at the Eversource liquid natural gas facility. The revenue also includes an estimated \$805,000 anticipated as insurance proceeds from the catastrophic loss of Fire Engine 4 in a commercial repair shop fire. Other factors include the Governor’s proposal to increase local aid to Hopkinton by \$733,557, and an increase in funds used from certified free cash remaining from prior year activities of \$421,464.

The operating budget proposes balanced expenditures of \$105,657,502, and includes the following amounts: Operating Departments \$79,830,632; Employee benefits and insurance, \$14,852,647; Payment of principal and interest on debt, \$7,170,833.; and transfers of \$3,803,390.

Changes in spending by government function categories are as follows:

Tax lien administration costs	50,000	0.00%
State funded Library spending	28,736	0.00%
General Government	\$5,326,535	9.2%
Public Safety	\$7,692,460	4.5%
Education*	\$56,619,783	5.8%
Special Education Reserve	\$1,094,024	
Public Works	\$6,548,584	5.4%
Health and Human Services	\$1,300,075	4.9%
Culture and Recreation	\$1,170,435	37.0%
<u>Employee Benefits and Insurance</u>	\$14,852,647	8.0%
Total	94,683,279	6.5%

\* Includes funding for Keefe Technical School tuition payments

There is expected to be a Town Meeting Article to create a Special Education Reserve Fund. The Hopkinton Public Schools requested a budget of \$57,116,428, which included an increase of \$1,094,024 for out-of-district special education payments. This recommendation provides the full \$57,116,428 requested by the schools, but provides \$56,022,404 directly to the School Department, and provides the complimentary \$1,094,024 as a transfer to the new Special Education Reserve Fund, with the expectation that the funds will be used to pay for out-of-district

special education costs in FY 2023 by subsequent authorization by both the Select Board and School Committee.

A high level view of the proposed operating budget is detailed in Enclosure (1). A multi-year view of the operating budget is provided as Enclosure (2), and a line-by-line budget detail is provided as Enclosure (3).

As a fiscal stewardship measure, this budget proposes to transfer \$250,000 to the General Fund Stabilization account. The Town's Financial Policy encourages maintaining a combined General Fund Stabilization balance and unallocated certified free cash balance of 5% of the General Fund budget. For this proposed budget, that 5% target would be \$5.1 million. After the proposed deposit to the General Fund Stabilization account, the balance (before investment returns) would be \$4,203,384, which when combined with unallocated certified free cash would nearly meet the Town's target, with a 4.9% aggregate reserve level. The Town also holds a Capital Stabilization Fund with a balance of \$343,164, and a School Stabilization Fund with a balance of \$3,120,075, reflecting additional financial strength.

This proposal also contains funding for the Town's public employee pension fund, including \$2,144,260 toward paying down the Town's long-term pension liability, consistent with the plan to achieve full funding of the employee pension plan by 2037. Further, the plan recommends a contribution of \$620,250 to the Town's Other Post Employment Benefit (OPEB) Trust Fund, which has been established as a fiscal stewardship measure to set aside funds to pay future retiree medical benefits that current and past employees have already earned.

As part of required financial reporting, the Town hires an actuary each year to update the estimate of the long-term liability associated with the retirement health care benefits that current and past employees have earned. Based on prior analyses, Hopkinton was on a path to contribute an amount planned for \$420,250 to the Town's OPEB Trust Fund in FY 2023, with the contribution planned to escalate by 2.5% per year, on a path to fully funding the liability by 2050. In the latest actuarial revision, received a few weeks ago, the estimated liability rose significantly as a result of changes in actuarial assumptions. In the coming weeks, the Finance Department will present an analysis of this situation to the Select Board, along with a briefing by the actuary. For this budget proposal, the contribution to the OPEB Trust Fund has been increased from \$420,250 to \$620,250, again, with a planned 2.5% escalation of contributions in future years. This adjustment will keep the Town close to the 2050 target for fully funding this liability.

The recommended budget includes a list of eighteen "pay-as-you-go" capital projects with an aggregate cost of \$2,128,140 recommended for funding from the available certified free cash balance. The pay-as-you-go list includes authorization for an additional purchase of a replacement for Fire Engine 4, which was ironically destroyed in a commercial repair shop fire, and which is expected to be funded through insurance proceeds which are recommended to be appropriated for this purpose.

The tax impact of the proposed operating budget is 2.31%, which would amount to a \$268 tax increase on the average home with a value of \$681,100 and a tax bill of \$11,599; however, because old debt which is excluded from the tax levy is being paid off faster than new excluded debt is being added, the aggregate effective tax impact for FY 2023 on existing taxpayers will be 2.08%, or \$241 on the average home with a value of \$681,100 and a tax bill of \$11,599.

This proposal also foresees putting six projects forward for Town Meeting and voter consideration as excluded debt under the Proposition 2 ½ budget scoring rules, subject to plebiscite, for an aggregate amount of \$4,378,761. As excluded debt, if these projects are approved, taxes will only be levied to support payment until the projects are paid off rather than permanently increasing the tax levy. It is anticipated that in the first year, if all six of the proposed excluded debt projects are approved, there will be an interest-only temporary borrowing with an estimated interest cost of \$62,849, with a taxpayer impact of 0.08%, however, because more excluded debt is being paid off than added in FY 2023, there will be a reduction in taxpayer expense for excluded debt, as discussed in the previous paragraph. However, it is noteworthy that if these projects are subsequently funded through long term bonding, the principal and interest costs would rise to approximately \$411,000, with an anticipated tax impact of 0.50% in FY 2024 with variances possible based on prevailing interest rates at time of eventual borrowing, and it is important to understand the eventual tax impact when considering approval of these projects.

A breakdown of tax impact is provided in Enclosure (4). A complete list of proposed FY 2023 capital projects is provided in Enclosure (5).

The Town’s Financial Policy supports the use of free cash as a supplemental source of funding for sustaining Town infrastructure and for improving financial strength and resilience. Consistent with that approach, in addition to the \$2,128,140 allocated for pay-as-you-go capital projects, \$620,250 of free cash is being recommended as a contribution to the OPEB Liability Trust Fund and \$250,000 to the General Stabilization Fund. Net revenue from the Commonwealth of Massachusetts as local aid is projected to be \$9,689,011 from the Governor’s proposed FY23 budget. If support from the Commonwealth is materially less, additional budget adjustments will be required. Local receipts are conservatively estimated at \$4,733,679. Other available funds include ambulance receipts, and other miscellaneous sources; and that category of revenue will provide \$841,098.

In developing this proposal, staff have reviewed each estimate and assumption that supports material projections for both revenue and expense. This review included factors that will impact prospective budgets beyond FY 2023, as shown in Enclosure (2). In conducting the review, the sensitivity of key estimates was analyzed with an eye toward their potential to significantly impact the overall stability of proposed budgets.

The following notes relate to accounts outside the General Fund:

The Community Preservation Funds from statutory surcharges on property taxes projected at \$1,753,150, of which \$1,339,067 is projected from property tax bills and \$414,083 from State matching funds support. The state match in FY2022 was \$553,004 and received in December 2021 and January 2022. The Community Preservation Funds budget includes pay-as-you-go capital improvements at \$1,372,600; with the following balances:

Historic Resources	\$646,713
Community Housing	\$967,090
Open Space	\$1,155,750
Recreation	\$371,594
<u>Undesignated</u>	<u>\$4,079,059</u>
Total	\$7,220,207

Enterprise revenues are projected as follows:

Water Enterprise	\$2,509,117
Sewer Enterprise	\$2,421,105

Community access cable TV programming is available in Hopkinton from HCAM, the Hopkinton Community Access and Media, Inc. On an ongoing basis, HCAM is funded from fees collected by local cable providers which are remitted to the Town and distributed to HCAM to support public access programming. In response to a recent statutory change, a proposed article at Annual Town Meeting, Hopkinton will consider adopting a pass-through mechanism established in Massachusetts law specifically for community cable TV. That provision will require the Town to accumulate and hold collected fees for an initial year, so that Town Meeting can appropriate those fees to HCAM at Town Meeting in May, 2023 and each year thereafter. Because of the shift in funding methods, HCAM will be without its normal funding source for a year, while a baseline round of fees are accumulated for future appropriation. To support HCAM operations during that year, this budget proposes an appropriation of \$346,947 from certified free cash to support HCAM during the transition year.

Forward looking factors for consideration:

This balanced budget proposal benefits from several million dollars in new tax revenue recorded in FY 2022 and projected for FY 2023 in connection with a major recapitalization of the Eversource liquid natural gas facility located here. It is noteworthy that, unlike situations where new growth is tied to residential development, the growth in tax value at the Eversource liquid natural gas facility will not generate associated demand for educational or other social services. In that context, this growth is particularly beneficial as a new revenue source without an associated new expense.

That good news on the tax front is tempered by Eversource’s established record of challenging tax assessments; which introduces unusual risk in the Town’s revenue stream. Reflecting that, the proposed budget includes a \$1 million set-aside to the tax overlay account, which is a reserve fund for potential losses on tax appeals.

Further, while the Town expects a two year surge in new growth revenue from the the Eversource liquid natural gas facility upgrade over FY 2022 and FY 2023, and while those funds become part of the recurring tax base, it seems unlikely that there will frequent future industrial developments of this scale to deliver additional future tranches of new growth revenue without associated educational and social service costs.

Over the past several years, operating budget increases of substantially more than 2.5% have been possible because of new growth from new residential construction at Legacy Farms and on scattered sites across the Town, and from the aforementioned increases in the industrial tax base. If the Town enters an economic phase where residential construction is likely to taper off as development shifts to smaller, scattered-site projects, and where industrial redevelopment slows; the Town will be challenged to provide service sustainment increases beyond the 2.5% level allowed by Proposition 2.5%. To the extent that compensation and other cost commitments substantially exceed 2.5% in those years, the Town will face structural budget shortfalls.

With respect to the capital improvements program, the Town has been accepted into the Massachusetts School Building Authority process which offers the chance of partial funding toward the renewal or replacement of the Elmwood School. While that support is welcome, it is likely that there will be a substantial cost to the Town in the form of a large excluded debt borrowing to supplement State funding. Experience from recent construction projects for new

schools in peer communities indicates that construction costs have risen markedly, and that the planned project here will therefore have a significant tax impact. In addition to cost escalation, any further rises in borrowing rates driven by inflation levels not seen in recent decades would compound that tax impact of a major school construction project.

Significant costs seem likely in coming years within the Water Enterprise. Currently, Hopkinton is both a producer and distributor of potable water. Per- and polyfluoroalkyl substances (PFAS) contamination in the Town groundwater supply is necessitating short term treatment actions, and prompting exploration of a mid term plan to connect to the Massachusetts Water Resource Authority's (MWRA) supply at the Quabbin Reservoir. Under that approach, Hopkinton would become a distributor of water. This plan has many merits in establishing a safe, reliable, long-term water supply; and a water supply in which treatment or other special costs are spread among millions of MWRA users, rather than the few thousand Hopkinton users served by our Water Enterprise.

While there will be some operational savings gained by dropping the water production business line, there will be many new costs, including the capital cost for physically connecting the MWRA distribution system, a potential capital contribution for system membership, and volume-based fees for the water itself. This budget proposal includes Water Enterprise spending of \$600,000 for immediate temporary water treatment capability and \$1.3 million for MWRA connection design work. Even with support from federal funds which are currently available to the Town, and with the prospect of possible additional federal or state funding for water infrastructure, it is likely that the transition to the MWRA will result in very substantial water rate increases for Hopkinton users.

Conclusion:

As the budget review progresses, I will continue to monitor and report to the Board on the refinement of current estimates involving one-time and recurring sources of revenue, projected expense amounts, new growth estimates, snow and ice removal expenses, and the status of the tax overlay account.

As in past years, I would like to remind senior citizens of the Town's Senior Citizen Tax Relief program. Program information is available from the Assessor's Office in Town Hall, by phone, or on the Town website.

Finally, I would like to thank Town Hall Staff, Department Heads, and Town Boards, Commissions, and Committees for their collaborative effort and continued support in bringing these two budget recommendations to this point for consideration. The "One Town, One Solution" approach will continue to guide the ongoing dialogue involving Town residents for the further refinement of the budget leading up to the 2022 Annual Town Meeting.

- Enclosure:
- (1) Projected Sources and Uses of Funds, FY 2023
  - (2) General Fund Five Year Financial Forecasting Model
  - (3) Line by Line Appropriation Summary, FY 2023
  - (4) Projected Tax Impact, FY 2023
  - (5) Capital Improvement Summary, FY 2023
  - (6) Five Year Capital Improvement Preview, FY 2023 - 2027

**Town of Hopkinton; FY 2023 General Fund Sources and Uses**

<b>Sources of Funds</b>	<b>FY22 Sources of Funds</b>	<b>FY23 Estimated Sources of Funds</b>	<b>% Chg. FY21 - FY22</b>	<b>Tax impact</b>
Levy Base	\$72,765,443	\$78,088,438	7.3%	2.31%
New Growth	\$2,000,000	\$2,500,000	25.0%	3.03%
Debt Exclusions	\$6,367,657	\$6,176,179	-3.0%	-0.23%
Less - Provision for tax abatements/exemptions	<u>-\$500,000</u>	<u>-\$1,000,000</u>	<u>100.0%</u>	
Estimated Net Property Tax Revenue	\$80,633,100	\$85,764,617	6.4%	5.10%
Excess from Prior Fiscal Year (Cert. Free Cash)	\$2,645,278	\$3,066,742	15.9%	
State Aid	\$9,427,975	\$10,172,326	7.9%	
Less - Regional and State Program Charges	<u>-\$472,521</u>	<u>-\$483,315</u>	<u>2.3%</u>	
Estimated Net State Aid	\$8,955,454	\$9,689,011	8.2%	
Excise Tax, Licenses, other Local Receipts	\$4,595,805	\$4,733,679	3.0%	
Cost Share from Enterprise Funds	\$698,595	\$757,355	8.4%	
Ambulance, Library Foundation, misc. sources	\$1,196,506	\$841,098	-29.7%	
Insurance Proceeds	\$0	\$805,000	n/a	
Transfer from School Stabilization	\$0	\$0	n/a	
<b>Total Sources of Funds:</b>	<b>\$98,724,738</b>	<b>\$105,657,502</b>	<b>7.0%</b>	

<b>Uses of Funds</b>	<b>FY22 Budgeted Uses of Funds</b>	<b>FY23 Estimated Uses of Funds</b>	<b>% Chg. FY21 - FY22</b>
Tax lien administration costs	\$50,000	\$50,000	0.0%
State funded Library spending	\$28,736	\$28,736	0.0%
Repayment of Debt Principal and Interest	\$7,532,399	\$7,170,833	-4.8%
Deficits and Judgments	\$0	\$0	0.0%
Snow and Ice Surge Costs	\$0	\$0	0.0%
General Government	\$4,875,550	\$5,326,535	9.2%
Public Safety	\$7,359,365	\$7,692,460	4.5%
Regional Technical Vocational School	\$597,379	\$597,379	0.0%
Hopkinton Public Schools Education	\$53,966,911	\$56,022,404	5.8%
Special Education Reserve Fund		\$1,094,024	
Public Works	\$6,214,621	\$6,548,584	5.4%
Health and Human Services	\$1,239,862	\$1,300,075	4.9%
Culture and Recreation	\$854,534	\$1,170,435	37.0%
Employee Benefits and Insurance	\$13,752,451	\$14,852,647	8.0%
<i>Sub-Total Departmental Operating Funding</i>	<i>\$88,860,673</i>	<i>\$94,604,543</i>	<i>6.5%</i>
Transfer to OPEB (post-retirement health care)	\$410,000	\$620,250	51.3%
Transfer to Stabilization	\$0	\$250,000	n/a
Town Meeting Capital Articles, free cash	\$1,842,930	\$2,933,140	59.2%
<b>Total Uses of Funds:</b>	<b>\$98,724,738</b>	<b>\$105,657,502</b>	<b>7.0%</b>

**Encl: (1)**

**Town of Hopkinton; General Fund Five Year Financial Forecasting Model**

	FY22 Enacted	FY23 Plan	% Change	FY24 Forecast	FY25 Forecast	FY26 Forecast
Levy Base	\$70,990,676	\$76,183,842		\$80,588,438	\$84,603,149	\$88,518,228
Amended prior year growth	\$2,725					
2 1/2% increase	\$1,774,835	\$1,904,596	2.5%	\$2,014,711	\$2,115,079	\$2,212,956
New Growth	\$3,415,606	\$2,500,000		\$2,000,000	\$1,800,000	\$1,600,000
Overrides/(Underrides)				\$0	\$0	\$0
Debt Exclusions	\$6,367,657	\$6,176,179		\$6,239,276	\$5,873,482	\$5,561,223
Unused Levy						
<b>Net Tax Levy</b>	<b>\$82,551,499</b>	<b>\$86,764,617</b>		<b>\$90,842,425</b>	<b>\$94,391,710</b>	<b>\$97,892,407</b>
Cherry Sheet Receipts	\$9,427,975	\$10,172,326		\$10,172,326	\$10,680,942	\$11,214,989
MSBA Reimbursements	\$0	\$0		\$0	\$0	\$0
Local Receipts	\$4,200,236	\$4,733,679		\$4,923,026	\$5,119,947	\$5,324,745
<b>Subtotal, Revenues</b>	<b>\$96,179,710</b>	<b>\$101,670,622</b>		<b>\$105,937,777</b>	<b>\$110,192,600</b>	<b>\$114,432,141</b>
<b>Add: Additional Sources</b>						
Free Cash - operating	\$692,348	\$178,352		\$0	\$0	\$0
Free Cash - capital/other	\$1,952,930	\$2,888,390		\$2,775,000	\$2,608,750	\$2,450,813
Enterprise - Indirect Costs	\$698,595	\$757,355		\$776,289	\$795,696	\$815,588
Overlay Surplus	\$0					
General Stabilization Fund	\$0	\$0		\$0	\$0	\$0
School Stabilization Fund		\$0				
Other	\$1,196,506	\$731,098		\$594,185	\$591,377	\$588,956
Insurance Proceeds		\$805,000				
Unused Capital Balances		\$110,000		\$25,000	\$25,000	\$25,000
<b>Subtotal</b>	<b>\$4,540,379</b>	<b>\$5,470,195</b>		<b>\$4,170,474</b>	<b>\$4,020,823</b>	<b>\$3,880,357</b>
<b>Less:</b>						
Prov for Abate/Exemp	-\$1,522,830	-\$1,000,000		-\$1,000,000	-\$1,000,000	-\$1,000,000
Cherry sheet offsets	-\$28,736	-\$28,736		-\$28,335	-\$29,446	-\$30,600
Snow & Ice		\$0		\$0	\$0	\$0
Cherry Sheet charges	-\$472,521	-\$483,315		-\$483,315	-\$507,481	-\$532,855
Tax title	-\$50,000	-\$50,000		-\$50,000	-\$50,000	-\$50,000
Deficits & Judgements	-\$7,532,399	\$0		\$0	\$0	\$0
Debt Service		-\$7,170,833		-\$7,288,711	-\$6,792,651	-\$6,373,989
Parks Enterprise Subsidy	\$0	\$0		\$0	\$0	\$0
Other	\$0	\$0		\$0	\$0	\$0
<b>Subtotal</b>	<b>-\$9,606,486</b>	<b>-\$8,732,884</b>		<b>-\$8,850,361</b>	<b>-\$8,379,577</b>	<b>-\$7,987,444</b>
<b>Net Sources avail. for Approp</b>	<b>\$91,113,603</b>	<b>\$98,407,933</b>		<b>\$101,257,890</b>	<b>\$105,833,845</b>	<b>\$110,325,054</b>
<b>Expenditures By Category:</b>	<b>FY21 Enacted</b>	<b>FY22 Plan</b>	<b>% Change</b>	<b>FY23 Forecast</b>	<b>FY24 Forecast</b>	<b>FY25 Forecast</b>
General Government	\$4,875,550	\$5,326,535	9.2%	\$5,512,964	\$5,705,917	\$5,905,625
Public Safety	\$7,359,365	\$7,692,460	4.5%	\$7,961,696	\$8,240,355	\$8,528,768
Education	\$54,564,290	\$56,619,783	5.8%	\$59,450,772	\$62,423,311	\$65,544,476
Speical Education Reserve Fund		\$1,094,024		\$1,115,904	\$1,138,223	\$1,160,987
Public Works	\$6,214,621	\$6,548,584	5.4%	\$6,777,784	\$7,015,007	\$7,260,532
Human Services	\$1,239,862	\$1,300,075	4.9%	\$1,345,578	\$1,392,673	\$1,441,416
Culture & Recreation	\$854,534	\$1,170,435	37.0%	\$1,211,400	\$1,253,799	\$1,297,682
Employee Benefits & Insurance	\$13,752,451	\$14,852,647	8.0%	\$16,040,859	\$17,324,127	\$18,710,058
<b>Subtotal, Omnibus Budget</b>	<b>\$88,860,673</b>	<b>\$94,604,543</b>		<b>\$99,416,958</b>	<b>\$104,493,413</b>	<b>\$109,849,544</b>
Articles - non-capital						
Articles - capital	\$1,842,930	\$2,933,140		\$1,800,000	\$1,800,000	\$1,800,000
Transfer to Stabilization Fund(s)	\$0	\$250,000		\$208,000	\$213,200	\$218,530
Transfer to OPEB Trust	\$410,000	\$620,250		\$635,756	\$651,650	\$667,941
<b>Total Expenditures</b>	<b>\$91,113,603</b>	<b>\$98,407,933</b>		<b>\$102,060,714</b>	<b>\$107,158,263</b>	<b>\$112,536,016</b>
<b>Surplus (Shortfall)</b>	<b>\$0</b>	<b>\$0</b>		<b>-\$802,824</b>	<b>-\$1,324,418</b>	<b>-\$2,210,961</b>

ENCL: (2)

**Town of Hopkinton; Departmental Detail Budgets, FY 2023**

	(A)	(B)	(C)	(A to C)	(A to C)
	FY22	FY23 Dept	FY23 Town Mgr.	\$ Chg.	% Chg.
	Enacted	Requests	Recommend	FY22-23	FY22-23

**FUND 1000: GENERAL FUND**

**General Government**

**122 Select Board**

Expenses	2,000	2,000	2,000	0	0.0%
<b>Total</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>0</b>	<b>0.0%</b>

**123 Town Manager**

Personal Services	452,453	479,237	479,237	26,784	5.9%
Expenses	31,300	32,300	32,300	1,000	3.2%
<b>Total</b>	<b>483,753</b>	<b>511,537</b>	<b>511,537</b>	<b>27,784</b>	<b>5.7%</b>

**131 Appropriation Committee**

Expenses	500	0	0	-500	-100.0%
Reserve Fund	125,000	125,000	125,000	0	0.0%
<b>Total</b>	<b>125,500</b>	<b>125,000</b>	<b>125,000</b>	<b>-500</b>	<b>-0.4%</b>

**133 Accounting**

Personal Services	159,513	223,366	223,366	63,853	40.0%
Expenses	23,200	27,000	27,000	3,800	16.4%
<b>Total</b>	<b>182,713</b>	<b>250,366</b>	<b>250,366</b>	<b>67,653</b>	<b>37.0%</b>

**135 Finance**

Personal Services	138,615	648,498	648,498	509,883	367.8%
Expenses	1,835	103,785	103,785	101,950	5555.9%
Appraisal Services			171,500	171,500	100.0%
<b>Total</b>	<b>140,450</b>	<b>752,283</b>	<b>923,783</b>	<b>783,333</b>	<b>557.7%</b>

**137 Procurement & Grants**

Personal Services	75,000	0	0	-75,000	-100.0%
Expenses	5,000	0	0	-5,000	-100.0%
<b>Total</b>	<b>80,000</b>	<b>0</b>	<b>0</b>	<b>-80,000</b>	<b>-100.0%</b>

**141 Assessors**

Personal Services	212,537	0	0	-212,537	-100.0%
Expenses	17,550	0	0	-17,550	-100.0%
Appraisal Services	181,500	0	0	-181,500	-100.0%
<b>Total</b>	<b>411,587</b>	<b>0</b>	<b>0</b>	<b>-411,587</b>	<b>-100.0%</b>

**145 Treasurer/Collector**

Personal Services	307,568	0	0	-307,568	-100.0%
Expenses	76,900	0	0	-76,900	-100.0%
<b>Total</b>	<b>384,468</b>	<b>0</b>	<b>0</b>	<b>-384,468</b>	<b>-100.0%</b>

**151 Legal**

Legal Counsel	280,000	283,500	283,500	3,500	1.3%
<b>Total</b>	<b>280,000</b>	<b>283,500</b>	<b>283,500</b>	<b>3,500</b>	<b>1.3%</b>

**152 Human Resources**

Personal Services	229,704	290,866	263,628	33,924	14.8%
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## Town of Hopkinton; Departmental Detail Budgets, FY 2023

	(A) FY22 Enacted	(B) FY23 Dept Requests	(C) FY23 Town Mgr. Recommend	(A to C) \$ Chg. FY22-23	(A to C) % Chg. FY22-23
Compensation Contingency	325,000	500,000	500,000	175,000	53.8%
Expenses	124,456	124,486	124,486	30	0.0%
<b>Total</b>	<b>679,160</b>	<b>915,352</b>	<b>888,114</b>	<b>208,954</b>	<b>30.8%</b>
<b>155 Information Technology</b>					
Personal Services	349,733	349,353	349,353	-380	-0.1%
Expenses	588,700	673,204	673,204	84,504	14.4%
<b>Total</b>	<b>938,433</b>	<b>1,022,557</b>	<b>1,022,557</b>	<b>84,124</b>	<b>9.0%</b>
<b>161 Town Clerk</b>					
Personal Services	138,435	159,413	159,413	20,978	15.2%
Expenses	7,395	10,030	10,030	2,635	35.6%
<b>Total</b>	<b>145,830</b>	<b>169,443</b>	<b>169,443</b>	<b>23,613</b>	<b>16.2%</b>
<b>162 Election &amp; Registration</b>					
Personal Services	9,750	25,496	25,496	15,746	161.5%
Expenses	15,150	27,330	27,330	12,180	80.4%
<b>Total</b>	<b>24,900</b>	<b>52,826</b>	<b>52,826</b>	<b>27,926</b>	<b>112.2%</b>
<b>170 Land Use, Planning &amp; Permitting</b>					
Personal Services	553,529	612,832	612,832	59,303	10.7%
Expenses	44,892	21,607	21,607	-23,285	-51.9%
<b>Total</b>	<b>598,421</b>	<b>634,439</b>	<b>634,439</b>	<b>36,018</b>	<b>6.0%</b>
<b>177 Green Committee</b>					
Expenses	165	200	200	35	21.2%
<b>Total</b>	<b>165</b>	<b>200</b>	<b>200</b>	<b>35</b>	<b>21.2%</b>
<b>173 Open Space Committee</b>					
Expenses	12,100	15,000	15,000	2,900	24.0%
<b>Total</b>	<b>12,100</b>	<b>15,000</b>	<b>15,000</b>	<b>2,900</b>	<b>24.0%</b>
<b>187 Trail Committees</b>					
Upper Charles Tr. Comm. Expenses	52,300	54,000	54,000	1,700	3.3%
Trails Coord. Mgt. Comm. Expenses	25,000	25,000	25,000	0	0.0%
<b>Total</b>	<b>77,300</b>	<b>79,000</b>	<b>79,000</b>	<b>1,700</b>	<b>2.2%</b>
<b>192 Town Hall</b>					
Expenses	8,270	8,270	8,270	0	0.0%
<b>Total</b>	<b>8,270</b>	<b>8,270</b>	<b>8,270</b>	<b>0</b>	<b>0.0%</b>
<b>194 Cable Committee</b>					
Expenses	0	0	0	0	0.0%
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>199 Other General Government</b>					
Public Relations	0	60,000	60,000	60,000	100.0%
Town Reports	5,000	5,000	5,000	0	0.0%
Audit	48,000	48,000	48,000	0	0.0%
Transfer: Water Ent., Fire Prot.	247,500	247,500	247,500	0	0.0%
<b>Total</b>	<b>300,500</b>	<b>360,500</b>	<b>360,500</b>	<b>0</b>	<b>0.0%</b>

## Town of Hopkinton; Departmental Detail Budgets, FY 2023

	(A) FY22 Enacted	(B) FY23 Dept Requests	(C) FY23 Town Mgr. Recommend	(A to C) \$ Chg. FY22-23	(A to C) % Chg. FY22-23
<b>Total General Government</b>	<b>4,875,550</b>	<b>5,182,273</b>	<b>5,326,535</b>	<b>390,985</b>	<b>8.0%</b>

### Public Safety

#### 210 Police

Personal Services	2,850,635	2,913,989	2,913,989	63,354	2.2%
Expenses	175,783	199,506	199,506	23,723	13.5%
Auxiliary Police Expenses	3,000	3,000	3,000	0	0.0%
<b>Total</b>	<b>3,029,418</b>	<b>3,116,495</b>	<b>3,116,495</b>	<b>87,077</b>	<b>2.9%</b>

#### 214 Communications

Personal Services	682,180	767,595	742,595	60,415	8.9%
Expenses	46,585	56,935	56,935	10,350	22.2%
<b>Total</b>	<b>728,765</b>	<b>824,530</b>	<b>799,530</b>	<b>70,765</b>	<b>9.7%</b>

#### 220 Fire

Personal Services	3,262,944	3,420,174	3,420,174	157,230	4.8%
Expenses	292,500	309,700	309,700	17,200	5.9%
<b>Total</b>	<b>3,555,444</b>	<b>3,729,874</b>	<b>3,729,874</b>	<b>174,430</b>	<b>4.9%</b>

#### 244 Sealer of Weights & Measures

Personal Services	3,320	3,420	3,420	100	3.0%
Expenses	1,300	1,300	1,300	0	0.0%
<b>Total</b>	<b>4,620</b>	<b>4,720</b>	<b>4,720</b>	<b>100</b>	<b>2.2%</b>

#### 292 Animal Control

Personal Services	34,118	35,141	35,141	1,023	3.0%
Expenses	7,000	6,700	6,700	-300	-4.3%
<b>Total</b>	<b>41,118</b>	<b>41,841</b>	<b>41,841</b>	<b>723</b>	<b>1.8%</b>

**Total Public Safety**                      **7,359,365**      **7,717,460**                      **7,692,460**      **333,095**      **4.5%**

### Education

#### 300 Hopkinton Public Schools

Hopkinton Public Schools	53,966,911	57,116,428	56,022,404	2,055,493	3.8%
Hopkinton Public Schools			1,094,024	1,094,024	100.0%
<b>Total</b>	<b>53,966,911</b>	<b>57,116,428</b>	<b>57,116,428</b>	<b>3,149,517</b>	<b>5.8%</b>

#### 800 Regional Technical Vocational School

Regional Schools	597,379	597,379	597,379	0	0.0%
<b>Total</b>	<b>597,379</b>	<b>597,379</b>	<b>597,379</b>	<b>0</b>	<b>0.0%</b>

**Total Education**                              **54,564,290**      **57,713,807**                      **57,713,807**      **3,149,517**      **5.8%**

### Public Works

#### 410 Engineering & Facilities

Personal Services	322,198	350,384	350,384	28,186	8.7%
Expenses	990,086	1,009,464	1,009,464	19,378	2.0%
<b>Total</b>	<b>1,312,284</b>	<b>1,359,848</b>	<b>1,359,848</b>	<b>47,564</b>	<b>3.6%</b>

#### 420 Public Works Administration

**Town of Hopkinton; Departmental Detail Budgets, FY 2023**

	(A) FY22 Enacted	(B) FY23 Dept Requests	(C) FY23 Town Mgr. Recommend	(A to C) \$ Chg. FY22-23	(A to C) % Chg. FY22-23
Personal Services	485,335	544,832	544,832	59,497	12.3%
<b>Total</b>	<b>485,335</b>	<b>544,832</b>	<b>544,832</b>	<b>59,497</b>	<b>12.3%</b>
<b>422 Highway</b>					
Personal Services	915,938	1,026,600	1,026,600	110,662	12.1%
Expenses	618,900	619,200	619,200	300	0.0%
Sidewalk Maintenance	50,000	50,000	50,000	0	0.0%
Pavement Management	501,000	550,000	550,000	49,000	9.8%
Stormwater System	370,000	370,000	370,000	0	0.0%
Parks & Rec. Facility Support	105,000	105,000	105,000	0	0.0%
Lake Maspenock Weed Control	60,000	60,000	60,000	0	0.0%
<b>Total</b>	<b>2,620,838</b>	<b>2,780,800</b>	<b>2,780,800</b>	<b>159,962</b>	<b>6.1%</b>
<b>423 Snow &amp; Ice</b>					
Snow & Ice Control	350,000	350,000	350,000	0	0.0%
<b>Total</b>	<b>350,000</b>	<b>350,000</b>	<b>350,000</b>	<b>0</b>	<b>0.0%</b>
<b>424 Street Lighting</b>					
Street Lights	33,000	33,000	33,000	0	0.0%
<b>Total</b>	<b>33,000</b>	<b>33,000</b>	<b>33,000</b>	<b>0</b>	<b>0.0%</b>
<b>426 Traffic Control</b>					
Traffic Lights	25,000	25,000	25,000	0	0.0%
<b>Total</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>0</b>	<b>0.0%</b>
<b>427 Tree Warden</b>					
Personal Services	14,354	14,354	14,354	0	0.0%
Expenses	250,000	250,000	250,000	0	0.0%
<b>Total</b>	<b>264,354</b>	<b>264,354</b>	<b>264,354</b>	<b>0</b>	<b>0.0%</b>
<b>429 Other Storm Control</b>					
Storm Control	10,000	10,000	17,000	7,000	70.0%
<b>Total</b>	<b>10,000</b>	<b>10,000</b>	<b>17,000</b>	<b>7,000</b>	<b>70.0%</b>
<b>433 Waste Collection &amp; Disposal</b>					
Recycling Salaries	10,000	10,000	10,000	0	0.0%
Rubbish Collection/Disposal	479,750	494,139	494,139	14,389	3.0%
Rubbish Disposal	367,100	402,875	402,875	35,775	9.7%
Recycling Expense	20,000	23,000	23,000	3,000	15.0%
Recycling Collection/Disposal	225,760	232,536	232,536	6,776	3.0%
Household Hazardous Waste	10,000	10,000	10,000	0	0.0%
<b>Total</b>	<b>1,112,610</b>	<b>1,172,550</b>	<b>1,172,550</b>	<b>59,940</b>	<b>5.4%</b>
<b>491 Cemetery Commission</b>					
Personal Services	0	0		0	0.0%
Expenses	1,200	1,200	1,200	0	0.0%
<b>Total</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>	<b>0</b>	<b>0.0%</b>
<b>Total Public Works</b>	<b>6,214,621</b>	<b>6,541,585</b>	<b>6,548,584</b>	<b>333,963</b>	<b>5.4%</b>
<b><u>Health and Human Services</u></b>					

**Town of Hopkinton; Departmental Detail Budgets, FY 2023**

	(A) FY22 Enacted	(B) FY23 Dept Requests	(C) FY23 Town Mgr. Recommend	(A to C) \$ Chg. FY22-23	(A to C) % Chg. FY22-23
<b>511 Health Services</b>					
Personal Services	281,654	304,926	304,926	23,272	8.3%
Expenses	93,690	103,390	103,390	9,700	10.4%
<b>Total</b>	<b>375,344</b>	<b>408,316</b>	<b>408,316</b>	<b>32,972</b>	<b>8.8%</b>
<b>541 Senior Center</b>					
Personal Services	426,804	436,180	436,180	9,376	2.2%
Expenses	40,955	44,955	44,955	4,000	9.8%
<b>Total</b>	<b>467,759</b>	<b>481,135</b>	<b>481,135</b>	<b>13,376</b>	<b>2.9%</b>
<b>542 Youth &amp; Family Services</b>					
Personal Services	204,440	209,250	209,250	4,810	2.4%
Expenses	68,670	77,725	77,725	9,055	13.2%
<b>Total</b>	<b>273,110</b>	<b>286,975</b>	<b>286,975</b>	<b>13,865</b>	<b>5.1%</b>
<b>543 Veterans Services</b>					
Veterans District	47,349	47,349	47,349	0	0.0%
Veterans Service Benefits	75,000	75,000	75,000	0	0.0%
Veterans Supplies	1,300	1,300	1,300	0	0.0%
<b>Total</b>	<b>123,649</b>	<b>123,649</b>	<b>123,649</b>	<b>0</b>	<b>0.0%</b>
<b>Total Health &amp; Human Services</b>	<b>1,239,862</b>	<b>1,300,075</b>	<b>1,300,075</b>	<b>60,213</b>	<b>4.9%</b>
<b><u>Culture and Recreation</u></b>					
<b>610 Library</b>					
Personal Services	584,839	882,391	882,391	297,552	50.9%
Expenses	46,865	64,965	64,965	18,100	38.6%
<b>Total</b>	<b>631,704</b>	<b>947,356</b>	<b>947,356</b>	<b>315,652</b>	<b>50.0%</b>
<b>620 Parks and Recreation</b>					
Personal Services	171,830	167,579	167,579	-4,251	-2.5%
Expenses	18,000	22,500	22,500	4,500	25.0%
Rec Facility Debt Service	0	0	0	0	100.0%
<b>Total</b>	<b>189,830</b>	<b>190,079</b>	<b>190,079</b>	<b>249</b>	<b>0.1%</b>
<b>691 Historic Commission</b>					
Expenses	1,000	1,000	1,000.00	0	0.0%
<b>Total</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000.00</b>	<b>0</b>	<b>0.0%</b>
<b>692 Celebrations</b>					
Memorial Day	2,000	32,000	2,000.00	0	0.0%
<b>Total</b>	<b>2,000</b>	<b>32,000</b>	<b>2,000.00</b>	<b>0</b>	<b>0.0%</b>
<b>692 Townwide Celebration - Hopkinton Da</b>					
Expenses	30,000	32,000	30,000.00	0	0.0%
<b>Total</b>	<b>30,000</b>	<b>32,000</b>	<b>30,000.00</b>	<b>0</b>	<b>0.0%</b>
<b>695 Historic District Commission</b>					
Expenses	0	0	0.00	0	0.0%
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>Total Culture &amp; Recreation</b>	<b>854,534</b>	<b>1,202,435</b>	<b>1,170,435</b>	<b>315,901</b>	<b>37.0%</b>

**Town of Hopkinton; Departmental Detail Budgets, FY 2023**

	(A)	(B)	(C)	(A to C)	(A to C)
	FY22	FY23 Dept	FY23 Town Mgr.	\$ Chg.	% Chg.
	Enacted	Requests	Recommend	FY22-23	FY22-23

**Debt Service**

**700 Debt Service**

Retirement of Debt	5,001,080	4,705,952	4,705,952	-295,128	-5.9%
Long Term Interest	2,531,319	2,367,556	2,367,556	-163,763	-6.5%
Short Term Interest	0	97,325	97,325	97,325	0.0%

<b>Total Debt Service</b>	<b>7,532,399</b>	<b>7,170,833</b>	<b>7,170,833</b>	<b>-361,566</b>	<b>-4.8%</b>
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**Employee Benefits&Insurance**

<b>Total Employee Benefits &amp; Insurance</b>	<b>13,752,451</b>	<b>14,852,647</b>	<b>14,852,647</b>	<b>1,100,196</b>	<b>8.0%</b>
<b>Total General Fund Spending</b>	<b>96,393,072</b>	<b>101,681,116</b>	<b>101,775,376</b>	<b>5,322,304</b>	<b>5.5%</b>

**FUND 2400: COMMUNITY PRESERVATION**

**193 CPA Administration**

Personal Services	12,095	12,095	12,095	0	0.0%
Expenses	60,210	70,210	70,210	10,000	16.6%
<b>Total</b>	<b>72,305</b>	<b>82,305</b>	<b>82,305</b>	<b>10,000</b>	<b>13.8%</b>

**700 Debt Service**

Retirement of Debt	250,000	120,000	120,000	-130,000	-52.0%
Long Term Interest	51,619	40,419	40,419	-11,200	-21.7%
<b>Total</b>	<b>301,619</b>	<b>160,419</b>	<b>160,419</b>	<b>-141,200</b>	<b>-46.8%</b>

<b>Total Community Preservation</b>	<b>373,924</b>	<b>242,724</b>	<b>242,724</b>	<b>-131,200</b>	<b>-35.1%</b>
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**FUND 6000: SEWER ENTERPRISE**

**Direct Costs**

**440 Sewer**

Personal Services	174,818	174,818	174,818	0	0.0%
Expenses	913,862	916,162	916,162	2,300	0.3%
<b>Total</b>	<b>1,088,680</b>	<b>1,090,980</b>	<b>1,090,980</b>	<b>2,300</b>	<b>0.2%</b>

**700 Debt Service**

Retirement of Debt	862,940	874,431	874,431	11,491	1.3%
Long Term Interest	147,789	131,312	131,312	-16,477	-11.1%
<b>Total</b>	<b>1,010,729</b>	<b>1,005,743</b>	<b>1,005,743</b>	<b>-4,986</b>	<b>-0.5%</b>

<b>Appropriation</b>	<b>2,099,409</b>	<b>2,096,723</b>	<b>2,096,723</b>	<b>-2,686</b>	<b>-0.1%</b>
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**Indirect Costs**

Employee Benefits & Pensions	309,724	324,382	324,382	14,658	4.7%
Shared Employees				0	0.0%
Shared Facility		0	0	0	
Other (Workers comp)		0	0	0	

<b>Indirect Cost Total</b>	<b>309,724</b>	<b>324,382</b>	<b>324,382</b>	<b>14,658</b>	<b>4.7%</b>
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<b>Total Sewer Enterprise</b>	<b>2,409,133</b>	<b>2,421,105</b>	<b>2,421,105</b>	<b>11,972</b>	<b>0.5%</b>
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**Town of Hopkinton; Departmental Detail Budgets, FY 2023**

	(A) FY22 Enacted	(B) FY23 Dept Requests	(C) FY23 Town Mgr. Recommend	(A to C) \$ Chg. FY22-23	(A to C) % Chg. FY22-23
<b>FUND 6100: WATER ENTERPRISE</b>					
<b>Direct Costs</b>					
<b>450 Water</b>					
Personal Services	434,572	452,831	452,831	18,259	4.2%
Expenses	860,546	884,046	884,046	23,500	2.7%
<b>Total</b>	<b>1,295,118</b>	<b>1,336,877</b>	<b>1,336,877</b>	<b>41,759</b>	<b>3.2%</b>
<b>700 Debt Service</b>					
Retirement of Debt	639,641	521,284	521,284	-118,357	-18.5%
Long Term Interest	260,689	217,983	217,983	-42,706	-16.4%
<b>Total</b>	<b>900,330</b>	<b>739,267</b>	<b>739,267</b>	<b>-161,063</b>	<b>-17.9%</b>
<b>Appropriation</b>	<b>2,195,448</b>	<b>2,076,144</b>	<b>2,076,144</b>	<b>-119,304</b>	<b>-5.4%</b>
<b>Indirect Costs</b>					
Employee Benefits & Pensions	388,872	432,973	432,973	44,101	11.3%
Shared Employees				0	0.0%
Shared Facility				0	0.0%
Other (Workers comp)				0	0.0%
<b>Total</b>	<b>388,872</b>	<b>432,973</b>	<b>432,973</b>	<b>44,101</b>	<b>11.3%</b>
<b>Total Water Enterprise</b>	<b>2,584,320</b>	<b>2,509,117</b>	<b>2,509,117</b>	<b>-75,203</b>	<b>-2.9%</b>

**FUND 6300: PEG ACCESS**

<b>Direct Costs</b>					
<b>630 PEG Access</b>					
Personal Services	253,000	253,000	0	-253,000	-100.0%
Expenses	93,947	93,947	0	-93,947	-100.0%
Capital Budget		0	0	0	100.0%
<b>Total</b>	<b>346,947</b>	<b>346,947</b>	<b>0</b>	<b>-346,947</b>	<b>-100.0%</b>
<b>Total PEG Access Enterprise Fund</b>	<b>346,947</b>	<b>346,947</b>	<b>0</b>	<b>-346,947</b>	<b>-100.0%</b>

**Appropriation Summary\***

Fund 1000: General Fund Spending	96,393,072	101,681,116	101,775,376	5,322,304	5.5%
Fund 2400: Community Preservation	373,924	242,724	242,724	-131,200	-35.1%
Fund 6000: Sewer Enterprise	2,409,133	2,421,105	2,421,105	11,972	0.5%
Fund 6100: Water Enterprise	2,584,320	2,509,117	2,509,117	-75,203	-2.9%
Fund 6200: Parks & Recreation Enterprise	0	0	0	0	0.0%
Fund 6300: PEG Access Enterprise	346,947	346,947	0	-346,947	-100.0%
<b>Total</b>	<b>102,107,396</b>	<b>107,201,009</b>	<b>106,948,322</b>	<b>4,780,926</b>	<b>4.7%</b>

\*Enterprise Funds Include Indirect Costs

**Town of Hopkinton; Projected Tax Impact, FY 2023**

<u>Overall Tax Impact Summary:</u>	FY22	Tax Impact % Change from FY21	FY23	Maximum Tax Impact % Change from FY22
Prior Year Unused Levy	\$0	0.00%	\$0	0.00%
Statutory 2 1/2% Levy Increase	\$1,774,767	2.31%	\$1,904,596	2.31%
Override/(Underride)	\$0	0.00%	\$0	0.00%
Unused Levy	\$0	0.00%	\$0	0.00%
Net Change in Principal & Interest on Excluded Debt	\$428,686	0.56%	-\$191,478	-0.23%
Change in Tax Levy on Existing Tax Base	\$2,203,453	2.86%	\$1,713,118	2.08%
Additional Projected Tax Levy from New Growth	\$2,000,000	2.60%	\$2,500,000	3.03%
Total Increase in Tax Levy	\$4,203,453	5.46%	\$4,213,118	5.10%

**Town of Hopkinton, Capital Improvement Summary, FY 2023**

<b>General Fund - Pay as You Go</b>				
	<b>Hopkinton Department</b>	<b>Project</b>	<b>Amount Requested</b>	<b>Town Manager Recommends</b>
155-1	Information Technology	End User Computer Hardware Renewal	\$66,750	\$66,750
155-2	Information Technology	Datacenter Upgrades & Redundancy	\$58,000	\$58,000
155-3	Information Technology	Videoconferencing Updates	\$22,390	\$22,390
155-4	Information Technology	Electronic Document Management System	\$70,000	\$70,000
214-1	Communications	Public Safety Radio System Feasibility Study	\$100,000	\$100,000
220-1	Fire	Engine 4 Replacement	\$805,000	\$805,000
210-1	Police	Patrol Cruiser Replacement (3)	\$180,000	\$180,000
300-1	Public Schools	High School Auditorium Stage & Lighting	\$325,000	\$325,000
300-2	Public Schools	Districtwide Computer Network Switches	\$75,000	\$75,000
300-3	Public Schools	Wetlands Order of Condition Additional; ATM 2018, ART 14	\$60,000	\$60,000
410-2	Facilities	Fire Station Roof HVAC Replacement, Add to ATM 2017, ART 20	\$252,000	\$252,000
410-3	Facilities	Police Station Roof Replacement Cost Growth	\$187,000	\$187,000
410-4	Facilities	Police Station Mechanical System Upgrades	\$96,000	\$96,000
410-5	Facilities	Senior Center Dining Facility Expansion - Design	\$35,000	\$35,000
410-6	Facilities	Center School Reuse Design	\$100,000	\$100,000
420-1	Public Works	Street Sweeper (S-23) Replacement	\$270,000	\$270,000
420-2	Public Works	Sidewalk Replacement, Walcott St.	\$45,000	\$45,000
430-3	Public Works	Street Sweeper (S-22) Replacement	\$270,000	\$0
420-4	Public Works	Super Duty Pickup/Dump (S-12) Replacement	\$86,000	\$86,000
420.5	Public Works	Tree Truck, Additional; ATM 2019, ART 20	\$100,000	\$100,000
<b>Total Pay as You Go:</b>			<b>\$3,203,140</b>	<b>\$2,933,140</b>

<b>General Fund - Borrowing Excluded from Tax Levy Limit</b>					
	<b>Hopkinton Department</b>	<b>Project</b>	<b>Amount Requested</b>	<b>Town Manager Recommends</b>	<b>Tax Impact</b>
220-2	Fire	Engine 2 Replacement	\$736,318	\$736,318	
		<i>Estimated Long Term Borrowing Cost for Year 1 Principal &amp; Interest</i>	\$77,890	\$77,890	0.09%
410-1	Facilities	Fire Station 2 (Woodville) Upgrades	\$400,000	\$400,000	
		<i>Estimated Long Term Borrowing Cost for Year 1 Principal &amp; Interest</i>	\$27,369	\$27,369	0.03%
420-6	Public Works	Lake Maspenock Dam	\$400,000	\$400,000	
		<i>Estimated Long Term Borrowing Cost for Year 1 Principal &amp; Interest</i>	\$36,339	\$36,339	0.04%
300-4	Public Schools	Air Handling Unit Replacement	\$475,000	\$475,000	
		<i>Estimated Long Term Borrowing Cost for Year 1 Principal &amp; Interest</i>	\$43,152	\$43,152	0.05%
300-6	Public Schools	Solar & Battery Storage Project	\$6,287,000		
		<i>Estimated Long Term Borrowing Cost for Year 1 Principal &amp; Interest</i>			0.00%
300-7	Public Schools	Marathon School Cost (2021 ATM Art 17) Increase	\$695,900	\$695,900	
		<i>Estimated Long Term Borrowing Cost for Year 1 Principal &amp; Interest</i>	\$47,615	\$47,615	0.06%
630-1	Parks and Recreation	Replace Surface at Fruit Street Athletic Field	\$1,671,543	\$1,671,543	
		<i>Estimated Long Term Borrowing Cost for Year 1 Principal &amp; Interest</i>	\$179,326	\$179,326	0.22%
<b>Total Borrowing Excluded from Tax Levy Limit:</b>			<b>\$9,865,761</b>	<b>\$4,378,761</b>	
<i>Estimated Year 1 Principal &amp; Interest</i>			<i>\$411,691</i>	<i>\$411,691</i>	<i>0.50%</i>



<b>Capital - Community Preservation Act</b>				
	<b><u>Hopkinton Department</u></b>	<b><u>Project</u></b>	<b><u>Amount Requested</u></b>	<b><u>Town Manager Recommends</u></b>
2400-1	Land Use/Town Manager	Shared Housing Services for Affordable Housing	\$23,000	\$23,000
2400-2	Town Clerk	Town Clerk's Records Preservation	\$20,000	\$20,000
2400-3	TCMC	Middle School Cross Country Course Drainage and Surfacing	\$18,000	\$18,000
2400-4	TCMC	Metrowest Holdings Land Purchase	TBD	TBD
2400-5	TCMC	Cameron Woods Trailhead Parking Lot	\$15,000	\$15,000
2400-6	Upper Charles Trail	Upper Charles Trail Campus Trail Connector Engineering	\$411,600	\$411,600
2400-7	Open Space	Spring Street Land Purchase	TBD	TBD
2400-8	Parks and Recreation	EMC Skatepark phase 2	\$50,000	\$50,000
2400-9	Parks and Recreation	Pickleball/Tennis Court	\$775,000	\$775,000
2400-10	Parks and Recreation	Little League Bathroom Engineering Study	\$50,000	\$50,000
2400-11	Open Space	Land Purchase Conroy Property (Saddle Hill - Conroy)	TBD	TBD
2400-12	Open Space	Survey and Boundary Marking Cameron Woods	\$10,000	\$10,000
2400-13	Upper Charles Trail	Land Purchase/Easement East Main Street (Mezzit)	TBD	TBD
<b>Total Community Preservation Act</b>			<b>\$1,372,600</b>	<b>\$1,372,600</b>

<b>Capital - Water Enterprise Fund</b>				
	<b><u>Hopkinton Department</u></b>	<b><u>Project</u></b>	<b><u>Amount Requested</u></b>	<b><u>Town Manager Recommends</u></b>
6100-1	Water	Clean Water Tanks (3)	\$ 50,000	\$50,000
6100-2	Water	Pickup Truck (W4) Replacement	\$ 60,000	\$60,000
6100-3	Water	MWRA Connection Design Work	\$ 1,300,000	\$1,300,000
6100-4	Water	Fruit Street Well Facility Roof Replacement	\$ 77,000	\$77,000
6100-5	Water	PFAS Filtration System	\$ 600,000	\$600,000
<b>Total Water Enterprise Fund</b>			<b>\$2,087,000</b>	<b>\$2,087,000</b>

**Town of Hopkinton 5 Year Capital Improvement Summary, FY 2023 - FY 2027**

		<b>Department</b>	<b>General Fund Project</b>	<b>FY 2023 Amount Requested</b>	<b>FY2024 Initial Plan</b>	<b>FY2025 Initial Plan</b>	<b>FY2026 Initial Plan</b>	<b>FY2027 Initial Plan</b>
155	1	Info. Technology	End User Computer Hardware Renewal	\$66,750	\$59,650	\$52,555	\$52,555	\$52,555
155	2	Info. Technology	Datacenter Upgrades & Redundancy	\$58,000			\$75,000	
155	3	Info. Technology	Videoconferencing Updates	\$22,390			\$39,000	
155	4	Info. Technology	Electronic Document Management System	\$70,000				
155	5	Info. Technology	Multi Function Printer Cyclical Replacement (2)		\$16,000	\$16,000	\$16,000	\$16,000
210	1	Police	Patrol Cruiser Replacement (3)	\$180,000	\$185,000	\$190,000	\$197,000	\$205,000
214	1	Communications	Public Safety Radio System Upgrade	\$100,000	\$3,000,000			
220	1	Fire	Engine 2 Replacement	\$736,318				
220	2	Fire	Engine 4 Replacement	\$805,000				
220	2	Fire	Pickup (C-3) F250 Replacement		\$70,000			
220	3	Fire	Vehicle (C-5) Ford Explorer Replacement		\$60,000			
220	4	Fire	Ambulance (A-3) Replacement			\$450,000		
220	5	Fire	SCBA (?)			\$380,000		
220	6	Fire	Vehicle (C-4) Ford Explorer Replacement				\$75,000	
220	7	Fire	Vehicle (B-6) Replacement					\$100,000
300	1	Public Schools	High School Auditorium Stage & Lighting	\$325,000				
300	2	Public Schools	Technology Upgrades (FY23 Switches)	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
300	3	Public Schools	Wetlands Order of Condition	\$60,000				
300	4	Public Schools	Air Handling Unit Replacement	\$475,000	\$25,000	\$100,000	\$135,000	\$175,000
300	5	Public Schools	Middle School Roof Replacement Cost Growth		TBD			
300	6	Public Schools	Solar & Battery Storage Project	\$0				
300	7	Public Schools	Marathon Addition Cost Add; 2021 ATM ART17	\$695,900				
300	8	Public Schools	Elmwood School Renovation or Replacement		\$59,000,000			
300	9	Public Schools	Middle School Gym Partition Wall		\$35,000			
300	10	Public Schools	Master Traffic Pattern Improvement		\$2,200,000		\$870,000	
300	11	Public Schools	Additional Turf Athletic Fields (3)		\$4,000,000	\$4,000,000		
300	12	Public Schools	Building & Grounds Equipment and Vehicles			\$59,000		\$42,000
300	13	Public Schools	Loop Road, Sidewalk, Parking Paving			\$1,500,000	\$490,000	
300	14	Public Schools	Building & Grounds Storage Facility				\$450,000	
300	15	Public Schools	Kitchen Equipment					\$50,000
410	1	Facilities	Fire Station 2 (Woodville) Upgrades	\$400,000				
410	2	Facilities	Fire Station 1 (Main St) Roof Replacement	\$252,000				
410	3	Facilities	Police Station Roof Replacement Cost Growth	\$187,000				
410	4	Facilities	Police Station Mechancial System Upgrades	\$96,000				
410	5	Facilities	Senior Center Dining Facility Expansion	\$35,000	\$265,000			
410	6	Facilities	Center School Reuse Design	\$100,000				
410	7	Facilities	Senior Center Kitchen Equipment & Ventilation		\$100,000			
410	8	Facilities	Fire Main Envelope Repairs		\$140,000			
410	9	Facilities	Town Hall Boiler Replacement			\$100,000		
410	10	Facilities	Fruit St. Buliding Oil to Gas Conversion				\$100,000	
410	11	Facilities	Fruit St. Garage Repirs				\$300,000	
410	12	Facilities	Senior Center HVAC Renewal					\$275,000
420	1	Public Works	Street Sweeper (S-23) Replacement	\$270,000				
420	2	Public Works	Sidewalk Replacement, Walcott St.	\$45,000				
420	3	Public Works	Street Sweeper (S-22) Replacement		\$270,000			
420	4	Public Works	Superduty Pickup/Dump (S-12) Replacement	\$86,000				
420	5	Public Works	Tree Truck; Add to ATM 2019 Art 20	\$100,000				
420	6	Public Works	Lake Maspenock Dam	\$400,000				
420	6	Public Works	Loader (L-9), CAT 928 Replacement		\$200,000			
420	6	Public Works	Superduty Dump (S-4) INT 7600 Replacement		\$215,000			
420	7	Public Works	Backhoe (S-21) CAT 420 Replacement		\$140,000			
420	8	Public Works	Superduty Pickup (M-1) F350 Replacement			\$65,000		
420	9	Public Works	Loader (L-11), CAT 928 Replacement			\$200,000		
420	10	Public Works	Superduty Dump (S-6) INT 7600 Replacement			\$215,000		
420	11	Public Works	Superduty Dump (S-24) INT 7600 Replacement			\$215,000		
420	12	Public Works	Bopmag Roller Replacement			\$25,000		

**Town of Hopkinton 5 Year Capital Improvement Summary, FY 2023 - FY 2027**

		<b>Department</b>	<b>General Fund Project</b>	<b>FY 2023 Amount Requested</b>	<b>FY2024 Initial Plan</b>	<b>FY2025 Initial Plan</b>	<b>FY2026 Initial Plan</b>	<b>FY2027 Initial Plan</b>
420	13	Public Works	Car (C-1) Explorer Replacement				\$55,000	
420	14	Public Works	Superduty Dump (S-5) INT 7600 Replacement				\$225,000	
420	15	Public Works	Superduty Dump (S-8) INT 7600 Replacement				\$225,000	
420	16	Public Works	Trackless Tractor (S-18) Replacement				\$200,000	
420	17	Public Works	Car (C-2) Sedan Replacement					\$25,000
420	18	Public Works	Trackless Tractor (S-19) Replacement					\$200,000
420	19	Public Works	Superduty Dump (S-25) PB 348 Replacement					\$225,000
630	1	Parks & Rec.	Fruit Street Field Renewal	\$1,671,543				
				\$90,030,216	\$7,311,901	\$70,055,650	\$7,642,555	\$3,579,555
<i>Note: Public Schools Plan on tab (c) shows an additional \$49.39M in requests for FY 2028 - 2032</i>								
			<b>Enterprise Fund Project</b>	<b>Amount Requested</b>	<b>FY2024 Initial Plan</b>	<b>FY2025 Initial Plan</b>	<b>FY2026 Initial Plan</b>	<b>FY2027 Initial Plan</b>
6100	1	Water Enterprise	Clean Water Tanks (3)	\$50,000				
6100	2	Water Enterprise	Pickup (W-4) Replacement	\$60,000				
6100	3	Water Enterprise	MWRA Connection Design Work	\$1,300,000	TBD			
6100	4	Water Enterprise	Fruit St. Well Facility Roof Replacement	\$77,000				
6100	5	Water Enterprise	Pickup (W-3) Replacement		\$53,000			
6100	6	Water Enterprise	Superduty Dump (W-5) INT 7600 Replacement		\$100,000			
6100	7	Water Enterprise	Pickup (W-1) D 2500 Replacement			\$57,000		
6100	8	Water Enterprise	Superduty Pickup (M-2) F350 Replacement			\$80,000		
				\$1,487,000	\$153,000	\$137,000	\$0	\$0
6000	1	Sewer Enterprise	Pickup (E-2) Replacement		\$53,000			
6000	2	Sewer Enterprise	Compressor, Ingersall Rand, Replacement				\$13,000	
				\$0	\$53,000	\$0	\$13,000	\$0

<b>SELECT BOARD LIAISON LIST FY 2022 - Approved</b>	Brendan	Irfan	Mary Jo	Amy	Muriel	Norman	Elaine
<b>FINANCE</b>							
Appropriation Committee						X	
Board of Assessors			X				
Town Manager's Budget Advisory Team					X		
Capital Improvement Committee						X	
Cable Advisory Committee						X	
<b>PUBLIC SAFETY</b>							
Animal Control							X
Fire Department	X						
Police Department	X						
<b>PERMITTING</b>							
Board of Appeals					X		
Conservation Commission		X					
Planning Board					X		
Board of Health			X				
Permanent Building Committee		X					
<b>EDUCATION</b>							
School Committee		X					
Reg. Voc. Tech School Committee	X						
School Reentry Advisory Group	X						
<b>PUBLIC SERVICES</b>							
Cemetery Commission			X				
<b>HUMAN SERVICES</b>							
Town Clerk's Office						X	
Personnel Committee						X	
Council on Aging			X				
Veterans Services						X	
ADA Oversight Committee				X			
Veterans Celebration Committee	X						
Tax Relief Committee			X				
<b>CULTURAL/RECREATIONAL</b>							





**The Commonwealth of Massachusetts**  
**Local Election Districts Review Commission**

c/o Elections Division  
One Ashburton Place, Room 1705  
Boston, Massachusetts 02108

Irfan Nasrullah, Chair  
Select Board  
18 Main St.  
HOPKINTON, MA 01748

January 11, 2022

Dear Select Board Chair:

At a meeting held on November 5, 2021, the Local Election Districts Review commission considered the submission re-dividing HOPKINTON into precincts.

The Commission is pleased to inform you that this division meets the requirements of Massachusetts General Laws chapter 54, section 6, and is otherwise consistent with law and has thus been approved by the Commission. Please note that the effective date of your new precincts was December 31, 2021.

Thank you for your cooperation in this matter.

Sincerely,

LOCAL ELECTION DISTRICTS  
REVIEW COMMISSION

A handwritten signature in black ink that reads "William Francis Galvin".

Hon. William Francis Galvin

A handwritten signature in black ink that reads "Bradley H. Jones, Jr.".

Hon. Bradley H. Jones, Jr.

A handwritten signature in black ink that reads "Beth Huang".

Beth Huang



Elaine Lazarus &lt;elainel@hopkintonma.gov&gt;

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## Upper Charles Trail

1 message

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**John Ritz** <jwritz@gmail.com>  
To: selectboard@hopkintonma.gov

Wed, Jan 26, 2022 at 11:40 AM

Hopkinton's Upper Charles Trail Committee (UCTC) was formed in 2012, and as recently as this past summer's Polyarts Festival has offered only general outlines of a proposed route to the public. A detailed proposal was first released in August of 2021 (at a Planning Board meeting) and the committee held its first public forum to present the proposal on December 8, 2021.

The Hopkinton Trails Club has been following the progress of the committee (several of our group are members of the UCTC) and has long had concerns about aspects of the proposed route. Following the August release of the details, the Trails Club developed ideas for an alternative route for a portion of the route (along Hayden Rowe Street) and worked to raise awareness of the UCTC's proposal to the community. Several attendees at the December 8 public forum stated they had only heard about the forum because of the Trails Club's outreach.

The December 8 forum and a subsequent UCTC meeting (on Zoom, and broadcast by HCAM) were heavily attended, and the Hopkinton Independent has recently featured several letters from citizens about the trail. There is significant interest in the project, in part because we all want a connection to the Upper Charles Trail, but also because of concerns about the proposed segments along Hayden Rowe. These concerns primarily relate to safety and property issues, as well as the esthetics of the route (paved vs. stone dust, wooded route vs. along the road).

Despite these concerns being raised, the UCTC is continuing to work on their proposed route, specifically Segment 6. Sometimes referred to as the Campus Connector, that segment would start from the existing Center Trail at the Loop Road, go past Hopkins School, cross Hayden Rowe, pass through EMC Park, go around the Marathon School, go through another Town property being considered for the Elmwood replacement, then return to cross Hyden Rowe again. The School Committee has expressed concerns about this segment and recently voted to not support a grant application for its construction (13 January meeting).

At the December 8 public forum, Joe Markey reviewed the example of the 2011 Elementary School Building Committee. That group developed their proposal in their committee meetings, held a single forum to present it to the town, then brought a plan for three district schools to Town Meeting. The response was heavily negative and the proposal was soundly defeated. A second committee was formed and followed an open and participatory process, with a series of public forums to collect feedback and ideas. The result was the widely admired Marathon School. Joe urged the committee to adopt the second approach as they continued their work.

The UCTC has been meeting for nearly 10 years. The public got its first presentation of the proposal less than two months ago, and immediately raised legitimate concerns. We should not be rushing to build what might become an expensive trail to nowhere. I urge the Select Board to take Joe Markey's advice and direct the UCTC to shift their efforts to gathering feedback on their proposal from the public before proceeding with funding requests for their current route.

Thank you,

John Ritz (with the Hopkinton Trails Club since [2005](#))  
[11 Erika Drive](#)



**COMMONWEALTH OF MASSACHUSETTS  
DEPARTMENT OF TELECOMMUNICATIONS AND CABLE**

1000 Washington Street, Suite 600  
Boston, MA 02118-6500  
Telephone: (617) 305-3580  
[www.mass.gov/dtc](http://www.mass.gov/dtc)

CHARLES D. BAKER  
GOVERNOR

KARYN E. POLITO  
LIEUTENANT GOVERNOR

MIKE KENNEALY  
SECRETARY OF HOUSING AND  
ECONOMIC DEVELOPMENT

EDWARD A. PALLESCHI  
UNDERSECRETARY

KAREN CHARLES PETERSON  
COMMISSIONER

January 12, 2022

Chairman Board of Selectmen  
Town Hall  
18 Main Street  
Hopkinton, MA 01748

'22 JAN 20 PM2:32

Re: License Expiration Notice

Dear Chairman:

Six months ago, the Department of Telecommunications and Cable (Department) notified you that your cable television license (license) with Verizon New England, Inc. expires on 7/10/2024. If either you as the Issuing Authority or Verizon New England, Inc. invoked the formal renewal process, you should have started the ascertainment process to determine your community's cable-related needs and review Verizon New England, Inc.'s performance under the current license.

Even if you and Verizon New England, Inc. have agreed to forgo the formal renewal process, you should have an ascertainment process. By ascertaining your cable needs early in the renewal process, you will benefit from sufficient time to review the proposal submitted by Verizon New England, Inc.. The Department recommends that the Issuing Authority complete its ascertainment process at least twelve months, and no later than six months, prior to the expiration of its cable license.

The Department is available to advise you regarding your duties and rights during the renewal process. While we cannot assist you with substantive negotiations, we would be happy to meet with you and/or your Cable Advisory Committee to discuss procedural requirements. If you would like to schedule a meeting or if you have any questions, please contact the Department at 617-305-3580 or [dtc.efiling@mass.gov](mailto:dtc.efiling@mass.gov).

Sincerely,

Shonda D. Green  
Department Secretary