



TOWN OF HOPKINTON SELECT BOARD MEETING AGENDA

Tuesday, April 12, 2022 6:00 PM

Hopkinton Town Hall, 18 Main St, Hopkinton, MA - Room 215/216
(Executive Session will be held in Room 211)

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/88975308831?pwd=L25mb1NxRnRTRkFTeENGd0NENmFIUT09>

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6:00 PM CALL TO ORDER

1. PLEDGE OF ALLEGIANCE

6:01 PM PUBLIC FORUM

2. Residents are invited to share ideas, opinions or ask questions regarding Town Government.

6:10 PM CONSENT AGENDA

3. The Select Board will consider the following consent agenda:

- a. **MINUTES** - The Select Board will consider approving the Minutes of the April 5, 2022 meeting.
- b. **MARATHON FUND REQUESTS** - The Select Board will consider approving the following fund requests recommended by the Marathon Fund Committee: 1) \$4,022, by the Hopkinton High School Track Team to help them fund a Track Timing System which would include two tripods, chips and allows for bluetooth downloads. The vendor will be Free Lap USA. 2) \$1,850 from the Hopkinton High School Senior Class Post Prom Committee to help with the cost of entertainment at the May 13, 2022 post prom party at the High School. The company providing the entertainment is "It's 2 Cool".

Supporting Exhibits: [Marathon Fund Request Forms](#)

6:15 PM TOWN EMPLOYEE APPOINTMENTS

4. The Select Board will consider:

- a. Affirming the Town Manager's appointment of Joyce Emery as the Administrative Manager, Fire Department, and Nicole Bratsos as the Inspector of Construction, Utilities and Engineering.

- b. Interviewing cadets Brennan Grimley and Nicholas Saletnik currently in the police academy and have successfully completed preliminary interviews and background reviews with the Town of Hopkinton.

Supporting Exhibits: Resumes & Applications

6:25 PM BOSTON MARATHON UPDATE/ROAD CLOSURES

- 5. The Select Board will receive an update from the Boston Athletic Association and from the Police Chief regarding the final plan for the upcoming 126th Boston Marathon to be held on April 18, 2022, including the corresponding road closures on the day of the event.

Supporting Exhibits: 2022 Boston Marathon Road Closure Update & Map

6:30 PM REQUEST FOR SIGN APPROVAL IN ROAD RIGHTS OF WAY

- 6. a. The Select Board will consider the Hopkinton Lions Club request for approval to place 50 to 60 temporary yard sale signs within the road right of way of East Main St., Main St., Cedar St., West Main St., Wood St., South St. and Hayden Rowe. Signs would be placed on corners and sides of roads; sign dimensions are 10" x 15". The signs would be placed around April 14 and would be removed on May 14. Zoning Bylaw Sec. 210-178.F states that signs may be displayed within the right of way of the requested streets if authorized by the Select Board.
- b. The Select Board will consider requesting that staff develop a policy for managing requests to the Board for temporary signs in the road right of way, including delegating certain approvals to staff.

Supporting Exhibits: Email Request

6:35 PM CITIZEN ISSUE - VEHICLE PARKING ON ELECTION DAY

- 7. The Select Board will review a citizen issue raised at the 4/5/22 meeting regarding the location of parked vehicles in and around the driveway into the Middle School on Election Day.

6:40 PM FY 23 BUDGET UPDATE

- 8. The Select Board will receive an update on the FY 23 Comprehensive Budget ahead of the Appropriations Committee budget public hearing on April 13, 2022.

Supporting Exhibits: Budget Memo

6:45 PM 2022 ANNUAL TOWN MEETING

- 9. The Select Board will consider the location for the May 2, 2022 Annual Town Meeting, finalizing and voting to sign the Annual Town Meeting Warrant, taking positions on Warrant articles, and reviewing draft Motions. The ATM warrant articles on which the Board may take positions are:

FY22 Supplemental Appropriations & Transfers
 Unpaid Bills from Previous Fiscal Years
 Set the Salary of Elected Officials
 Fiscal 2023 Operating Budget
 FY23 Revolving Funds Spending Limits
 Authorized/Unissued Debt Rescindment

Chapter 90 Highway Funds
 Authorize Limited Means Tested Sewer User Discount
 Other Post Employment Benefits Liability Trust Fund
 Transfer to General Stabilization Fund

Transfer to Capital Expense Stabilization Fund
Create School Special Education Reserve Fund
Create School Special Education Reserve Fund
Transfer to School Special Education Reserve Fund
Pay-As-You-Go Capital Expenses
Water Tank Cleaning
Vehicle Replacement (Water Dept.)
MWRA Connection Design Work
PFAS Filtration System Well #6
Fruit Street Well Facility Roof Replacement

Fire Engine 2 Replacement
Woodville Fire Station Repair Work
Air Handling Unit Replacement (Schools)
Fruit Street Turf Field Replacement
Marathon School Addition Cost Increase
Lake Maspenock Dam Area Repair Work
Community Preservation Funds
Community Preservation Recommendations
Land Acquisition, Conroy Property, Saddle Hill Rd.
Land Acquisition, 71 Frankland Rd, Rear
Tax Increment Finance Agreement - Lykan Bioscience
PILOT Agreement, Wilson St. Solar Farm

Supporting Exhibits: Draft Annual Town Meeting Warrant; Draft ATM Motions

7:00 PM TOWN MANAGER REPORT

10. Town Manager will report on the following:

- a. School Department Power Purchase Agreement with Solect Energy Development: The Select Board will consider authorizing the Town Manager to execute Solar Site Control Agreements with Solect Energy Development, LLC relating to photovoltaic projects at the Marathon, Hopkins, Middle and High Schools.
- b. Night Sky Compliance Petition

Supporting Exhibits: Town Manager Report; Night Sky Compliance Petition

7:10 PM LIAISON REPORTS/BOARD INVITES

11. Supporting Exhibit: FY 22 Liaison Assignments

7:15 PM FUTURE BOARD AGENDA ITEMS

12. Board members will identify future agenda items.

Supporting Exhibit: Board Member Future Agenda Items

7:20 PM ADJOURN

Correspondence to Select Board

- 1. Board of Appeals Public Hearing Notices - 85 Downey St. and 17 Cross St.

Upcoming Select Board Meetings

- 1. April 19, 2022
- 2. May 2, 2022 (Annual Town Meeting)
- 3. May 17, 2022
- 4. June 7, 2022
- 5. June 21, 2022

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Unless an agenda item is a posted public hearing, the matter may be considered earlier than the indicated time if there are last minute cancellations or other unforeseen events which cause the Board to move more quickly through the agenda.

MARATHON FUND REQUEST

Funding is hereby requested by Hopkinton High School Track Team
Name of organization or department

for the purpose of timing the team member of the
track team (over 200 members this spring).
The timing system includes tripods, chips
and allows for bluetooth downloads of
timing results. Very accurate and timely for
training.

Free Lap USA
3336 Medallion Ct
Pleasanton, CA 94588

Recommended by vote of the Marathon Fund Committee

Colleen O'Charleston
Chairman or Secretary

3/28/2022
Date

\$ 4,033.00
Amount

Approved by vote of the Board of Selectmen

Date

cc: **Town Accountant**
Treasurer
Marathon Fund Committee
Organization or Department

MARATHON FUND REQUEST

Funding is hereby requested by WHS Senior Class Post Prom Committee
Name of organization or department

for the purpose of helping with the cost of entertainment
at the May 13, 2022, post prom party at the
high school. Examples are: Air Hockey, Arcade
Football, Cash Cube Money Machine, Football toss.
Company is It's 2 Cool; 905 Turnpike St, Suite D,
Canton, MA 02021.

Recommended by vote of the Marathon Fund Committee

Cecilia D. Charlesten
Chairman or Secretary

4/01/2022
Date

\$ 1,850.00
Amount

Approved by vote of the Board of Selectmen

Date

cc: Town Accountant
Treasurer
Marathon Fund Committee
Organization or Department

Joyce Emery

Work Experience

HCEC Intake Supervisor

SOUTH MIDDLESEX OPPORTUNITY COUNCIL - Framingham, MA

May 2021 to Present

- Supervise and support Intake Specialist and Information & Referral Specialist with initial/front door referrals.
- Oversee HCEC front desk operations; perform triage with call-in clients and assist I&R with problem solving, as well as to determine eligibility for homelessness prevention grants.
- Oversee file processing by following protocols on financial assistance programs for homelessness prevention grants under the Program Director's supervision.
- Responsible for conducting initial file review, assigning new cases to Intake Specialists.
- Maintain internal tracking sheets for programs such as FEMA and RAFT and ERAP.
- Develop and conduct on-going workshops to train advocates, clients and SMOC staff on topics such as affordable housing, fair housing, housing search and tenant/landlord rights.
- Recruit, manage, develop and evaluate staff by providing timely mentoring, training and performance management. Complete required paperwork in accordance with company policy.
- Work collaboratively with internal departments to connect clients to additional resources and share program updates with other management staff.
- Consolidate and update HCEC resource guide for the team as needed
- Engage all clients by understanding and addressing their needs whether within or outside the scope of work.
- Maintain confidentiality of client, employee, and agency information in accordance with federal and state laws and funder requirements.
- Ensure compliance with program/department, agency and/or funder requirements, as well as, SMOC policies & procedures.
- Other duties as assigned.

PFS Case Manager

SOUTH MIDDLESEX OPPORTUNITY COUNCIL - Framingham, MA

March 2020 to May 2021

- Triage potential homeless clients and assess their eligibility for the Pay for Success program
- Crisis management as well as crisis prevention
- Create an individual service plan for each client to include identifying physical and mental health needs, necessary document collection, housing applications, assist in applying for benefits and health insurance
- Property management duties including rent collection, ordering supplies, room inspections and reporting maintenance issues
- Organize and maintain client files as well as daily documentation in agency database
- Attend and participate in several weekly meetings to ensure client's needs are being met
- Communicate with outside providers in an effort to assist and facilitate a successful outcome for clients.

Office Manager

START TO FINISH TREE AND LANDSCAPE COMPANY - Millis, MA 2015 to 2019

- Work closely with owner on day-to-day operations
- Sort, file and correspond to incoming mail, voicemails, and emails
- Utilize QuickBooks to invoice, pay bills and reconcile bank accounts
- Responsible for depositing cash and checks directly in bank

Education

BACHELOR OF LIBERAL ARTS in POLITICAL SCIENCE

To Whom it May Concern,

I am writing with interest in the position you have available. I hope that you will find the skills I have mastered through my positions within customer service, various administrative positions and most recently social services are a match to what you are looking for.

Through the past 20 years I have been a dedicated employee who has excelled at all tasks given. My ability to adapt to different situations while maintaining a positive attitude has made me an integral part of the companies I have worked for. As a self-starter I possess the ability to work alone, staying detail and goal oriented, but have also work productively as a member of a team. Within my position as a customer service provider I have gained the ability to work with all types of people in need of different assistance. I pride myself in my ability to adapt to any situation and bring the resolution needed in a pleasant matter no matter what the circumstance.

I would appreciate the opportunity to further discuss the position you have available as well as expand on my qualifications as well as experience. I hope to hear from you soon and thank you for your consideration.

Sincerely,
Joyce Emery

NICOLE BRATSOS

Skills Summary

- Strong commitment to public service.
- Ability to complete projects in a fast paced and ever-changing environment.
- Excellent communication skills and the ability to handle difficult situations professionally and confidentially.
- Experienced in communicating with regulatory agencies, town boards, businesses, and other professionals.
- Highly organized with experience maintaining records, work orders, and public information.
- Strong working knowledge of Microsoft Office Programs.

Education

Anticipated Graduation - May 2022

Bachelor's Degree: Water Quality Management
4.0 GPA, Member of Phi Theta Kappa Honor Society

Associate Degree: Water Quality Management
4.0 GPA, Member of Phi Theta Kappa Honor Society
Published in RRCC's scholarly journal, *The Claro*, in 2015

Experience

Blackstone River Coalition

Water Quality Data Analysis Intern / Worcester, MA / August 2021 – December 2021 / Part time

- Analyzed historical water quality data to identify problems within the watershed.
 - Attended board meetings and collaboration meetings with other organizations invested in the watershed.
-



Town of Nederland Utilities Department

*Utilities Supervisor and Operator in Responsible Charge / Nederland, CO / September 2014
September 2020/ Full time with on-call*

- Provided leadership, management, and oversight to the Utilities staff, billing clerk, and meter technician.
- Responsible for all water and wastewater plant operations, as well as the distribution and collections systems.
- Responsible for all state reporting, compliance, and communications.
- Established budget priorities and maintained department operations within established financial goals.
- Provided department reports at Board of Trustees meetings.

Town of Nederland Administration Department

*Utilities Coordinator & Administrative Assistant / Nederland, CO / May 2012
/ Full time*

- Provided first contact customer support at Town Hall.
- Assisted the Town Administrator and Department Leads as needed.
- Organized town meetings and posted information to the town's website.
- Maintained a work order system for the Public Works Department.
- Handled bills and payments for the Utilities and Police Departments.
- Managed the Nederland resident bus pass system. – September 2014
- Maintained records for the town's cross connection program.

Volunteer Experience

Blackstone River Watershed Association

Water Quality Monitor / Uxbridge, MA / April 2021 – October 2021

- Monthly sampling and data collection at various locations within the Blackstone River Watershed.

NICOLE BRATSOS

March 14, 2022

Dave Daltorio
Town of Hopkinton
18 Main Street
Hopkinton, MA 01748

Dear Mr. Daltorio,

This letter is regarding the Inspector of Construction, Utilities and Permitting for the Town of Hopkinton. Maria Casey brought this position to my attention today and I am very interested. I hope that after reviewing my resume and cover letter, you will consider me a qualified candidate for this position.

I am seeking a position in municipal government and am connected to the Town of Hopkinton from nannying for one of your local families right after high school. Originally from Blackstone, I have recently relocated back to the area after an 8-year career in municipal government in the mountains of Colorado. There I worked for the Town of Nederland in positions of increasing responsibility. I started at town hall, responsible for customer service, all aspects of water and sewer billing, and the issuance of one-stop building permits. From there I transitioned to the Nederland Utilities Department where I became the supervisor and Operator in Responsible Charge within two years. In this role, I was responsible for day-to-day operations at the water and wastewater plants and in the distribution and collections systems. I wore many hats in this position, but my responsibilities most relevant to your posting include reviewing building permits, inspecting water and sewer lines, mains, valves, and fire hydrants, inspecting water meter installations, and reporting to the State of Colorado for Nederland's NPDES permit. I was involved in several Capital Infrastructure Projects including the start to finish construction of Nederland's 2019 Biosolids facility.

I believe that I would be an asset to the Town of Hopkinton and hope you will consider me for this position. Thank you for your time and consideration! I hope to hear from you soon.

Sincerely,



Nicole Bratsos

BRENNAN GRIMLEY

EXPERIENCE

JUN 2021 – DEC 2021

**ENVIROMENTAL TECHNICIAN, CAPITAL ENVIROMENTAL
NORTHBOROUGH, MA 01532**

- Accomplish tasks to standard without oversight.
- Used company card to buy supplies for jobsites.
- Monitor jobsites.
- Oversee pickups and delivers for clients.
- Collect and deliver samples to testing facilities.
- Ensure jobsites are following health and safety plans.

MAY 2020– PRESENT

**1LT, MILITARY POLICE PLATOON LEADER, UNITED STATES ARMY RESERVE
375 SMITH STREET, MIDDLETOWN, CT 06457**

- Manage platoon of 41 assigned Military Police soldiers.
- Certified Department of the Army law enforcement officer.
- Maintain weapons qualifications.
- Powers to arrest under Title 10 USC.
- Complete 21-week Military Police Basic Officer Leadership Course (Oct 20-Mar 21).

JUN 2017 – FEB 2020

**INTERN, HOPKINTON POLICE DEPARTMENT
74 MAIN STREET, HOPKINTON, MA 01748
CHIEF JOSEPH BENNETT**

- Gathering compiled evidence to create discovery packets for DA.
- Running BOP's on outstanding cases to check for case status.
- Helping detectives with keeping track of records for cases.

EDUCATION

MAY, 2020

BACHELOR OF ARTS IN CRIMINAL JUSTICE

- **3.8 GPA**
- **Summa Cum Laude honors**
- **Dean's list every semester**
- **Chair member of the Relay for Life committee**
- **Platoon Sergeant Army ROTC**
- **Corporal Academic Mentor**
- **Pre-Law Society**
- **Ju-Jitsu club**

BRENNAN GRIMLEY

Chief Joseph Bennett
Hopkinton Police Department
74 Main Street
Hopkinton, MA 01748

DEAR CHIEF JOSEPH BENNETT,

My name is Brennan Grimley, and I am pleased to be applying for the position of full-time police officer in Hopkinton. I was incredibly excited when I saw the job posting that the department was looking for new officers. I think my skills and attributes would make me a great fit for your department.

As a graduate from Norwich University in the Criminal Justice department, I have a wealth of information on modern policing best practices culminating in a 17-page research paper on possible reforms to the Criminal Justice system. My time spent at Norwich and being a 1LT in the Army Reserve leading and mentoring people has allowed me to hone my interpersonal, leadership, and honorable living skills. Also, my experience interning with the Hopkinton Police Department taught me a lot about the day to day workings of a local department. Through this experience I learned how to navigate the CJIS system, running BOP's, and putting together discovery packets for the Framingham District Attorney's office. Furthermore, my work as a platoon sergeant within Army ROTC, observer trainer mentor, and chair member of the Relay for Life at Norwich taught me time management, teamwork, and how to meet deadlines with a quality finished product that the Hopkinton Police Department could benefit from. I am also currently attending the Boylston police academy as a self-sponsor student officer.

Some highlights from my relevant experiences include:

- Graduating Military Police Basic Officer Leadership Course and being a Department of the Army certified law enforcement officer.
- Conducting BOP's on cases with the Hopkinton Police Department
- Current attendance in the Boylston 29th ROC police academy.

I would very much like to discuss opportunities with the Hopkinton Police Department. To schedule an interview, please email me. While I am at the police academy, I will not have my phone. I will make sure to respond to emails ASAP. Thank you for taking the time to review my resume.

Very Respectfully,
Brennan Grimley



TOWN OF HOPKINTON

POLICE DEPARTMENT

74 MAIN STREET

HOPKINTON, MA 01748

(508) 497-3401

Joseph E. Bennett III

Chief of Police

3/22/2022

Chairman Nasrullah,

I want to provide the Select Board and the community with a brief summary of the road closures that will be in place on April 18th, 2022.

On race day all roads leading into the downtown area will be closed for general travel at 7:00am. This will be done to create a safe and efficient area for all who are involved in the 126th Boston Marathon. These closures will be consistent with recent years prior.

The major roads leading into the downtown area will be blocked at the following locations:

West Main Street at Lumber Street

Wood Street at Elm Street

Hayden Rowe Street at Chestnut

Ash Street at Blueberry Lane

Cedar Street at Legacy Farms North

East Main Street at every intersection

In addition to these locations all roadways that intersect the roads where runners, spectators, volunteers and workers are located will be blocked.

As we return to the full start of the Boston Marathon here in Hopkinton, we ask for everyone's support in ensuring a fun and safe 126th running of the Boston Marathon.

Respectfully,

Joseph E. Bennett III

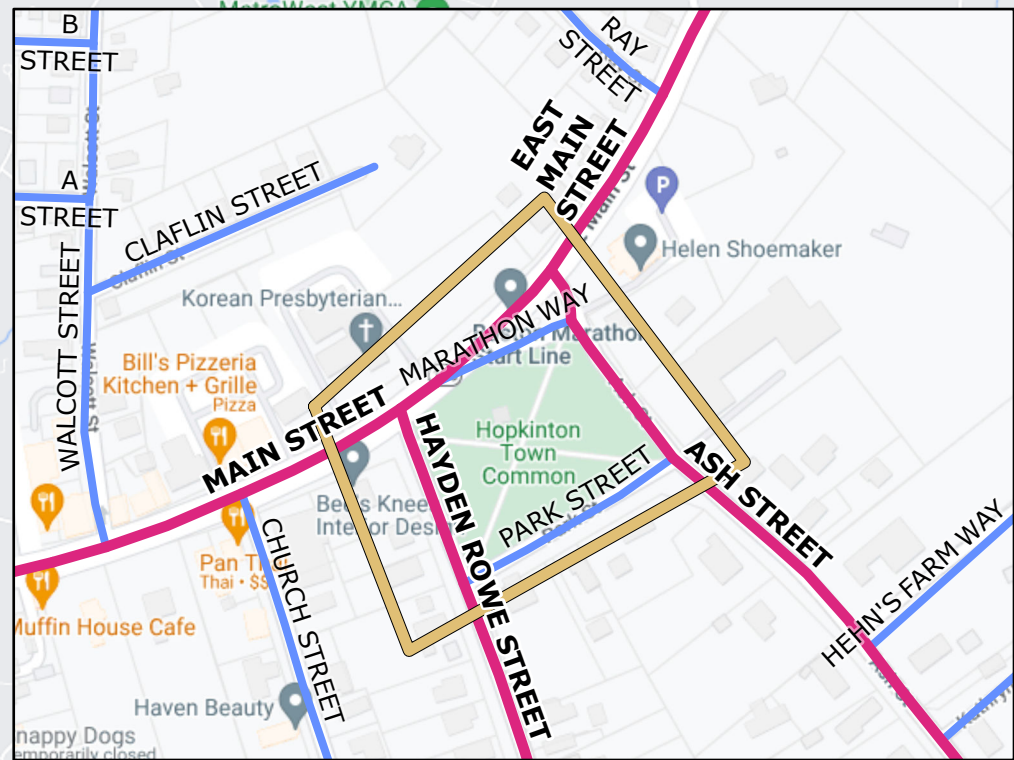
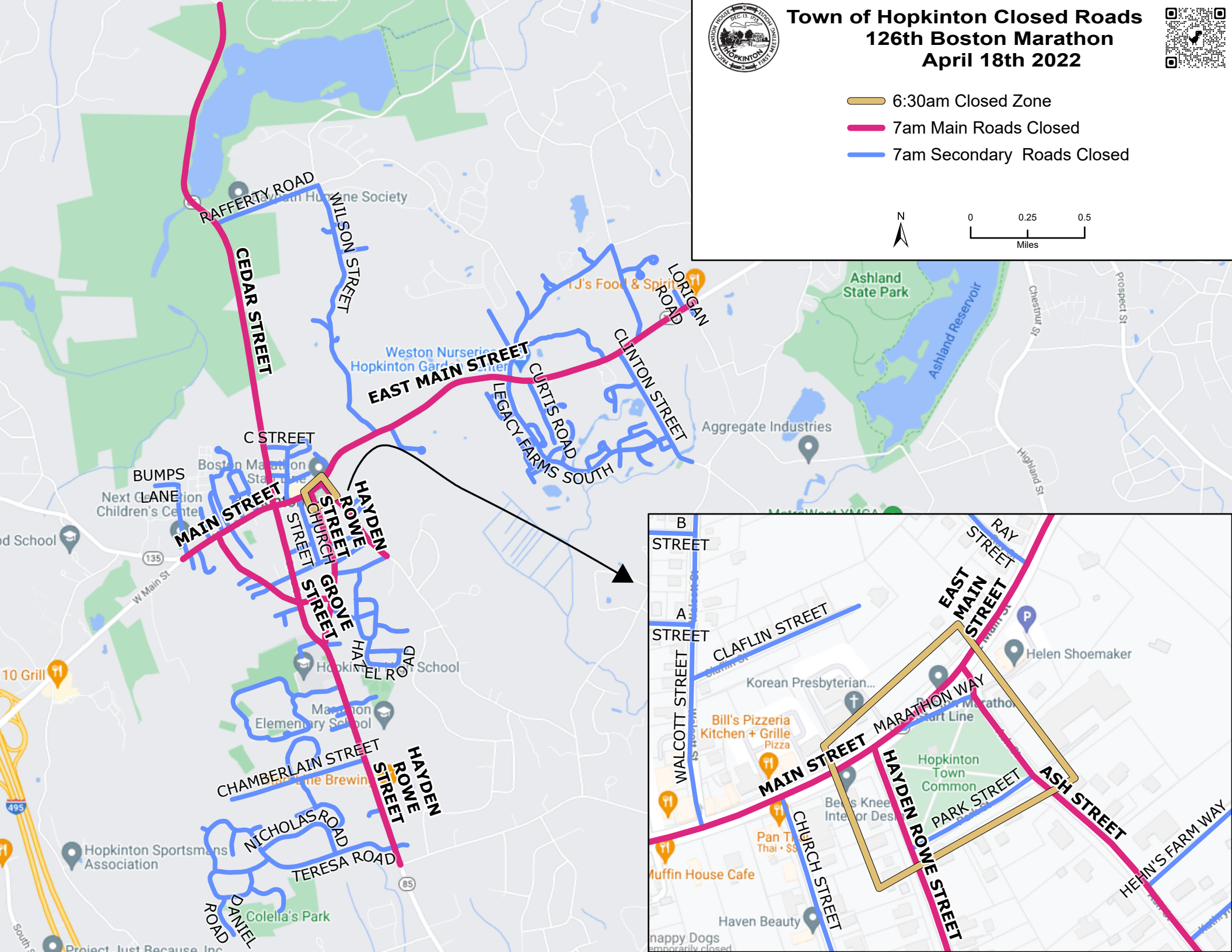
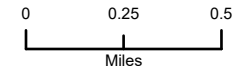
Chief of Police



Town of Hopkinton Closed Roads 126th Boston Marathon April 18th 2022



- 6:30am Closed Zone
- 7am Main Roads Closed
- 7am Secondary Roads Closed





Elaine Lazarus <elaine1@hopkintonma.gov>

Sign Approval Letter

Christine Curren <christine.curren@gmail.com>
To: selectboard@hopkintonma.gov

Thu, Mar 31, 2022 at 12:31 PM

Dear Board of Selectman:

The Hopkinton Lions Club is seeking approval to place yard sale signs throughout town. The signs will be advertising our annual Community Yard Sale which is scheduled for Saturday, May 14th. This will be the sixth time we are holding this event and is a great fundraiser for our organization.

We anticipate to place roughly 50 – 60 signs within the road right of way on East Main St, Main St, Cedar St, West Main St, Wood St, South St, and Hayden Rowe. The signs will be placed on corners and sides of roads. Signs are 18x24 coroplast, 1-colored, both sided (with a directional arrow), with 10x15 wire stakes. The signs will have the name of the event and date. We prefer to start placing the signs out on or around April 14th and taking down the evening of May 14th.

Thank you for your review and consideration.

Christine Curren
Hopkinton Lions Club



TOWN OF HOPKINTON
TOWN MANAGER'S OFFICE
Norman Khumalo, Town Manager

TO: Town of Hopkinton Select Board
FROM: Norman Khumalo, Town Manager 
DATE: April 8, 2022
RE: Further Revision, Fiscal Year (FY) 2023 Comprehensive Budget Transmittal

REF: (a) My Memo of 2/18/2022, Revised FY23 Comprehensive Budget Transmittal

Reference (a) provided a revised budget recommendation that was forwarded to the Appropriation Committee by the Select Board for consideration.

This memo provides an additional, updated set of budgetary adjustments for the FY 2023 financial plan. Adjustments to Reference (a) include:

- a. A recommended \$25,000 increase to the gasoline budget and to the diesel fuels budget (\$50,000 total, + 38%) in the DPW budget, covering vehicle fuel for all Town Departments; recommended due to a spike in fuel prices (Encl: 3, Ref #422)
- b. Elimination of the \$805,000 revenue estimate from insurance proceeds for fire engine 4 which was damaged in an industrial accident; and a corresponding elimination in an \$805,000 pay-as-you-go capital expense for replacement of the vehicle; as the replacement fire engine will be provided to the Town by the insurance company in lieu of a payment (Encl: 4, Pay-as-You-Go list)
- c. A recommended increase in the Human Resources Compensation Contingency amount from \$500,000 to \$575,000 to reflect unresolved contract negotiations in a period of heightened inflation (Encl: 3, Ref #152)
- d. A reduction of the budget for Keefe Technical High School from \$597,379 to \$565,867 based on updated enrollment information (Encl: 3, Ref #300.800)
- e. An increase in sources of funds from Certified Free Cash from \$3,184,742 to \$3,348,753 and a reduction in Miscellaneous Sources of funds from \$916,098 to \$845,584 to account for spending changes in paragraphs a. through d. above (Encl: 1, Sources of Funds)
- f. A recommended increase in the Health Services expense budget from \$103,390 to 130,750 (Encl: 3, Ref #511) and a corresponding increase in estimated Local Receipts from \$4,872,666 to \$4,900,026 (Encl 1, Sources of Funds) to reflect that a revolving fund for community clinical services will not be recommended for approval, and those anticipated services will be funded through the Health Services budget with any receipts being deposited to the General Fund.

- g. An adjustment which does not impact the FY 2023 budget on the 5 Year Capital Improvement Summary to include a preliminary, pre-decisional planning estimate of \$20,000,000 in capital spending on the Center School re-use project (Encl: 6, Ref #410.6)

The updated enclosures are attached as noted below. I again thank all the leaders and staff from Town and School Departments; as well as Board, Committee, and Commission members who have contributed to the refinement of the proposed FY 2023 budget package in preparation for Annual Town Meeting.

I ask that the Select Board vote to recommend that Town Meeting approve the revised budget proposal contained in this memo (Town Manager memo Further Revision, Fiscal Year (FY) 2023 Comprehensive Budget Transmittal dated April 8, 2022.), which will be reflected in Town Meeting motions.

- Enclosure:
- (1) Projected Sources and Uses of Funds, FY 2023, Revised
 - (2) General Fund Five Year Financial Forecasting Model, Revised
 - (3) Line by Line Appropriation Summary, FY 2023, Revised
 - (4) Projected Tax Impact, FY 2023
 - (5) Capital Improvement Summary, FY 2023, Revised
 - (6) Five Year Capital Improvement Preview, FY 2023 - 2027, Revised

Town of Hopkinton; FY 2023 General Fund Sources and Uses 4/8/2022

Sources of Funds	FY22 Budgeted Sources of Funds	FY23 Estimated Sources of Funds	% Chg. FY22 - FY23	Tax Impact
Levy Base	\$72,765,443	\$78,088,438	7.3%	2.31%
New Growth	\$2,000,000	\$2,500,000	25.0%	3.03%
Debt Exclusions	\$6,367,657	\$6,191,346	-2.8%	-0.21%
Less - Provision for tax abatements/exemptions	<u>-\$500,000</u>	<u>-\$2,500,000</u>	400.0%	
Estimated Net Property Tax Revenue	\$80,633,100	\$84,279,784	4.5%	5.12%
Excess from Prior Fiscal Year (Cert. Free Cash)	\$2,645,278	\$3,348,753	26.6%	
State Aid	\$9,427,975	\$10,172,326	7.9%	
Less - Regional and State Program Charges	<u>-\$472,521</u>	<u>-\$483,315</u>	2.3%	
Estimated Net State Aid	\$8,955,454	\$9,689,011	8.2%	
Excise Tax, Licenses, other Local Receipts	\$4,595,805	\$4,900,026	6.6%	
Cost Share from Enterprise Funds	\$698,595	\$757,355	8.4%	
Ambulance, misc. sources	\$1,196,506	\$845,584	-29.3%	
Total Sources of Funds:	\$98,724,738	\$103,820,513	5.2%	

Uses of Funds	FY22 Budgeted Uses of Funds	FY23 Estimated Uses of Funds	% Chg. FY22 - FY23
Tax lien administration costs	\$50,000	\$50,000	0.0%
State funded Library spending	\$28,736	\$28,736	0.0%
Repayment of Debt Principal and Interest	\$7,532,399	\$7,194,987	-4.5%
General Government	\$4,875,550	\$5,358,535	9.9%
Public Safety	\$7,359,365	\$7,674,460	4.3%
Regional Technical Vocational School	\$597,379	\$565,876	-5.3%
Hopkinton Public Schools Education	\$53,966,911	\$55,522,404	4.9%
Special Education Reserve Fund		\$1,094,024	
Public Works	\$6,214,621	\$6,549,584	5.4%
Health and Human Services	\$1,239,862	\$1,327,435	7.1%
Culture and Recreation	\$854,534	\$1,053,435	23.3%
Employee Benefits and Insurance	\$13,752,451	\$14,852,647	8.0%
<i>Sub-Total Departmental Operating Funding</i>	<i>\$88,860,673</i>	<i>\$93,998,400</i>	<i>5.8%</i>
Transfer to OPEB (post-retirement health care)	\$410,000	\$420,250	2.5%
Transfer to Stabilization	\$0	\$0	n/a
Town Meeting Capital Articles, free cash	\$1,842,930	\$2,128,140	15.5%
Total Uses of Funds:	\$98,724,738	\$103,820,513	5.2%

Encl: (1)

Town of Hopkinton; General Fund Five Year Financial Forecasting Model 4/8/2022

	FY22 Enacted	FY23 Plan	% Change	FY24 Forecast	FY25 Forecast	FY26 Forecast
Levy Base	\$70,990,676	\$76,183,842		\$80,588,438	\$84,603,149	\$88,518,228
Amended prior year growth	\$2,725					
2 1/2% increase	\$1,774,835	\$1,904,596	2.5%	\$2,014,711	\$2,115,079	\$2,212,956
New Growth	\$3,415,606	\$2,500,000		\$2,000,000	\$1,800,000	\$1,600,000
Overrides/(Underrides)				\$0	\$0	\$0
Debt Exclusions	\$6,367,657	\$6,191,346		\$6,239,276	\$5,873,482	\$5,561,223
Unused Levy						
Net Tax Levy	\$82,551,499	\$86,779,784		\$90,842,425	\$94,391,710	\$97,892,407
Cherry Sheet Receipts	\$9,427,975	\$10,172,326		\$10,172,326	\$10,680,942	\$11,214,989
MSBA Reimbursements	\$0	\$0		\$0	\$0	\$0
Local Receipts	\$4,200,236	\$4,900,026		\$5,096,027	\$5,299,868	\$5,511,863
Subtotal, Revenues	\$96,179,710	\$101,852,136		\$106,110,778	\$110,372,521	\$114,619,259
Add: Additional Sources						
Free Cash - operating	\$692,348	\$914,849		\$0	\$0	\$0
Free Cash - capital/other	\$1,952,930	\$2,433,904		\$2,765,000	\$2,598,750	\$2,440,813
Enterprise - Indirect Costs	\$698,595	\$757,355		\$776,289	\$795,696	\$815,588
Overlay Surplus	\$0					
General Stabilization Fund	\$0	\$0		\$0	\$0	\$0
School Stabilization Fund		\$0				
Other	\$1,196,506	\$731,098		\$594,185	\$591,377	\$588,956
Insurance Proceeds						
Unused Capital Balances		\$114,486		\$25,000	\$25,000	\$25,000
Subtotal	\$4,540,379	\$4,951,692		\$4,160,474	\$4,010,823	\$3,870,357
Less:						
Prov for Abatements/Exemptions	-\$1,522,830	-\$2,500,000		-\$2,500,000	-\$2,500,000	-\$2,500,000
Cherry sheet offsets	-\$28,736	-\$28,736		-\$28,335	-\$29,446	-\$30,600
Snow & Ice		\$0		\$0	\$0	\$0
Cherry Sheet charges	-\$472,521	-\$483,315		-\$483,315	-\$507,481	-\$532,855
Tax title	-\$50,000	-\$50,000		-\$50,000	-\$50,000	-\$50,000
Deficits & Judgements	-\$7,532,399	\$0		\$0	\$0	\$0
Debt Service		-\$7,194,987		-\$7,288,711	-\$6,792,651	-\$6,373,989
Parks Enterprise Subsidy	\$0	\$0		\$0	\$0	\$0
Other	\$0	\$0		\$0	\$0	\$0
Subtotal	-\$9,606,486	-\$10,257,038		-\$10,350,361	-\$9,879,577	-\$9,487,444
Net Sources avail. for Approp	\$91,113,603	\$96,546,790		\$99,920,891	\$104,503,766	\$109,002,172
Expenditures By Category:	FY22 Enacted	FY23 Plan	% Change	FY24 Forecast	FY25 Forecast	FY26 Forecast
General Government	\$4,875,550	\$5,358,535	9.9%	\$5,546,084	\$5,740,197	\$5,941,104
Public Safety	\$7,359,365	\$7,674,460	4.3%	\$7,943,066	\$8,221,073	\$8,508,811
Education	\$54,564,290	\$56,088,280	4.8%	\$58,892,694	\$61,837,329	\$64,929,195
Special Education Reserve Fund		\$1,094,024		\$1,115,904	\$1,138,223	\$1,160,987
Public Works	\$6,214,621	\$6,549,584	5.4%	\$6,778,819	\$7,016,078	\$7,261,641
Human Services	\$1,239,862	\$1,327,435	7.1%	\$1,373,895	\$1,421,982	\$1,471,751
Culture & Recreation	\$854,534	\$1,053,435	23.3%	\$1,090,305	\$1,128,466	\$1,167,962
Employee Benefits & Insurance	\$13,752,451	\$14,852,647	8.0%	\$16,040,859	\$17,324,127	\$18,710,058
Subtotal, Omnibus Budget	\$88,860,673	\$93,998,400		\$98,781,627	\$103,827,474	\$109,151,508
Articles - non-capital						
Articles - capital	\$1,842,930	\$2,128,140		\$1,800,000	\$1,800,000	\$1,800,000
Transfer to Stabilization Fund(s)	\$0	\$0		\$208,000	\$213,200	\$218,530
Transfer to OPEB Trust	\$410,000	\$420,250		\$430,756	\$441,525	\$452,563
Total Expenditures	\$91,113,603	\$96,546,790		\$101,220,383	\$106,282,200	\$111,622,602
Surplus (Shortfall)	\$0	\$0		-\$1,299,492	-\$1,778,434	-\$2,620,430

Encl: (2)

Town of Hopkinton; Departmental Detail Budgets, FY 2023 4/8/2022

	(A)	(B)	(C)	(A to C)	(A to C)
	FY22 Enacted	FY23 Dept Requests	FY23 Town Mgr. Recommend	\$ Chg. FY22- 23	% Chg. FY22-23

FUND 1000: GENERAL FUND

General Government

122 Select Board

Expenses	2,000	2,000	2,000	0	0.0%
Total	2,000	2,000	2,000	0	0.0%

123 Town Manager

Personal Services	452,453	479,237	479,237	26,784	5.9%
Expenses	31,300	32,300	32,300	1,000	3.2%
Total	483,753	511,537	511,537	27,784	5.7%

131 Appropriation Committee

Expenses	500	0	0	-500	-100.0%
Reserve Fund	125,000	125,000	125,000	0	0.0%
Total	125,500	125,000	125,000	-500	-0.4%

133 Accounting

Personal Services	159,513	223,366	223,366	63,853	40.0%
Expenses	23,200	27,000	27,000	3,800	16.4%
Total	182,713	250,366	250,366	67,653	37.0%

135 Finance

Personal Services	138,615	648,498	648,498	509,883	367.8%
Expenses	1,835	103,785	103,785	101,950	5555.9%
Appraisal Services			171,500	171,500	100.0%
Total	140,450	752,283	923,783	783,333	557.7%

137 Procurement & Grants

Personal Services	75,000	0	0	-75,000	-100.0%
Expenses	5,000	0	0	-5,000	-100.0%
Total	80,000	0	0	-80,000	-100.0%

141 Assessors

Personal Services	212,537	0	0	-212,537	-100.0%
Expenses	17,550	0	0	-17,550	-100.0%
Appraisal Services	181,500	0	0	-181,500	-100.0%
Total	411,587	0	0	-411,587	-100.0%

145 Treasurer/Collector

Personal Services	307,568	0	0	-307,568	-100.0%
Expenses	76,900	0	0	-76,900	-100.0%
Total	384,468	0	0	-384,468	-100.0%

151 Legal

Legal Counsel	280,000	283,500	283,500	3,500	1.3%
Total	280,000	283,500	283,500	3,500	1.3%

152 Human Resources

Personal Services	229,704	290,866	263,628	33,924	14.8%
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Town of Hopkinton; Departmental Detail Budgets, FY 2023 4/8/2022

	(A) FY22 Enacted	(B) FY23 Dept Requests	(C) FY23 Town Mgr. Recommend	(A to C) \$ Chg. FY22- 23	(A to C) % Chg. FY22-23
Compensation Contingency	325,000	500,000	575,000	250,000	76.9%
Expenses	124,456	124,486	124,486	30	0.0%
Total	679,160	915,352	963,114	283,954	41.8%
155 Information Technology					
Personal Services	349,733	349,353	349,353	-380	-0.1%
Expenses	588,700	673,204	673,204	84,504	14.4%
Total	938,433	1,022,557	1,022,557	84,124	9.0%
161 Town Clerk					
Personal Services	138,435	159,413	159,413	20,978	15.2%
Expenses	7,395	10,030	10,030	2,635	35.6%
Total	145,830	169,443	169,443	23,613	16.2%
162 Election & Registration					
Personal Services	9,750	25,496	25,496	15,746	161.5%
Expenses	15,150	27,330	27,330	12,180	80.4%
Total	24,900	52,826	52,826	27,926	112.2%
170 Land Use, Planning & Permitting					
Personal Services	553,529	612,832	569,832	16,303	2.9%
Expenses	44,892	21,607	21,607	-23,285	-51.9%
Total	598,421	634,439	591,439	-6,982	-1.2%
177 Green Committee					
Expenses	165	200	200	35	21.2%
Total	165	200	200	35	21.2%
173 Open Space Committee					
Expenses	12,100	15,000	15,000	2,900	24.0%
Total	12,100	15,000	15,000	2,900	24.0%
187 Trail Committees					
Upper Charles Tr. Comm. Expenses	52,300	54,000	54,000	1,700	3.3%
Trails Coord. Mgt. Comm. Expenses	25,000	25,000	25,000	0	0.0%
Total	77,300	79,000	79,000	1,700	2.2%
192 Town Hall					
Expenses	8,270	8,270	8,270	0	0.0%
Total	8,270	8,270	8,270	0	0.0%
194 Cable Committee					
Expenses	0	0	0	0	0.0%
Total	0	0	0	0	0.0%
199 Other General Government					
Public Relations	0	60,000	60,000	60,000	100.0%
Town Reports	5,000	5,000	5,000	0	0.0%
Audit	48,000	48,000	48,000	0	0.0%
Transfer: Water Ent., Fire Prot.	247,500	247,500	247,500	0	0.0%
Total	300,500	360,500	360,500	60,000	20.0%

Town of Hopkinton; Departmental Detail Budgets, FY 2023 4/8/2022

	(A) FY22 Enacted	(B) FY23 Dept Requests	(C) FY23 Town Mgr. Recommend	(A to C) \$ Chg. FY22- 23	(A to C) % Chg. FY22-23
Total General Government	4,875,550	5,182,273	5,358,535	482,985	9.9%

Public Safety

210 Police

Personal Services	2,850,635	2,913,989	2,895,989	45,354	1.6%
Expenses	175,783	199,506	199,506	23,723	13.5%
Auxiliary Police Expenses	3,000	3,000	3,000	0	0.0%
Total	3,029,418	3,116,495	3,098,495	69,077	2.3%

214 Communications

Personal Services	682,180	767,595	742,595	60,415	8.9%
Expenses	46,585	56,935	56,935	10,350	22.2%
Total	728,765	824,530	799,530	70,765	9.7%

220 Fire

Personal Services	3,262,944	3,420,174	3,420,174	157,230	4.8%
Expenses	292,500	309,700	309,700	17,200	5.9%
Total	3,555,444	3,729,874	3,729,874	174,430	4.9%

244 Sealer of Weights & Measures

Personal Services	3,320	3,420	3,420	100	3.0%
Expenses	1,300	1,300	1,300	0	0.0%
Total	4,620	4,720	4,720	100	2.2%

292 Animal Control

Personal Services	34,118	35,141	35,141	1,023	3.0%
Expenses	7,000	6,700	6,700	-300	-4.3%
Total	41,118	41,841	41,841	723	1.8%

Total Public Safety 7,359,365 7,717,460 7,674,460 315,095 4.3%

Education

300 Hopkinton Public Schools

Hopkinton Public Schools	53,966,911	57,116,428	55,522,404	1,555,493	2.9%
Hopkinton Public Schools			1,094,024	1,094,024	100.0%
Total	53,966,911	57,116,428	56,616,428	2,649,517	4.9%

800 Regional Technical Vocational School

Regional Schools	597,379	597,379	565,876	-31,503	-5.3%
Total	597,379	597,379	565,876	-31,503	-5.3%

Total Education 54,564,290 57,713,807 57,182,304 2,618,014 4.8%

Public Works

410 Engineering & Facilities

Personal Services	322,198	350,384	350,384	28,186	8.7%
Expenses	990,086	1,009,464	1,009,464	19,378	2.0%
Total	1,312,284	1,359,848	1,359,848	47,564	3.6%

420 Public Works Administration

Town of Hopkinton; Departmental Detail Budgets, FY 2023 4/8/2022

	(A) FY22 Enacted	(B) FY23 Dept Requests	(C) FY23 Town Mgr. Recommend	(A to C) \$ Chg. FY22- 23	(A to C) % Chg. FY22-23
Personal Services	485,335	544,832	544,832	59,497	12.3%
Total	485,335	544,832	544,832	59,497	12.3%
422 Highway					
Personal Services	915,938	1,026,600	1,026,600	110,662	12.1%
Expenses	618,900	619,200	669,200	50,300	8.1%
Sidewalk Maintenance	50,000	50,000	50,000	0	0.0%
Pavement Management	501,000	550,000	501,000	0	0.0%
Stormwater System	370,000	370,000	370,000	0	0.0%
Parks & Rec. Facility Support	105,000	105,000	105,000	0	0.0%
Lake Maspenock Weed Control	60,000	60,000	60,000	0	0.0%
Total	2,620,838	2,780,800	2,781,800	160,962	6.1%
423 Snow & Ice					
Snow & Ice Control	350,000	350,000	350,000	0	0.0%
Total	350,000	350,000	350,000	0	0.0%
424 Street Lighting					
Street Lights	33,000	33,000	33,000	0	0.0%
Total	33,000	33,000	33,000	0	0.0%
426 Traffic Control					
Traffic Lights	25,000	25,000	25,000	0	0.0%
Total	25,000	25,000	25,000	0	0.0%
427 Tree Warden					
Personal Services	14,354	14,354	14,354	0	0.0%
Expenses	250,000	250,000	250,000	0	0.0%
Total	264,354	264,354	264,354	0	0.0%
429 Other Storm Control					
Storm Control	10,000	10,000	17,000	7,000	70.0%
Total	10,000	10,000	17,000	7,000	70.0%
433 Waste Collection & Disposal					
Recycling Salaries	10,000	10,000	10,000	0	0.0%
Rubbish Collection/Disposal	479,750	494,139	494,139	14,389	3.0%
Rubbish Disposal	367,100	402,875	402,875	35,775	9.7%
Recycling Expense	20,000	23,000	23,000	3,000	15.0%
Recycling Collection/Disposal	225,760	232,536	232,536	6,776	3.0%
Household Hazardous Waste	10,000	10,000	10,000	0	0.0%
Total	1,112,610	1,172,550	1,172,550	59,940	5.4%
491 Cemetery Commission					
Personal Services	0	0		0	0.0%
Expenses	1,200	1,200	1,200	0	0.0%
Total	1,200	1,200	1,200	0	0.0%
Total Public Works	6,214,621	6,541,585	6,549,584	334,963	5.4%

Health and Human Services

Town of Hopkinton; Departmental Detail Budgets, FY 2023 4/8/2022

	(A) FY22 Enacted	(B) FY23 Dept Requests	(C) FY23 Town Mgr. Recommend	(A to C) \$ Chg. FY22- 23	(A to C) % Chg. FY22-23
511 Health Services					
Personal Services	281,654	304,926	304,926	23,272	8.3%
Expenses	93,690	103,390	130,750	37,060	39.6%
Total	375,344	408,316	435,676	60,332	16.1%
541 Senior Center					
Personal Services	426,804	436,180	436,180	9,376	2.2%
Expenses	40,955	44,955	44,955	4,000	9.8%
Total	467,759	481,135	481,135	13,376	2.9%
542 Youth & Family Services					
Personal Services	204,440	209,250	209,250	4,810	2.4%
Expenses	68,670	77,725	77,725	9,055	13.2%
Total	273,110	286,975	286,975	13,865	5.1%
543 Veterans Services					
Veterans District	47,349	47,349	47,349	0	0.0%
Veterans Service Benefits	75,000	75,000	75,000	0	0.0%
Veterans Supplies	1,300	1,300	1,300	0	0.0%
Total	123,649	123,649	123,649	0	0.0%
Total Health & Human Services	1,239,862	1,300,075	1,327,435	87,573	7.1%
<u>Culture and Recreation</u>					
610 Library					
Personal Services	584,839	882,391	784,391	199,552	34.1%
Expenses	46,865	64,965	45,965	-900	-1.9%
Total	631,704	947,356	830,356	198,652	31.4%
620 Parks and Recreation					
Personal Services	171,830	167,579	167,579	-4,251	-2.5%
Expenses	18,000	22,500	22,500	4,500	25.0%
Rec Facility Debt Service	0	0	0	0	100.0%
Total	189,830	190,079	190,079	249	0.1%
691 Historic Commission					
Expenses	1,000	1,000	1,000.00	0	0.0%
Total	1,000	1,000	1,000.00	0	0.0%
692 Celebrations					
Memorial Day	2,000	32,000	2,000.00	0	0.0%
Total	2,000	32,000	2,000.00	0	0.0%
692 Townwide Celebration - Hopkinton Day					
Expenses	30,000	32,000	30,000.00	0	0.0%
Total	30,000	32,000	30,000.00	0	0.0%
695 Historic District Commission					
Expenses	0	0	0.00	0	0.0%
Total	0	0	0	0	0.0%
Total Culture & Recreation	854,534	1,202,435	1,053,435	198,901	23.3%

Town of Hopkinton; Departmental Detail Budgets, FY 2023 4/8/2022

	(A)	(B)	(C)	(A to C)	(A to C)
	FY22	FY23 Dept	FY23 Town Mgr.	\$ Chg. FY22-	% Chg.
	Enacted	Requests	Recommend	23	FY22-23

Debt Service

700 Debt Service

Retirement of Debt	5,001,080	4,820,122	4,820,122	-180,958	-3.6%
Long Term Interest	2,531,319	2,253,386	2,253,386	-277,933	-11.0%
Short Term Interest	0	121,479	121,479	121,479	0.0%

Total Debt Service	7,532,399	7,194,987	7,194,987	-337,412	-4.5%
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Employee Benefits&Insurance

Total Employee Benefits & Insurance	13,752,451	14,852,647	14,852,647	1,100,196	8.0%
Total General Fund Spending	96,393,072	101,705,270	101,193,387	4,800,315	5.0%

FUND 2400: COMMUNITY PRESERVATION

193 CPA Administration

Personal Services	12,095	12,095	12,095	0	0.0%
Expenses	60,210	70,210	70,210	10,000	16.6%
Total	72,305	82,305	82,305	10,000	13.8%

700 Debt Service

Retirement of Debt	250,000	120,000	120,000	-130,000	-52.0%
Long Term Interest	51,619	40,419	40,419	-11,200	-21.7%
Total	301,619	160,419	160,419	-141,200	-46.8%

Total Community Preservation	373,924	242,724	242,724	-131,200	-35.1%
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FUND 6000: SEWER ENTERPRISE

Direct Costs

440 Sewer

Personal Services	174,818	174,818	174,818	0	0.0%
Expenses	913,862	916,162	916,162	2,300	0.3%
Total	1,088,680	1,090,980	1,090,980	2,300	0.2%

700 Debt Service

Retirement of Debt	862,940	872,431	872,431	9,491	1.1%
Long Term Interest	147,789	128,889	128,889	-18,900	-12.8%
Total	1,010,729	1,001,320	1,001,320	-9,409	-0.9%

Appropriation	2,099,409	2,092,300	2,092,300	-7,109	-0.3%
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Indirect Costs

Employee Benefits & Pensions	309,724	324,382	324,382	14,658	4.7%
Shared Employees				0	0.0%
Shared Facility		0	0	0	
Other (Workers comp)		0	0	0	

Indirect Cost Total	309,724	324,382	324,382	14,658	4.7%
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Total Sewer Enterprise	2,409,133	2,416,682	2,416,682	7,549	0.3%
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Town of Hopkinton; Departmental Detail Budgets, FY 2023 4/8/2022

	(A)	(B)	(C)	(A to C)	(A to C)
	FY22	FY23 Dept	FY23 Town Mgr.	\$ Chg. FY22-	% Chg.
	Enacted	Requests	Recommend	23	FY22-23

FUND 6100: WATER ENTERPRISE

Direct Costs

450 Water

Personal Services	434,572	452,831	452,831	18,259	4.2%
Expenses	860,546	884,046	884,046	23,500	2.7%
Total	1,295,118	1,336,877	1,336,877	41,759	3.2%

700 Debt Service

Retirement of Debt	639,641	530,585	530,585	-109,056	-17.0%
Long Term Interest	260,689	194,803	194,803	-65,886	-25.3%
Total	900,330	725,388	725,388	-174,942	-19.4%

Appropriation	2,195,448	2,062,265	2,062,265	-133,183	-6.1%
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Indirect Costs

Employee Benefits & Pensions	388,872	432,973	432,973	44,101	11.3%
Shared Employees				0	0.0%
Shared Facility				0	0.0%
Other (Workers comp)				0	0.0%
Total	388,872	432,973	432,973	44,101	11.3%

Total Water Enterprise	2,584,320	2,495,238	2,495,238	-89,082	-3.4%
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FUND 6300: PEG ACCESS

Direct Costs

630 PEG Access

Personal Services	253,000	253,000	0	-253,000	-100.0%
Expenses	93,947	93,947	0	-93,947	-100.0%
Capital Budget		0	0	0	100.0%
Total	346,947	346,947	0	-346,947	-100.0%

Total PEG Access Enterprise Fund	346,947	346,947	0	-346,947	-100.0%
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Appropriation Summary*

Fund 1000: General Fund Spending	96,393,072	101,705,270	101,193,387	4,800,315	5.0%
Fund 2400: Community Preservation	373,924	242,724	242,724	-131,200	-35.1%
Fund 6000: Sewer Enterprise	2,409,133	2,416,682	2,416,682	7,549	0.3%
Fund 6100: Water Enterprise	2,584,320	2,495,238	2,495,238	-89,082	-3.4%
Fund 6200: Parks & Recreation Enterprise	0	0	0	0	0.0%
Fund 6300: PEG Access Enterprise	346,947	346,947	0	-346,947	-100.0%
Total	102,107,396	107,206,861	106,348,031	4,240,635	4.2%

*Enterprise Funds Include Indirect Costs

Town of Hopkinton; Departmental Detail Budgets, FY 2023 4/8/2022

	(A) FY22 Enacted	(B) FY23 Dept Requests	(C) FY23 Town Mgr. Recommend	(A to C) \$ Chg. FY22- 23	(A to C) % Chg. FY22-23
Appropriation Summary					
Fund 1000: General Fund Spending	\$96,393,072	\$101,705,270	\$101,193,387	\$4,800,315	4.98%
Fund 2400: Community Preservation	\$373,924	\$242,724	\$242,724	-\$131,200	-35.09%
Fund 6000: Sewer Enterprise	\$2,409,133	\$2,416,682	\$2,416,682	\$7,549	0.31%
Fund 6100: Water Enterprise	\$2,584,320	\$2,495,238	\$2,495,238	-\$89,082	-3.45%
Fund 6300: PEG Access Enterprise	\$346,947	\$346,947	\$0	-\$346,947	-100.00%
Total	\$102,107,396	\$107,206,861	\$106,348,031	\$4,240,635	4.15%

Town of Hopkinton; Projected Tax Impact, FY 2023

4/8/2023

<u>Overall Tax Impact Summary:</u>	FY22	Tax Impact % Change from FY21	FY23	Maximum Tax Impact % Change from FY22
Prior Year Unused Levy	\$0	0.00%	\$0	0.00%
Statutory 2 1/2% Levy Increase	\$1,774,767	2.31%	\$1,904,596	2.31%
Override/(Underride)	\$0	0.00%	\$0	0.00%
Unused Levy	\$0	0.00%	\$0	0.00%
Net Change in Principal & Interest on Excluded Debt	\$428,686	0.56%	-\$176,311	-0.21%
Change in Tax Levy on Existing Tax Base	\$2,203,453	2.86%	\$1,728,285	2.09%
Additional Projected Tax Levy from New Growth	\$2,000,000	2.60%	\$2,500,000	3.03%
Total Increase in Tax Levy	\$4,203,453	5.46%	\$4,228,285	5.12%

General Fund - Pay as You Go				
	Hopkinton Department	Project	Amount Requested	Town Manager Recommends
155-1	Information Technology	End User Computer Hardware Renewal	\$66,750	\$66,750
155-2	Information Technology	Datacenter Upgrades & Redundancy	\$58,000	\$58,000
155-3	Information Technology	Videoconferencing Updates	\$22,390	\$22,390
155-4	Information Technology	Electronic Document Management System	\$70,000	\$70,000
214-1	Communications	Public Safety Radio System Feasibility Study	\$100,000	\$100,000
210-1	Police	Patrol Cruiser Replacement (3)	\$180,000	\$180,000
300-1	Public Schools	High School Auditorium Stage & Lighting	\$325,000	\$325,000
300-2	Public Schools	Districtwide Computer Network Switches	\$75,000	\$75,000
300-3	Public Schools	Wetlands Order of Condition Additional; ATM 2018, ART 14	\$60,000	\$60,000
410-1	Facilities	Fire Station Roof HVAC Replacement, Add to ATM 2017, ART 20	\$252,000	\$252,000
410-2	Facilities	Police Station Roof Replacement Cost Growth	\$187,000	\$187,000
410-3	Facilities	Police Station Mechanical System Upgrades	\$96,000	\$96,000
410-4	Facilities	Senior Center Dining Facility Expansion - Design	\$35,000	\$35,000
410-5	Facilities	Center School Reuse Design	\$100,000	\$100,000
420-1	Public Works	Street Sweeper (S-23) Replacement	\$270,000	\$270,000
420-2	Public Works	Sidewalk Replacement, Walcott St.	\$45,000	\$45,000
430-3	Public Works	Street Sweeper (S-22) Replacement	\$270,000	\$0
420-4	Public Works	Super Duty Pickup/Dump (S-12) Replacement	\$86,000	\$86,000
420.5	Public Works	Tree Truck, Additional; ATM 2019, ART 20	\$100,000	\$100,000
Total Pay as You Go:			\$2,398,140	\$2,128,140

General Fund - Borrowing Excluded from Tax Levy Limit					
	Department	Project	Amount Requested	Town Manager Recommends	Tax Impact
220-2	Fire	Engine 2 Replacement	\$736,318	\$736,318	
		<i>Estimated Borrowing Cost for Year 1 Principal & Interest</i>	\$77,890	\$77,890	0.09%
410-1	Facilities	Fire Station 2 (Woodville) Upgrades	\$400,000	\$400,000	
		<i>Estimated Borrowing Cost for Year 1 Principal & Interest</i>	\$27,369	\$27,369	0.03%
420-6	Public Works	Lake Maspenock Dam	\$400,000	\$400,000	
		<i>Estimated Borrowing Cost for Year 1 Principal & Interest</i>	\$36,339	\$36,339	0.04%
300-4	Public Schools	Air Handling Unit Replacement	\$475,000	\$475,000	
		<i>Estimated Borrowing Cost for Year 1 Principal & Interest</i>	\$43,152	\$43,152	0.05%
300-7	Public Schools	Marathon School Cost (2021 ATM Art 17) Increase	\$695,900	\$695,900	
		<i>Estimated Borrowing Cost for Year 1 Principal & Interest</i>	\$47,615	\$47,615	0.06%
630-1	Parks and Recreation	Replace Surface at Fruit Street Athletic Field	\$1,671,543	\$1,671,543	
		<i>Estimated Borrowing Cost for Year 1 Principal & Interest</i>	\$179,326	\$179,326	0.22%
Borrowing Excluded from Tax Levy Limit:			\$4,378,761	\$4,378,761	
			<i>Estimated Year 1 Principal & Interest</i>	\$411,691	\$411,691 0.50%

Capital - Community Preservation Act				
	<u>Hopkinton Department</u>	<u>Project</u>	<u>Amount Requested</u>	<u>Town Manager Recommends</u>
2400-1	Land Use/Town Manag	Shared Housing Services for Affordable Housing	\$23,000	\$23,000
2400-2	Town Clerk	Town Clerk's Records Preservation	\$20,000	\$20,000
2400-3	TCMC	Middle School Cross Country Course Drainage and Surfacing	\$18,000	\$18,000
2400-4	TCMC	Cameron Woods Trailhead Parking Lot	\$15,000	\$15,000
2400-5	Upper Charles Trail	Upper Charles Trail Campus Trail Connector Engineering	\$411,600	\$411,600
2400-6	Parks and Recreation	EMC Skatepark phase 2	\$50,000	\$50,000
2400-7	Parks and Recreation	Pickleball/Tennis Court	\$775,000	\$775,000
2400-8	Parks and Recreation	Little League Bathroom Engineering Study	\$50,000	\$50,000
2400-9	Open Space	Survey and Boundary Marking Cameron Woods	\$10,000	\$10,000
Total Community Preservation Act			\$1,372,600	\$1,372,600

Capital - Water Enterprise Fund				
	<u>Hopkinton Department</u>	<u>Project</u>	<u>Amount Requested</u>	<u>Town Manager Recommends</u>
6100-1	Water	Clean Water Tanks (3)	\$ 50,000	\$50,000
6100-2	Water	Pickup Truck (W4) Replacement	\$ 60,000	\$60,000
6100-3	Water	MWRA Connection Design Work	\$ 1,300,000	\$1,300,000
6100-4	Water	Fruit Street Well Facility Roof Replacement	\$ 40,000	\$40,000
6100-5	Water	PFAS Filtration System	\$ 600,000	\$600,000
Total Water Enterprise Fund			\$2,050,000	\$2,050,000

Town of Hopkinton 5 Year Capital Improvement Summary, FY 2023 - FY 2027

4/8/2022

		Department	General Fund Project	FY 2023 Amount Requested	FY2024 Initial Plan	FY2025 Initial Plan	FY2026 Initial Plan	FY2027 Initial Plan
155	1	Info. Technology	End User Computer Hardware Renewal	\$66,750	\$59,650	\$52,555	\$52,555	\$52,555
155	2	Info. Technology	Datacenter Upgrades & Redundancy	\$58,000			\$75,000	
155	3	Info. Technology	Videoconferencing Updates	\$22,390			\$39,000	
155	4	Info. Technology	Electronic Document Management System	\$70,000				
155	5	Info. Technology	Multi Function Printer Cyclical Replacement (2)		\$16,000	\$16,000	\$16,000	\$16,000
210	1	Police	Patrol Cruiser Replacement (3)	\$180,000	\$185,000	\$190,000	\$197,000	\$205,000
214	1	Communications	Public Safety Radio System Upgrade	\$100,000	\$3,000,000			
220	1	Fire	Engine 2 Replacement	\$736,318				
220	2	Fire	Engine 4 Replacement	\$0				
220	2	Fire	Pickup (C-3) F250 Replacement		\$70,000			
220	3	Fire	Vehicle (C-5) Ford Explorer Replacement		\$60,000			
220	4	Fire	Ambulance (A-3) Replacement			\$450,000		
220	5	Fire	SCBA (?)			\$380,000		
220	6	Fire	Vehicle (C-4) Ford Explorer Replacement				\$75,000	
220	7	Fire	Vehicle (B-6) Replacement					\$100,000
300	1	Public Schools	High School Auditorium Stage & Lighting	\$325,000				
300	2	Public Schools	Technology Upgrades (FY23 Switches)	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
300	3	Public Schools	Wetlands Order of Condition	\$60,000				
300	4	Public Schools	Air Handling Unit Replacement	\$475,000	\$25,000	\$100,000	\$135,000	\$175,000
300	5	Public Schools	Middle School Roof Replacement Cost Growth		TBD			
300	6	Public Schools	Solar & Battery Storage Project	\$0				
300	7	Public Schools	Marathon Addition Cost Add; 2021 ATM ART17	\$695,900				
300	8	Public Schools	Elmwood School Renovation or Replacement		\$59,000,000			
300	9	Public Schools	Middle School Gym Partition Wall		\$35,000			
300	10	Public Schools	Master Traffic Pattern Improvement		\$2,200,000		\$870,000	
300	11	Public Schools	Additional Turf Athletic Fields (3)		\$4,000,000	\$4,000,000		
300	12	Public Schools	Building & Grounds Equipment and Vehicles			\$59,000		\$42,000
300	13	Public Schools	Loop Road, Sidewalk, Parking Paving			\$1,500,000	\$490,000	
300	14	Public Schools	Building & Grounds Storage Facility				\$450,000	
300	15	Public Schools	Kitchen Equipment					\$50,000
410	1	Facilities	Fire Station 2 (Woodville) Upgrades	\$400,000				
410	2	Facilities	Fire Station 1 (Main St) Roof Replacement	\$252,000				
410	3	Facilities	Police Station Roof Replacement Cost Growth	\$187,000				
410	4	Facilities	Police Station Mechanical System Upgrades	\$96,000				
410	5	Facilities	Senior Center Dining Facility Expansion	\$35,000	\$265,000			
410	6	Facilities	Center School Reuse Design	\$100,000				
410	7	Facilities	Senior Center Kitchen Equipment & Ventilation		\$100,000			
410	8	Facilities	Fire Main Envelope Repairs		\$140,000			
410	9	Facilities	Town Hall Boiler Replacement			\$100,000		
410	10	Facilities	Fruit St. Buliding Oil to Gas Conversion				\$100,000	
410	11	Facilities	Fruit St. Garage Repirs				\$300,000	
410	11	Facilities	Senior Center HVAC Renewal					\$275,000
410	12	Facilities	Center School Re-Use		\$20,000,000			
420	1	Public Works	Street Sweeper (S-23) Replacement	\$270,000				
420	2	Public Works	Sidewalk Replacement, Walcott St.	\$45,000				
420	3	Public Works	Street Sweeper (S-22) Replacement		\$270,000			
420	4	Public Works	Superduty Pickup/Dump (S-12) Replacement	\$86,000				
420	5	Public Works	Tree Truck; Add to ATM 2019 Art 20	\$100,000				
420	6	Public Works	Lake Maspenock Dam	\$400,000				
420	6	Public Works	Loader (L-9), CAT 928 Replacement		\$200,000			
420	6	Public Works	Superduty Dump (S-4) INT 7600 Replacement		\$215,000			
420	7	Public Works	Backhoe (S-21) CAT 420 Replacement		\$140,000			
420	8	Public Works	Superduty Pickup (M-1) F350 Replacement			\$65,000		
420	9	Public Works	Loader (L-11), CAT 928 Replacement			\$200,000		
420	10	Public Works	Superduty Dump (S-6) INT 7600 Replacement			\$215,000		
420	11	Public Works	Superduty Dump (S-24) INT 7600 Replacement			\$215,000		

Town of Hopkinton 5 Year Capital Improvement Summary, FY 2023 - FY 2027

4/8/2022

		<u>Department</u>	<u>General Fund Project</u>	<u>FY 2023 Amount Requested</u>	<u>FY2024 Initial Plan</u>	<u>FY2025 Initial Plan</u>	<u>FY2026 Initial Plan</u>	<u>FY2027 Initial Plan</u>
420	12	Public Works	Bopmag Roller Replacement			\$25,000		
420	13	Public Works	Car (C-1) Explorer Replacement				\$55,000	
420	14	Public Works	Superduty Dump (S-5) INT 7600 Replacement				\$225,000	
420	15	Public Works	Superduty Dump (S-8) INT 7600 Replacement				\$225,000	
420	16	Public Works	Trackless Tractor (S-18) Replacement				\$200,000	
420	17	Public Works	Car (C-2) Sedan Replacement					\$25,000
420	18	Public Works	Trackless Tractor (S-19) Replacement					\$200,000
420	19	Public Works	Superduty Dump (S-25) PB 348 Replacement					\$225,000
630	1	Parks & Rec.	Fruit Street Field Renewal	\$1,671,543				
				<i>\$109,225,216</i>	\$6,506,901	\$90,055,650	\$7,642,555	\$3,579,555
								\$1,440,555

Note: While beyond the 5 year plan, the Hopkinton Public School propose \$49.4 million in requests from FY 2028 - 2032

			<u>Enterprise Fund Project</u>	<u>Amount Requested</u>	<u>FY2024 Initial Plan</u>	<u>FY2025 Initial Plan</u>	<u>FY2026 Initial Plan</u>	<u>FY2027 Initial Plan</u>
6100	1	Water Enterprise	Clean Water Tanks (3)	\$50,000				
6100	2	Water Enterprise	Pickup (W-4) Replacement	\$60,000				
6100	3	Water Enterprise	MWRA Connection Design Work	\$1,300,000	TBD			
6100	4	Water Enterprise	Fruit St. Well Facility Roof Replacement	\$77,000				
6100	5	Water Enterprise	Pickup (W-3) Replacement		\$53,000			
6100	6	Water Enterprise	Superduty Dump (W-5) INT 7600 Replacement		\$100,000			
6100	7	Water Enterprise	Pickup (W-1) D 2500 Replacement			\$57,000		
6100	8	Water Enterprise	Superduty Pickup (M-2) F350 Replacement			\$80,000		
				\$1,487,000	\$153,000	\$137,000	\$0	\$0
6000	1	Sewer Enterprise	Pickup (E-2) Replacement		\$53,000			
6000	2	Sewer Enterprise	Compressor, Ingersall Rand, Replacement				\$13,000	
				\$0	\$53,000	\$0	\$13,000	\$0

2022 ATM Warrant Draft – 4/8/22

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HOPKINTON
ANNUAL TOWN MEETING WARRANT
MAY 2, 2022**

(Voter Registration Deadline: April 12, 2022)

MIDDLESEX, ss.

To any of the Constables of the Town of Hopkinton in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn all inhabitants of the Town of Hopkinton qualified to vote in elections and in Town affairs:

To bring in their ballots on May 16, 2022, to an adjourned session of the Annual Town Meeting to be held at the Hopkinton Middle School Gymnasium, for the election of the following Officers:

Offices for the May 16, 2022 Election

Office	# of Positions	Length of Term
Board of Assessors	1	3 years
Board of Health	1	3 years
Board of Library Trustees	2	3 years
Board of Library Trustees**	1	2 years
Select Board	2	3 years
Cemetery Commissioners	1	3 years
Cemetery Commissioners**	1	2 years
Commissioners of Trust Fund	1	3 years

Office	# of Positions	Length of Term
Constable	1	3 years
Constable**	1	2 years
Hopkinton Housing Authority	1	5 years
Hopkinton Housing Authority**	1	2 years
Parks & Recreation Commission	1	3 years
Planning Board	2	5 years
Planning Board**	1	1 year
School Committee	1	3 years
School Committee**	1	2 years
School Committee**	1	1 year
Town Clerk	1	3 years
Town Moderator	1	3 years

**UNEXPIRED TERM

AND also to vote "Yes" or "No" on the following questions appearing on the ballot:

QUESTION

QUESTION 1: Shall the Town of Hopkinton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to purchase a replacement fire engine for Fire Engine 2, including equipment related to the operation and use of said fire engine?

QUESTION 2: Shall the Town of Hopkinton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to pay for upgrades and repairs in the vicinity of Fire Station No. 2 (Woodville)?

QUESTION 3: Shall the Town of Hopkinton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to perform repair work on the Lake Maspenock Dam Area?

QUESTION 4: Shall the Town of Hopkinton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to pay for the replacement of air handling units in the Middle School and High School buildings, including any planning, design, engineering, construction or associated costs or expenses related thereto?

QUESTION 5: Shall the Town of Hopkinton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to pay the increased costs related to the Marathon School Addition project, approved by vote of the 2021 Annual Town Meeting, pursuant to Article 17 of said Town Meeting's warrant, including any planning, design, engineering, construction or associated costs or expenses related thereto?

QUESTION 6: Shall the Town of Hopkinton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to replace the Fruit Street Turf Field including any planning, design, engineering, construction or associated costs or expenses related thereto?

For this purpose, the polls will be open from 7:00 a.m. to 8:00 p.m.

AND, further, to meet at the Hopkinton High School Field House at 90 Hayden Rowe, on May 2, 2022, at 7:00 p.m., then and there to act upon the following Articles:

REPORTS

ARTICLE: 1 Acceptance of Town Reports; Sponsor: Select Board

To hear the Reports of Town Officers, Boards and Committees.

Pass any vote or take any act relative thereto.

FINANCIAL - FISCAL YEAR 2022

ARTICLE: 2 FY 2022 Supplemental Appropriations and Transfers; Sponsor: Town Manager

To see if the Town will vote to transfer from available funds or otherwise provide a sum or sums of money to supplement operating budgets and various accounts for the fiscal year ending on June 30, 2022.

Pass any vote or take any act relative thereto.

ARTICLE: 3 Unpaid Bills from Prior Fiscal Years; Sponsor: Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money to pay unpaid bills from prior fiscal years, in accordance with the provisions of Chapter 44, Section 64, of the *Massachusetts General Laws*.

Pass any vote or take any act relative thereto.

FINANCIAL - FISCAL YEAR 2023

ARTICLE: 4 Set the Salary of Elected Officials; Sponsor: Select Board

To see if the Town will vote to fix the salary or compensation of all the elected officials of the Town in accordance with Chapter 41, Section 108, of the *Massachusetts General Laws*.

Pass any vote or take any act relative thereto.

ARTICLE: 5 Fiscal Year 2023 Operating Budget; Sponsor: Town Manager

To hear and act on reports and recommendations of the Appropriation Committee and to see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum or sums of money for the operation and maintenance of Town Departments for the fiscal year beginning on July 1, 2022, and that such sums be expended for such purposes under the direction of the respective Town Officers, Boards and Committees.

Pass any vote or take any act relative thereto.

ARTICLE: 6 Establish Shared Housing Services Office Revolving Fund; Sponsor: Town Manager

To see if the Town will vote to amend Chapter 13, Finances, of the General Bylaws of the Town of Hopkinton, Article VI, Section 13-15 entitled "Authorized Revolving Funds", for the purpose of establishing and authorizing a new revolving fund for use by certain Town departments, boards, committees or officers, pursuant to Section 53E½ of Chapter 44 of the *Massachusetts General Laws*, by adding a row to the table in Section 13-15 as follows:

<u>Revolving Fund</u>	<u>Department, Board, Committee or Officer Authorized to Spend from Fund</u>	<u>Fees, Charges or Other Receipts Credited to the Fund</u>	<u>Program or Activity Expenses Payable from Fund</u>	<u>Restrictions or Conditions on Expenses Payable from Fund</u>	<u>Other Requirements/ Reports</u>	<u>Fiscal Years</u>
Shared Housing Services Office	Town Manager's Office	Funds from member municipalities	Consultant services pursuant to the SWAP/TRIC Shared Housing Services Office Intermunicipal Agreement	None	None	Fiscal Year 2023 and subsequent years

Pass any vote or take any act relative thereto.

ARTICLE: 7 FY 2023 Revolving Funds Spending Limits; Sponsor: Town Manager

To see if the Town will vote to establish the limit on the total amount that may be expended from each revolving fund established by Article VI of Chapter 13 of the General Bylaws pursuant to Section 53E½ of Chapter 44 of the *Massachusetts General Laws* for the fiscal year beginning July 1, 2022.

Pass any vote or take any act relative thereto.

ARTICLE: 8 Establish MGL Ch. 44, § 53F¾ PEG Access and Cable Related Fund Account; Sponsor: Town Manager

To see if the Town will vote to accept the provisions of Chapter 44, Section 53F¾ of the *Massachusetts General Laws* to establish in the treasury a separate revenue fund to be known as the PEG Access and Cable Related Fund, to reserve cable franchise fees and other cable-related revenues for appropriation to support PEG access services and oversight and renewal of the cable franchise agreement, the fund to begin operation for fiscal year 2023, which begins on July 1, 2022, and, further, to appropriate a sum or sums of money from said Fund to support public, educational, or governmental access cable television services.

Pass any vote or take any act relative thereto.

ARTICLE: 9 PEG Access and Cable Related Fund Revolving Account Funding; Sponsor: Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, appropriate from excess bond premiums, or otherwise provide a sum or sums of money to the PEG Access and Cable Related Fund Revolving Account.

Pass any vote or take any act relative thereto.

ARTICLE: 10 Revoke HCAM Enterprise Fund; Sponsor: Town Manager

To see if the Town will vote to revoke its acceptance of the provisions of Chapter 44, Section 53F½ of the *Massachusetts General Laws*, voted at the 2019 Annual Town Meeting pursuant to Article 12 of said Town Meeting's warrant, with said revocation effective at the end of the day on June 30, 2022, thereby ceasing the Hopkinton Community Access Media, Inc. Fund as an enterprise fund effective in Fiscal Year 2023 and all subsequent fiscal years.

Pass any vote or take any act relative thereto.

ARTICLE: 11 Authorized/Unissued Debt Rescindment; Sponsor: Town Manager

To see if the Town will vote to rescind authorized and unissued debt for projects that are no longer necessary, or do not require additional funding.

Pass any vote or take any act relative thereto.

ARTICLE: 12 Chapter 90 Highway Funds; Sponsor: Town Manager

To see if the Town will vote to appropriate a sum or sums of money from the proceeds due to the Town pursuant to Chapter 90 of the *Massachusetts General Laws* for the purposes of repair, construction, maintenance and preservation of the Town's roads and bridges, the acquisition of easements and other interests in real property related to the laying out of ways, and other related costs, which qualify under the State Aid Highway Guidelines adopted by the Massachusetts Department of Transportation; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

ARTICLE: 13 Authorize Petition for Special Legislation for Limited Means Tested Sewer User Discount; Sponsor: Town Manager

To see if the Town will vote to authorize and request the Select Board to petition the General Court of the Commonwealth, on behalf of the Town, for passage of special legislation substantially as provided below; provided, however, that the General Court may make clerical or editorial changes of form only to said legislation, unless the Select Board votes to approve

amendments thereto; and provided further that the Select Board is hereby authorized to approve amendments that shall be within the scope of the general public objectives of said petition:

AN ACT AUTHORIZING SEWER AND WATER USER DISCOUNTS IN THE TOWN OF HOPKINTON

SECTION 1. Notwithstanding any general or special law to the contrary, the Town of Hopkinton Select Board may discount fees charged to income eligible residents for the use of the Town's water and sewer systems.

SECTION 2. This act shall take effect upon its passage.

Pass any vote or take any act relative thereto.

ARTICLE: 14 Transfer to Other Post-Employment Benefits Liability Trust Fund; Sponsor: Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money for the purpose of increasing the Other Post-Employment Benefits Liability Fund.

Pass any vote or take any act relative thereto.

ARTICLE: 15 Transfer to the General Stabilization Fund; Sponsor: Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money for the purpose of increasing the General Stabilization Fund, to be used, upon further appropriation, for any lawful purpose.

Pass any vote or take any act relative thereto.

ARTICLE: 16 Transfer to the Capital Expense Stabilization Fund; Sponsor: Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money for the purpose of increasing the Capital Expense Stabilization Fund, to be used, upon further appropriation, for any lawful purpose.

Pass any vote or take any act relative thereto.

ARTICLE: 17 Create School Special Education Reserve Fund; Sponsor: Select Board

To see if the Town will vote to accept the provisions of Chapter 40, Section 13E of the *Massachusetts General Laws* to establish a School Special Education Reserve Fund for the purposes of supporting the fluctuating cost of out of district Special Education; provided,

further, that the funds shall be used, without further appropriation, for unanticipated or unbudgeted costs of special education and recovery high school programs, out-of-district tuition or transportation. The balance in such reserve fund shall not exceed 2 per cent of the annual net school spending of the school district; and, further, monies shall be distributed from the Reserve Fund only after a majority vote of the School Committee and a majority vote of the Select Board.

Pass any vote or take any act relative thereto.

ARTICLE: 18 Transfer to the School Special Education Reserve Fund; Sponsor: Select Board

To see if the Town will transfer a sum or sums of money for the purpose of funding the School Special Education Reserve Fund.

Pass any vote or take any act relative thereto.

CAPITAL EXPENSES AND PROJECTS

ARTICLE: 19 Pay-As-You-Go Capital Expenses; Sponsor: Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds, transfer from the Capital Stabilization Fund or otherwise provide a sum or sums of money to fund the following Pay-As-You-Go capital purchases and projects:

Item	Purchase or Product	To be spent under the direction of
1	High School Auditorium Stage and Lighting	School Superintendent
2	Districtwide Computer Network Switches	School Superintendent
3	School Wetlands Order of Conditions – Restoration of Wetlands (Add to ATM 2018, Art. 14)	School Superintendent
4	End User Computer Hardware Renewal	Town Manager
5	Datacenter Upgrades and Redundancy	Town Manager

Item	Purchase or Product	To be spent under the direction of
6	Videoconferencing Updates	Town Manager
7	Electronic Document Management System	Town Manager
8	Public Safety Radio System Feasibility Study	Town Manager
9	Police Patrol Cruiser Replacement (3)	Town Manager
10	Fire Station Roof HVAC Replacement, Add to ATM 2017 Art. 20	Town Manager
11	Police Station Roof Replacement, Add to ATM 2021 Art. 20	Town Manager
12	Police Station Mechanical System Upgrades	Town Manager
13	Senior Center Dining Facility Expansion - Design	Town Manager
14	Center School Reuse Design	Town Manager
15	Street Sweeper (S-23) Replacement	Town Manager
16	Sidewalk Replacement, Walcott Street	Town Manager
17	Super Duty Pickup/Dump Truck Replacement	Town Manager
18	Tree Truck, Add to ATM 2019, Art. 20	Town Manager

Pass any vote or take any act relative thereto.

ARTICLE: 20 Water Tank Cleaning; Sponsor: Director of Public Works and Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, appropriate from excess bond premiums, or otherwise provide a sum or sums of money for the cleaning of the Town's water tanks; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

ARTICLE: 21 Vehicle Replacement; Sponsor: Director of Public Works and Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, appropriate from excess bond premiums, or otherwise provide a sum or sums of money for the replacement of one pickup truck; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

ARTICLE: 22 MWRA Connection Design Work; Sponsor: Director of Public Works and Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, appropriate from excess bond premiums, or otherwise provide a sum or sums of money for a design study, engineering and construction, and all other associated costs and expenses related thereto regarding the Town's connection to the MWRA water supply; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

ARTICLE: 23 PFAS Filtration System - Well #6; Sponsor: Director of Public Works and Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, appropriate from excess bond premiums, or otherwise provide a sum or sums of money for the installation of a PFAS Filtration System in Well #6, including any planning, design, engineering, construction or associated costs or expenses related thereto; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

ARTICLE: 24 Fruit Street Well Facility Roof Replacement; Sponsor: Director of Public Works and Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, appropriate from excess bond premiums, or otherwise provide a sum or sums of money for the replacement of the Fruit Street Well Facility Roof including any planning, design, engineering, construction or associated costs or expenses related thereto; said sum to be spent under the direction of the Town Manager.

Pass any vote or take any act relative thereto.

ARTICLE: 25 Fire Engine 2 Replacement; Sponsor: Fire Chief and Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, appropriate from excess bond premiums, or otherwise provide a sum or sums of money for the purpose of replacing Fire Engine 2, including equipment related to the operation and use of said fire engine.

Pass any vote or take any act relative thereto.

ARTICLE: 26 Woodville Fire Station Repair Work; Sponsor: Fire Chief and Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, appropriate from excess bond premiums, or otherwise provide a sum or sums of money to perform upgrades and repair work in the vicinity of the Woodville Fire Station (Fire Station 2).
Pass any vote or take any act relative thereto.

ARTICLE: 27 Air Handling Unit Replacement; Sponsor: School Committee

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, appropriate from excess bond premiums, or otherwise provide a sum or sums of money for the replacement of air handling units in the Middle School and High School buildings, including any planning, design, engineering, construction or associated costs or expenses related thereto; said sum to be spent under the direction of the School Committee.

Pass any vote or take any act relative thereto.

ARTICLE: 28 Fruit Street Turf Field Replacement; Sponsor: Park and Recreation Commission

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, appropriate from excess bond premiums, or otherwise provide a sum or sums of money for the replacement of the Fruit Street Turf Field including any planning, design, engineering, construction or associated costs or expenses related thereto; said sum to be spent under the direction of the Park and Recreation Commission.

Pass any vote or take any act relative thereto.

ARTICLE: 29 Marathon School Addition Cost Increase; Sponsor: School Committee

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, appropriate from excess bond premiums, or otherwise provide a sum or sums of money for the payment of increased costs related to the Marathon School Addition project, approved by vote of the 2021 Annual Town Meeting, pursuant to Article 17 of said Town Meeting's warrant, including any planning, design, engineering, construction or associated costs or expenses related thereto; said sum to be spent under the direction of the School Committee.

Pass any vote or take any act relative thereto.

ARTICLE: 30 Lake Maspenock Dam Area Repair Work; Sponsor: Town Manager

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, appropriate from excess bond premiums, or otherwise provide a sum or sums of money to perform repair work on the Lake Maspenock Dam area.

Pass any vote or take any act relative thereto.

COMMUNITY PRESERVATION FUNDS

ARTICLE: 31 Community Preservation Funds; Sponsor: Community Preservation Committee

To see if the Town will vote to appropriate or reserve from the Community Preservation annual revenues a sum or sums of money, in the amounts recommended by the Community Preservation Committee and not to exceed 5% of the estimated annual revenues for Fiscal Year 2023, for committee administrative expenses and other expenses in the fiscal year beginning on July 1, 2022, with each item to be considered a separate appropriation.

Pass any vote or take any act relative thereto.

ARTICLE: 32 Community Preservation Recommendations; Sponsor: Community Preservation Committee

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Community Preservation budget for Fiscal Year 2023; and, further, to reserve for future appropriation a sum of money from the Community Preservation Fund for open space, historic resources, community housing, recreation and budgeted reserve purposes; and, further, to appropriate from the Community Preservation Fund, a sum or sums of money for the following Community Preservation projects or purposes, including the acquisition of interests in land, all as recommended by the Community Preservation Committee, and to authorize the Town Manager, the Select Board, Conservation Commission, Town Clerk, Trail Coordination and Management Committee, Open Space Preservation Commission and Upper

Charles Trail Committee to enter into all agreements and execute any and all instruments necessary to acquire, convey or accept, as the case may be, appropriate historic preservation restrictions for historic resources and conservation restrictions for open space, in accordance with Chapter 184 of the Massachusetts General Laws, to comply with the requirements of Chapter 44B, Section 12 of the Massachusetts General Laws for the same:

- A. A sum or sums of money from funds reserved for Community Housing for a Shared Housing Services Office for Affordable Housing. Funded from the Community Housing Reserve with the following conditions: 1. That the grant expires on July 1, 2023 unless extended by the Community Preservation Committee. 2. All administrative costs will be funded not from the CPA funds. 3. The funds to be spent under the direction of the Town Manager and the Community Preservation Committee.
- B. A sum or sums of money from funds reserved for Historical Preservation for restoration and digital archive of town records as the Historical Commission voted that the records are a Historic Resources. Funded from the Historic Resource Reserve with the following conditions: 1. That the grant expires on July 1, 2024 unless extended by the Community Preservation Committee. 2. The funds to be spent under the direction of the Town Clerk and the Community Preservation Committee.
- C. A sum or sums of money from funds reserved for Recreation Funds for drainage improvements and stone dust trail surface for the Middle School Cross Country Course. Funded from the Recreation Reserve with the following conditions: 1. That the grant expires on July 1, 2024 unless extended by the Community Preservation Committee. 2. The funds to be spent under the direction of the Trail Coordination and Management Committee and the Community Preservation Committee
- D. A sum or sums of money from funds reserved for Undesignated Funds for construction of parking on Pond Street for the Town Forest and Cameron Woods Open Space property. Funded from the Undesignated funds with the following conditions: 1. That the grant expires on July 1, 2024 unless extended by the Community Preservation Committee. 2. The funds to be spent under the direction of the Trail Coordination and Management Committee and the Community Preservation Committee.
- E. A sum or sums of money for engineering and construction documents for the Campus Connector Trail Segments 5 and 6. Funded from the Undesignated Reserve with the following conditions: 1. That the grant expires on July 1, 2024 unless extended by the Community Preservation Committee. 2. The Upper Charles Trail Committee is encouraged to apply for a MA Trails Grant to assist in funding this project. 3. The Upper Charles Trail Committee will submit preliminary design of Segment 6 to the Select Board for their approval prior to expending final design/bidding funds on Segment 5 and 6. 4. The funds to be spent under the direction of the Upper Charles Trail Committee and the Community Preservation Committee.

- F. A sum or sums of money from funds reserved for Recreation Reserve for additional features for the Skatepark at EMC Park. Funded from the Recreation Reserve with the following conditions: 1. That the grant expires on July 1, 2023 unless extended by the Community Preservation Committee. 2. The funds to be spent under the direction of the Parks and Recreation Commission and the Community Preservation Committee.
- G. A sum or sums of money from funds reserved for Undesignated Reserve for pickleball and tennis courts with parking lot at Fruit Street recreation area. Funded from the Undesignated Reserve with the following conditions: 1. That the grant expires on July 1, 2024 unless extended by the Community Preservation Committee. 2. The funds to be spent under the direction of Parks and Recreation Commission and the Community Preservation Committee.
- H. A sum or sums of money from funds reserved for engineering studies and cost estimates for construction of bathrooms and if needed construct a portion of the sewer line under the Skate Park at EMC Park. Funded from the Recreation Reserve with the following conditions: 1. That the grant expires on July 1, 2023 unless extended by the Community Preservation Committee. 2. The funds to be spent under the direction of Parks and Recreation Commission and the Community Preservation Committee.
- I. A sum or sums of money for the purchase of the “Conroy” property, conservation restriction and legal expenses of Open Space and Recreation on Saddle Hill Road in Hopkinton, MA, containing 88.29 acres, more or less, identified as Assessor’s Parcels R7 5 0 and R7 7 0 and more particularly described in a certain deed recorded in the Middlesex South District Registry of Deeds in Book 70082, Page 23 and Book, 76408 Page 400; Funded from the Open Space Reserve with the following conditions: 1. Grant expires on July 1, 2024 unless extended by the Community Preservation Committee. Land will be managed by the Open Space Preservation Commission. The funds to be spent under the direction of the Town Manager and the Community Preservation Committee.
- J. A sum or sums of money from funds reserved for Undesignated Funds for survey and boundary marking of Cameron Woods; Funded from Undesignated Funds with the following conditions: 1. That the grant expires on July 1, 2023 unless extended by the Community Preservation Committee. 2. The funds to be spent under the direction of the Open Space Preservation Commission and the Community Preservation Committee.

Pass any vote or take any act relative thereto.

ZONING BYLAW AMENDMENTS

ARTICLE 33 One Single-Family Dwelling per Lot; Sponsor: Planning Board

To see if the Town will vote to amend the Zoning Bylaws substantially as follows:

1. To amend Article I, General Provisions, Section 210-3, General Applicability, by inserting the following at the end of the section:

No lot may be used for more than one single-family dwelling, except as may be otherwise permitted herein.

2. To amend Article I, General Provisions, Section 210-4, Definitions, by inserting the following after the definition for "Off-Street Parking":

Principal Use - The primary or main use of land, building, or structure, as distinguished from an accessory use, building, or structure.

Pass any vote or take any act relative thereto.

ARTICLE 34 Maximum Gross Floor Area, Industrial A District; Sponsor: Planning Board

To see if the Town will vote to amend the Zoning Bylaws by amending Article VIII, Industrial A (IA) District, Section 210-28, Size and Setback Requirements, subsection (4), substantially as follows:

(4) Maximum gross floor area: ~~50%~~ **80%** of lot area.

Pass any vote or take any action relative thereto.

ARTICLE 35 Off-Street Parking; Sponsor: Planning Board

To see if the Town will vote to amend the Zoning Bylaws by amending Article XVIII, Supplementary Regulations, Section 210-124, Off-street parking, B. Parking requirements, substantially as follows:

(1) The following off-street parking requirements shall apply to the uses listed below:

Type of Use	Number of Spaces
Animal Shelter	3 spaces per 1,000 square feet of gross floor area
Bed & breakfast	1 space for each unit available for occupancy
Child care facility	1 space for every 10 children of rated capacity of the facility plus 1 space for each staff person on the largest shift
Conference center	2 spaces for every 3 seats

Continuing Care Retirement Facility/Assisted Living/Nursing Home Facilities	1 space for every 3 beds, plus 1 space for each employee on the largest shift
Dog Day Care Facility	1 space per 3 dogs
General office, medical and dental office, research and development and industrial uses	3 spaces per 1,000 square feet of gross floor area
Laboratory, research and development, and industrial uses	1 space per 800 square feet of gross floor area
Health services facility	3 spaces per 1,000 square feet of gross floor area
Hotel, motel, inn	1.2 spaces for each unit available for occupancy
Museums	2 spaces per 1,000 square feet of gross floor area of public floor area, not including corridors and other service areas
Nursing home	1 space for every 3 beds plus 1 space for each employee on the largest shift
Places of assembly	1 space for every 2 seats plus 1 space for each employee on the largest shift
Recreational uses	1 space for every 5 occupants as permitted by State Building Code
Residential component of mixed use buildings	1 space for every bedroom
Restaurant with customer seats	1 space for every 3 seats plus 1 space for every 2 employees on the largest shift. The term "seats" shall include all customer seats, indoor and outdoor, seasonal and year-round, on the premises.
Restaurant without customer seats	3 spaces, or 1 space for every 300 square feet of gross floor area plus 1 space for every 2 employees on the largest shift, whichever is greater. The term "seats" shall include all customer seats, indoor and outdoor, seasonal and year-round, on the premises.

Retail uses	4 spaces per 1,000 square feet of gross floor area
Warehouse uses	1 space per 12 ,000 square feet of gross floor area

Pass any vote or take any act relative thereto.

ARTICLE 36 Housekeeping/Gender Neutral References; Sponsor: Planning Board

To see if the Town will vote to amend the Zoning Bylaws substantially as follows:

1. To amend Article XXI, Design Review Board, Section 210-142.A, by striking the word “Chairman” in item (1) and replacing it with the word “Chair”;
2. To amend Article XXII, Board of Appeals, Section 210-146, by amending Subsection C as follows:

Members. The Board of Appeals shall consist of five regular members and four associate members. They shall be appointed by the Select Board for terms of five years each in such manner that the term of one regular member shall expire each year. The Board shall annually elect a ~~Chairman~~ **Chair** and a Vice ~~Chairman~~ **Chair** from among its regular members, and a Clerk from among its regular or associate members. A member can only be removed for cause by the Select Board and only after written charges have been made and a public hearing has been held. The ~~Chairman~~ **Chair** may designate an associate member to sit on the Board in case of the absence, inability to act or interest on the part of a member thereof, or in the event of a vacancy on said Board, in which case an associate member may sit as a member of the Board until said vacancy is filled.

3. To amend Article XXI, Board of Appeals, Section 210-146, by amending Subsection E as follows:

Meetings. Meetings of the Board shall be held at the call of the ~~Chairman~~ **Chair** and also when called in such other manner as the Board shall determine in its rules. The ~~Chairman~~ **Chair** or, in the absence of the ~~Chairman~~ **Chair**, the Acting ~~Chairman~~ **Chair**, may administer oaths, summon witnesses and call for the production of papers.

4. To amend Article XXI, Board of Appeals, Section 210-151.D by striking the word “him” in the last sentence and replacing it with the word “them”.
5. To amend Article XXIV, Administration and Enforcement, Section 156, Investigation; notice to desist violation, as follows:

If the Director of Municipal Inspections shall be informed, or have reason to believe that any provision of this chapter or any permit thereunder has been, is being or is likely to be violated, ~~he they~~ shall make or cause an investigation to be made of the facts, including an inspection of the property where the violation may exist. When the Director receives a written request to enforce this chapter against any alleged violator, the Director shall reply in writing within 14 days, stating ~~his the~~ action ~~taken,~~ or nonaction, and the reasons therefor. If ~~he finds~~ any violation ~~is found,~~ ~~he shall give~~ immediate notice ~~shall be given~~ in writing to the owner or ~~his their~~ duly authorized agent and to the occupant of the premises ~~and which~~ shall order that any violation of the provisions of this chapter immediately cease.

Pass any vote or take any act relative thereto.

ARTICLE: 37 Housekeeping, Plural Uses; Sponsor: Planning Board

To see if the Town will vote to amend the Zoning Bylaws substantially as follows:

1. To amend Article II, Residence A (RA) District, Section 210-6, as follows:
 - A. Single-family dwellings.
 - B. Places of worship and other religious uses.
 - C. Public schools, public libraries ~~ies and/or~~ museums, private schools for scholastic subjects only, including nursery schools.
 - D. Membership clubs, lodges, social recreational and community center buildings, and grounds for games and sports, except those having as a principal purpose any activity which is usually carried on as a business (fairs and public benefits excluded).
 - E. The renting of rooms or the furnishing of table board in an owner-occupied single family dwelling.
 - F. Home professional office.
 - G. Home personal service.
 - H. Municipal uses.
 - I. Agriculture, horticulture, floriculture, or viticulture on any lot of 5 acres or more. Agriculture, horticulture, floriculture or viticulture on a lot of less than 5 acres, provided that: a) the sale of products or plants is confined primarily to those raised on the premises, b) the use is not noxious, injurious or offensive to the neighborhood, and c)

farm animals are kept in an enclosure or building 50 feet or more from any street line and 30 feet or more from any side lot line.

J. Reserved

K. Accessory uses.

2. To amend Article II, Residence A (RA) District, Section 210-7, as follows:

The following uses shall be allowed in an RA District upon the granting of a special permit by the Board of Appeals.

A. Funeral homes.

B. Public or semipublic institutions of a philanthropic or charitable character, nursing homes, acute care and rehabilitation facilities, and elderly housing.

C. Above-ground structures or facilities related to the distribution, collection, transmission or disposal, for a fee, of water, sanitary sewage, gas, television services, data, telephone services, or electric power; provided, however, that no special permit shall be required pursuant to this section for structures or facilities accessory to a residential use; for wireless communication facilities or the proposed extension in height, addition of cells, antenna or panels of a wireless communication facility, as defined in Section 210-4; for wind energy systems, meteorological towers or any part thereof, as defined in Section 210-197; or for commercial solar photovoltaic installations or any part thereof, as defined in Section 210-4.

3. To amend Article III, Residence B (RB) District, Section 210-9, as follows:

The following land uses and building uses shall be permitted in an RB District. Any uses not so permitted are excluded unless otherwise permitted by law or by the terms hereof.

A. ~~All uses~~ Any use permitted in an RA District as set forth in § 210-6 above.

4. To amend Article III, Residence B (RB) District, Section 210-10, as follows:

The following uses shall be allowed in an RB District upon the granting of a special permit by the Board of Appeals.

A. Funeral homes.

B. Home specialty retail.

C. Public or semipublic institutions of a philanthropic or charitable character, nursing homes, acute care and rehabilitation facilities, and elderly housing.

D. Landscaping business and storage/staging facility. Such facility shall be an accessory use to the lawful principal use of the property and shall be located on the same property as the petitioner's dwelling.

E. Above-ground structures or facilities related to the distribution, collection, transmission or disposal, for a fee, of water, sanitary sewage, gas, television services, data, telephone services, or electric power;

5. To amend Article IV, Residence Lake Front (RLF) District, Section 210-12, as follows:

The following land uses and building uses shall be permitted in an RLF District. Any uses not so permitted are excluded unless otherwise permitted by law or by the terms hereof.

A. ~~All uses~~ Any use permitted in RA Districts as set forth in §210-6 above.

B. ~~All uses~~ Any use permitted in an RB District as set forth in § 210-9.

C. Private boat, canoe, or motor boathouses.

D. Private bathhouses.

E. Public recreational and educational uses.

F. Accessory uses customarily incident to any permitted use of buildings, structures, or land.

6. To amend Article IV, Residence Lake Front (RLF) District, Section 210-13, as follows:

The following uses shall be allowed in an RLF District upon the granting of a special permit by the Board of Appeals:

A. Public boathouses for rental of boats and canoes.

B. Public bathhouses.

C. Commercial recreational uses of buildings, structures, and land.

D. Uses allowed by special permit in § 210-10, with the exception of § 210-10C and D.

7. To amend Article V, Agricultural (A) District, Section 210-115, as follows:

The following land uses and building uses shall be permitted in an A District. Any uses not so permitted are excluded, unless otherwise permitted by law or by the terms hereof.

A. Any use permitted in an RA District as set forth in §210-6 above.

B. Any use permitted in an RB District as set forth in §§ 210-9 and 210-10 with the exception of §210-10C and D.

C. Any use permitted in an RLF District as set forth in §210-12.

D. Agriculture, horticulture, floriculture, and viticulture.

E. Wood lots, portable wood working mills and machinery.

F. Accessory uses.

G. Home business workshop.

8. To amend Article V, Agricultural (A) District, Section 210-16, as follows:

In addition to the foregoing permitted uses, the following uses shall be allowed in an A District upon the granting of a special permit by the Board of Appeals:

A. Commercial saddle horses or riding stables.

B. Public or semipublic institutions of a philanthropic or charitable character, nursing homes, acute care and rehabilitation facilities, and elderly housing. [Added 4-14-1992 ATM, Article 33]

C. Landscaping business and storage/staging facility. Such facility shall be an accessory use to the lawful principal use of the property and shall be located on the same property as the petitioner's dwelling. [5-1-2006 ATM, Article 34]

D. Uses allowed by special permit in §210-13.

9. To amend Article VI, Business (B) District, Section 210-18, as follows:

The following land uses and building uses shall be permitted in a B District. Any uses not so permitted are excluded, unless otherwise permitted by law or by the terms hereof.

A. Bed-and-breakfast establishments and/or inns, with a maximum of 12 guest rooms.

B. Retail stores and retail service shops.

C. Business or professional offices, medical offices, and banks.

D. Municipal uses.

E. Funeral homes and mortuaries.

F. Restaurants.

G. Mixed use buildings comprised of retail space on the first floor, and office space or residential dwelling units on the second and third floors. The residential dwelling units shall have dedicated on-site parking spaces. No dwelling unit shall have less than 600 gross square feet.

H. Accessory uses.

10. To amend Article VI, Business (B) District, Section 210-19, as follows:

A. The following uses shall be allowed in a B District upon the granting of a Special Permit by the Board of Appeals:

(1) Gasoline service stations and automobile repair garages operating in compliance with all federal, state, and municipal regulatory requirements, expressly including the accessory use of retail sale of propane; provided, however, that the maximum size of any propane storage tank authorized by Special Permit issued pursuant to this section shall not exceed 2,000 gallons.

(2) Single and multifamily residences and buildings used for dwelling purposes; provided, however, that all residential uses shall comply with the dimensional requirements contained in Article II, Residence A (RA) District.

(3) Live commercial entertainment.

(4) Theaters, halls, and clubs.

B. The following uses shall be allowed in a B District upon the granting of a Special Permit by the Planning Board:

(1) Drive-in, drive-through, or drive-up uses, excluding the dispensing of food or drink; provided, however that:

a. An adequate dedicated area for at least four vehicles to queue shall be provided on the premises, and

b. Notification of the public hearing for such Special Permit shall be mailed to the owners of all properties within 1,000 feet of the premises.

(2) Off-street parking facility.

(3) Registered Marijuana Dispensary (RMD).

11. To amend Article VIA, Downtown Business (DB) District, Section 210-20.2, as follows:
The following land uses and building uses shall be permitted in a BD District. Any uses not so permitted are excluded, unless otherwise permitted by law or by the terms hereof.

A. Bed-and-breakfast establishments ~~s~~ and/or inns, with a maximum of 12 guest rooms.

B. Retail stores ~~s~~ and retail service shops.

C. Business or professional offices, medical offices, and banks.

D. Municipal uses.

E. Funeral homes ~~s~~ and mortuaryies.

F. Restaurants.

G. Mixed use buildings ~~s~~ comprised of retail space on the first floor, and office space or residential dwelling units on the second and third floors. The residential dwelling units shall have dedicated on-site parking spaces. No dwelling unit shall have less than 600 gross square feet.

H. Accessory uses.

12. To amend Article III, Downtown Business (DB) District, Section 210-20.3, as follows:

A. The following uses shall be allowed in a DB District upon the granting of a Special Permit by the Board of Appeals:

(1) Gasoline service stations ~~s~~ and automobile repair garages ~~s~~ operating in compliance with all federal, state, and municipal regulatory requirements, expressly including the accessory use of retail sale of propane; provided, however, that the maximum size of any propane storage tank authorized by Special Permit issued pursuant to this section shall not exceed 2,000 gallons.

(2) Single and multifamily residences and buildings used for dwelling purposes; provided, however, that all residential uses shall comply with the dimensional requirements contained in Article II, Residence A (RA) District.

(3) Live commercial entertainment.

(4) Theaters, halls, and clubs.

B. The following uses shall be allowed in a DB District upon the granting of a Special Permit by the Planning Board:

(1) Drive-in, drive-through, or drive-up uses, excluding the dispensing of food or drink; provided, however that:

a. An adequate dedicated area for at least four vehicles to queue shall be provided on the premises, and

b. Notification of the public hearing for such Special Permit shall be mailed to the owners of all properties within 1,000 feet of the premises.

(2) Off-street parking facility.

13. To amend Article VII, Rural Business (BR) District, Section 210-23, as follows:

The following land uses and building uses shall be permitted in a BR District. Any uses not so permitted are excluded unless otherwise permitted by law or the terms hereof.

A. Restaurants.

B. Retail stores, provided that not more than six employees are on the premises.

C. Business, medical or professional offices, and banks.

D. Retail business: retail service or public utility uses involving manufacturing, clearly incidental and accessory to a retail use, on the same premises, and the product is customarily sold on the premises, provided that not more than six operators are employed in such manufacturing.

E. On-site residence of owners or employees of a permitted use.

F. Accessory uses.

G. Health services facility.

14. To amend Article VII, Rural Business (BR) District, Section 210-24, as follows:

A. The following uses shall be allowed in the BR District upon the granting of a Special Permit by the Board of Appeals:

- (1) Filling station and routine automobile maintenance, but not including major repairs.
- (2) Single-family residence.
- (3) Live commercial entertainment and places of assembly.
- (4) Veterinary clinic.
- (5) Continuing Care Retirement Community Facility**ies**/Assisted Living Facility**ies**/Nursing Home Facility**ies**.

B. The following uses shall be allowed in a BR District upon the granting of a Special Permit by the Planning Board:

- (1) Drive-in, drive-through, or drive-up uses, excluding the dispensing of food or drink; provided, however that:
 - a. An adequate dedicated area for at least four vehicles to queue shall be provided on the premises, and
 - b. Notification of the public hearing for such Special Permit shall be mailed to the owners of all properties within 1,000 feet of the premises.
- (2) Registered Marijuana Dispensary (RMD).

15. To amend Article VIII, Industrial A (IA) District, Section 210-34, as follows:

A. The following land uses are permitted in an IA District.

- (1) Research and development; Research centers and laboratory**ies**.
- (2) Professional and medical offices.
- (3) Manufacturing, assembly or processing plants for the following types of industries, provided that none of the activities in Subsection A(3)(a) through (k) will be offensive, injurious or noxious because of gas, dirt, sewage and refuse, vibration, smoke, fumes, dust, odors, discharge of harmful bacteria, radioactive material or chemicals into air, water or septic or site drainage systems, danger of

fire or explosion, objectionable noise or other characteristics which are detrimental or offensive or which tend to reduce property values in the same or adjoining districts:

- (a) Food and kindred products.
- (b) Apparel and related products.
- (c) Electronic and electrical products.
- (d) Furniture and fixtures.
- (e) Printing and publishing.
- (f) Lumber and wood products.
- (g) Paper converting products.
- (h) Primary and fabricated metal industries.
- (i) Machinery.
- (j) Transportation equipment.
- (k) Instruments and related products, or any other light manufacturing enterprise.

(4) Warehousing for distribution.

(5) Landscaping business and storage/staging facility.

(6) Health club.

(7) The preparation, packaging and warehousing for distribution of medical supplies for home intravenous therapy with accessory retail use, provided that the retail use occupies no more than 300 square feet of gross floor area in the aggregate on any one lot.

(8) Accessory uses, including but not limited to cafeterias.

(9) Restaurants.

(10) Health services facility.

(11) Retail stores not to exceed 2,000 square feet, located so as to provide for the convenience of the occupants of the immediate neighborhood, selling items such as groceries, prepared take-out food, toilet articles, cosmetics, candy, sundries, medications, newspapers, magazines and ice cream provided, however, that any such retail store may operate only between the hours of 6:00 A.M. and 10:00 P.M.

(12) Genetic, biological and chemical research centers, laboratories and manufacturing and processing plants with a Biosafety Level of Level 1 (involving specific combinations of work, practices, safety equipment and facilities appropriate for infectious agents that do not ordinarily cause human disease) or Level 2 (involving specific combinations of work practices, safety equipment and facilities appropriate for infectious agents that can cause human disease, but whose potential for transmission is limited), as determined in accordance with the Guidelines of the U.S. Centers for Disease Control.

B. Any uses not so permitted are excluded unless otherwise permitted by law or the terms of this article.

16. To amend Article VIII, Industrial A (IA) District, Section 210-35, as follows:

A. The following uses shall be allowed in an IA District upon the grant of a Special Permit by the Board of Appeals.

(1) Genetic, biological and chemical research centers, laboratories and manufacturing and processing plants with a Biosafety Level of Level 3 (involving specific combinations of work practices, safety equipment and facilities appropriate for infectious agents that may be transmitted by the respiratory route which can cause serious infection), as determined in accordance with the Guidelines of the U.S. Centers for Disease Control.

(2) Conference centers with or without a residential dormitory component.

(3) Veterinary clinics.

(4) Automobile and truck rental and repair, but not including automobile and truck sales.

(5) As an accessory use, facilities for storage of gasoline, kerosene, fuel oil, volatile gases and other such substances, except as otherwise prohibited by this Chapter.

(6) Recycling centers; provided, however, that recycling activities are not located within 100 feet of a residential zoning district, and provided further that a buffer

area containing natural material and forming an effective year-round screen between the recycling activities and the residential zoning district shall be required.

(7) Continuing care retirement community/assisted living facility/nursing home facility.

(8) Indoor recreation uses.

B. The following uses shall be allowed in an IA District upon the grant of a Special Permit by the Planning Board:

(1) Registered Marijuana Dispensary (RMD).

17. To amend Article VIII A, Industrial B (IB) District, Section 210-37.8, as follows:

A. The following land uses are permitted in an IB District.

(1) Research and development; ~~R~~research centers and laboratory~~ies~~.

(2) Professional and medical offices.

(3) Manufacturing, assembly or processing plants for the following types of industries, provided that none of the above activities in Subsection A(3)(a) through (k) will be offensive, injurious or noxious because of gas, dirt, sewage and refuse, vibration, smoke, fumes, dust, odors, discharge of harmful bacteria, radioactive material or chemicals into air, water or septic or site drainage systems, danger of fire or explosion, objectionable noise or other characteristics which are detrimental or offensive or which tend to reduce property values in the same or adjoining districts.

(a) Food and kindred products.

(b) Apparel and related products.

(c) Electronic and electrical products.

(d) Furniture and fixtures.

(e) Printing and publishing.

(f) Lumber and wood products.

(g) Paper converting products.

(h) Primary and fabricated metal industries.

(i) Machinery.

(j) Transportation equipment.

(k) Instruments and related products, or any other light manufacturing enterprise.

(4) Warehousing for distribution.

(5) Health club.

(6) Landscaping business and storage/staging facility.

(7) The preparation, packaging and warehousing for distribution of medical supplies for home intravenous therapy with accessory retail use, provided that the retail use occupies no more than 300 square feet of gross floor area in the aggregate on any one lot.

(8) Accessory uses, including but not limited to cafeterias.

(9) Building trade shop.

(10) Health services facility.

(11) Restaurants that contains no more than 100 seats and that ~~are~~ not open for business after 11:00 PM.

(12) Retail stores not to exceed 2,000 square feet, located so as to provide for the convenience of the occupants of the immediate neighborhood, selling items such as groceries, prepared take-out food, toilet articles, cosmetics, candy, sundries, medications, newspapers, magazines and ice cream provided, however, that any such retail store may operate only between the hours of 6:00 A.M. and 10:00 P.M.

(13) Genetic, biological and chemical research centers, laboratories and manufacturing and processing plants with a Biosafety Level of Level 1 (involving specific combinations of work, practices, safety equipment and facilities appropriate for infectious agents that do not ordinarily cause human disease) or Level 2 (involving specific combinations of work practices, safety equipment and facilities appropriate for infectious agents that can cause human disease, but

whose potential for transmission is limited), as determined in accordance with the Guidelines of the U.S. Centers for Disease Control.

B. Any uses not so permitted ~~are~~ excluded unless otherwise permitted by law or the terms of this article.

18. To amend Article VIII A, Industrial B (IB) District, Section 210-37.9, as follows:

A. The following uses shall be allowed in an IB District upon the grant of a Special Permit by the Board of Appeals:

(1) Genetic, biological and chemical research centers, laboratories and manufacturing and processing plants with a Biosafety Level of Level 3 (involving specific combinations of work practices, safety equipment and facilities appropriate for infectious agents that may be transmitted by the respiratory route which can cause serious infection), as determined in accordance with the Guidelines of the U.S. Centers for Disease Control.

(2) Conference centers with or without a residential dormitory component.

(3) Parking Facilities for Public School Buses Serving Hopkinton Residents.

(4) Restaurants that contain more than 100 seats or are open for business after 11:00 PM.

(5) Veterinary clinics.

(6) Automobile and truck rental and repair, but not including automobile and truck sales.

(7) Facilities for storage as an accessory use of gasoline, kerosene, fuel oil, volatile gases and other such substances, unless prohibited elsewhere in this Chapter.

(8) Recycling centers, provided that such activities on the lot are not located within 100 feet of a residential zoning district, and a buffer area containing natural material will form an effective year-round screen between the industrial uses and the residential zone.

(9) Continuing care retirement community/assisted living facility/nursing home facility.

(10) Indoor recreation uses.

B. The following uses shall be allowed in an IA District upon the grant of a Special Permit by the Planning Board:

(1) Registered Marijuana Dispensary (RMD).

19. To amend Article IX, Professional Office (P) District, Section 210-39, as follows:

No new building or structure shall be constructed or used, in whole or in part, and no building or structure, or part thereof, shall be altered, enlarged, reconstructed or used, and no land shall be used in a Professional Office District for any purpose except one or more of the following:

A. Professional offices, administrative offices, clerical offices, establishments for research and development, or laboratories.

B. Light manufacturing and/or assembly with associated professional, administrative and/or clerical offices for the following types of industries:

(21) Electronic and electrical products.

(32) Robotics and precision instruments.

(43) Computer related products.

(54) Printing and publishing.

(65) Medical equipment and devices.

(76) Telecommunications equipment and devices.

C. Day-care center.

D. Conference center.

E. Agricultural and horticultural uses.

F. Accessory uses customarily incidental to any use permitted herein, including but not limited to cafeterias, health clubs and automatic bank teller machines located within buildings on the site. Such accessory use shall not include restaurants open to the general public.

20. To amend Article IX, Professional Office (P) District, Section 210-40, as follows:

The following uses shall be allowed upon the grant of a special permit by the Board of Appeals:

- A. Genetic, biological and chemical research centers, laboratories and manufacturing and processing plants.
- B. Health services facility.
- C. Residential dormitory component of a conference center.

21. To amend Article IX, Professional Office (P) District, Section 210-41, as follows:

Any uses not so permitted are excluded unless otherwise permitted by law or the terms of this Chapter.

22. To amend Article X, Floodplain District, Section 210-52, as follows:

The following uses, which create a minimal risk of damage due to flooding and will not constitute obstructions to flood flow, shall be allowed by right in the Floodplain District if they are permitted in the underlying district and do not require structures, fill or storage of materials or equipment:

- A. Agricultural uses.
- B. Forestry and nursery uses.
- C. Outdoor recreational uses, including fishing, boating, and play area.
- D. Conservation of water, plants, and wildlife.
- E. Wildlife management areas, foot, bicycle, and horse paths.
- F. Temporary nonresidential structures used in connection with fishing, growing, harvesting, storage, or sale of crops raised on the premises.
- G. Buildings lawfully existing prior to the adoption of these provisions.

Pass any vote or take any act relative thereto.

Article: 38 Dimensional Table, Appendix; Sponsor: Planning Board

To see if the Town will vote to amend the Zoning Bylaws by inserting the following table as Appendix A at the end of the Zoning Bylaws.

Appendix A: Dimensional Requirements

Zoning District	Min. Lot Area (sf)	Max. Lot Coverage (%)	Min. Lot Frontage (feet)	Min. Frontage Depth (feet)	Min. Setback from Street Line (feet)	Min. Side Yard (feet)	Min Rear Yard (feet)	Storage Sheds Setback (feet)	Max. Building Height (feet)	Zoning Bylaw Reference
Agricultural (A)	60,000	25%	200	120	60	30	30	10	40 (res.) 35 (non-res.)	§210-14 §210-121
Residence A (RA)	15,000 (with Town water)	25%	100	90	40	10	20	6	40 (res.) 35 (non-res.)	§210-5 §210-121
	22,500 w/o Town water									
Residence B (RB)	45,000	25%	150	100	50	25	20	6	40 (res.) 35 (non-res.)	§210-8 §210-121
Residence Lake Front (RLF)	45,000	25%	150	100	30	25	20	6	40 (res.) 35 (non-res.)	§210-11 §210-121
Business (B)	15,000	60%	0	N/A	20	10	40	N/A	35	§210-17
Downtown Business (BD)	15,000	60%	0	N/A	5	0 (adj. to non-res.)	20 (adj. to non-res.)	N/A	35	§210-20.1
						10 (adj. to res.)	30 (adj. to res.)			
Rural Business (BR)	45,000	25%	200	120	50	10 (adj. to non-res.)	20 (adj. to non-res.)	N/A	35	§210-22
						25 (adj. to res.)	40 (adj. to res.)			
Professional Office (P) ¹	5 acres	60% (60% max GFA)	50	N/A	60 from street		N/A	35 / 3 stories	§210-42	
					100 from residential district					
					50 from commercial or industrial zone					

¹ For the entire development site.

Industrial A (IA)	60,000	40% (50% max GFA ²)	200	120	60	30	40	N/A	60 ³	\$210-28 \$210-32
Industrial B (IB)	60,000	40% (50% max GFA)	200	120	60	30	40	N/A	45 ³	\$210-37.2 \$210-37.6

Note: This table is for reference only. In the event of a conflict or inconsistency between this table and Chapter 210, Zoning Bylaws, the latter shall prevail.

Pass any vote or take any act relative thereto.

² Gross Floor Area

³ The vertical distance, measured from the curb grade to the highest point of the principal front of a building or structure.

GENERAL BYLAW AMENDMENTS

ARTICLE 39 Housekeeping/Gender Neutral References; Sponsor: Select Board

To see if the Town will vote to amend the General Bylaws substantially as follows:

1. By striking the following instances of the term “Chairman” and inserting, in place thereof, the term “Chair”:
 - a. Chapter 5, Article I, Appropriation Committee, Section 5-3, Officers; regular meetings;
 - b. Chapter 5, Article III, Section 5-11, Chairman, as the title of said Section and in the two instances in which it appears in Section 5-11.
 - c. Chapter 5, Article VI, Section 5-23, Establishment; membership; terms; vacancies; appointments (2 instances).
 - d. Chapter 123, Section 123-4, Historic District Commission, Subsection G (3 instances);
 - e. Chapter 123, Section 123-5, Commission Meetings; Quorum.
2. By striking the term “his or her” and inserting, in place thereof, the term “their”, in Subsection C of Section 5-1 of Chapter 5, Article I, Appropriation Committee.
3. By striking the term “his/her” and inserting, in place thereof, the term “the employee’s” in Section 13-10 of Article V, Payment of Insurance Premiums in Chapter 13, Finances.
4. By deleting the second sentence of Subsection D of Section 28-4 in Chapter 28, Duties of Town Officers, and inserting, in place thereof, the following sentence:

Town Counsel shall receive such salary or compensation as the Select Board may determine; Town Counsel shall be available for advice to all the town departments under the supervision of the Select Board and shall perform such duties as the Select Board may prescribe.
5. By striking the term “his” and inserting, in place thereof, the term “the” in Chapter 28, Section 28-6, Town Accountant.
6. By striking the term “his/her” and inserting, in place thereof, the term “their”, in the following provisions of Chapter 33, Personnel:
 - a. Subsection C of Section 33-3, Personnel Board;

- b. Subsection E of Section 33, Personnel Board;
 - c. Subsection F of Section 33, Personnel Board (2 instances);
 - d. Subsection I of Section 33, Personnel Board;
 - e. Subsection B of Section 34, Employee Handbook (2 instances);
7. By amending Chapter 55, Alarm Systems, Article I, Intrusion Alarms, as follows:
- a. To strike the term “his” and insert in place thereof the term “any” in the first sentence of the definition of False Alarm in Section 55-2, Definitions;
 - b. To strike two instances of the term “his” and insert in place thereof the term “their” in the 5th sentence of Subsection B of Section 55-3, Administrative rules.
 - c. To strike the term “him” and insert in place thereof the term “them” in the first sentence of Subsection D (1) in Section 55-4, Control and curtailment of signals emitted by alarm users;
 - d. To strike the term “he” and insert in place thereof the term “they” in Subsection D (2) of Section 55-4, Control and curtailment of signals emitted by alarm users, ;
 - e. To strike the term “he is” and insert in place thereof the term “they are” in Subsection D (3) of Section 55-4, Control and curtailment of signals emitted by alarm users;
 - f. To strike the term “him” and insert in place thereof the term “them” in the first sentence of Subsection D (4) in Section 55-4, Control and curtailment of signals emitted by alarm users;
 - g. To re-number present Section 55-6, Testing of equipment, to Section 55-5;
 - h. To strike the term “he has” and insert in place thereof the term “they have” in the first sentence of Subsection C of Section 55-6, False alarms.
8. By striking the term “his” and inserting, in place thereof, the term “their” in the definition of Fire Alarm System Owner in Section 55-9, Definitions, in Chapter 55, Alarm Systems, Article II, Fire Alarms.
9. By striking the term “his or her” and inserting, in place thereof, the term “their” in Section 87-3, Police Department Procedure in Chapter 87, Civil Fingerprinting (2 instances);
10. By striking the term “himself” in the first sentence of Section 91-1, Prohibited actions, in Chapter 91, Disorderly Conduct.

11. By amending Chapter 119, Fuel Storage Tanks, as follows:

- a. To amend Subsection B of Section 119-4, Registration of existing tanks, as follows:

Notification of Fire Department. The Town Clerk must forthwith, give the Fire Chief a copy of the information filed for each tank that is registered according to Subsection A of this section. The Fire Chief or ~~his~~ **their** designee must check this information against Fire Department records, ~~and, He~~ may require evidence of the date of purchase and installation if there is any question concerning the age of the tank.

- b. To strike the instances of the term “his” and insert, in place thereof, the term “their” in the following:

- 1) Subsection B(1) of Section 119-5, Standards applicable to the installation of new tanks;
- 2) Subsection A(2) of Section 119-6, Leak detection for existing and new tanks;
- 3) Subsection B(1) of Section 119-6, Leak detection for existing and new tanks;
- 4) Subsection E of Section 119-8, Administration.

12. By striking the term “his/her” and inserting, in place thereof, “their” in Subsection 125-2 of Chapter 125, Historic Preservation.

13. By amending Chapter 150, Door to Door Soliciting and Canvassing, as follows:

- a. To strike the term “his” and insert, in place thereof, the term “their” in Section 150-5.1;
- b. To strike the term “his” and insert, in place thereof, the term “a” in Section 150-7.3 (a);
- c. To amend Section 150-7.3 (c) as follows:

Inform the occupant in clear language of the nature and purpose of ~~his~~ **their** business and, if ~~he is~~ **they are** representing an organization, the name and nature of that organization.

- d. To strike the term “himself” and insert, in place thereof, the term “themselves” in Subsection 150-9.2 of Section 150-9;

14. By striking the term “by him” in the first sentence of Section 188-6 of Chapter 188, Unregistered Motor Vehicles.
15. By striking the following instances of the term “his” and inserting, in place thereof, the term “their”, in Chapter 195, Wastewater Collection System, as follows:
 - a. Section 195-17, Pretreatment facilities operations, in Article III, Control of Prohibited Wastes;
 - b. Section 195-19, Protection from accidental discharge, in Article III, Control of Prohibited Wastes;
 - c. Section 195-23, Equalization basin, in Article IV, Use of System for Discharge of Industrial Waste;
 - d. Section 195-24, Control manhole, in Article IV, Use of System for Discharge of Industrial Waste;
 - e. Section 195-25, Measuring device, in Article IV, Use of System for Discharge of Industrial Waste;
 - f. Section 195-26, Grease, oil and sand interceptors, in Article IV, Use of System for Discharge of Industrial Waste;
 - g. Section 195-36, Bypassing of pretreatment facilities, in Article IV, Use of System for Discharge of Industrial Waste;
 - h. Subsection F in Section 195-41, Records and Monitoring, in Article V, Permit System for Industrial Discharge;
 - i. Section 195-42, Duration of permits, in Article V, Permit System for Industrial Discharge;
 - j. The first sentence of Section 195-44, Revocation of permit, in Article V, Permit System for Industrial Discharge;
 - k. Subsection A of Section 195-44, Revocation of permit, in Article V, Permit System for Industrial Discharge;
 - l. Subsection F of Section 195-61, Septage receiving procedures, in Article VI, Septage Waste Disposal;
 - m. Section 195-75, Negative finding; objection to decision, in Article VII, Penalties and Enforcement Procedures for Industrial Users and Septage Haulers.

Pass any vote or take any other act relative thereto

ARTICLE 40 Amend General Bylaws Section 62-2 - Dog Licensing; Sponsor: Town Clerk

To see if the Town will vote to amend Section 62-2 “Deadline; penalty” of the General Bylaws of the Town of Hopkinton by deleting the word “*penalty*” in sentences one and two and inserting the term “*late fee*” in its place, by deleting “\$50.00” from the second sentence and inserting “\$25.00” in its place, by deleting the phrase “*household irrespective of the number of dogs which reside in the household which have*” and inserting “*dog which has*” in its place, and by inserting the following language as a new sentence after the end of the last sentence:

“This fee shall not apply to any dog that has turned six months of age after April 1st of such year. Additionally, any dog not licensed on or before July 1st of such year, will be deemed in violation of M.G.L. c. 140 § 137, shall be assessed a penalty of \$50.00 in accordance with M.G.L. c. 140 § 141 in addition to the applicable license and/or late fees, to be enforced by the Animal Control Officer and/or the Chief of Police. All fees and penalties under this section will be collected by the Town Clerk’s Office.”

So that the amended bylaw will read substantially as follows:

“Any person who is the owner or a keeper of a dog or dogs six months of age or older in the Town of Hopkinton and fails to license said dog or dogs on or before April 1st of each year shall be subject to a late fee in addition to the applicable license fee. The amount of the late fee shall be \$25.00 per dog which has not been licensed on or before April 1st of such year. This fee shall not apply to any dog that has turned six months of age after April 1st of such year. Additionally, any dog not licensed on or before July 1st of such year, will be deemed in violation of M.G.L. c. 140 § 137, shall be assessed a penalty of \$50.00 in accordance with M.G.L. c. 140 § 141 in addition to the applicable license and/or late fees, to be enforced by the Animal Control Officer and/or the Chief of Police. All fees and penalties under this section will be collected by the Town Clerk’s Office.”

Pass any vote or take any act relative thereto.

LAND ACQUISITION AND DISPOSITION

ARTICLE 41 Accept Easement - 2 Oakhurst Road; Sponsor: Select Board

To see if the Town will authorize the Select Board to acquire by gift, purchase, eminent domain or otherwise, an easement located at 2 Oakhurst Road as shown as “Proposed Bus Stop Easement” on a plan entitled “Site Plan, 2 Oakhurst Road, Hopkinton, MA”, prepared by United Consultants Inc. and dated August 10, 2020 rev. November 30, 2020, a copy of which is available for inspection at the Office of the Town Clerk, said land being a portion of property shown on Assessors’ Map as R28 73 0, and said easement to be used for a school bus waiting area.

Pass any vote or take any action relative thereto.

ARTICLE 42 Accept Gift of Land - Fitch Ave.; Sponsor: Select Board

To see if the Town will vote to authorize the Select Board to acquire, by gift, a fee interest in a certain parcel of land, consisting of a 0.98 acre parcel as shown as Lot E on a plan entitled "Plan of Land Hopkinton, Massachusetts" prepared by GLM Engineering Consultants, Inc. and dated September 2, 2021, a copy of which is available for inspection at the Office of the Town Clerk, said land being a portion of property located at 4, 6, 8 and Lot D Fitch Ave. and as a portion of property shown on Assessors Map as U22 71 0, U22 72 0, U22 73 0 and U22 74 0, and said land to be used for open space and recreation purposes.

Pass any vote or take any act relative thereto.

ARTICLE 43 Accept Gift of Land - Chamberlain-Whalen Subdivision; Sponsor: Planning Board

To see if the Town will vote to authorize the Select Board to acquire, by gift, a fee interest in a certain parcel of land, consisting of a 44.804 acre parcel of land as shown as "Open Space Parcel A" on a plan entitled "Definitive Subdivision Plan, Chamberlain Street and Whalen Road, Town of Hopkinton" prepared by Bohler Engineering and dated December 11, 2017, revised May 18, 2021, a copy of which is available for inspection at the Office of the Town Clerk. Said land to be under the jurisdiction of the Open Space Preservation Commission.

Pass any vote or take any action relative thereto.

ARTICLE 44 Land Acquisition - Conroy Property, Saddle Hill Road; Sponsor: Open Space Preservation Commission

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum or sums of money for the acquisition of the Conroy Property on Saddle Hill Road, containing 88.29 acres, more or less, identified as Assessor's Parcels R7 5 0 and R7 7 0 and more particularly described in a certain deed recorded in the Middlesex South Registry of Deeds in Book 70082, Page 23 and Book 76408, Page 400 for the purposes of preservation and for providing open space for passive recreation. Said sum to be spent under the direction of the Open Space Preservation Commission.

Pass any vote or take any act relative thereto.

ARTICLE 45 Land Acquisition - 71 Frankland Road, Rear; Sponsor: Citizens Petition

To see if the Town will vote to proceed on your positive action in ATM 2020 to negotiate a purchase price for the Town on 71 Frankland Road, Rear. The only way to get an answer from Seaboard Solar will be to take the large undeveloped parcel by eminent domain. Eminent Domain refers to the power of the government to take private property and convert it into

public use. The Fifth Amendment provides that the government may only exercise this power if they provide just compensation to the property owners.

Pass any vote or take any act relative thereto.

ADMINISTRATIVE

ARTICLE 46 Accept M.G.L. c. 40U § 3; Sponsor: Fire Chief

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 40U in its entirety, allowing for the administration of fines as a result of violations of any rule, regulation, order, or bylaw regulating the housing, sanitary or municipal snow and ice removal requirements of the Town; and further to amend the General Bylaws by inserting a new Article VI in Chapter 1, General Provisions as:

ADMINISTRATION OF FINES FOR CERTAIN VIOLATIONS

§ 1-8. Adoption of G.L. c.40U

The procedures for the payment and collection of unpaid municipal fines, as set forth in G.L. c. 40U are hereby adopted.

§ 1-9. Municipal Hearing Officer

The Town Manager shall appoint a Municipal Hearing Officer to conduct hearings of alleged violations of the Bylaws specified in this Bylaw.

§ 1-10. Violations Subject to this Bylaw

The following Bylaws and the specified penalties attached thereto shall be included within the procedure established under this Bylaw. Each day a violation is committed or permitted to continue shall constitute a separate offense and may be penalized as such hereunder:

BYLAW	SUBJECT
§ 93-1	Dumping on public and private land
§ 113-1	Hard-wired detectors required upon sale or transfer of certain buildings
§ 174-7	Obstruction of streets and sidewalks prohibited
§ 174-29	Discharge of Water onto a Public Way Prohibited

§ 1-11. Enforcement

Notwithstanding the provisions of this Bylaw, the Town may enforce its Bylaws and regulations or enjoin violations thereof through any lawful process, including but not limited to, any lawful means in law or in equity, including, but not limited to, non-criminal disposition pursuant to G.L. c.40, §21D and § 1-4 of the Town’s General Bylaws,

and the election of one remedy by the Town shall not preclude enforcement through any other lawful means.

Pass any vote or take any act relative thereto.

ARTICLE 47 Accept M.G.L. c. 41 § 110A; Sponsor: Town Clerk

To see if the Town will vote to accept the provisions of Chapter 41 § 110A of the *Massachusetts General Laws*, thereby authorizing any public office in the Town to remain closed on any or all Saturdays as may be determined from time to time.

Pass any vote or take any act relative thereto.

ARTICLE 48 Commission on Disability; Sponsor: Town Manager

To see if the Town will vote to establish a Commission on Disability by accepting the provisions of Chapter 40, § 8J of the *Massachusetts General Laws* and amending the General Bylaws by inserting as Chapter 5, Article IX the following text:

**ARTICLE IX
Commission on Disability**

§ 5-30. Title and purpose.

- A. The name of this commission is the Commission on Disability (hereafter referred to as the Commission).
- B. The purpose of the Commission is to coordinate or carry out programs in coordination with programs of the Massachusetts Office on Disability and advise the Select Board, Town boards and officials on the same to bring about full and equal participation in all aspects of life in the Town of Hopkinton for people with disabilities.
- C. The purpose of these bylaws is to establish principles, policies, and procedures for the governance of this Commission.

§ 5-31. Powers and duties.

- A. Research, understand, evaluate, and advocate local issues, challenges and opportunities encountered by people with disabilities.
- B. Coordinate the activities of other local groups organized to meet the needs of people with disabilities.

- C. Review and make recommendations about policies, procedures, services and activities of departments and agencies of the Town as they affect people with disabilities.
- D. Work in cooperation with the departments and agencies of the Town to bring about maximum participation of people with disabilities.
- E. Initiate, monitor, and promote legislation at the town, state and federal level which advances the equal status of people with disabilities.
- F. Encourage public awareness of disability issues.
- G. Provide information, referrals, guidance and technical assistance to individuals, public agencies, businesses and organizations in all matters pertaining to disability.
- H. Recruit and recommend prospective Commission members to the Town Manager.
- I. File an annual report, which shall be printed in the Town's annual report.

§ 5-32. Membership.

- A. The Commission shall consist of five members appointed by the Town Manager, subject to the approval of the Select Board. Three members shall consist of people with disabilities. One member shall be a member of the immediate family of a person with a disability. One member shall be either an elected or appointed official of the Town.
- B. The members shall initially serve the following terms: (1.) Two members shall serve one-year terms; (2.) Two members shall serve two-year terms; and (3.) Three members shall serve three-year terms. After the initial term, all members shall serve three-year terms.
- C. Resignation shall be made by notifying the chairperson in writing.
- D. The Town Manager shall fill any vacancy for the remainder of the unexpired term in the same manner as an original appointment.
- E. Any members of said Commission may, after a public hearing, if so requested, be removed for cause by the appointing authority.
- F. All members shall have full voting rights.

§ 5-33. Officers.

- A. The officers shall include a chairperson, vice chairperson, and secretary.
- B. Officers shall be elected annually by the majority vote of the Commission.
- C. One member may hold more than one office.

§ 5-34. Meetings.

- A. Regular meetings shall be held at least ten times a year.
- B. A quorum shall consist of three members.

Pass any vote or take any act relative thereto.

ARTICLE 49 Amend Vote of Town Meeting - Registrar Stipend; Sponsor: Town Clerk

To see if the Town will vote to amend the vote of the April 1991 Special Town Meeting on article 11 of said Town Meeting's warrant adopting the provisions of *M.G.L. c.41, s.19J* to retain the Town's adoption of the provisions of said section 19J but to strike that portion of the vote setting the amount of such compensation for the Town Clerk as \$600 and, further, that compensation to the Town Clerk pursuant to said section 19J shall hereafter be set at this and each successive Town Meeting in May in an amount not to exceed the limits set in said section 19J.

Pass any vote or take any act relative thereto.

ARTICLE 50 Prudent Investment Legislation; Sponsor: Town Manager

To see if the Town will vote to vote to authorize and request the Select Board to petition the General Court of the Commonwealth, on behalf of the Town, for passage of special legislation substantially as provided below, allowing the investment of the Town's Trust Funds in accordance with Sections 3, 4, 5, 8, and 9 of Chapter 203C of the *Massachusetts General Laws*, removing the requirement to invest only in the Massachusetts Legal List of Investments; provided, however, that the General Court may make clerical or editorial changes of form only to said legislation, unless the Select Board votes to approve amendments thereto; and provided further that the Select Board is hereby authorized to approve amendments that shall be within the scope of the general public objectives of said petition.

AN ACT AUTHORIZING CERTAIN INVESTMENTS BY THE TREASURER OF THE TOWN OF
HOPKINTON

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Notwithstanding Section 54 of Chapter 44 of the General Laws or any other general or special law to the contrary, the treasurer of the Town of Hopkinton may invest trust funds that are in the custody of the treasurer in accordance with Sections 3, 4, 5, 8, and 9 of Chapter 203C of the General Laws.

SECTION 2. This act shall take effect upon its passage.

Pass any vote or take any act relative thereto.

ARTICLE 51 Tax Increment Finance Agreement - Lykan Bioscience; Sponsor: Select Board

To see if the Town will vote, pursuant to Massachusetts General Law Chapter 40, Section 59, and Chapter 23A, Sections 3A through 3F, and the applicable regulations thereunder, to:(a) approve a Tax Increment Financing Agreement (“TIF Agreement”) between the Town, Lykan Bioscience Holdings, LLC, and Southfield Properties III, LLC for property shown on Assessors Map R29, Block 9, Lot A, which TIF Agreement provides for real estate tax and personal property tax exemptions at the exemption rate schedules set forth therein; and (b) authorize the Select Board to execute the TIF Agreement, and any documents related thereto, and to approve submission to the Massachusetts Economic Assistance Coordinating Council (EACC) of the TIF Agreement, and any documents related thereto, all relating to the project as described in the TIF Agreement, and any necessary documents relating thereto, and related submissions, and to take such other actions as necessary or appropriate to implement those documents, and carry out the purposes of this article.

Pass any vote or take any act relative thereto.

ARTICLE 52 PILOT Agreement, Wilson Street Solar Farm; Sponsor: Select Board

To see if the Town will vote in accordance with Chapter 59, Section 5, Clause forty-fifth of the *Massachusetts General Laws*, to approve a Payment in Lieu of Taxes (PILOT) Agreement, as negotiated by the Select Board, with GHTJA04 LLC, for a period of twenty-five (25) years, whereby GHTJA04 LLC will pay the Town a sum of monies per year relative to a portion of land located at 17 Wilson Street, shown as Assessors’ Maps U12 1 A, U12 2 A, U11 30 0 and U11 26 B, and which is related to the proposed construction and operation of a Large-Scale Ground Mounted Solar Photovoltaic Installation with an expected nameplate capacity of approximately 1.8 megawatts, said PILOT Agreement being on file in the Town Clerk’s Office, and further to allow the Select Board or the Town Manager to negotiate any amendments necessary to said PILOT Agreement to reflect any changes in the size of the parcel of land or size of the system so long as the payments reflected in the PILOT Agreement rise or lower commensurately.

Pass any vote or take any act relative thereto.

ARTICLE 53 Trustees of the School Fund in the Town of Hopkinton; Sponsor: Select Board

To see if the Town will choose members to fill the vacancies now existing in the Board of Trustees of the School Fund in the Town of Hopkinton.

Pass any vote or take any act relative thereto.

HEREOF FAIL NOT, and make the due return of this warrant, with your doings thereon to the Clerk of said Town of Hopkinton, at the time and place aforesaid.

Given under our hands this _____th day of _____, 2022.

SELECT BOARD
TOWN OF HOPKINTON

Irfan Nasrullah, Chair

Amy Ritterbusch, Vice-Chair

Brendan Tedstone

Mary Jo LaFreniere

Muriel Kramer

A TRUE COPY
ATTEST:

Connor Degan, Town Clerk

DATE: _____

I HEREBY CERTIFY THAT I HAVE SERVED THE FOREGOING WARRANT BY POSTING A TRUE AND ATTESTED COPY THEREOF IN (1) TOWN HALL, (2) ALL POST OFFICES, (3) THE PUBLIC LIBRARY, (4) THE SENIOR CENTER, AND (5) AT LEAST ONE PUBLIC SAFETY BUILDING, AT LEAST EIGHT (8) DAYS PRIOR TO THE TIME OF HOLDING SAID MEETING.

Constable of Hopkinton

To: Select Board

From: Norman Khumalo 

Date: April 8, 2022

Ref: Staff Report - Select Board April 12, 2022 Meeting

1. *School Department Power Purchase Agreement with Solect Energy Development LLC- 745 kW at Middle School - Site Access:* I am respectfully requesting the Select Board authorize the Town Manager to execute Solar Site Control Agreements with Solect Energy Development, LLC relating to photovoltaic projects at the Marathon, Hopkins, Middle and High Schools. The School Department is negotiating a Power Purchase Agreement and Lease with Solect Energy Development, LLC for photovoltaic projects at the Marathon, Hopkins, Middle and High Schools. In order for Solect to submit applications to the Solar Massachusetts Renewable Target (SMART) Program, it needs to be permitted to access the sites. These Solar Site Control Agreements give Solect that right. Executing these agreements will allow Solect to undertake certain activities in furtherance of the projects before final leases and Power Purchase Agreements have been executed. Either party may terminate the agreement if SMART Program qualification is not granted or if final agreements are not executed within 180 days.

Attachment:

Site Control Agreements with Solect Energy Development, LLC relating to photovoltaic projects at the Marathon, Hopkins, Middle and High Schools

Solar Site Control Agreement

This Solar Site Control Agreement (the “Agreement”) dated March 28, 2022 (the “Effective Date”) is by and between the Town of Hopkinton, with an address of 18 Main Street, Hopkinton, MA 01748, a municipal corporation of the Commonwealth of Massachusetts (the “Town”), and Solect Energy Development LLC (“Solect”), with an address of 89 Hayden Rowe Street, Suite E, Hopkinton, MA 01748 (collectively, the “Parties”).

Solect is a solar integration company that designs, constructs, operates, and maintains solar systems. This Agreement hereby expresses the mutual interest in a transaction currently in negotiations between the Parties wherein the Town requests Solect to design, construct, and operate a solar system on the Town’s property set forth on Attachment A hereto (the “Premises”), and Solect agrees to build and operate the solar system for the Town on the Premises.

Project Outline

1. The estimated photovoltaic solar project is 745 kW, which includes the systems substantially as described on Attachment B hereto (the “System”).
2. The Town agrees to provide Solect sufficient access to the Premises to construct, modify, store, install, own, operate, maintain and remove the System on the Premises, subject to any required town meeting or other approvals.

Project Timeline

1. Upon execution of this Agreement:
 - a. Solect shall submit an application to qualify the System under the Solar Massachusetts Renewable Target (SMART) Program established pursuant to 225 CMR 20.00 (the “SMART Program”) as a Behind-the-meter Solar Tariff Generation Unit (as defined in 225 CMR 20.02).
 - b. Solect shall prepare engineered designs and submit and Interconnect Application with Eversource.
 - c. Solect shall complete structural analysis of buildings to support the solar systems.
2. After receipt of SMART Program qualification, the Parties to this Agreement shall use good faith efforts to amend this Agreement or enter into a new agreement which shall supersede this Agreement, on mutually-acceptable terms within a period of one hundred eighty (180) days after confirmation of SMART Program acceptance, unless a longer period is agreed to by the parties.
3. Either Party hereto may terminate this Agreement without being considered in default and without liability, if either (i) a SMART Program qualification is not granted for the project, or (ii) a mutually-acceptable amended and restated agreement is not executed within such 180-day period, as extended if applicable.

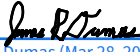
This Agreement is contingent upon a successful receipt of the SMART Program qualification. This Agreement expresses the desire of both Parties to complete the project as outlined above and to complete all necessary documents, payments and processes to meet the associated timeline. This Agreement shall be governed by Massachusetts law, without regard to choice of law principles.

By signing below and in confirmation of their consent to this Agreement, the Parties have executed this Agreement as of the Effective Date.

TOWN OF HOPKINTON
By, its Town Manager, duly authorized

Norman Khumalo

SOLECT ENERGY DEVELOPMENT LLC

By: 

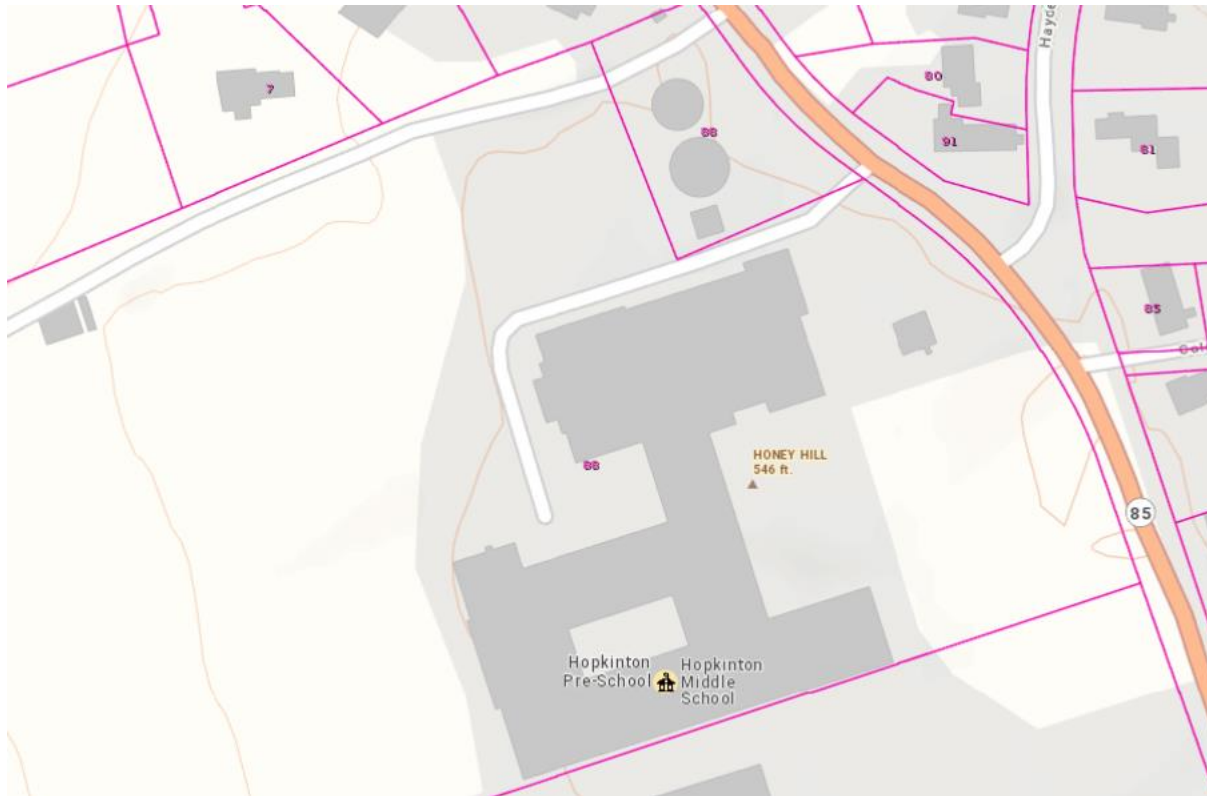
James Dumas (Mar 28, 2022 17:20 EDT)

Name: James Dumas

Title: CFO

Attachment A

The premises are shown labeled as the Hopkinton Middle School in the map below.



Address: 88 Hayden Rowe Street, Hopkinton, MA 01748

Parcel ID: U21 1 0

Owner: Town of Hopkinton

Attachment B

Rooftop System – Added panels are in dark blue



Canopy over middle school parking lot



Solar & Storage Site Control Agreement

This Solar Site Control Agreement (the “Agreement”) dated March 28, 2022 (the “Effective Date”) is by and between the Town of Hopkinton, with an address of 18 Main Street, Hopkinton, MA 01748, a municipal corporation of the Commonwealth of Massachusetts (the “Town”), and Solect Energy Development LLC (“Solect”), with an address of 89 Hayden Rowe Street, Suite E, Hopkinton, MA 01748 (collectively, the “Parties”).

Solect is a solar integration company that designs, constructs, operates, and maintains solar systems. This Agreement hereby expresses the mutual interest in a transaction currently in negotiations between the Parties wherein the Town requests Solect to design, construct, and operate a solar system on the Town’s property set forth on Attachment A hereto (the “Premises”), and Solect agrees to build and operate the solar system for the Town on the Premises.

Project Outline

1. The estimated photovoltaic solar project is 546.3 kW, which includes the systems substantially as described on Attachment B hereto (the “System”).
2. Energy storage may be incorporated based on equipment availability and savings potential.
3. The Town agrees to provide Solect sufficient access to the Premises to construct, modify, store, install, own, operate, maintain and remove the System on the Premises, subject to any required town meeting or other approvals.

Project Timeline

1. Upon execution of this Agreement:
 - a. Solect shall submit an application to qualify the System under the Solar Massachusetts Renewable Target (SMART) Program established pursuant to 225 CMR 20.00 (the “SMART Program”) as a Behind-the-meter Solar Tariff Generation Unit (as defined in 225 CMR 20.02).
 - b. Solect shall prepare engineered designs and submit and Interconnect Application with Eversource.
 - c. Solect shall complete structural analysis of buildings to support the solar systems.
2. After receipt of SMART Program qualification, the Parties to this Agreement shall use good faith efforts to amend this Agreement or enter into a new agreement which shall supersede this Agreement, on mutually-acceptable terms within a period of one hundred eighty (180) days after confirmation of SMART Program acceptance, unless a longer period is agreed to by the parties.
3. Either Party hereto may terminate this Agreement without being considered in default and without liability, if either (i) a SMART Program qualification is not granted for the

project, or (ii) a mutually-acceptable amended and restated agreement is not executed within such 180-day period, as extended if applicable.


This Agreement is contingent upon a successful receipt of the SMART Program qualification. This Agreement expresses the desire of both Parties to complete the project as outlined above and to complete all necessary documents, payments and processes to meet the associated timeline. This Agreement shall be governed by Massachusetts law, without regard to choice of law principles.

By signing below and in confirmation of their consent to this Agreement, the Parties have executed this Agreement as of the Effective Date.

TOWN OF HOPKINTON
By, its Town Manager, duly authorized

Norman Khumalo

SOLECT ENERGY DEVELOPMENT LLC

By: 

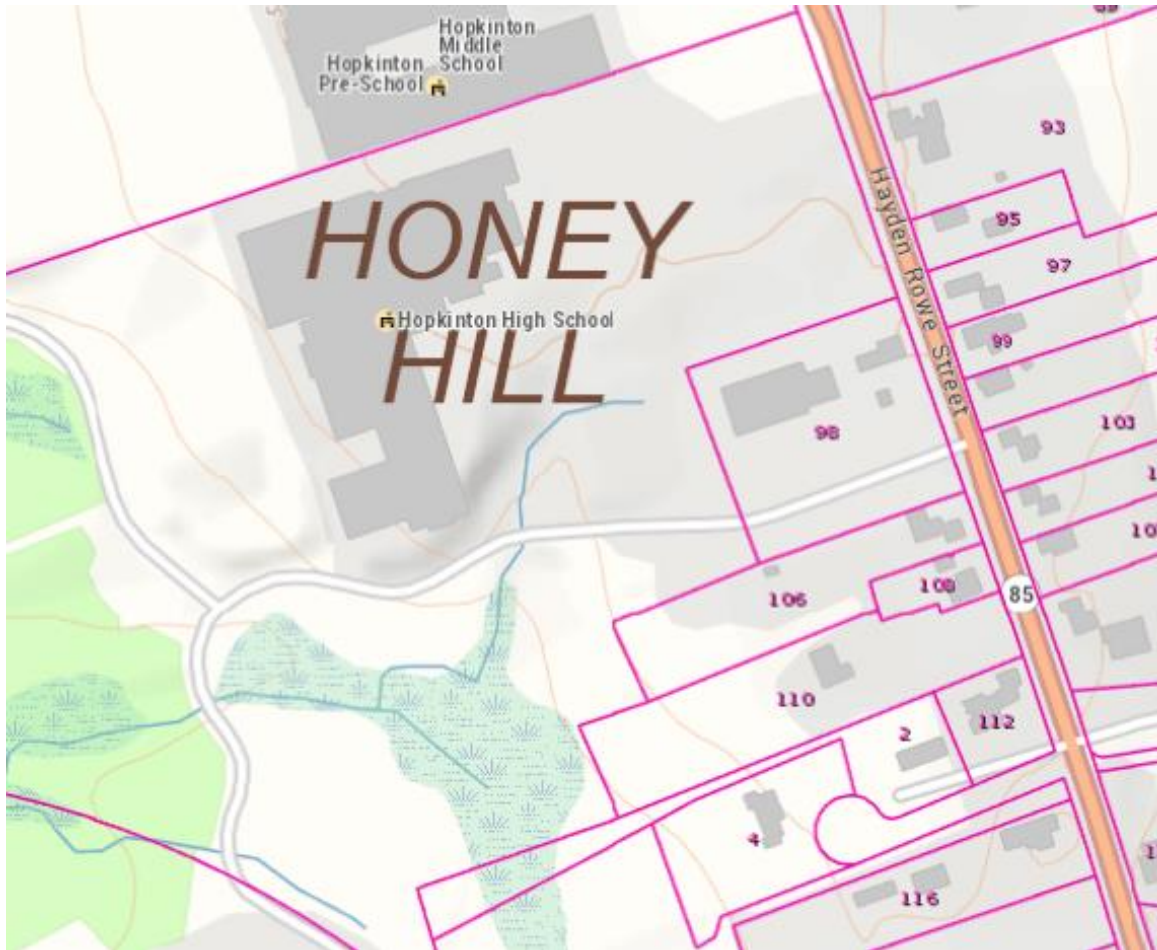
James Dumas (Mar 28, 2022 17:20 EDT)

Name: James Dumas

Title: CFO

Attachment A

The premises are shown labeled as Hopkinton High School in the map below.



Address: 90 Hayden Rowe Street, Hopkinton, MA 01748

Parcel ID: U21 3 0

Owner: Town of Hopkinton

Attachment B

Rooftop System – Added panels are in dark blue



Canopy over bus parking lot



Solar Site Control Agreement

This Solar Site Control Agreement (the “Agreement”) dated March 28, 2022 (the “Effective Date”) is by and between the Town of Hopkinton, with an address of 18 Main Street, Hopkinton, MA 01748, a municipal corporation of the Commonwealth of Massachusetts (the “Town”), and Solect Energy Development LLC (“Solect”), with an address of 89 Hayden Rowe Street, Suite E, Hopkinton, MA 01748 (collectively, the “Parties”).

Solect is a solar integration company that designs, constructs, operates, and maintains solar systems. This Agreement hereby expresses the mutual interest in a transaction currently in negotiations between the Parties wherein the Town requests Solect to design, construct, and operate a solar system on the Town’s property set forth on Attachment A hereto (the “Premises”), and Solect agrees to build and operate the solar system for the Town on the Premises.

Project Outline

1. The estimated photovoltaic solar project is 267.9 kW, which includes the systems substantially as described on Attachment B hereto (the “System”).
2. The Town agrees to provide Solect sufficient access to the Premises to construct, modify, store, install, own, operate, maintain and remove the System on the Premises, subject to any required town meeting or other approvals.

Project Timeline

1. Upon execution of this Agreement:
 - a. Solect shall submit an application to qualify the System under the Solar Massachusetts Renewable Target (SMART) Program established pursuant to 225 CMR 20.00 (the “SMART Program”) as a Behind-the-meter Solar Tariff Generation Unit (as defined in 225 CMR 20.02).
 - b. Solect shall prepare engineered designs and submit and Interconnect Application with Eversource.
 - c. Solect shall complete structural analysis of buildings to support the solar systems.
2. After receipt of SMART Program qualification, the Parties to this Agreement shall use good faith efforts to amend this Agreement or enter into a new agreement which shall supersede this Agreement, on mutually-acceptable terms within a period of one hundred eighty (180) days after confirmation of SMART Program acceptance, unless a longer period is agreed to by the parties.
3. Either Party hereto may terminate this Agreement without being considered in default and without liability, if either (i) a SMART Program qualification is not granted for the project, or (ii) a mutually-acceptable amended and restated agreement is not executed within such 180-day period, as extended if applicable.


This Agreement is contingent upon a successful receipt of the SMART Program qualification. This Agreement expresses the desire of both Parties to complete the project as outlined above and to complete all necessary documents, payments and processes to meet the associated timeline. This Agreement shall be governed by Massachusetts law, without regard to choice of law principles.

By signing below and in confirmation of their consent to this Agreement, the Parties have executed this Agreement as of the Effective Date.

TOWN OF HOPKINTON
By, its Town Manager, duly authorized

Norman Khumalo

SOLECT ENERGY DEVELOPMENT LLC

By: 

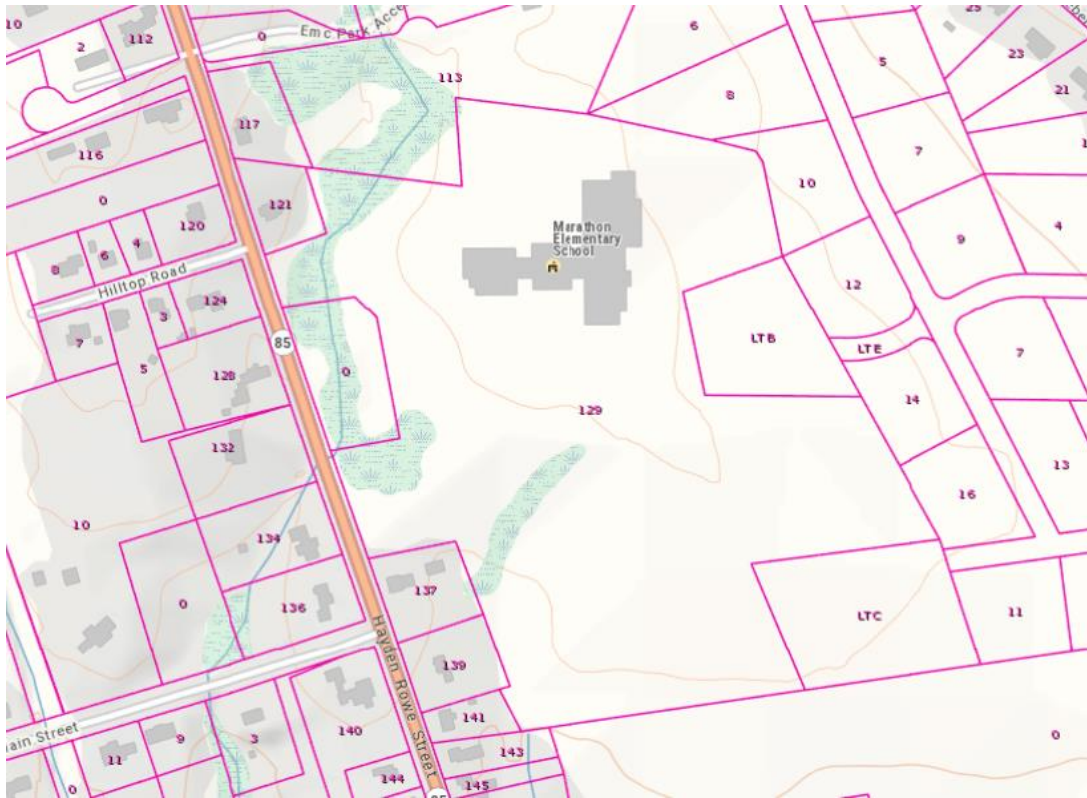
By: James Dumas (Mar 28, 2022 17:20 EDT)

Name: James Dumas

Title: CFO

Attachment A

The premises are shown labeled as the Marathon Elementary School in the map below.



Address: 104 Hayden Rowe Street, Hopkinton, MA 01748

Parcel ID: U21 7 0

Owner: Town of Hopkinton

Attachment B

Solar canopies are shown in dark blue



Solar Site Control Agreement

This Solar Site Control Agreement (the “Agreement”) dated March 28, 2022 (the “Effective Date”) is by and between the Town of Hopkinton, with an address of 18 Main Street, Hopkinton, MA 01748, a municipal corporation of the Commonwealth of Massachusetts (the “Town”), and Solect Energy Development LLC (“Solect”), with an address of 89 Hayden Rowe Street, Suite E, Hopkinton, MA 01748 (collectively, the “Parties”).

Solect is a solar integration company that designs, constructs, operates, and maintains solar systems. This Agreement hereby expresses the mutual interest in a transaction currently in negotiations between the Parties wherein the Town requests Solect to design, construct, and operate a solar system on the Town’s property set forth on Attachment A hereto (the “Premises”), and Solect agrees to build and operate the solar system for the Town on the Premises.

Project Outline

1. The estimated photovoltaic solar project is 197.6 kW, which includes the systems substantially as described on Attachment B hereto (the “System”).
2. The Town agrees to provide Solect sufficient access to the Premises to construct, modify, store, install, own, operate, maintain and remove the System on the Premises, subject to any required town meeting or other approvals.

Project Timeline

1. Upon execution of this Agreement:
 - a. Solect shall submit an application to qualify the System under the Solar Massachusetts Renewable Target (SMART) Program established pursuant to 225 CMR 20.00 (the “SMART Program”) as a Behind-the-meter Solar Tariff Generation Unit (as defined in 225 CMR 20.02).
 - b. Solect shall prepare engineered designs and submit and Interconnect Application with Eversource.
 - c. Solect shall complete structural analysis of buildings to support the solar systems.
2. After receipt of SMART Program qualification, the Parties to this Agreement shall use good faith efforts to amend this Agreement or enter into a new agreement which shall supersede this Agreement, on mutually-acceptable terms within a period of one hundred eighty (180) days after confirmation of SMART Program acceptance, unless a longer period is agreed to by the parties.
3. Either Party hereto may terminate this Agreement without being considered in default and without liability, if either (i) a SMART Program qualification is not granted for the project, or (ii) a mutually-acceptable amended and restated agreement is not executed within such 180-day period, as extended if applicable.

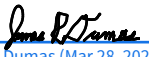
This Agreement is contingent upon a successful receipt of the SMART Program qualification. This Agreement expresses the desire of both Parties to complete the project as outlined above and to complete all necessary documents, payments and processes to meet the associated timeline. This Agreement shall be governed by Massachusetts law, without regard to choice of law principles.

By signing below and in confirmation of their consent to this Agreement, the Parties have executed this Agreement as of the Effective Date.

TOWN OF HOPKINTON
By, its Town Manager, duly authorized

Norman Khumalo

SOLECT ENERGY DEVELOPMENT LLC

By: 

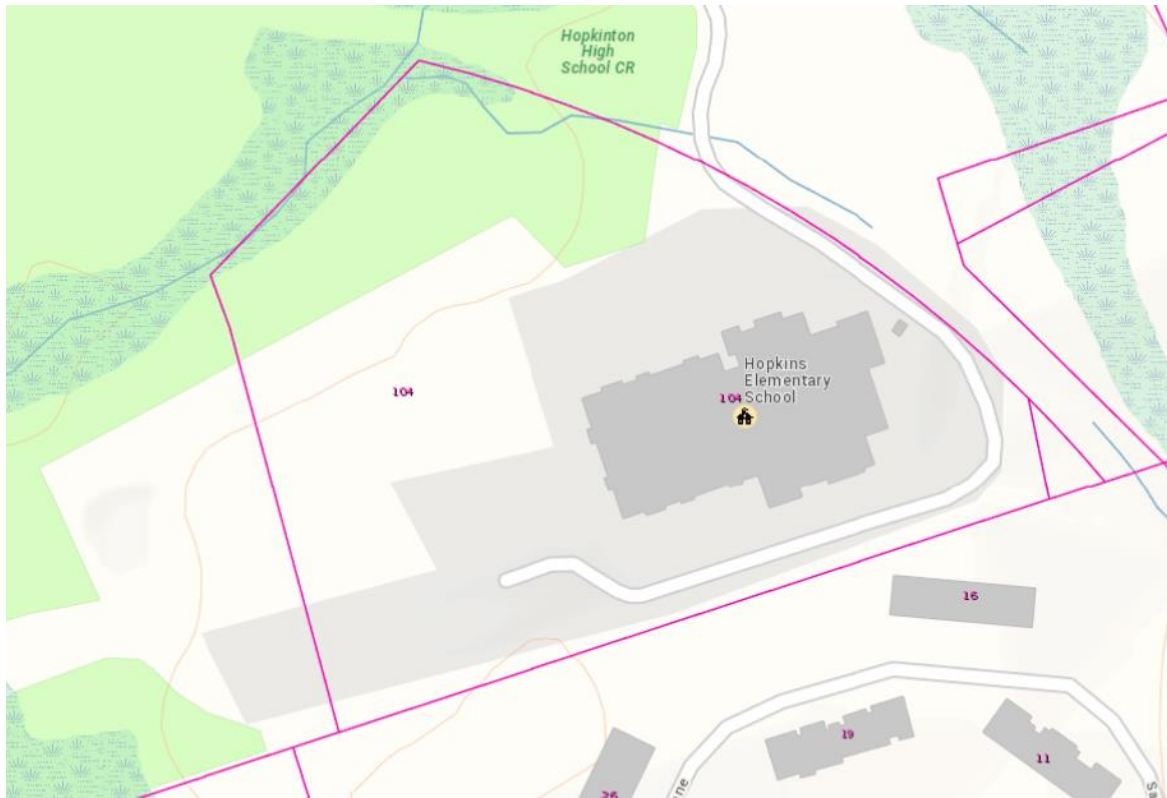
James Dumas (Mar 28, 2022 17:20 EDT)

Name: James Dumas

Title: CFO

Attachment A

The premises are shown labeled as the Hopkins Elementary School in the map below.



Address: 104 Hayden Rowe Street, Hopkinton, MA 01748

Parcel ID: U21 7 0

Owner: Town of Hopkinton

Attachment B

Solar panels are shown in dark blue



Night Sky Compliance

22 APR 4 AM '17

Dear Fellow Resident,

As a long-time Member of the Design Review Board and a resident of Lake Maspenock, we have become increasingly aware of additional light pollution coming from our roadways and commercial properties. While the DRB gives recommendations to applicants and always chooses shielded light fixtures, often times these requirements are overlooked once construction is over and the municipal review of the project has finished. Hopkinton, as a Sustainable Green Community which was awarded monies for this designation by the State, we are bound by the guidelines of being a Night Sky Compliant community. On any given night, we are faced with massive LED lighting emanating from 25 and 45 South St. plus three other addresses as well as 169 West Main St. The lights are blinding to drivers coming off of Route 495 as well as detrimental to the nightlife along the shores of Lake Maspenock, a cherished resource. In several cases, buildings were bound by approvals with specific agreements for lights to be turned off after hours. We recommend immediate action to those property owners who have been notified numerous times of their non-compliance to the Night Sky Guidelines. If Town Official steps have been taken (proper notification) and property owners are resistant to making changes, we ask that the Select Board vote on methods that shall bring compliance. The switching out of light bulbs in favor of LED bulbs without Town review and approval has had a negative effect on the neighborhoods, traffic safety and nocturnal wildlife on the lake. Please join us in recognizing the need for change here. Thank you. Ria McNamara & Jeff Doherty

Name	Address	Email
Ria McNamara	39 Oakhurst Rd	ria@retailre.com
Darlene Harper	1 3rd Ave	Larleneharper@gmail.com
Phil E. De	39 North St	MEKramer122@gmail.com
Paul W. Pray	6 SINGLETARY WAY	JSPRAY43@GMAIL.COM
Conrad D. De	48 Hillcrest Dr.	Cdegan@deganforrep.com
Shahidul Mannan	274 Ash St.	shahidul.mannan@gmail.com
Marc [Signature]	19 Walcott St.	emingjoshi@gmail.com
Thomas B. Ayer	38 Park St	D.D.W.GAN42@gmail.com
Julie Deegan	48 Hillcrest Drive	[Signature]

Night Sky Compliance

Name	Address	Email
Rebekah Hoffmann	12 Mt Auburn St	rebeka@toast.net
NANCY L. DRAWT	13 DAVIS RD	PUNKALX@AOL.COM
Mimi Aayn	1 Third Rd	
Cynthia Estévez	118 Hayward St.	cesthimera@gmail.com
Steph Catherine	118 HAYWARD ST	lisa.whittemore@gmail.com
Sundar	20 Carnegie Hill Rd	SUNDAR69@YAHOO.COM
Jenn Deulino	6 Rice St.	jenn.deulino@yahoo.com
Ann By	52 Teresa	asbeau@gmail.com
SMK	29 Forest	smkuryse@gmail.com
Jeffrey Druel	3 Angel's Way	angelsgardencenter@gmail.com

SELECT BOARD LIAISON LIST FY 2022 - Approved	Brendan	Irfan	Mary Jo	Amy	Muriel	Norman	Elaine
FINANCE							
Appropriation Committee						X	
Board of Assessors			X				
Town Manager's Budget Advisory Team					X		
Capital Improvement Committee						X	
Cable Advisory Committee						X	
PUBLIC SAFETY							
Animal Control							X
Fire Department	X						
Police Department	X						
PERMITTING							
Board of Appeals					X		
Conservation Commission		X					
Planning Board					X		
Board of Health			X				
Permanent Building Committee		X					
EDUCATION							
School Committee		X					
Reg. Voc. Tech School Committee	X						
School Reentry Advisory Group	X						
PUBLIC SERVICES							
Cemetery Commission			X				
HUMAN SERVICES							
Town Clerk's Office						X	
Personnel Committee						X	
Council on Aging			X				
Veterans Services						X	
ADA Oversight Committee				X			
Veterans Celebration Committee	X						
Tax Relief Committee			X				
CULTURAL/RECREATIONAL							

Pending Select Board Member Future Agenda Items

April 6, 2022

Items are listed in the order they were identified. Items identified and already discussed at meetings are not included on this list.

1. Discharge of guns at night in residential areas - Nasrullah (5/19/20) (6/2/20)
2. Reconstruction of the Sandy Beach parking lot - LaFreniere (7/21/20)
3. Create a Legacy Farms tracking document - Ritterbusch (7/21/20)
4. Social Justice issues - Nasrullah (8/4/20)
5. Economic Development Officer, budget submission by Growth Study Committee - Ritterbusch (11/10/20)
6. Master Plan action plan/implementation plan items for Select Board - Ritterbusch (12/1/20) (12/15/20)
7. Growth Study Committee request for an Economic Development Officer position - Ritterbusch (12/15/20); Nasrullah (2/2/21)
8. Discuss the creation of a Cultural District - Ritterbusch (7/6/21)
9. Citizen suggestion to paint centerlines on roadways for improved safety - Kramer (8/3/21)
10. Examination into municipal cable - Nasrullah (9/7/21)
11. Discuss whether the turf field at Fruit St. could have caused the PFAS problem in well #6 - Ritterbusch (12/14/21)
12. Description/comparison of how each FY23 budget compares to the Board's budget message - Kramer (1/25/22)
13. The role of the Select Board in the trails/Upper Charles Trail process and what are the next steps for the Board - Kramer (1/25/22)
14. Consider support for Senate and House bills regarding a temporary moratorium on construction of new jails and prisons in Massachusetts - Kramer (1/25/22)
15. Cumberland Farms driveways/intersection, West Main St. - Kramer (3/1/22)
16. Public Safety/Vehicle Parking issues in the Middle School parking lot during elections - Nasrullah (4/5/22)



**TOWN OF HOPKINTON
BOARD OF APPEALS**

Town Hall
18 Main Street - 3rd Floor
Hopkinton, MA 01748
508-497-9745
www.hopkintonma.gov

TM/ SB
RECEIVED
TOWN OF HOPKINTON
2022 APR -1 AM 8:42
TOWN CLERK'S OFFICE

Mark J. Hyman, Chair
John Coutinho, Vice Chair & Clerk

zba@hopkintonma.gov

April 1, 2022

PUBLIC HEARING NOTICE

The Town of Hopkinton Board of Appeals will hold a public hearing on **Wednesday, April 27, 2022 at 7:00 P.M.**, to hear all persons interested in the Application for Special Permit and/or Variance filed by **Custom Nest Builders, 12 Lenox Drive, Franklin, MA**. The Applicant seeks relief from the Hopkinton Zoning Bylaws for construction of a new single family home that does not meet the minimum setback requirements on a preexisting nonconforming lot at **85 Downey Street, Hopkinton, MA**. The property is owned by **Michael and Deborah Bozyczko, 16 Lafko Drive, Poughkeepsie, NY**. The property is shown on Assessors Map L36 Block 71 Lot 0. Please email zba@hopkintonma.gov, call the Department of Land Use, Planning & Permitting at 508-497-9745, or check the online meeting calendar and Agenda for this meeting at www.hopkintonma.gov to confirm location and/or obtain Zoom meeting access information. This legal notice is also posted on the Massachusetts Newspaper Publishers Association (MNPA) website at <http://masspublicnotices.org>.

John Coutinho
Clerk
Re: 22-016



TOWN OF HOPKINTON
BOARD OF APPEALS

Town Hall
18 Main Street - 3rd Floor
Hopkinton, MA 01748
508-497-9745
www.hopkintonma.gov

TM/5B
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TOWN OF HOPKINTON
2022 APR -1 AM 8:12
TOWN CLERK'S OFFICE

Mark J. Hyman, Chair
John Coutinho, Vice Chair & Clerk

zba@hopkintonma.gov

April 1, 2022

PUBLIC HEARING NOTICE

The Town of Hopkinton Board of Appeals will hold a public hearing on **Wednesday, April 27, 2022 at 7:00 P.M.**, to hear all persons interested in the Application for Special Permit and/or Variance filed by **David Godfroy, 17 Cross Street, Hopkinton, MA**. The Applicant seeks relief from the Hopkinton Zoning Bylaws for additions to an existing single family home at **17 Cross Street, Hopkinton, MA** that do not meet the minimum setback requirements. The property is owned by **David Godfroy and Martha Godfroy, 17 Cross Street, Hopkinton, MA**. The property is shown on Assessors Map U8 Block 24 Lot 0. Please email zba@hopkintonma.gov, call the Department of Land Use, Planning & Permitting at 508-497-9745, or check the online meeting calendar and Agenda for this meeting at www.hopkintonma.gov to confirm location and/or obtain Zoom meeting access information. This legal notice is also posted on the Massachusetts Newspaper Publishers Association (MNPA) website at <http://masspublicnotices.org>.

John Coutinho
Clerk
Re: 22-017