Meeting Minutes

Date: March 2, 2022 Time: 1200 - 1330

Location: Zoom

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| Present: | Murray Rice | David Chartash | Bill Gentles | Mario Ramirez |
|  | Peter Austin |  |  |  |
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| Recorder: | Peter Austin, Bill Gentles |  |  |  |

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| **Agenda Item** | **Discussion / Outcome / Decision** | **Action** |
| 1. Introductions | Attendees introduced themselves. |  |
| 1. Agenda | No changes |  |
| 1. Minutes | Minutes of Feb 2, 2022, No changes. |  |
| 1. Possible webinar topics | CESO should develop a list to collaborate with CMBES on monthly webinar topics. Alternative Equipment Maintenance (AEM). (June)  * + Tentatively scheduled for June. Actual date pending  Home health Care Monitoring  * + Infusystems - contact pending   + ALS Ontario contacted – no response, reminder sent, follow up required  Cybersecurity - Biomed's role?  * + Cybersecurity director at Sick Kids – contact pending   + Collaboration with CMBES was suggested. Contact CMBES pending  CADTH and Technology assessment (Deferred)  * + Collaboration with CMBES was suggested to reach a broader audience. Contact CMBES to coordinate/collaborate pending   + APIBQ participation?   + Timing deferred to different month. Possibly in the Fall  CE-IT relations (May)  * + Yale group will participate   + Elliot Sloan will participate   + Actual date to be confirmed with speakers. To be confirmed with CMBES to avoid conflicts.   + Tim Zakutney – participation? - contact pending  Capital equipment planning/ Fleet management  * + Deferred  OSHEN webinar/update. Proposed mid year date.  * + Proposed date: June-July 2022   + Update and demonstration will work for July 2002. Possibly join with CMBES regarding white paper on equipment donation   + Title changed to Equipment Donations/OSHEN Update   + Contact CMBES to coordinate/collaborate pending  CESOP Update  * + Possible timing for September  Student presentations and professional accreditation.  * + U of T has responded with the possibility of some M. Eng students presenting. Follow up with U of T   + College scheduling pending (mid-end of April would be potential timing). Follow up with colleges in terms of timing – end of April  Other  * + Not other items | David  Mario  Peter  Mario  Bill  Bill  Bill  Rachel  Bill  Bill  Peter |
| 1. Annual General Meeting planning | * A separate AGM webinar date was discussed. * Adding onto the CE-IT relations webinar was selected. Tentative date - May * Actual date to be confirmed. |  |
| 1. CESO Bylaws, Strategic Planning, Succession planning | * Draft bylaws were discussed, and changes were made.   Motion: to send to draft bylaws to CESO members with changes made during meeting  Moved: Bill Gentles  Second: Mario Ramirez  Action: Bill to clean up final draft – remove track changes on minor formatting. Circulate to members. (mailing list?) Vote yes/no to approve using Google forms. Bill/Peter | Bill  Peter  David  Bill/Peter |
| 1. New business | * None |  |
| 1. Next meeting | * Wednesday, April 6, 2022, 1230 – 130 on Zoom. **NB 1230 start time**. | Bill |
| 1. Adjournment | * The meeting was adjourned at 130pm. |  |