Meeting Minutes

Date: March 2, 2022 Time: 1200 - 1330

Location: Zoom

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| Present: | Murray Rice | David Chartash | Bill Gentles | Mario Ramirez |
|  | Peter Austin |  |  |  |
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| Recorder: | Peter Austin, Bill Gentles |  |  |  |

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| **Agenda Item** | **Discussion / Outcome / Decision** | **Action** |
| 1. Introductions
 | Attendees introduced themselves.  |  |
| 1. Agenda
 | No changes |  |
| 1. Minutes
 | Minutes of Feb 2, 2022, No changes. |  |
| 1. Possible webinar topics
 | CESO should develop a list to collaborate with CMBES on monthly webinar topics.Alternative Equipment Maintenance (AEM). (June)* + Tentatively scheduled for June. Actual date pending

Home health Care Monitoring * + Infusystems - contact pending
	+ ALS Ontario contacted – no response, reminder sent, follow up required

Cybersecurity - Biomed's role? * + Cybersecurity director at Sick Kids – contact pending
	+ Collaboration with CMBES was suggested. Contact CMBES pending

CADTH and Technology assessment (Deferred)* + Collaboration with CMBES was suggested to reach a broader audience. Contact CMBES to coordinate/collaborate pending
	+ APIBQ participation?
	+ Timing deferred to different month. Possibly in the Fall

CE-IT relations (May)* + Yale group will participate
	+ Elliot Sloan will participate
	+ Actual date to be confirmed with speakers. To be confirmed with CMBES to avoid conflicts.
	+ Tim Zakutney – participation? - contact pending

Capital equipment planning/ Fleet management* + Deferred

OSHEN webinar/update. Proposed mid year date. * + Proposed date: June-July 2022
	+ Update and demonstration will work for July 2002. Possibly join with CMBES regarding white paper on equipment donation
	+ Title changed to Equipment Donations/OSHEN Update
	+ Contact CMBES to coordinate/collaborate pending

CESOP Update* + Possible timing for September

Student presentations and professional accreditation. * + U of T has responded with the possibility of some M. Eng students presenting. Follow up with U of T
	+ College scheduling pending (mid-end of April would be potential timing). Follow up with colleges in terms of timing – end of April

Other* + Not other items
 | DavidMarioPeterMarioBillBillBillRachelBillBillPeter |
| 1. Annual General Meeting planning
 | * A separate AGM webinar date was discussed.
* Adding onto the CE-IT relations webinar was selected. Tentative date - May
* Actual date to be confirmed.
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| 1. CESO Bylaws, Strategic Planning, Succession planning
 | * Draft bylaws were discussed, and changes were made.

Motion: to send to draft bylaws to CESO members with changes made during meetingMoved: Bill GentlesSecond: Mario RamirezAction: Bill to clean up final draft – remove track changes on minor formatting. Circulate to members. (mailing list?) Vote yes/no to approve using Google forms. Bill/Peter | BillPeterDavidBill/Peter |
| 1. New business
 | * None
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| 1. Next meeting
 | * Wednesday, April 6, 2022, 1230 – 130 on Zoom. **NB 1230 start time**.
 | Bill |
| 1. Adjournment
 | * The meeting was adjourned at 130pm.
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