Draft Meeting Minutes

Date: Mar 2, 2021

**Time:** 1200 - 1330 Hr EST

**Location: Online - Zoom**

1. Introductions

Bill Gentles, Peter Austin, Mario Ramirez, Murat Furat, Murray Rice, Vincent Lam, John Leung, Amin Chalabi, Gad Acosta, Charanjit Bambra, Alex Michelini, Amalia Gill, Adeel Alam, Firdous Hadj-Moussa, David Chartash, Ibrahim Aldoreh, Sarah Bruch, Sonik Kahari, Tim We, Magdah Manerkar, Payal Manot, Sandra Kudla, Ryan Crawford, James Linton, Rachel Zhang. Richard Tidman, Jim Durocher

1. Review of agenda. – attached, approved
2. Review and approval of Minutes from Feb 2, 2022

Approved

1. 4. Discussion of possible webinar topics as replacement for 2022 conference and integration with CMBES webinar series.
* Alternative Equipment Maintenance (AEM). Adeel, David (June)

Tentatively scheduled for June.

Actual date is pending

* Home health Care Monitoring

 Infusystems - contact pending

 ALS Ontario contacted – no response, reminder sent, follow up required

**Action items**

 - Contact Infusystems [Mario]

 - Follow up with ALS [Peter]

* Cybersecurity – Biomed’s role?

 Cybersecurity director at Sick Kids – contact pending

 Collaboration with CMBES was suggested

**Action items**

 - Contact cybersecurity director at Sick Kids [Mario]

 - Contact CMBES to coordinate/collaborate [Bill]

* CADTH and Technology assessment

 Collaboration with CMBES was suggested to reach a broader audience.

 Timing deferred to different month. Possibly in the Fall.

**Action items**

 - Contact CMBES to coordinate/collaborate [Bill]

CE-IT relations, predictive analytics. IoT, the blurring line between medical devices and IT devices – Elliot Sloane? (May)

Yale group will participate

Elliot Sloan will participate

Actual date to be confirmed with speakers. To be confirmed with CMBES to avoid conflicts. [Bill]

Participation of Tim Zakutney – pending

**Action items**

 - Contact CMBES to coordinate/collaborate [Bill]

 - Contact Tim Zakutney [Rachel]

* Capital equipment planning/ Fleet management – Murat, Dave Gretzinger at UHN?

Taken out of agenda for this meeting

* OSHEN update - Murat

Update and demonstration will work for July 2002. Possibly join with CMBES regarding white paper on equipment donation.

Title changed to Equipment Donations/OSHEN Update

**Action items**

- Contact CMBES to coordinate/collaborate [Bill]

* CESOP update – Bill (September)

Possible timing for September

* Student presentations from community colleges

 U of T has responded with the possibility of some M. Eng students presenting

 College scheduling pending (mid-end of April would be potential timing)

 **Action items**

- Follow up with colleges in terms of timing – End April?. [Peter]

- Follow up with U of T [Bill]

* Other

No other items

 5. Annual General Meeting planning

A separate AGM webinar date was discussed.

Adding onto the CE-IT relations webinar was selected. Tentative date - May

Actual date to be confirmed.

6. CESO Strategic Planning – Succession planning – draft bylaw amendments.

Draft bylaws were discussed, and changes were made.

Motion: to send to draft bylaws to CESO members with changes made during meeting

Moved: Bill Gentles

Second: Mario Ramirez

Action: Bill to clean up final draft – remove track changes on minor formatting. Circulate to members. (mailing list?) Vote yes/no to approve using Google forms. Bill/Peter

7. New business

 None

8. Adjournment

9. Next meeting: Wednesday, April 6, 2022, 1200 – 1330 on Zoom.