Meeting Minutes

Date: February 2, 2022 Time: 1200 - 1330

Location: Zoom

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| --- | --- | --- | --- | --- |
| Present: | Murray Rice | David Chartash | Sandra Kudla | Mario Ramirez |
|  | Peter Austin | Jim Durocher | Sarah Bruch | John Leung |
|  | Bill Gentles | Richard Tidman |  |  |
|  |  |  |  |  |
| Recorder: | Peter Austin, Bill Gentles |  |  |  |

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| **Agenda Item** | **Discussion / Outcome / Decision** | **Action** |
| 1. Introductions
 | Attendees introduced themselves.  |  |
| 1. Agenda
 | No changes |  |
| 1. Minutes
 | Minutes of Jan 5, 2022, No changes. |  |
| 1. Possible webinar topics
 | CESO should develop a list to collaborate with CMBES on monthly webinar topics.Alternative Equipment Maintenance (AEM). (June)* + David Chartash said that a webinar on this topic would be ok for June.

Home health Care Monitoring * + CSA Standards for home healthcare is possible as a topic
	+ Infusystems - contact pending
	+ ALS Ontario contacted – response pending

Cybersecurity - Biomed's role? * + Cybersecurity director at Sick Kids – contact pending

CADTH and Technology assessment (March)* + CADTH willing participate in webinar in March.
	+ CADTH contacted for further details – response pending
	+ Patricia Trbovich contacted – response pending

CE-IT relations - Elliot Sloane? (May)* + predictive analytics. IoT, the blurring line between medical devices and IT devices
	+ Response from Elliot Sloan - able to participate in webinar for May
	+ Yale group – contacted – response pending
	+ Tim Zakutney - contact pending

Capital equipment planning/ Fleet management* + Response from David Gretzinger - We would like to push this webinar to 2023 season. We need time to prepare for a broader overview on this topic then just a presentation for one or two organization’s capital plan process

OSHEN webinar/update. Proposed mid year date. * + Proposed date: June-July 2022

The New Clinical Engineering Standards of Practice – 2022 editionOverview of the new standards – changes from the previous edition.Student presentations and professional accreditation. * + Including U of T and U of Ottawa students was discussed. Ottawa group may be more likely to present at this point.
	+ U of T group to be contacted re: current CE program requirements for presentations
	+ College student presentations were discussed including timing with student availability and presentation format/length. College reps to get timing that would work best.

Certification* + Deferred

Other* + CMBES working on webinar topics and scheduling. CESO will contact CMBES to coordinate webinar topics and timing
	+ Possible CMBES topics include:

CybersecurityECRICapital Prioritization ProcessesRedevelopment Projects Digital hospitalBilingual webinarTechnology webinars* + CMBES to be contacted to coordinate webinars
 | lDavidMarioPeterMarioBillDavidRachelBillBillSandraJimRichardBill |
| 1. Annual General Meeting planning
 | * Timing was discussed. Time/date pending
 |  |
| 1. CESO Bylaws, Strategic Planning, Succession planning
 | * Tabled. Bill, Peter and David to clean up the final draft in a separate meeting
 | BillPeterDavid |
| 1. New business
 | Tabled |  |
| 1. Next meeting
 | * Wednesday, March 2, 2022, 1200 – 130 on Zoom. **NB 1200 start time**.
 | Bill |
| 1. Adjournment
 | * The meeting was adjourned at 130pm.
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