Meeting Minutes

Date: February 2, 2022 Time: 1200 - 1330

Location: Zoom

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| Present: | Murray Rice | David Chartash | Sandra Kudla | Mario Ramirez |
|  | Peter Austin | Jim Durocher | Sarah Bruch | John Leung |
|  | Bill Gentles | Richard Tidman |  |  |
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| Recorder: | Peter Austin, Bill Gentles |  |  |  |

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| **Agenda Item** | **Discussion / Outcome / Decision** | **Action** |
| 1. Introductions | Attendees introduced themselves. |  |
| 1. Agenda | No changes |  |
| 1. Minutes | Minutes of Jan 5, 2022, No changes. |  |
| 1. Possible webinar topics | CESO should develop a list to collaborate with CMBES on monthly webinar topics. Alternative Equipment Maintenance (AEM). (June)  * + David Chartash said that a webinar on this topic would be ok for June.  Home health Care Monitoring  * + CSA Standards for home healthcare is possible as a topic   + Infusystems - contact pending   + ALS Ontario contacted – response pending  Cybersecurity - Biomed's role?  * + Cybersecurity director at Sick Kids – contact pending  CADTH and Technology assessment (March)  * + CADTH willing participate in webinar in March.   + CADTH contacted for further details – response pending   + Patricia Trbovich contacted – response pending  CE-IT relations - Elliot Sloane? (May)  * + predictive analytics. IoT, the blurring line between medical devices and IT devices   + Response from Elliot Sloan - able to participate in webinar for May   + Yale group – contacted – response pending   + Tim Zakutney - contact pending  Capital equipment planning/ Fleet management  * + Response from David Gretzinger - We would like to push this webinar to 2023 season. We need time to prepare for a broader overview on this topic then just a presentation for one or two organization’s capital plan process  OSHEN webinar/update. Proposed mid year date.  * + Proposed date: June-July 2022  The New Clinical Engineering Standards of Practice – 2022 edition Overview of the new standards – changes from the previous edition. Student presentations and professional accreditation.  * + Including U of T and U of Ottawa students was discussed. Ottawa group may be more likely to present at this point.   + U of T group to be contacted re: current CE program requirements for presentations   + College student presentations were discussed including timing with student availability and presentation format/length. College reps to get timing that would work best.  Certification  * + Deferred  Other  * + CMBES working on webinar topics and scheduling. CESO will contact CMBES to coordinate webinar topics and timing   + Possible CMBES topics include:   Cybersecurity  ECRI  Capital Prioritization Processes  Redevelopment Projects  Digital hospital  Bilingual webinar  Technology webinars   * + CMBES to be contacted to coordinate webinars | l  David  Mario  Peter  Mario  Bill  David  Rachel  Bill  Bill  Sandra  Jim  Richard  Bill |
| 1. Annual General Meeting planning | * Timing was discussed. Time/date pending |  |
| 1. CESO Bylaws, Strategic Planning, Succession planning | * Tabled. Bill, Peter and David to clean up the final draft in a separate meeting | Bill  Peter  David |
| 1. New business | Tabled |  |
| 1. Next meeting | * Wednesday, March 2, 2022, 1200 – 130 on Zoom. **NB 1200 start time**. | Bill |
| 1. Adjournment | * The meeting was adjourned at 130pm. |  |