Meeting Minutes

Date: May 19, 2021 Time: 1300 - 1430

Location: Zoom

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| Present: | Bill Gentles | David Chartash | Murat Firat | Rutvik Patel |
|  | James Linton | Adeel Alam |  |  |
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| Recorder: | Bill Gentles |  |  |  |

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| **Agenda Item** | **Discussion / Outcome / Decision** | **Action** |
| 1. **Introductions**
 | * Attendees introduced themselves.
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| 1. **Agenda**
 | * No changes
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| 1. **Minutes**
 | * No changes
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| 1. **AEM Survey**
 | * David and Adeel explained the survey on Alternative Equipment Maintenance that they are requesting that CESO members fill out.
* The link will be sent to the CESO email list.
* The link to the survey was included in the agenda. Results to be discussed at next meeting
 | **David****Adeel** |
| 1. **2021 Conference**
 | * The payment from eRegisterNow had not yet been received. There was some discussion of shifting to an alternate service provider such as Eventbrite. Peter and David to investigate.
 | **Bill****Peter****David** |
| 1. **Strategic & Succession Planning**
 | * The group continued to discuss necessary changes to the bylaws.
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| 1. **New business**
 | * None
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| 1. **Next meeting**
 | * Wednesday, June 16, 2021, 1pm on Zoom.
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