Meeting Minutes

Date: July 6, 2022 Time: 1200 - 1330

Location: Zoom

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| Present: | Bill Gentles | David Chartash | James Linton | Peter Austin |
|  | John Leung |  |  |  |
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| Recorder: | Peter Austin |  |  |  |

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| **Agenda Item** | **Discussion / Outcome / Decision** | **Action** |
| 1. Introductions | Attendees introduced themselves. |  |
| 1. Agenda | No changes |  |
| 1. Minutes | Minutes of June 1, 2022, No changes. |  |
| 1. Open Discussion | * No discussion |  |
| 1. Webinar Post-mortem | * Bill brought up an omission in the Bylaws in terms of voting member requirements. A proposed change was discussed. * The missing clause was part of:   + 1.2.2.1 Voting member: … “You must work in the province of Ontario.” * This clause had been in previous versions of the bylaws but was left out of the latest revision by accident. * A notice of the proposed amendment adding this clause and voting form is to be sent out to voting members. * The group reviewed a draft of the post webinar survey and make some corrections. The survey will be sent out to webinar attendees with a deadline of July 14 for responses. There will be a random draw for a $100 prize for one of the survey respondents. * The group discussed the call for nomination” process. The process will start soon to bring awareness about the required call for nominations. | Bill/Peter  Peter  Bill/Peter  Bill/Peter |
| 1. Webinar Planning Issues | * **Webinar topics**   **Alternative Equipment Maintenance (AEM).Adeel, David**   * Postponed to Fall 2022 * David told the group about the response of potential speakers. David and Adeel will regroup and individually interview the survey respondents   **Equipment Donations / OSHEN Update**   * To be combined with donations webinar (Fall 2022) * No discussion   **CESOP update – (Early 2023)**   * No discussion   **Home health Care Monitoring**   * No discussion   **Cybersecurity – Biomed’s role**   * Possibly CMBES joint webinar * No discussion   **CADTH and Technology assessment**   * Date – TBD. * No discussion | David/Adeel |
| 1. New business | * John Leung suggested the Society should have a Social Media rep. For further discussion. |  |
| 1. Next meeting | * Wednesday, Wednesday September 14, 2022, 1200 – 1330 on Zoom. |  |
| 1. Adjournment | * The meeting was adjourned at 1300. |  |