Meeting Minutes

Date: July 6, 2022 Time: 1200 - 1330

Location: Zoom

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| Present: | Bill Gentles | David Chartash | James Linton | Peter Austin |
|  | John Leung |  |  |  |
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| Recorder: | Peter Austin |  |  |  |

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| **Agenda Item** | **Discussion / Outcome / Decision** | **Action** |
| 1. Introductions
 | Attendees introduced themselves.  |  |
| 1. Agenda
 | No changes |  |
| 1. Minutes
 | Minutes of June 1, 2022, No changes. |  |
| 1. Open Discussion
 | * No discussion
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| 1. Webinar Post-mortem
 | * Bill brought up an omission in the Bylaws in terms of voting member requirements. A proposed change was discussed.
* The missing clause was part of:
	+ 1.2.2.1 Voting member: … “You must work in the province of Ontario.”
* This clause had been in previous versions of the bylaws but was left out of the latest revision by accident.
* A notice of the proposed amendment adding this clause and voting form is to be sent out to voting members.
* The group reviewed a draft of the post webinar survey and make some corrections. The survey will be sent out to webinar attendees with a deadline of July 14 for responses. There will be a random draw for a $100 prize for one of the survey respondents.
* The group discussed the call for nomination” process. The process will start soon to bring awareness about the required call for nominations.
 | Bill/PeterPeterBill/PeterBill/Peter |
| 1. Webinar Planning Issues
 | * **Webinar topics**

**Alternative Equipment Maintenance (AEM).Adeel, David** * Postponed to Fall 2022
* David told the group about the response of potential speakers. David and Adeel will regroup and individually interview the survey respondents

**Equipment Donations / OSHEN Update*** To be combined with donations webinar (Fall 2022)
* No discussion

**CESOP update – (Early 2023)*** No discussion

**Home health Care Monitoring** * No discussion

**Cybersecurity – Biomed’s role*** Possibly CMBES joint webinar
* No discussion

**CADTH and Technology assessment** * Date – TBD.
* No discussion
 | David/Adeel |
| 1. New business
 | * John Leung suggested the Society should have a Social Media rep. For further discussion.
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| 1. Next meeting
 | * Wednesday, Wednesday September 14, 2022, 1200 – 1330 on Zoom.
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| 1. Adjournment
 | * The meeting was adjourned at 1300.
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