Meeting Minutes

Date: December 1, 2021 Time: 1300 - 1430

Location: Zoom

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| Present: | Bill Gentles | David Chartash | Murat Firat | Mario Ramirez |
|  | Murray Rice | Peter Austin | James Linton |  |
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| Recorder: | Bill Gentles, Peter Austin |  |  |  |

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| **Agenda Item** | **Discussion / Outcome / Decision** | **Action** |
| 1. **Introductions**
 | * Attendees introduced themselves.
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| 1. **Agenda**
 | * No changes
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| 1. **Minutes**
 | * No changes
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| 1. **Possible webinar topics**
 | * Alternative Equipment Maintenance – More data is needed from the survey before it could be used in a webinar.
* Home healthcare – Needs to focus on a specific subtopic – home dialysis is a gold standard
* Cybersecurity – Jack Lam? The Info security officer from UHN? Group in BC? Is there a case study? Cyber attacks? What training do biomeds need? E.g Ultrasound machines with embedded WindowsXP. The basics are taught at St Clair.
* HTA, CADTH. Met with Leslie Dunfield of CADTH. Possible March date for weninar. IFMBE has an HTA group. There is a Canadian on the group. Patricia Trbovich(sp?)- Bill to ask Tony.
* Peter suggested an equipment planning webinar
* Capital equipment planning and fleet management – different approaches at different hospitals – Murat to contact Dave G.
* Healthcare IT and the impact on Clinical Engineering. Is the technology being used to its full potential? Impact analysis? Elliot Sloane would be a good speaker.
* CMBES webinar series? We need to coordinate with Michael Barton. The first CMBES webinar is Jan 12.
* We need to put together a roster of webinars and coordinate with CMBES on dates
 | **David, Adeel****Bill****Murat** |
| 1. **CESO Bylaws, Strategic Planning, Succession planning**
 | * Murat commented that there are some formatting problems in the membership section.
* Dues are only mentioned once. Inconsistent.
* The document should be scanned for gender neutrality. Replace he/she with they/them
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| 1. **New business**
 | * Tabled
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| 1. **Next meeting**
 | * Wednesday, January 5, 2022, 1200 – 130 on Zoom. **NB 1200 start time**.
 | **Bill** |
| 1. **Adjournment**
 | * The meeting was adjourned at 230pm.
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