Meeting Minutes

Date: December 1, 2021 Time: 1300 - 1430

Location: Zoom

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| Present: | Bill Gentles | David Chartash | Murat Firat | Mario Ramirez |
|  | Murray Rice | Peter Austin | James Linton |  |
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| Recorder: | Bill Gentles, Peter Austin |  |  |  |

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| **Agenda Item** | **Discussion / Outcome / Decision** | **Action** |
| 1. **Introductions** | * Attendees introduced themselves. |  |
| 1. **Agenda** | * No changes |  |
| 1. **Minutes** | * No changes |  |
| 1. **Possible webinar topics** | * Alternative Equipment Maintenance – More data is needed from the survey before it could be used in a webinar. * Home healthcare – Needs to focus on a specific subtopic – home dialysis is a gold standard * Cybersecurity – Jack Lam? The Info security officer from UHN? Group in BC? Is there a case study? Cyber attacks? What training do biomeds need? E.g Ultrasound machines with embedded WindowsXP. The basics are taught at St Clair. * HTA, CADTH. Met with Leslie Dunfield of CADTH. Possible March date for weninar. IFMBE has an HTA group. There is a Canadian on the group. Patricia Trbovich(sp?)- Bill to ask Tony. * Peter suggested an equipment planning webinar * Capital equipment planning and fleet management – different approaches at different hospitals – Murat to contact Dave G. * Healthcare IT and the impact on Clinical Engineering. Is the technology being used to its full potential? Impact analysis? Elliot Sloane would be a good speaker. * CMBES webinar series? We need to coordinate with Michael Barton. The first CMBES webinar is Jan 12. * We need to put together a roster of webinars and coordinate with CMBES on dates | **David, Adeel**  **Bill**  **Murat** |
| 1. **CESO Bylaws, Strategic Planning, Succession planning** | * Murat commented that there are some formatting problems in the membership section. * Dues are only mentioned once. Inconsistent. * The document should be scanned for gender neutrality. Replace he/she with they/them |  |
| 1. **New business** | * Tabled |  |
| 1. **Next meeting** | * Wednesday, January 5, 2022, 1200 – 130 on Zoom. **NB 1200 start time**. | **Bill** |
| 1. **Adjournment** | * The meeting was adjourned at 230pm. |  |